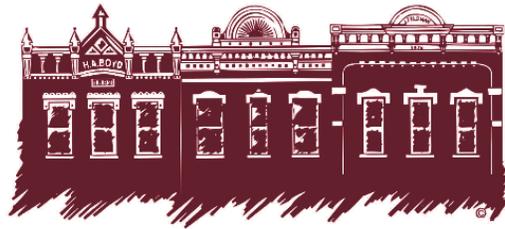


**CITY OF MORRISON COUNCIL MEETING**  
**Whiteside County Board Room, 400 N. Cherry St., Morrison, IL**

March 28, 2016 ♦ 7 p.m.

**AGENDA**

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- IV. PUBLIC COMMENT
- V. BOARD & COMMISSION REPORTS
  1. Park & Recreation Advisory Board (att)
- VI. REPORT OF CITY OFFICERS/REPORT OF DEPARTMENT HEADS
  1. Presentation of Recognition – Michael Blean
  2. City Engineer’s Report (att)
- VII. CONSENT AGENDA (FOR ACTION)
  1. March 14, 2016 Regular Session Minutes (att)
  2. Bills Payable (att)
- VIII. ITEMS REMOVED FROM CONSENT AGENDA (FOR DISCUSSION AND POSSIBLE ACTION)
- IX. ITEMS FOR CONSIDERATION AND POSSIBLE ACTION
  1. Ordinance #16-04 – Amend Fee Schedule – Community Room Rental Fee (att)
- X. OTHER ITEMS FOR CONSIDERATION, DISCUSSION & INFORMATION
- XI. ADJOURNMENT



# CITY OF MORRISON

## MORRISON PARKS & REC BOARD Meeting Minutes

Tuesday, February 16, 2016 - 7:00 PM  
City Hall 200 W Main St  
Lower Level

- I. Call to Order at 7:03pm
- II. Roll Call/Attendance
  - a. Board Members
    - a. Kelly West – Present
    - b. Jim Strating - Present
    - c. Matt Tichler - Present
    - d. Brad Yaklich - Present
    - e. Barb Benson - Absent
  - b. Visitors Present
    - a. Parks & Rec Director Jim DuBois
    - b. Aldermen Vern Tervelt
- III. Public Comment
  - a. None
- IV. Minutes presented from November 17<sup>th</sup>, 2015 Meeting.
  - a. Motion by Kelly West, 2<sup>nd</sup> Jim Strating. All in favor.
- V. New Business
  - a. Waterworks Park Plan
    - a. Clean up tennis courts by adding a basketball hoop and have pickleball courts painted on each side of tennis net
    - b. Scott Stocker to have an Informational Meeting to discuss pickleball with community
  - b. French Creek Prairie and Park
    - a. Prairie was cut down last year. Will be sprayed in the Spring.
    - b. Will look to planting trees and possibly have walking path thru the trees
    - c. Also look to have basketball court and pickleball courts painted on parking lot
    - d. Possibly look to co-op with Master Gardeners to help with planting
  - c. National Parks and Rec Month – July
    - a. Will look to expand the program of “Park Days” for the youth
  - d. Back to School Festival – 8/13/16 @ MIT
    - a. Look at doing own festival at Complex in late July. Ideas were to have 30 West play along with a bags tournament



b. Idea is to have it as a fundraising effort for Parks and Rec

**VI. Old Business**

a. Donation Program Plan

a. Barry and Jim are putting together a plan and will present it to City Council

b. Will have needs for each park

c. Fundraising efforts to ask for donations such as Crowdsourc or GoFundMe

b. 2016 Flag Football

a. Goal is to generate fun in the game

b. Will be a competitive league with other towns

c. Ages will be 7-8 and 9-10

**VII. Items for next meeting**

a. Park District Information

**VIII. Adjournment – Motion Brad Yaklich, 2<sup>nd</sup> Jim Strating. All in Favor. 8:40pm**

Memo to: Mr. Gary Tresenriter - Director of Public Works      From: Fehr Graham  
Subject: Engineering Report - February 2016                      Date: March 23, 2016

