

**CITY OF MORRISON COUNCIL MEETING**  
**Whiteside County Board Room, 400 N. Cherry St., Morrison, IL**

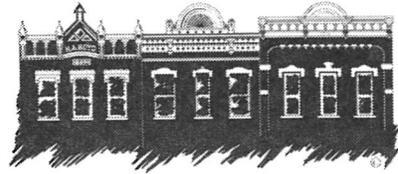
January 25, 2016 ♦ 7 p.m.

**AGENDA**

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- IV. PUBLIC COMMENT
- V. BOARD & COMMISSION REPORTS
  - 1. Historic Preservation Commission (att)
- VI. REPORT OF CITY OFFICERS/REPORT OF DEPARTMENT HEADS
- VII. CONSENT AGENDA (FOR ACTION)
  - 1. January 11, 2016 Regular Session Minutes (att)
  - 2. Bills Payable (att)
  - 3. WipFli Engagement Letter/Audit Services (att)
  - 4. Intergovernmental Agreement – Union Grove Twp & City of Morrison (att)
  - 5. Application for Payment & Request for Loan Disbursement – Waste Water Treatment Plant (att)
- VIII. ITEMS REMOVED FROM CONSENT AGENDA (FOR DISCUSSION AND POSSIBLE ACTION)
- IX. ITEMS FOR CONSIDERATION AND POSSIBLE ACTION
  - 1. Ordinance #16-02 – Increasing Water and Sewer Rates (att)
  - 2. Ordinance #16-03 – Intergovernmental Agreement for Police Services to Union Grove Twp (att)
  - 3. Fehr-Graham Wall Street Proposal (att)
  - 4. Intergovernmental Agreement – Union Grove Twp & City of Morrison – Completion of Road Improvements (Sawyer Road) (att)
- X. OTHER ITEMS FOR CONSIDERATION, DISCUSSION & INFORMATION
  - 1. Veteran’s Monument – additional tablets (att)
  - 2. Tennis Court Rehab
- XI. ADJOURNMENT

# CITY OF MORRISON

200 West Main Street  
Morrison, Illinois 61270-2400  
Phone: 815-772-7657  
Fax: 815-772-4291  
morrisonil.org



## Historic Preservation Commission

### Minutes

January 5, 2016 5:00 p.m. City Hall

The Historic Preservation Commission met on January 5, 2015 at City Hall, 200 W Main Street. Chairman, Tim Slavin called the meeting to order at 5:00 p.m. Executive Secretary Barb King recorded the minutes.

Commission Members present were Bob Vaughn, Sharon Moore and Tim Slavin.

Others present were Vern Tervelt and Don Mulnix.

Chairman Slavin asked for any objections to the December 8, 2015 meeting minutes as presented. Hearing none, he declared them approved by unanimous consent.

#### **New Business**

Former Commission member Don Mulnix was present and informed the Commission that he recently met with the Lion's Club and they are willing to help raise money/donate monies to purchase additional tablets for the Veterans' Park & Memorial; the goal is to collect enough money to purchase four additional tablets. He also plans on meeting with Rotary and the other clubs in town very soon. Commission members reviewed the Inscription List for January 1, 2015 - December 31, 2015. There are 22 names to be engraved. Commission members asked Executive Secretary King to contact Midwest Monument to see where we stand with the Inscription List that was supposed to be engraved last Memorial Day & check the City's fund balance for the Memorial Park.

Chairman Slavin received an email from Kim at the Chamber of Commerce inviting the Commission to attend a meeting located at the Chamber Building on February 4, 2016 @ 3:00 pm. Point Builders, a company from the Quad Cities and who are now members of the Morrison Chamber, would like to get more involved and learn more about historic preservation in Morrison.

#### **Unfinished Business**

None.

#### **Other Considerations**

The next regularly scheduled meeting will be **February 2, 2016 @ 5:00 p.m.**

There being no further commission business, Commission member Vaughn made a motion to adjourn the meeting; hearing a second, and by unanimous voice vote, the meeting was adjourned at 5:25 p.m.

The Morrison City Council met in Regular Session on January 11, 2016 at 7:00 p.m. in the Whiteside County Board Room, 400 North Cherry Street, Morrison, IL. Mayor Everett Pannier called the meeting to order. City Clerk Melanie Schroeder recorded the minutes.

Aldermen present on roll call were: Dale Eizenga, Michael Blean, Harvey Zuidema, Mick Welding, Curt Bender, Vernon Tervelt, Dave Helms and Arlyn Deets.

Other City Officials present included: City Administrator Barry Dykhuizen, Director of Public Works Gary Tresenriter, Chief of Police Brian Melton and City Treasurer Evan Haag.

There was no public comment.

Director Tresenriter stated that Fischer Excavating has been working at the waste water treatment plant site. They have started work on Wilkens Drive and are done now until the temperatures reach 35°.

Administrator Dykhuizen stated that work on the next fiscal year budget will begin soon. March is the target month to hold budget planning meetings.

Alderman Eizenga moved to approve the Consent Agenda, which consisted of the following: December 14, 2015 Regular Session Minutes; Bills Payable; November 2015 Treasurers Report, and December 2015 Treasurers Report, seconded by Alderman Tervelt. On a roll call vote of 8 ayes (Blean, Zuidema, Welding, Bender, Tervelt, Helms, Deets, Eizenga) and 0 nays, the motion carried.

Items for Consideration and Possible Action:

- 1) Alderman Zuidema moved to adopt Ordinance #16-01 – Accepting Nelson Easement and Memorandum of Understanding, seconded by Alderman Deets. On a roll call vote of 8 ayes (Zuidema, Welding, Bender, Tervelt, Helms, Deets, Eizenga, Blean) and 0 nays, the motion carried.

Other Items for Consideration, Discussion & Information:

- 1) Council discussed the potential sale of part of Water Works Park. Council directed Administrator Dykhuizen to inquire into the cost of refurbishing the tennis courts.
- 2) Chief Melton reported on recent discussions he has had with the Union Grove Township Supervisor regarding the possibility of Morrison PD patrolling a small portion of Prairie Center Road and Henry Road. Chief will email a draft contract to council and city attorney for review.

Executive Session:

- 1) Pursuant to 5 ILCS 120/2(c)(21) and 5ILCS 120/2(c)(1), Alderman Eizenga moved to enter Executive Session to consider the release of executive session minutes and to consider the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body, seconded by Alderman Deets. On a roll call vote of 8 ayes (Welding, Bender, Tervelt, Helms, Deets, Eizenga, Blean, Zuidema) and 0 nays, the motion carried. Executive Session began at 7:48 p.m.
- 2) Regular session resumed at 8:24 p.m.

Alderman Blean moved to approve Resolution #16-01 – Release of Executive Session Minutes, seconded by Alderman Tervelt. On a roll call vote of 8 ayes (Tervelt, Helms, Deets, Eizenga, Blean, Zuidema, Welding, Bender) and 0 nays, the motion carried.

Alderman Helms moved to approve the wage adjustment for Scott Strobbe pending approval from the Teamsters Union 722, seconded by Alderman Zuidema. On a roll call vote of 8 ayes (Helms, Deets, Eizenga, Blean, Zuidema, Welding, Bender, Tervelt) and 0 nays, the motion carried.

Being no further business, Alderman Bender moved to adjourn the meeting, seconded by Alderman Eizenga. On a voice vote, the motion carried.

Meeting adjourned the meeting at 8:26 p.m.

Approved:

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Everett Pannier, Mayor

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Melanie T. Schroeder, City Clerk

# Memo

**To:** Mayor and Council  
**From:** Melanie Schroeder, City Clerk/Collector  
**Date:** 1/22/2016  
**Re:** Bills Payable

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The Bills Payable lists are in the amount of **\$96,750.01**.

Pre-paid checks are #10948 - #10978.