- A. Waste Water Treatment Plant (WWTP):**  
As the weather allowed, earthwork operations continued on the site with a focus on excavating for the control building and the aero-mod. Forming the lower level floor of the control building began and the first concrete pour is expected in March. Construction trailers were brought onto the site and the first official progress meeting was held on February 26<sup>th</sup>. Meeting topics included project safety, submittals, contractor coordination, progress, and monthly schedules. Submittals from Leander Construction continue to be reviewed and processed as necessary. The preliminary schedule provided by Leander Construction has a final construction completion date of August 2017.
- B. Genesee Avenue Pump Station:**  
The Genesee Avenue Pump Station project revisions were submitted to the IEPA for review and approval. The sanitary sewer construction permit for this project was received from the IEPA and is dated February 25, 2016. Project bidding is anticipated this spring.
- C. Waterworks Park Pump Station and Collection Sewers:**  
The Waterworks Park Pump Station and Collection Sewer project revisions have been provided to IEPA for review and approval. The sanitary sewer construction permit for this project was received from the IEPA and is dated February 25, 2016. Bidding is anticipated this spring.
- D. IEPA Compliance Commitment Agreement (CCA):**  
The City is in compliance with the CCA. The agreement requires the City to continue efforts and measures to reduce infiltration and inflow (I/I). Fehr Graham continues to work with the City in the advancement of various measures to identify and reduce I/I.
- E. 2016 Street Project:**  
Wall Street from the west side of Hall Street to the west side of Cherry Street (Illinois Route 78) was selected by the city council as the street improvement project for 2016. The project will include grinding the existing pavement surface, patching approximately 10% of the pavement, and overlaying with hot-mix. Curb ramps for sidewalks will also be included. The project is expected to be bid early this spring.
- F. Misc. Items:**
- Assist City Staff and Elected Officials as requested.
  - Attendance at council meetings and other meetings as requested.

Respectfully Submitted,



Shawn L. Ortgiesen, P.E.  
Project Manager

O:\Morrison, City of\12-212\Monthly Reports\SLO\_12-212\_February 2016\_Eng\_Report.docx

The Morrison City Council met in Regular Session on March 14, 2016 at 7:00 p.m. in the Whiteside County Board Room, 400 North Cherry Street, Morrison, IL. Mayor Everett Pannier called the meeting to order. City Clerk Melanie Schroeder recorded the minutes.

Aldermen present on roll call were: Dale Eizenga, Michael Blean, Harvey Zuidema, Curt Bender, Vernon Tervelt, Dave Helms and Arlyn Deets. Aldermen Mick Welding was absent.

Other City Officials present included: City Administrator Barry Dykhuizen, Chief of Police Brian Melton, Sports Complex Director Jim DuBois, Public Works Director Gary Tresenriter, City Engineer Shawn Ortgiesen and City Treasurer Evan Haag.

There was no public comment.

Director Tresenriter has spoken with an IDNR engineer about the excess flow pond permit. The Engineer stated he would get to in next week.

City Engineer Ortgiesen stated bids for the Wall Street street project will be due on 4/20/16. Council will review at their 4/25/16 meeting. The waste water treatment force main bids will be within the next month.

Mayor Pannier stated he has contacted the IDNR director about the above mentioned permit.

Alderman Eizenga moved to approve the Consent Agenda, which consisted of the following: February 22, 2016 Regular Session Minutes; March 1, 2016 Special Session Minutes; Bills Payable; February 2016 Treasurers Report; Proclamation – Motorcycle Awareness Month: May 2016; Proclamation – Junior Achievement Day: April 7, 2016; and Application for Payment #3/Request for Loan Disbursement #4 – Waste Water Treatment Plant, seconded by Alderman Blean. On a roll call vote of 7 ayes (Blean, Zuidema, Bender, Tervelt, Helms, Deets, Eizenga) and 0 nays, the motion carried.

Items for Consideration and Possible Action:

- 1) Alderman Blean moved to approve to continue evaluation of working with County Engineer Renner to design, plan and bring back a proposal to Council for a new French Creek Bridge, seconded by Alderman Bender. On a roll call vote of 7 ayes (Bender, Tervelt, Helms, Deets, Eizenga, Blean, Zuidema) and 0 nays, the motion carried. The proposal included Engineer Renner working with the MHS Physics class on designing a new bridge for the park.
- 2) Alderman Eizenga moved to authorize purchase and planting of trees for French Creek Park using Margy Haines memorial fund pending review by the Morrison Parks & Recreation Advisory Board, seconded by Alderman Helms. On a roll call vote of 7 ayes (Tervelt, Helms, Deets, Eizenga, Blean, Zuidema, Bender) and 0 nays, the motion carried.

Other Items for Consideration, Discussion & Information:

- 1) Administrator Dykhuizen spoke regarding the Community Room at Odell Library. Staff has discussed changing the fee to include kitchen access to all renters and charging 1 fee for rental. Anyone with feedback should contact CA Dykhuizen.
- 2) The first draft of the 2017 fiscal budget was handed out. A second budget prep meeting will be held later this month.
- 3) Mayor Pannier reminded Council to complete and return their Statement of Economic Interest forms with the County Clerk.
- 4) Mayor Pannier reminded everyone to vote on March 15<sup>th</sup>.

Being no further business, Alderman Zuidema moved to adjourn the meeting, seconded by Alderman Tervelt. On a voice vote, the motion carried.

Meeting adjourned the meeting at 7:43 p.m.

Approved:

---

Everett Pannier, Mayor

---

Melanie T. Schroeder, City Clerk

# Memo

**To:** Mayor and Council  
**From:** Melanie Schroeder, City Clerk/Collector  
**Date:** 3/23/2016  
**Re:** Bills Payable

---

The Bills Payable lists are in the amount of **\$24,291.15**.

Pre-paid checks are #11223 - 11227.

**Council Members having questions regarding bills should contact  
Mayor Pannier or CA Dykhuizen  
via phone, email or personal visit prior to the meeting.**

FROM CHECK # 11223 TO CHECK # 11280

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
11223	JEN STOUDT	DEPOSIT REFUND	WATER/SEWER FUND / GENERAL	100.00
				CHECK TOTAL 100.00
11224	TRUMP CARDMEMBER SERVICES	OPERATING SUPPLIES	GENERAL FUND / STREETS	275.96
		OTHER PROFESSIONAL SERVICES	GENERAL FUND / PUBLIC SAFETY	28.06
		TRAVEL/TRAINING	GENERAL FUND / PUBLIC SAFETY	499.00
		FIREARMS/AMMUNITION	GENERAL FUND / PUBLIC SAFETY	155.00
		COMPUTER SYSTEM MAINT&REPAIR	GENERAL FUND / ADMINISTRATIVE	2.13
		COMPUTER SYSTEM MAINT&REPAIR	WATER/SEWER FUND / WATER	9.56
		COMPUTER SYSTEM MAINT&REPAIR	WATER/SEWER FUND / SEWER	9.56
		OFFICE SUPPLIES	GENERAL FUND / ADMINISTRATIVE	27.61
		POSTAGE	WATER/SEWER FUND / WATER	8.00
		POSTAGE	WATER/SEWER FUND / SEWER	8.00
		OPERATING SUPPLIES	GENERAL FUND / PARKS AND REC	251.49
		MAINT SUPP FIELDS	GENERAL FUND / PARKS AND REC	296.43
		OPERATING SUPPLIES	GENERAL FUND / PARKS AND REC	170.70
		MAINT SERV - VEHICLE	GENERAL FUND / PARKS AND REC	10.00
				CHECK TOTAL 1,751.50
11225	WHITESIDE CO RECORDER	RELEASE LIEN	WATER/SEWER FUND / WATER	15.50
		RELEASE LIEN	WATER/SEWER FUND / SEWER	15.50
				CHECK TOTAL 31.00
11226	<i>Employee</i>	DEDUCTIBLE REIMBURSEMENTS	SELF INSURED DEDUCTIBLE / GENERAL	25.60
				CHECK TOTAL 25.60
11227	DARREN VOS	UMPIRES FOR IN HOUSE TOURN	GENERAL FUND / PARKS AND REC	500.00
				CHECK TOTAL 500.00
11241	AIRGAS USA, LLC	LEASE CLY-RENEWAL	GENERAL FUND / STREETS	159.00
				CHECK TOTAL 159.00
11242	BEACON ATHLETICS	MAINT SUPP - FIELDS	GENERAL FUND / PARKS AND REC	766.08
				CHECK TOTAL 766.08
11243	BROWNLEE DATA SYSTEMS	SOFTWARE/HARDWARE	GENERAL FUND / PUBLIC SAFETY	1,000.00
				CHECK TOTAL 1,000.00