**Council Members having questions regarding bills should contact  
Mayor Pannier or CA Dykhuizen  
via phone, email or personal visit prior to the meeting.**

DATE: 01/19/16  
 TIME: 14:02:01  
 ID: AP490000.WOM

CITY OF MORRISON  
 WARRANT NUMBER 012616

PAGE: 1

FROM CHECK # 10948 TO CHECK # 11020

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
10948	MEDIACOM	ACCT. #8384880210090332	GENERAL FUND / ADMINISTRATIVE	41.87
		ACCT. #8384880210090332	WATER/SEWER FUND / WATER	13.96
		ACCT. #8384880210090332	WATER/SEWER FUND / SEWER	13.95
			CHECK TOTAL	69.78
10961	EASYPERMIT POSTAGE	POSTAGE	GENERAL FUND / ADMINISTRATIVE	301.71
		POSTAGE	WATER/SEWER FUND / WATER	100.57
		POSTAGE	WATER/SEWER FUND / SEWER	100.57
			CHECK TOTAL	502.85
10962	FRONTIER	ACCT. #8154009008	WATER/SEWER FUND / WATER	50.49
		ACCT. #8157723870	WATER/SEWER FUND / WATER	50.96
			CHECK TOTAL	101.45
10963	MEDIACOM	ACCT. #8384880210090324	GENERAL FUND / ADMINISTRATIVE	28.76
		ACCT. #8384880210090324	WATER/SEWER FUND / WATER	9.59
		ACCT. #8384880210090324	WATER/SEWER FUND / SEWER	9.58
			CHECK TOTAL	47.93
10964	AMY WIERSEMA	UTILITY REFUND	WATER/SEWER FUND / WATER	20.12
		UTILITY REFUND	WATER/SEWER FUND / SEWER	20.12
			CHECK TOTAL	40.24
10965	JENNIFER CAMPBELL	UTILITY REFUND	WATER/SEWER FUND / WATER	8.57
		UTILITY REFUND	WATER/SEWER FUND / SEWER	8.58
			CHECK TOTAL	17.15
10966	LAJIM & ATTORNEYS	EASEMENT AGREEMENT	WASTE WATER TREATMENT PLANT / GENERAL	12,500.00
			CHECK TOTAL	12,500.00
10967	WHITESIDE CO RECORDER	RECORD RELEASE-LAJIM,LLC	WASTE WATER TREATMENT PLANT / GENERAL	31.00
			CHECK TOTAL	31.00
10968	WHITESIDE CO RECORDER	LIEN/FAXING FEES	WATER/SEWER FUND / WATER	46.88
		LIEN/FAXING FEES	WATER/SEWER FUND / SEWER	46.87
			CHECK TOTAL	93.75
10969	TRIUMPH CARDMEMBER SERVICES	POSTAGE	GENERAL FUND / ADMINISTRATIVE	300.00

FROM CHECK # 10948 TO CHECK # 11020

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
10969	TRIUMPH CARDMEMBER SERVICES	COMPLIANCE SIGNS TRAVEL/TRAINING	GENERAL FUND / PARKS AND REC GENERAL FUND / PUBLIC SAFETY	107.57 475.00
		COMPUTER SYSTEM MAINT&REPAIR COMPUTER SYSTEM MAINT&REPAIR	GENERAL FUND / ADMINISTRATIVE WATER/SEWER FUND / WATER	2.12 9.56
		COMPUTER SYSTEM MAINT&REPAIR TRAVEL/TRAINING	WATER/SEWER FUND / SEWER WATER/SEWER FUND / WATER	9.56 236.00
		TRAVEL/TRAINING OFFICE SUPPLIES	WATER/SEWER FUND / WATER GENERAL FUND / ADMINISTRATIVE	1,145.00 30.80
		POSTAGE	GENERAL FUND / ADMINISTRATIVE	15.99
		CHECK TOTAL		3,476.60
10970	WHITESIDE CO RECORDER	LIEN RELEASE LIEN RELEASE	WATER/SEWER FUND / WATER WATER/SEWER FUND / SEWER	15.50 15.50
		RECORD RELEASE - LAJIM	WATER/SEWER FUND / WATER	2.00
		CHECK TOTAL		33.00
10977	SHANE OSBORN	NEW PRINTER	WATER/SEWER FUND / SEWER	71.99
		CHECK TOTAL		71.99
10978	ESSIG MOTORS	DUMP TRUCK DUMP TRUCK	PW VEHICLE REPLACEMENT FUND / GENERAL W/MW VEHICLE REPLACEMENT / GENERAL	10,000.00 17,274.00
		CHECK TOTAL		27,274.00
10979	CARGILL INC. SALT DIVISION	SALT	MOTOR FUEL TAX / GENERAL	3,396.19
		CHECK TOTAL		3,396.19
10980	COM ED	ACCT. #2647060019	WATER/SEWER FUND / SEWER	245.23
		CHECK TOTAL		245.23
10981	CITYBLUE TECHNOLOGIES, LLC	PREM COATED BOND PAPER ROLL PREM COATED BOND PAPER ROLL PREM COATED BOND PAPER ROLL	WATER/SEWER FUND / WATER WATER/SEWER FUND / SEWER GENERAL FUND / STREETS	19.26 19.26 19.24
		CHECK TOTAL		57.76
10982	CITY OF DIXON WATER DEPARTMENT LAB FEES		WATER/SEWER FUND / WATER	11.00
		CHECK TOTAL		11.00

FROM CHECK # 10948 TO CHECK # 11020

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
10983	DYNEGY ENERGY SERVICES	ACCT. #1187086032	STREET LIGHTING FUND / GENERAL	548.10
		ACCT. #2479412007	STREET LIGHTING FUND / GENERAL	32.95
		ACCT. #4168083069	STREET LIGHTING FUND / GENERAL	60.92
		ACCT. #0121168018	WATER/SEWER FUND / WATER	2,563.39
		ACCT. #0258154040	WATER/SEWER FUND / SEWER	65.61
		ACCT. #0303048160	WATER/SEWER FUND / WATER	844.57
		ACCT. #1818154023	WATER/SEWER FUND / SEWER	42.63
		ACCT. #2563171006	WATER/SEWER FUND / SEWER	27.13
		ACCT. #2628049072	WATER/SEWER FUND / SEWER	42.19
		ACCT. #3318098068	WATER/SEWER FUND / SEWER	1,722.04
		ACCT. #4263108036	WATER/SEWER FUND / SEWER	37.49
		ACCT. #6228074017	WATER/SEWER FUND / SEWER	46.94
		ACCT. #6693023000	WATER/SEWER FUND / SEWER	725.92
			CHECK TOTAL	6,759.88
10984	ESRI, INC.	ARC GIS - SOFTWARE	WATER/SEWER FUND / WATER	3,000.00
			CHECK TOTAL	3,000.00
10985	FIVE STAR ENTERPRISES	GUIDE BAR/CHAIN SHARPENING	GENERAL FUND / CEMETERY	39.95
			CHECK TOTAL	39.95
10986	GALL'S	UNIFORMS	GENERAL FUND / PUBLIC SAFETY	31.47
			CHECK TOTAL	31.47
10987	GATEWAY SUPPLY, LTD.	LIQUID HAND SOAP	GENERAL FUND / COMMUNITY ROOM	47.50
		TRASH BAGS/PAPER TOWLS/T PAPER	GENERAL FUND / COMMUNITY ROOM	135.69
		PAPER TOWLS/T PAPER/CLOROX	GENERAL FUND / ADMINISTRATIVE	165.94
			CHECK TOTAL	349.13
10988	GOLD STAR FS, INC.	AUTO FUEL/OIL	GENERAL FUND / STREETS	914.16
		AUTO FUEL/OIL	GENERAL FUND / CEMETERY	136.15
		AUTO FUEL/OIL	GENERAL FUND / PARKS AND REC	272.31
		AUTO FUEL/OIL	WATER/SEWER FUND / WATER	330.66
		AUTO FUEL/OIL	WATER/SEWER FUND / SEWER	291.73
		AUTO FUEL/OIL	GENERAL FUND / PUBLIC SAFETY	1,136.44
			CHECK TOTAL	3,081.45
10989	HEAT-CO MECHANICAL INC.	BOILER MAINT	WATER/SEWER FUND / SEWER	434.70
			CHECK TOTAL	434.70