FROM CHECK # 11223 TO CHECK # 11280

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
11244	BLUETTARP FINANCIAL	ACCT. #209361	WATER/SEWER FUND / SEWER	280.95
		ACCT. #209361	WATER/SEWER FUND / SEWER	487.94
			CHECK TOTAL	768.89
11245	BOGOTT PLUMBING, INC.	MAINT SUPP - BLDG	GENERAL FUND / PARKS AND REC	24.71
			CHECK TOTAL	24.71
11246	CERTIFIED BALANCE & SCALE CORP	CLEANING & CALIBRATION PROBE	WATER/SEWER FUND / SEWER WATER/SEWER FUND / SEWER	415.00 270.77
			CHECK TOTAL	685.77
11247	EASYPERMIT POSTAGE	POSTAGE POSTAGE	WATER/SEWER FUND / WATER WATER/SEWER FUND / SEWER	262.90 262.89
			CHECK TOTAL	525.79
11248	FEHR-GRAHAM & ASSOCIATES	PUBLIC WORKS BLDG PUBLIC WORKS BLDG WALL ST RECONSTRUCTION DESIGN	WATER/SEWER FUND / SEWER W / MW / PW BUILDING REPLACE / GENERAL LOCAL SALES TAX / GENERAL	162.00 162.00 2,681.00
			CHECK TOTAL	3,005.00
11249	FIVE STAR ENTERPRISES	SMALL CHAIN CHAIN SAW ITEMS BLADE SET	GENERAL FUND / CEMETERY GENERAL FUND / CEMETERY GENERAL FUND / CEMETERY	161.20 82.00 135.59
			CHECK TOTAL	378.79
11250	FRONTIER	ACCT. #8154009008 ACCT. #8157723870	WATER/SEWER FUND / WATER WATER/SEWER FUND / WATER	59.76 59.89
			CHECK TOTAL	119.65
11251	GALL'S	ACCT. #5151076	GENERAL FUND / PUBLIC SAFETY	107.88
			CHECK TOTAL	107.88
11252	GATEWAY SUPPLY, LTD.	DISH CLEANING WIPES TOWELS/T-PAPER/GARBAGE BAGS	GENERAL FUND / COMMUNITY ROOM GENERAL FUND / STREETS	64.20 174.62
			CHECK TOTAL	238.82
11253	GOLD STAR FS, INC.	AUTO FUEL/OIL AUTO FUEL/OIL	GENERAL FUND / STREETS GENERAL FUND / CEMETERY	334.49 49.82