FROM CHECK # 10948 TO CHECK # 11020

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
10990	ILLINOIS LINCOLN HIGHWAY	2016 DUES	GENERAL FUND / ECONOMIC DEVELOPMENT	141.81
			CHECK TOTAL	141.81
10991	IFIBER	QRTLY IFIBER CONNECTION FEE	GENERAL FUND / ADMINISTRATIVE	900.00
			CHECK TOTAL	900.00
10992	JULIE, INC.	JULIE LOCATES	WATER/SEWER FUND / WATER	941.56
		JULIE LOCATES	WATER/SEWER FUND / SEWER	941.55
			CHECK TOTAL	1,883.11
10993	LECTRONICS, INC	BURGLAR / FIRE ALARM SYSTEM	GENERAL FUND / COMMUNITY ROOM	20.70
			CHECK TOTAL	20.70
10994	LEXISNEXIS RISK DATA MNGMNT	MONTHLY SUBSCRIPTION FEE	GENERAL FUND / PUBLIC SAFETY	150.00
			CHECK TOTAL	150.00
10995	LOHMAN COMPANIES	MANAGEMENT FEE - LOHMAN	SELF INSURED DEDUCTIBLE / GENERAL	348.00
			CHECK TOTAL	348.00
10996	MEREMA BROTHERS, INC.	HYDRO FLUID BOBCAT	GENERAL FUND / CEMETERY	42.75
			CHECK TOTAL	42.75
10997	GARY MILNES	UTILITY REFUND	WATER/SEWER FUND / WATER	37.50
		UTILITY REFUND	WATER/SEWER FUND / SEWER	37.50
			CHECK TOTAL	75.00
10998	MORING DISPOSAL	MONTHLY REFUSE	GENERAL FUND / ADMINISTRATIVE	18,793.18
			CHECK TOTAL	18,793.18
10999	MORRISON BLACKTOP, INC.	ROCK/SAND/DIRT - DEC 2015	WATER/SEWER FUND / WATER	169.26
		SNOW REMOVAL 12/29/15	GENERAL FUND / STREETS	560.00
			CHECK TOTAL	729.26
11000	MORRISON TIRE CENTER	MAINT - VEHICLE	GENERAL FUND / PUBLIC SAFETY	678.00
			CHECK TOTAL	678.00
11001	PREMIER LINEN&UNIFORM RENTAL	MAINT SUPP - BLDG	GENERAL FUND / ADMINISTRATIVE	26.67
		MAINT SUPP - BLDG	GENERAL FUND / STREETS	26.67

FROM CHECK # 10948 TO CHECK # 11020

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
11001	PREMIER LINEN&UNIFORM RENTAL	MAINT SUPP - BLDG	GENERAL FUND / CEMETERY	26.67
		MAINT SUPP - BLDG	GENERAL FUND / PARKS AND REC	26.67
		MAINT SUPP - BLDG	WATER/SEWER FUND / WATER	26.67
		MAINT SUPP - BLDG	WATER/SEWER FUND / SEWER	26.65
			CHECK TOTAL	160.00
11002	PLAINWELL BRASS, INC	CURB STOP	WATER/SEWER FUND / WATER	202.30
			CHECK TOTAL	202.30
11003	QUAD CITY SAFETY, INC.	UNIFORMS	GENERAL FUND / STREETS	49.95
		UNIFORMS	WATER/SEWER FUND / SEWER	49.95
			CHECK TOTAL	99.90
11004	REXCO EQUIPMENT	COMPRESSOR FLUID	WATER/SEWER FUND / WATER	157.99
			CHECK TOTAL	157.99
11005	S.B.M., INC	OFFICE SUPPLIES	GENERAL FUND / ADMINISTRATIVE	55.93
			CHECK TOTAL	55.93
11006	JIM SPANGLER LAWN CARE	201 W NORTH/301 E MORRIS MOW	GENERAL FUND / PUBLIC SAFETY	87.50
			CHECK TOTAL	87.50
11007	SULLIVAN'S FOODS	WIPES, PEN, PAPER, INDEX CARDS	WATER/SEWER FUND / WATER	25.63
		MISC EXPENSE	GENERAL FUND / ADMINISTRATIVE	13.22
		MISC EXPENSE	WATER/SEWER FUND / WATER	59.47
		MISC EXPENSE	WATER/SEWER FUND / SEWER	59.45
			CHECK TOTAL	157.77
11008	BRINKMAN CENTER	SHOVEL HANDLE	GENERAL FUND / STREETS	43.26
		FURRING STRIP, TINE BOW RAKE	GENERAL FUND / STREETS	41.87
		FURRING STRIP, EXT GLUE	GENERAL FUND / STREETS	56.06
			CHECK TOTAL	141.19
11009	WARD, MURRAY, PACE, JOHNSON PC	WWTB ENG/LEGAL	WASTE WATER TREATMENT PLANT / GENERAL	5,999.00
		LEGAL SERVICE	GENERAL FUND / LEGISLATIVE	100.00
		WWTB ENG/LEGAL	WASTE WATER TREATMENT PLANT / GENERAL	530.00
			CHECK TOTAL	6,629.00

FROM CHECK # 10948 TO CHECK # 11020

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
11010	IL PROSECUTOR SERVICES, LLC	'16 ICOG VOLUME SET	GENERAL FUND / PUBLIC SAFETY	185.00
				CHECK TOTAL 185.00
11011	KEVIN GIBSON	DEPOSIT REFUND	WATER/SEWER FUND / WATER	6.58
		DEPOSIT REFUND	WATER/SEWER FUND / SEWER	6.57
				CHECK TOTAL 13.15
11012	SELF HELP ENTERPRISES	DOCUMENT SHREDDING	GENERAL FUND / ADMINISTRATIVE	42.00
				CHECK TOTAL 42.00
11013	TRUMPH COMMUNITY BANK	1 CASE THERMAL PAPER	GENERAL FUND / ADMINISTRATIVE	65.00
				CHECK TOTAL 65.00
11014	USA BLUEBOOK	PUMP END/ODP MOTOR	WATER/SEWER FUND / WATER	701.64
				CHECK TOTAL 701.64
11015	US CELLULAR	ACCT. #928070215	GENERAL FUND / ADMINISTRATIVE	203.67
		ACCT. #928070215	WATER/SEWER FUND / WATER	67.89
		ACCT. #928070215	WATER/SEWER FUND / SEWER	67.89
				CHECK TOTAL 339.45
11016	VIKING CHEMICAL COMPANY	CHEMICALS	WATER/SEWER FUND / WATER	1,058.88
				CHECK TOTAL 1,058.88
11017	WEETS & SON SEPTIC SERVICE	MONTHLY RENTAL	GENERAL FUND / PARKS AND REC	130.00
				CHECK TOTAL 130.00
11018	WESTRUM LEAK DETECTION, INC	LEAK DETECTION SERVICES	WATER/SEWER FUND / WATER	912.50
				CHECK TOTAL 912.50
11019	WILDERMUTH PEST MANAGEMENT	PEST INSPECTION	GENERAL FUND / ADMINISTRATIVE	60.00
				CHECK TOTAL 60.00
11020	WILLIAM & MARY COMPUTER CENTER	COMPUTER SYSTEM MAINT&REPAIR	GENERAL FUND / ADMINISTRATIVE	12.25
		COMPUTER SYSTEM MAINT&REPAIR	WATER/SEWER FUND / WATER	55.13
		COMPUTER SYSTEM MAINT&REPAIR	WATER/SEWER FUND / SEWER	55.12
				CHECK TOTAL 122.50
				WARRANT TOTAL 96,750.01

January 4, 2016

Mayor and City Council  
City of Morrison  
200 West Main Street  
Morrison, IL 61270

Dear Mayor and City Council:

We are pleased to serve as your independent auditors for the City of Morrison for the year ended April 30, 2016. The purpose of this Engagement Letter (this "Letter") is to review certain details of our engagement.

### Audit Services

We will audit the financial statements and the related notes to the financial statements of the governmental activities, business-type activities, each major fund, and aggregate remaining fund information of the City of Morrison. The objective of our audit is the expression of an opinion about whether your financial statements are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States. Our audit will be conducted in accordance with auditing standards generally accepted in the United States (GAAS) and will include tests of your accounting records and other procedures we consider necessary to enable us to express such an opinion. We will issue a written report upon completion of our audit of the City of Morrison's financial statements. We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion or add an emphasis-of-matter or other-matter paragraph. If our opinion is other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed an opinion, we may decline to express an opinion or to issue a report as a result of this engagement. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Accounting standards generally accepted in the United States provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement City of Morrison's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to City of Morrison's RSI in accordance with auditing standards generally accepted in the United States. These limited procedures will consist of inquiries of management regarding the methods

of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures but will not be audited:

1. Management's Discussion and Analysis
2. Schedule of Funding Progress
3. Schedule of Employer's Contribution
4. Budgetary Comparison Schedules for Major Funds

We have also been engaged to report on supplementary information that accompanies City of Morrison's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States and will provide an opinion on it in relation to the financial statements as a whole:

1. Combining Balance Sheet – General Fund
2. Combining Statement of Revenues, Expenditures and Changes in Fund Balance – General Fund
3. Combining Balance Sheet – Nonmajor Governmental Funds
4. Combining Statement of Revenues, Expenditures and Changes in Fund Balances – Nonmajor Governmental Funds

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

Because of the inherent limitations of an audit combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there exists an unavoidable risk that some material misstatements may exist and not be detected even though our audit is properly planned and performed in accordance with GAAS. In addition, an audit is not designed to detect immaterial misstatements or violations of law or government regulations that do not have a direct and material effect on the financial statements. However, we will inform City of Morrison management and you of any material errors that come to our attention and any fraud, material or not, that comes to our attention. We will also inform City of Morrison's management and you of any violations of law or government regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements, and to design the nature, timing, and extent of further audit procedures to be performed. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. However, during the audit, we will communicate to management and you internal control related matters that are required to be communicated under professional standards.

We cannot perform management functions or make management decisions on behalf of your City of Morrison. However, we may provide advice and recommendations to assist management in performing its functions and fulfilling its responsibilities. We may advise management about appropriate accounting principles and their application and may assist in the preparation of the City of Morrison's financial statements, but the responsibility for the financial statements remains with management.

### **Management Responsibilities**

Management is responsible for the financial statements and underlying financial records and for establishing and maintaining internal controls, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with accounting principles generally accepted in the United States. Management is also responsible for making all financial records and related information available to us, for the accuracy and completeness of that information, and for providing us with (a) access to all information of which it is aware that is relevant to the preparation and fair presentation of the financial statements, (b) additional information that we may request for the purpose of the audit, and (c) unrestricted access to persons within the City of Morrison from whom we determine it necessary to obtain audit evidence.

Management is responsible for adjusting the financial statements to correct material misstatements and for confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

Management is responsible for the preparation of the supplementary information in conformity with accounting principles generally accepted in the United States. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon OR make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon.

Management is responsible for the design and implementation of programs and controls to prevent and detect fraud and for informing us about all known or suspected fraud affecting the City of Morrison involving (a) management, (b) employees who have significant roles in internal control, and (c) others where the fraud could have a material effect on the financial statements. You are also responsible for informing us of your knowledge of any allegations of fraud or suspected fraud affecting the City of Morrison received in communications from employees, former employees, regulators, or others. In addition, management is responsible for identifying and ensuring that the entity complies with applicable laws and regulations.

Assistance to be supplied by your personnel, including the preparation of schedules and analysis of accounts, will be discussed with Shelli Davis. Timely completion of this work will facilitate the completion of our engagement.

As required by GAAS, at the close of the audit we will request from management certain written confirmation concerning oral and written representations made to us in connection with the audit in order to indicate and document the continuing appropriateness of such representations and reduce the possibility of misunderstanding.

If the City of Morrison intends to reproduce or publish these financial statements, or any portion thereof whether in paper or electronic form subsequent to anticipated year-end filings, and make reference to our firm name in connection therewith, management agrees to provide us with proofs in sufficient time for our review and written approval before printing. If in our professional judgment the circumstances require, we may withhold our approval. The City of Morrison agrees to compensate Wipfli for the time associated with such review.

### **Annual Forms and Reports**

We will prepare and submit after your approval the Annual Financial Report required by the State of Illinois' Comptroller Office. The full and timely completion of requested client assistance and provision of any adjusting entries known by you are critical in meeting the prescribed due dates for these forms. Penalties may be imposed if the filing deadlines are not met. If during the course of our engagement we become aware of additional state filing requirements, we will prepare those filings. Preparation of any additional filings and reports and accounting assistance as directed by management are not part of the fees for this engagement and will be billed at our standard hourly rates.

You are responsible for making all management decisions and performing all management functions and for designating an individual with suitable skill, knowledge, and/or experience, preferably within senior management, to oversee these services. You are responsible for evaluating the adequacy and results of the services performed and accepting responsibility for the results. You are also responsible for establishing and maintaining internal controls, including monitoring ongoing activities.

### **Other**

We will prepare a draft of your financial statements and related notes. You will be required to review and approve those financial statements prior to their issuance and have a responsibility to be in a position in fact and appearance to make an informed judgment on those financial statements. Further, you are required to designate a qualified management-level individual to be responsible and accountable for overseeing our services.

From information you will provide, we will prepare the fixed asset depreciation schedules for the year ended April 30, 2016. You are responsible for making all management decisions, performing all management functions, and for designating an individual with suitable skill, knowledge, and/or experience, preferably within senior management, to oversee these services. You are responsible for evaluating the adequacy and results of the services performed and accepting responsibility for the results. You are also responsible for establishing and maintaining internal controls, including monitoring ongoing activities.

Our fees will be billed as work progresses, and progress billings may be submitted. Based upon our discussions with representatives of the City, the fee for this engagement will be \$18,500. Circumstances encountered during the conduct of the engagement that warrant additional procedures or expense could cause us to be unable to complete the engagement at the fee quoted. We will notify you of any such circumstances as they are assessed. We expect payment of our billings within 30 days after submission. Interest at the lesser of 1% per month or the maximum rate permitted by law, except where prohibited by law, will be charged on the portion of your balance that is over 30 days.

This engagement includes only those services specifically described in this Letter; any additional services not specified herein will be agreed to in a separate letter. This engagement is separate and discrete from our engagement to audit any prior or future years, and any such engagements are or will be covered by a separate engagement letter. In the event you request us to, or we are required to, respond to a subpoena, court order, government regulatory inquiries, or other legal process against City of Morrison or its management for the production of documents and/or testimony relative to information we obtained and/or prepared during the course of this or any prior engagements, you agree to compensate us for all time we expend in connection with such response, at our regular rates, and to reimburse us for all related out-of-pocket costs that we incur.

The working papers prepared in conjunction with our audit are our property and constitute confidential information. They will be retained by us in accordance with our policies and procedures. All of the City of Morrison's original records will be returned to management at the end of this engagement. Our working papers and files are not a substitute for the original records the City of Morrison should retain. We understand that we are authorized to respond directly to inquiries from the cognizant agencies including requests to review audit workpapers. Access to the requested workpapers will be provided to the cognizant agencies under the supervision of Wipfli LLP's audit personnel and at a location designated by our firm. We will notify you of any such inquiries or requests and of our reply thereto.

Matthew J. Schueler will be your audit engagement partner.

Professional and certain regulatory standards require us to be independent, in both fact and appearance. Any discussions that you have with Wipfli personnel regarding employment could pose a threat to our independence. Therefore, we request that you inform us immediately prior to any such discussions so that we can implement appropriate safeguards to maintain our independence.

In order for us to remain independent, professional and regulatory standards require us to maintain certain respective roles and relationships with you with respect to any nonattest services we may be asked to perform. Prior to performing such services in conjunction with our audit, management must acknowledge its acceptance of certain responsibilities.