FROM CHECK # 11223 TO CHECK # 11280

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
11253	GOLD STAR FS, INC.	AUTO FUEL/OIL	GENERAL FUND / PARKS AND REC	99.64
		AUTO FUEL/OIL	WATER/SEWER FUND / WATER	120.99
		AUTO FUEL/OIL	WATER/SEWER FUND / SEWER	106.74
			CHECK TOTAL	711.68
11254	HVP VENDING	CONCESSION SUPPLIES	GENERAL FUND / PARKS AND REC	390.00
			CHECK TOTAL	390.00
11255	J C SCHULTZ ENTERPRISES, INC.	FLAGS	GENERAL FUND / PARKS AND REC	48.48
		FLAGS	GENERAL FUND / ADMINISTRATIVE	48.48
		FLAGS	GENERAL FUND / COMMUNITY ROOM	48.46
			CHECK TOTAL	145.42
11256	LAW ENFORCEMENT TARGETS INC.	FIREARMS/AMMUNITION	GENERAL FUND / PUBLIC SAFETY	534.75
			CHECK TOTAL	534.75
11257	LECTRONICS, INC	BURGLAR/FIRE ALARM SERVICE	GENERAL FUND / COMMUNITY ROOM	20.70
			CHECK TOTAL	20.70
11258	LEXISNEXIS RISK DATA MNGMNT	MONTHLY SUBSCRIPTION FEE	GENERAL FUND / PUBLIC SAFETY	150.00
			CHECK TOTAL	150.00
11259	LOGAN CONTRACTORS SUPPLY, INC.	OPERATING SUPPLIES	WATER/SEWER FUND / WATER	225.00
			CHECK TOTAL	225.00
11260	MEDIACOM	ACCT. #8384880210090316	GENERAL FUND / ADMINISTRATIVE	137.25
		ACCT. #8384880210090316	WATER/SEWER FUND / WATER	45.75
		ACCT. #8384880210090316	WATER/SEWER FUND / SEWER	45.75
			CHECK TOTAL	228.75
11261	MENARDS	ACCT. #32720404	GENERAL FUND / STREETS	109.98
		ACCT. #32720404	GENERAL FUND / STREETS	399.80
		ACCT. #32720404	GENERAL FUND / CEMETERY	34.99
			CHECK TOTAL	544.77
11262	MEREMA BROTHERS, INC.	SKIDLOADER/BOBCAT MAINT	GENERAL FUND / CEMETERY	353.02
			CHECK TOTAL	353.02

FROM CHECK # 11223 TO CHECK # 11280

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
11263	MORRISON TIRE CENTER	MAINT SERV - EQUIPMENT (VAN)	GENERAL FUND / ADMINISTRATIVE	CHECK TOTAL 30.00
11264	NELSON'S ELECTRIC	CK POWER @ CEMETERY	GENERAL FUND / CEMETERY	CHECK TOTAL 150.00
11265	NICOR GAS	ACCT. #56989320009 ACCT. #19988138806	WATER/SEWER FUND / SEWER WATER/SEWER FUND / WATER	CHECK TOTAL 132.68 47.67 180.35
11266	PREMIER LINEN&UNIFORM RENTAL	CUST ACCT. #6782 CUST ACCT. #6782 CUST ACCT. #6782 CUST ACCT. #6782 CUST ACCT. #6782	GENERAL FUND / ADMINISTRATIVE GENERAL FUND / STREETS GENERAL FUND / CEMETERY GENERAL FUND / PARKS AND REC WATER/SEWER FUND / WATER WATER/SEWER FUND / SEWER	CHECK TOTAL 28.00 28.00 28.00 28.00 28.00 168.00
11267	PETTY CASH - CITY	TRAVEL/TRAINING POSTAGE	GENERAL FUND / ADMINISTRATIVE WATER/SEWER FUND / WATER	CHECK TOTAL 13.07 31.20 44.27
11268	PDC LABORATORIES INC.	LAB FEES	WATER/SEWER FUND / WATER	CHECK TOTAL 44.00
11269	S.B.M., INC	ENVELOPES, RBBANDS, TOWELS, ETC NEW CHAIR ARMS PAPER/ERASER HP INK CARTRIDGES	GENERAL FUND / ADMINISTRATIVE GENERAL FUND / ADMINISTRATIVE GENERAL FUND / ADMINISTRATIVE GENERAL FUND / ADMINISTRATIVE	CHECK TOTAL 104.36 60.00 54.97 86.56 305.89
11270	ROCK RIVER ARMS	FIREARM	GENERAL FUND / PUBLIC SAFETY	CHECK TOTAL 1,874.00
11271	WARD, MURRAY, PACE, JOHNSON PC	LEGAL SERVICE LEGAL SERVICE LEGAL SERVICE	GENERAL FUND / LEGISLATIVE WASTE WATER TREATMENT PLANT / GENERAL WASTE WATER TREATMENT PLANT / GENERAL	CHECK TOTAL 1,276.50 1,628.00 183.00 3,087.50