Whenever possible, each provision of this Letter shall be interpreted in such a manner as to be effective and valid under applicable laws, regulations, or published interpretations, but if any provision is deemed prohibited, invalid, or otherwise unenforceable, such provision shall be ineffective only to the extent of such prohibition, invalidity, or unenforceability and such revised provision shall be made a part of this Letter. Further, the provisions of the foregoing sentence shall not invalidate the remainder of this Letter. This Letter shall be construed and governed in accordance with laws of the state in which the Wipfli office issuing this Letter is located, as determined by the address indicated on this Letter, and proper jurisdiction and venue for any matter hereunder shall be the state or federal courts of that state.

Mayor and City Council  
City of Morrison  
Page 7  
January 4, 2016

If the above terms are acceptable to you and the services outlined are in accordance with your requirements, please return a signed copy of this Letter to us.

We look forward to our continued association with you and your staff and appreciate the opportunity to serve you. Please do not hesitate to call us if you have any questions about the work we are to perform or any other aspect of the services we can provide.

Sincerely,

*Wipfli LLP*

Wipfli LLP

ACCEPTED: CITY OF MORRISON

By: \_\_\_\_\_

\_\_\_\_\_  
(Print Name and Title)

Date: \_\_\_\_\_

INTERGOVERNMENTAL AGREEMENT BETWEEN  
UNION GROVE TOWNSHIP  
&  
CITY OF MORRISON

THIS INTERGOVERNMENTAL COOPERATION AGREEMENT is entered into this \_\_\_\_\_ day of \_\_\_\_\_ 2016 by and between the road district of Union Grove Township and City of Morrison pursuant to the authority granted by 605 ILCS 5/6-201.10-1, and 605 ILCS 5/1-102 and the Intergovernmental Cooperation Act ( 5 ILCS 220/1 et sec )

WHEREAS, Union Grove Road District and the City of Morrison are desirous of working together.

NOW, THEREFORE, in consideration of the recitals set forth herein and covenants contained hereafter, it is agreed by and between Union Grove Township and the City of Morrison as follows:

1. That upon requested Union Grove Township will supply equipment and man power to assist the city of Morrison
2. That upon request the City of Morrison will supply equipment and man power to assist Union Grove Township
3. This agreement is valid till either party gives 30 day written notice to make changes.

By: Arnold Vegter  
Arnold Vegter, Highway Commissioner

Date: 1-13-16

By: David Mickley  
David Mickley, Township Clerk

Date: 1/13/16

By: \_\_\_\_\_  
Barry Dykhuizen, City Administrator

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Everett Pannier, Mayor

Date: \_\_\_\_\_

**FEHR GRAHAM**  
ENGINEERING & ENVIRONMENTAL

January 14, 2016

Mr. Everett Pannier, Mayor  
City of Morrison  
200 W. Main Street  
Morrison, IL 61270

**Re: Wastewater Treatment Plant Improvements  
Application For Payment No. 1 (5 copies)  
Request For Loan Disbursement (3 copies)**

Dear Mr. Pannier,

This is to certify that work through December 24, 2015 in the amount of \$191,322.49 for the project known as City of Morrison - Wastewater Treatment Plant Improvements by Leander Construction, Inc., 24472 North County Highway 6, Canton, IL 61520 has been completed and is supported by the above referenced and enclosed Application For Payment No. 1. Included is Leander's Contractor's Application for Payment No. 1 and waiver of lien to date.

Payment is recommended in the amount of **\$172,190.24** to Leander Construction, Inc. which represents the difference between the work to date less a 10% retainage. If you concur, please sign the five (5) enclosed original Applications for Payment No. 1, as well as Leander's Application for Payment No. 1. Please retain one original for your files, returning one original with payment to Leander Construction, Inc. and returning the other three (3) originals to our office in Rochelle.

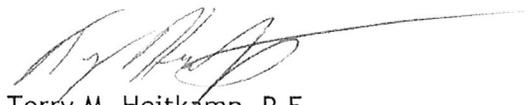
Also enclosed is the Request For Loan Disbursement #2 for your signature. Please execute and return the three originals to our office.

Additionally, for your files, certified payroll information as submitted to us by Leander Construction, Inc. is enclosed for the following contractors/subcontractors.

- Civil Constructors Inc.

Should you have any questions or require additional information, please do not hesitate to contact our office.

Respectfully submitted,



Terry M. Heitkamp, P.E.  
Senior Project Engineer

Att.

cc: Mr. Bobby Asbury, Leander Construction, Inc.

O:\Morrison, City of\15-568\Final\Correspondence\TMH 15-568E Ltr E. Pannier AFP 1.doc

SECTION 00 62 76

APPLICATION FOR PAYMENT

NO. 1

To: City of Morrison, 200 W. Main St., Morrison, IL 61270 (OWNER)

From: Leander Construction, Inc., 24472 North County Highway 6, Canton, IL 61520 (CONTRACTOR)

Contract: Wastewater Treatment Plant Improvements (L17-3134)

Project: Wastewater Treatment Plant Improvements

OWNER's Contract No. \_\_\_\_\_ ENGINEER's Project No. 15-568

For Work accomplished through the date of: 12/24/15

1.	Original Contract Price:	\$	<u>12,864,000.00</u>
2.	Net change by Change Orders and Written Amendments (+ or -)	\$	<u>0.00</u>
3.	Current Contract Price (1 plus 2):	\$	<u>12,864,000.00</u>
4.	Total completed and stored to date:	\$	<u>191,322.49</u>
5.	Retainage (per Agreement):		
	<u>10.00</u> % of completed Work: \$		<u>19,132.25</u>
	<u>10.00</u> % of stored material: \$		<u>0.00</u>
	Total Retainage:	\$	<u>19,132.25</u>
6.	Total completed and stored to date less retainage (4 minus 5):	\$	<u>172,190.24</u>
7.	Less previous Application for Payments:	\$	<u>0.00</u>
8.	DUE THIS APPLICATION (6 MINUS 7):	\$	<u>172,190.24</u>

Accompanying Documentation: Leander Construction, Inc.'s Contractor's Application for Payment No. 1 dated 12/24/15

CONTRACTOR'S Certification:

The undersigned CONTRACTOR certifies that (1) all previous progress payments received from OWNER on account of Work done under the Contract referred to above have been applied on account to discharge CONTRACTOR's legitimate obligations incurred in connection with Work covered by prior Applications for Payment number 1 through N/A inclusive; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to OWNER at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to OWNER indemnifying OWNER against any such Lien, security interest or encumbrance); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and not defective.

Dated 1-7-16

Leander Construction, Inc.  
CONTRACTOR

By: [Signature]

State of Illinois

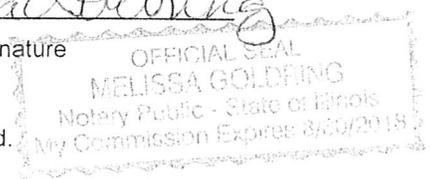
County of Fulton

Subscribed and sworn to before me this 7 day of Jan, 2016

Notary Public

My commission expires: 8-30-18

[Signature]  
Notary Signature



Payment of the above AMOUNT DUE THIS APPLICATION is recommended.

Dated 1/14/16

ENGINEER

By: \* [Signature]

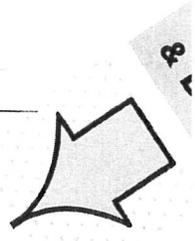
Payment of the above AMOUNT DUE THIS APPLICATION is recommended.

Dated \*

OWNER

By: \*

END OF SECTION





# Progress Estimate - Lump Sum Work

# Contractor's Application

For (Contract)		Application Number							
WWTP Improvements		1							
Application Period		Application Date							
1/21/015-1/24/15		1/24/2015							
Specification Section No	Description	Contractor	Scheduled Value (\$)	From Previous Application (C+D)	This Period	Materials Presently Stored (not in C or D)	Total Completed & Stored to Date (C + D + E)	% (F/B)	Balance to Finish (B - F)
A				B		C		D	
Division 1 - General Conditions									
	Mobilization	Leander Construction	\$50,000.00						
	Insurance & Bonds	Leander Construction	\$99,586.00		\$99,586.00		\$99,586.00	100.0%	\$50,000.00
	General Conditions	Leander Construction	\$642,022.00		\$6,420.22		\$6,420.22	1.0%	\$635,601.78
	Overhead & Profit	Leander Construction	\$731,626.74		\$7,316.27		\$7,316.27	1.0%	\$724,310.47
	Project Set Up	Leander Construction	\$50,000.00		\$50,000.00		\$50,000.00	100.0%	
	Shop Drawings	Leander Construction	\$60,000.00		\$18,000.00		\$18,000.00	30.0%	\$42,000.00
	Record Documents	Leander Construction	\$45,000.00						\$45,000.00
Division 2 - Existing Conditions									
024153	Demolition, Removal & Abandonment Labor	Fischer Excavating	\$163,262.00						\$163,262.00
024153	Demolition, Removal & Abandonment Material	Morse Electric	\$250.00						\$250.00
024153	Demolition, Removal & Abandonment Labor	Morse Electric	\$3,400.00						\$3,400.00
Division 3 - Concrete									
Screen & Grit Building									
033000	Cast-in-Place Material	Leander Construction	\$65,122.00						\$65,122.00
033000	Cast-in-Place Labor	Leander Construction	\$145,390.00						\$145,390.00
033000	Rebar Material	Gerdau	\$19,994.00						\$19,994.00
033000	Rebar Labor	Nelson Rebar	\$19,200.00						\$19,200.00
033000	Aero-Mod Structure								
033000	Cast-in-Place Material	Leander Construction	\$374,801.00						\$374,801.00
033000	Cast-in-Place Labor	Leander Construction	\$418,260.00						\$418,260.00
033000	Rebar Material	Gerdau	\$161,640.00						\$161,640.00
033000	Rebar Labor	Nelson Rebar	\$155,250.00						\$155,250.00
033000	IV Disinfection								
033000	Cast-in-Place Material	Leander Construction	\$27,494.00						\$27,494.00
033000	Cast-in-Place Labor	Leander Construction	\$59,025.00						\$59,025.00
033000	Rebar Material	Gerdau	\$10,622.00						\$10,622.00
033000	Rebar Labor	Nelson Rebar	\$10,200.00						\$10,200.00
033000	Cascade Aerator								
033000	Cast-in-Place Material	Leander Construction	\$7,381.00						\$7,381.00
033000	Cast-in-Place Labor	Leander Construction	\$23,075.00						\$23,075.00
033000	Rebar Material	Gerdau	\$2,343.00						\$2,343.00
033000	Rebar Labor	Nelson Rebar	\$2,250.00						\$2,250.00
Central Building									
033000	Cast-in-Place Material	Leander Construction	\$58,238.00						\$58,238.00
033000	Cast-in-Place Labor	Leander Construction	\$98,757.00						\$98,757.00
033000	Rebar Material	Gerdau	\$29,678.00						\$29,678.00
033000	Rebar Labor	Nelson Rebar	\$28,500.00						\$28,500.00
<b>Totals</b>			<b>\$3,562,366.74</b>		<b>\$181,322.49</b>		<b>\$181,322.49</b>		<b>\$3,381,044.25</b>

# Progress Estimate - Lump Sum Work

## Contractor's Application

For (Contract):

Application Number:

Application Period:

Application Date:

Specification Section No.	Description	Contractor	Scheduled Value (\$)	Work Completed		Materials Presently Stored (not in C or D)	Total Completed & Stored to Date (C + D + E)	% (F / B)	Balance to Finish (B - F)
				From Previous Application (C+D)	This Period (D)				
Division 4 - Masonry									
033000	Sluice Storage Building								
033000	Cast-in-Place Material	Leander Construction	\$17,493.00						\$17,493.00
033000	Cast-in-Place Labor	Leander Construction	\$35,894.00						\$35,894.00
033000	Rebar Material	Gerdau	\$7,497.00						\$7,497.00
033000	Rebar Labor	Nelson Rebar	\$7,200.00						\$7,200.00
033000	Site Concrete								
033000	Cast-in-Place Material	Leander Construction	\$12,783.00						\$12,783.00
033000	Cast-in-Place Labor	Leander Construction	\$23,210.00						\$23,210.00
033000	Rebar Material	Gerdau	\$2,722.00						\$2,722.00
033000	Rebar Labor	Nelson Rebar	\$2,625.00						\$2,625.00
033000	Dewatering Excavation								
033000	Concrete Conveying & Hoisting	Leander Construction	\$25,000.00						\$25,000.00
034100	Precast Structural Concrete Material	Leander Construction	\$190,000.00						\$190,000.00
034100	Precast Structural Concrete Labor	Stress Core, Inc	\$16,760.00						\$16,760.00
		Leander Construction	\$7,642.00						\$7,642.00
Division 5 - Metals									
040100	Maintenance of Masonry Material	Absolute Masonry	\$500.00						\$500.00
040100	Maintenance of Masonry Labor	Absolute Masonry	\$735.00						\$735.00
042000	Unit Masonry Material	Absolute Masonry	\$46,256.00						\$46,256.00
042000	Unit Masonry Labor	Absolute Masonry	\$93,263.00						\$93,263.00
Division 6 - Wood, Plaster & Composites									
054000	Cold-Formed Metal Framing Material	Leander Construction	\$4,590.00						\$4,590.00
054000	Cold-Formed Metal Framing Labor	Leander Construction	\$4,644.00						\$4,644.00
055000	Metal Fabrications Material	Breuer Metals	\$15,375.63						\$15,375.63
055000	Metal Fabrications Labor	Leander Construction	\$3,167.00						\$3,167.00
055000	Aero-Mod Walkway Structure Labor	Leander Construction	\$35,266.00						\$35,266.00
055114	Aluminum Sills & Platforms Material	Breuer Metals	\$32,823.97						\$32,823.97
055114	Aluminum Sills & Platforms Labor	Leander Construction	\$10,732.00						\$10,732.00
055200	Metal Railings Material	Breuer Metals	\$12,825.30						\$12,825.30
055200	Metal Railings Labor	Leander Construction	\$3,645.00						\$3,645.00
055323	Aluminum Gratings Material	Breuer Metals	\$14,918.10						\$14,918.10
055323	Aluminum Gratings Labor	Leander Construction	\$6,261.00						\$6,261.00
Division 6 - Wood, Plaster & Composites									
061000	Rough Carpentry Material	Leander Construction	\$498.00						\$498.00
061000	Rough Carpentry Labor	Leander Construction	\$654.00						\$654.00
061000	Accessible Vanity Sink Material	Leander Construction	\$425.00						\$425.00
061000	Accessible Vanity Sink Labor	Leander Construction	\$378.00						\$378.00
<b>Totals</b>			<b>\$635,783.00</b>						<b>\$635,783.00</b>