FROM CHECK # 11223 TO CHECK # 11280

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
11272	J&R SUPPLY, INC.	MAINT SUPP - UTILITY SYSTEM	WATER/SEWER FUND / WATER	631.06
				631.06
11273	KUNES AUTO GROUP	'08 IMPALA BLK	GENERAL FUND / PUBLIC SAFETY	374.57
				374.57
11274	SLOAN IMPLEMENT	MAINT SERV - GROUNDS	GENERAL FUND / PARKS AND REC	1,498.00
				1,498.00
11275	USA BLUEBOOK	SMALL TOOLS OPERATING SUPPLIES	GENERAL FUND / CEMETERY GENERAL FUND / CEMETERY	73.50 32.47
				105.97
11276	US CELLULAR	ACCT. #928070215 ACCT. #928070215 ACCT. #928070215	GENERAL FUND / ADMINISTRATIVE WATER/SEWER FUND / WATER WATER/SEWER FUND / SEWER	198.59 66.20 66.19
				330.98
11277	WARREN WIERSEMA SIGNS	MAINT SERV - VEHICLES	GENERAL FUND / CEMETERY	70.00
				70.00
11278	WEERTS & SON SEPTIC SERVICE	MONTHLY RENTAL	GENERAL FUND / PARKS AND REC	130.00
				130.00
11279	WEX BANK	AUTO FUEL/OIL AUTO FUEL/OIL AUTO FUEL/OIL AUTO FUEL/OIL AUTO FUEL/OIL AUTO FUEL/OIL	GENERAL FUND / PUBLIC SAFETY GENERAL FUND / STREETS GENERAL FUND / CEMETERY GENERAL FUND / PARKS AND REC WATER/SEWER FUND / WATER WATER/SEWER FUND / SEWER	880.39 168.52 25.10 50.20 60.96 53.77
				1,238.94
11280	WILLIAM & MARY COMPUTER CENTER	COMPUTER SYSTEM MAINT&REPAIR COMPUTER SYSTEM MAINT&REPAIR COMPUTER SYSTEM MAINT&REPAIR SOFTWARE/HARDWARE SOFTWARE SUPPORT	GENERAL FUND / ADMINISTRATIVE WATER/SEWER FUND / WATER WATER/SEWER FUND / SEWER GENERAL FUND / PUBLIC SAFETY WATER/SEWER FUND / SEWER	32.01 144.03 144.01 192.50 22.50
				535.05
				24,291.15

**ORDINANCE NO. 16-04**  
**ORDINANCE AMENDING THE MORRISON CITY CODE**  
**CHAPTER 20, ARTICLE II, SECTION 20-19,**  
**ENTITLED SPECIFIC FEES**

**WHEREAS**, the Council has authority under Chapter 2, Article VII, Division 1, Section 2-588 of the Morrison City Code to establish fees, license requirements, and charges for other City services, and to incorporate such schedules in Chapter 20, specifically, Chapter 20, Article II, Section 20-19; and

**WHEREAS**, Chapter 20, Article II, Section 20-19, Chapter 38-78 & 79 of the Morrison City Code sets forth a schedule for deposit and rental of the Community Room; and

**WHEREAS**, the Council hereby finds it appropriate and in the best interests of the City and its residents for adoption of a revised updated described schedules and amendments to the various code provisions as set forth below via reference.

**NOW THEREFORE BE IT ORDAINED** by the Council of the City of Morrison, Illinois:

**SECTION 1:** That Chapter 20, Article II, Section 20-19, Chapter 38-78 & 79 is hereby amended by adoption of the respective schedules attached hereto as Exhibit A.

**SECTION 2:** The provisions and sections of this Ordinance and the schedules adopted hereby and incorporated herein shall be deemed to be separable, and the invalidity of any portion of this Ordinance or any portion of the schedules attached hereto and incorporated herein shall not affect the validity of the remainder.

**SECTION 3:** All ordinances and parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

**SECTION 4:** The City Clerk is hereby directed to publish this Ordinance in pamphlet form.

**SECTION 5:** This Ordinance shall be in full force and effect as of ten (10) days after its passage and approval and publication as required by law.

Passed by the Mayor and the City Council of the City of Morrison on the \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

**Exhibit A**

Chapter 38—Parks, Recreation and Cultural Affairs		
38-78	Deposit to reserve use of community room	<del>\$35.00</del> \$50.00
38-79	Community room user fees—per day	
	<del>Community room only</del>	\$40.00
	Community room and kitchen facilities	\$75.00