# Progress Estimate - Lump Sum Work

## Contractor's Application

Application Period		Application Number:		Application Date:		Work Completed		Materials Presently Stored (not in C or D)		Total Completed & Stored to Date (F + D + E)		Balance to Finish (B - F)	
Specification Section No.	Description	Contractor	Scheduled Value (\$)	From Previous Application (C-D)	This Period	Stored (not in C or D)	Total Completed & Stored to Date (F + D + E)	% (F / B)	Balance to Finish (B - F)				
<b>Division 7 - Thermal &amp; Moisture Protection</b>													
071113	Bituminous Damproofing Material	Sterling Roofing	\$1,500.00						\$1,500.00				
071113	Bituminous Damproofing Labor	Sterling Roofing	\$4,625.00						\$4,625.00				
072100	Rigid Insulation Material	Leander Construction	\$2,090.00						\$2,090.00				
072100	Rigid Insulation Labor	Leander Construction	\$1,967.00						\$1,967.00				
072100	Thermal Insulation Material	Absolute Masonry	\$2,856.00						\$2,856.00				
072100	Thermal Insulation Labor	Absolute Masonry	\$2,131.00						\$2,131.00				
074192	Prefabricated Aluminum Covers Material	Hallison Corp	\$54,000.00						\$54,000.00				
074192	Prefabricated Aluminum Covers Labor	Leander Construction	\$6,573.00						\$6,573.00				
075553	Membrane Roofing System Material	Sterling Roofing	\$11,500.00						\$11,500.00				
075553	Membrane Roofing System Labor	Sterling Roofing	\$10,500.00						\$10,500.00				
076000	Fishing & Sheet Metal Material	Sterling Roofing	\$1,500.00						\$1,500.00				
076000	Fishing & Sheet Metal Labor	Sterling Roofing	\$6,175.00						\$6,175.00				
079200	Joint Sealants Material	Absolute Masonry	\$298.00						\$298.00				
079200	Joint Sealants Labor	Absolute Masonry	\$3,961.00						\$3,961.00				
<b>Division 8 - Openings</b>													
081116	Fiberglass Reinforced Polyester (FRP) Doors with Alum Frames Mill	T.D. Kurtz Glass Co	\$43,730.00						\$43,730.00				
081116	Fiberglass Reinforced Polyester (FRP) Doors with Alum Frames Lbr	T.D. Kurtz Glass Co	\$8,790.00						\$8,790.00				
083123	Floor Access Doors & Frames Material	Holiday Products	\$2,454.00						\$2,454.00				
083123	Floor Access Doors & Frames Labor	Greenwood & Associates	\$6,100.00						\$6,100.00				
083123	Floor Access Doors & Frames Labor	Leander Construction	\$1,070.00						\$1,070.00				
083613	Overhead Doors & Operators Material	Raynor Doors	\$5,858.00						\$5,858.00				
083613	Overhead Doors & Operators Labor	Raynor Doors	\$10,282.00						\$10,282.00				
083613	Sectional Doors Labor	Raynor Doors	\$2,390.00						\$2,390.00				
085113	Aluminum Windows Material	T.D. Kurtz Glass Co	\$3,800.00						\$3,800.00				
085113	Aluminum Windows Labor	T.D. Kurtz Glass Co	\$1,800.00						\$1,800.00				
086000	Roof Windows & Skylights Material	Sterling Roofing	\$1,000.00						\$1,000.00				
086000	Roof Windows & Skylights Labor	Sterling Roofing	\$200.00						\$200.00				
087100	Door Hardware Material	Doors, Inc	\$9,992.00						\$9,992.00				
088000	Glazing Material	T.D. Kurtz Glass Co	\$980.00						\$980.00				
088000	Glazing Labor	T.D. Kurtz Glass Co	\$300.00						\$300.00				
<b>Division 9 - Finishes</b>													
092116	Gypsum Board Assemblies Material	Leander Construction	\$2,190.00						\$2,190.00				
092116	Gypsum Board Assemblies Labor	Leander Construction	\$4,358.00						\$4,358.00				
092116	Gypsum Board Taping & Finishing	Leander Construction	\$5,439.00						\$5,439.00				
093100	Acoustical Ceilings Material	Leander Construction	\$5,316.00						\$5,316.00				
093100	Acoustical Ceilings Labor	Leander Construction	\$4,402.00						\$4,402.00				
096319	Resilient Tile Flooring Material	Brothers Flooring R	\$1,871.00						\$1,871.00				
096319	Resilient Tile Flooring Labor	Brothers Flooring R	\$1,212.00						\$1,212.00				
099000	Painting & Coating Material	Terry & Sons, Inc	\$19,788.00						\$19,788.00				
099000	Painting & Coating Labor	Terry & Sons, Inc	\$59,072.00						\$59,072.00				
<b>Totals</b>			<b>\$309,770.00</b>						<b>\$309,770.00</b>				

# Progress Estimate - Lump Sum Work

## Contractor's Application

For (Contract)		Application Number:	Materials Presently					
Application Period:		Application Date:						
Specification Section No	A Description	B Scheduled Value (\$)	C Work Completed From Previous Application (C+D)	D This Period	E Materials Presently Stored (not in C or D)	F Total Completed & Stored to Date (C + D + E)	G % (F/B)	C Balance to Finish (B - F)
109900	Division 10 - Specialties Entrance Sign Material	\$2,875.00						\$2,875.00
109900	Miscellaneous Specialties Material	\$2,390.00						\$2,390.00
109900	Miscellaneous Specialties Labor	\$1,753.00						\$1,753.00
112400	Division 11 - Equipment Maintenance Equipment Material	\$4,350.00						\$4,350.00
115313 23	Fume Hoods Material	\$4,740.00						\$4,740.00
115313 23	Fume Hoods Labor	\$1,092.00						\$1,092.00
123553	Division 12 - Furnishings Laboratory Casework Material	\$12,802.00						\$12,802.00
1223553	Laboratory Casework Labor	\$3,130.00						\$3,130.00
133419 13	Division 13 - Special Construction Prefabricated Metal Building Material	\$173,300.00						\$173,300.00
133419 13	Prefabricated Metal Building Labor	\$47,000.00						\$47,000.00
133419 16	Prefabricated Fabric Building Material	\$17,444.95						\$17,444.95
133419 16	Prefabricated Fabric Building Labor	\$17,856.00						\$17,856.00
220553	Division 22 - Plumbing Mobilization	\$75,000.00		\$1,500.00		\$1,500.00	2.0%	\$73,500.00
220553	Project Management	\$200,000.00		\$3,500.00		\$3,500.00	1.8%	\$196,500.00
220553	Bond	\$50,000.00				\$50,000.00		\$50,000.00
220553	Insurance	\$30,000.00				\$30,000.00		\$30,000.00
220553	Salvage	\$23,000.00				\$23,000.00		\$23,000.00
221429 16	Submersible Sewage Ejector Pumps Material	\$8,110.00				\$8,110.00		\$8,110.00
221913	Process Piping PVC Material	\$225,000.00				\$225,000.00		\$225,000.00
221913	Process Piping Labor	\$185,000.00				\$185,000.00		\$185,000.00
221923	Process Piping Valves Material	\$46,782.00				\$46,782.00		\$46,782.00
221933	Insulation	\$58,271.00				\$58,271.00		\$58,271.00
221943	Plumbing Fixtures/Equipment Control Building Material	\$33,600.00				\$33,600.00		\$33,600.00
221943	Plumbing Fixtures/Equipment Control Building Labor	\$3,000.00				\$3,000.00		\$5,000.00
221943	Plumbing PVC Material	\$25,898.00				\$25,898.00		\$25,898.00
221943	Plumbing Set Fixtures/Equipment & Piping Labor	\$43,000.00				\$43,000.00		\$43,000.00
221966	Non-Portable Water Material	\$118,800.00				\$118,800.00		\$118,800.00
230000	Division 23 - Heating, Ventilating & Air Conditioning (HVAC) HVAC Control Building Equipment Material	\$114,092.00				\$114,092.00		\$114,092.00
230000	HVAC Screen & Grill Building Equipment Material	\$55,000.00				\$55,000.00		\$55,000.00
230000	Duct Work Material	\$30,500.00				\$30,500.00		\$30,500.00
230000	HVAC Set Equipment & Install Duct Work Labor	\$45,000.00				\$45,000.00		\$45,000.00
Totals		\$1,660,185.95		\$5,000.00		\$5,000.00		\$1,655,185.95

# Progress Estimate - Lump Sum Work

For (Contract):

# Contractor's Application

Application Period:		Application Number:		Application Date:				
Specification Section No.	A Description	Contractor	B Scheduled Value (\$)	C Work Completed		E Materials Presently Stored (not in C or D)	F Total Completed & Stored to Date (C + D + E)	G Balance to Finish (B - F)
				D This Period	% (F / B)			
015000	Division 26 - Electrical							
015000	Mobilization Material	Morse Electric	\$10,000.00					\$10,000.00
015000	Temporary Electric Material	Morse Electric	\$15,000.00					\$15,000.00
015000	Temporary Electric Labor	Morse Electric	\$7,500.00					\$7,500.00
260543.13	Ductbank Material	Morse Electric	\$12,500.00					\$12,500.00
260543.13	Ductbank Labor	Morse Electric	\$120,500.00					\$120,500.00
26213, 26241.3	Distribution/Service Material	Morse Electric	\$170,350.00					\$170,350.00
26216, 26241.9		Morse Electric	\$205,000.00					\$205,000.00
262923, 23213.33								
263600								
262213, 26341.3	Distribution/Service Labor	Morse Electric	\$105,000.00					\$105,000.00
262416, 26241.9								
262923, 23213.33								
263600								
260529, 260533	Branch Conduit & Wire Material	Morse Electric	\$53,500.00					\$53,500.00
260519	Branch Conduit & Wire Labor							
260529, 260533								
260519								
263313.3	Diesel Fueled Engine Generators Material	Altorfer Power Systems	\$96,825.00					\$96,825.00
260600	Transfer Switches Material	Altorfer Power Systems	\$7,000.00					\$7,000.00
265113, 265629	Lighting Material	Morse Electric	\$66,000.00					\$66,000.00
265113, 265629	Lighting Labor	Morse Electric	\$22,000.00					\$22,000.00
281333.86	Division 28 - Electronic Safety & Security							
281333.86	Video Detection System for Fence Gate Control Material	SIEMCO, Inc.	\$4,500.00					\$4,500.00
	Video Detection System for Fence Gate Control Labor	SIEMCO, Inc.	\$3,000.00					\$3,000.00
	Division 31 - Earthwork							
311600	Site Preparation Labor	Fischer Excavating	\$13,142.00					\$13,142.00
312222	Earthwork for Roads, Driveways & Walk Labor	Fischer Excavating	\$231,589.00					\$231,589.00
312329	Excavating, Backfilling, & Compacting Material	Fischer Excavating	\$154,038.00					\$154,038.00
312329	Excavating, Backfilling, & Compacting Labor	Fischer Excavating	\$606,168.00					\$606,168.00
312379	Trenching, Backfilling, & Compacting	Mechanical, Inc.	\$345,586.00					\$345,586.00
312500	Erosion & Sediment Control Material	Fischer Excavating	\$5,674.00					\$5,674.00
312500	Erosion & Sediment Control Labor	Fischer Excavating	\$11,698.00					\$11,698.00
	Division 32 - Exterior Improvements							
321000.16	Road, Driveways, & Walks Material	Fischer Excavating	\$17,558.00					\$17,558.00
321000.16	Road, Driveways, & Walks Labor	Fischer Excavating	\$43,734.00					\$43,734.00
321000.16	Asphalt Paving Material	Civil Contractors	\$110,165.80					\$110,165.80
321000.16	Asphalt Paving Labor	Civil Contractors	\$34,789.20					\$34,789.20
323113	Chain Link Fences & Gates Material	Lovewell Fencing	\$49,277.00					\$49,277.00
323113	Chain Link Fences & Gates Labor	Lovewell Fencing	\$26,313.00					\$26,313.00
323113	Temp. Fence	Lovewell Fencing	\$4,560.00					\$4,560.00
	Totals		\$2,656,967.00					\$2,656,967.00

# Progress Estimate - Lump Sum Work

## Contractor's Application

Fig (Contract):

Application Period: Application Number: Application Date:

Specification Section No	A Description	Contractor	B		C		D		E Materials Presently Stored (not in C or D)	F		G Balance to Finish (B - F)
			Scheduled Value (\$)	From Previous Application (C+D)	This Period	Total Completed & Stored to Date (C + D + E)	% (F / B)					
323223 29	Division 32 - Exterior Improvements Continued	Exquisite Stapes	\$6,000.00									
323223 29	Concrete Segmental Retaining Wall Material	Exquisite Stapes	\$10,660.00									
329200 16	Concrete Segmental Retaining Wall Labor	Fischer Excavating	\$1,000.00									
329200 16	Lawns & Grasses Material (Topsoil)	Fischer Excavating	\$44,612.00									
329200 16	Lawns & Grasses Labor (Topsoil)	Central Landscaping	\$11,050.00									
329200 16	Lawns & Grasses Material	Central Landscaping	\$14,500.00									
329200 16	Lawns & Grasses Labor	Walters & Sons	\$12,492.00									
011415	Sludge Removal Material	Walters & Sons	\$172,492.00									
011415	Sludge Removal Labor	Walters & Sons	\$49,980.00									
	Division 33 - Utilities											
330313	Site Process Manholes	Mechanical, Inc	\$66,071.00									
Div 33	Site Process PVC Material	Mechanical, Inc	\$150,000.00									
Div 33	Site Process Outfall HDPE Pipe Material	Mechanical, Inc	\$88,000.00									
Div 33	Site Process Piping Labor	Mechanical, Inc	\$68,000.00									
334713 61	Site Process Outfall HDPE Pipe Labor	Mechanical, Inc	\$45,000.00									
334713 61	Geomembrane Liner Material	Mechanical, Inc	\$45,000.00									
Div 33	Geomembrane Liner Labor	Mid-American Liner	\$18,380.00									
Div 33	Site Utilities Equipment Material	Mechanical, Inc	\$26,300.00									
Div 33	Site Utilities PVC Material	Mechanical, Inc	\$71,500.00									
Div 33	Site Utilities Equipment Labor	Mechanical, Inc	\$15,000.00									
Div 33	Site Utilities Piping Labor	Mechanical, Inc	\$105,000.00									
	Division 40 - Process Intergration											
Division 40	Control & Integration Engineering & Submittals	Complete Integration	\$20,000.00									
Division 40	Flow & Measuring Devices	Complete Integration	\$43,150.00									
Division 40	Control & Integration Hardware	Complete Integration	\$47,900.00									
Division 40	Valve & Gate Electrical Operators Material	RVV Gate	\$17,850.00									
409216	Process Intergration Material	Morse Electric	\$14,800.00									
Division 40	Process Intergration Labor	Morse Electric	\$29,000.00									
	Division 41 - Material Processing & Handline Equipment											
416323 61	Gantry & Trolley Hoists Material	CES Material Handling	\$9,230.00									
416323 61	Gantry & Trolley Hoists Labor	CES Material Handling	\$4,347.00									
416319 63	Maintenance Truck	Leander Construction	\$102,551.00									
	Division 43-Process Gas & Liquid Handling, Purification, & Storage Equipment											
432113 81	Storage Equipment	Dryden Equipment	\$35,750.00									
432113 71	Submersible Sewage Pumping Equipment Material	Gasvoda & Associates	\$28,500.00									
	Totals		\$1,402,726.00				\$5,000.00		\$5,000.00			\$1,397,726.00

# Progress Estimate - Lump Sum Work

# Contractor's Application

For (Contract)

Application Number:

Application Period:

Application Date:

Specification Section No.	A Description	Contractor	B Scheduled Value (\$)	C Work Completed		E Materials Presently Stored (not in C or D)	F Total Completed & Stored to Date (C + D + E)	G Balance to Finish (B - F)	
				D This Period	(C+D)				
441156	Division 44 - Pollution Control & Water Treatment Equipment Odor Control Systems Material Equipment Installation Labor	LAI Mechanical Inc. Mechanical Inc.	\$25,000.00 \$25,000.00 \$50,000.00					\$25,000.00 \$25,000.00 \$50,000.00	
461013	Division 46 - Water & Wastewater Equipment Split-Chamber Equipment Material	Aero-Mod	\$705,522.00					\$705,522.00	
461013	Bio-Process Equipment Material	Aero-Mod	\$59,429.00					\$59,429.00	
461013	Wall Mounted Aerators Material	Aero-Mod	\$112,227.00					\$112,227.00	
461013	Sludge Management Material	Aero-Mod	\$13,103.00					\$13,103.00	
461013	Pilot Air System Material	Aero-Mod	\$33,076.00					\$33,076.00	
461013	Wall Mounted Walkways Material	Aero-Mod	\$102,083.00					\$102,083.00	
461013	Actuated Valves Material	Aero-Mod	\$78,696.00					\$78,696.00	
461013	Handlift Stop Gears Material	Aero-Mod	\$4,857.00					\$4,857.00	
461013	Blower System Material	Aero-Mod	\$709,888.00					\$709,888.00	
461013	DO Systems & Airgas Control Material	Aero-Mod	\$28,726.00					\$28,726.00	
461013	Process Controls Material	Aero-Mod	\$59,500.00					\$59,500.00	
461013	Final Item Installation Materials	Aero-Mod	\$31,493.00					\$31,493.00	
462155	Start-Up/Training/Operator School	Hydro-Dyne Engineering	\$229,700.00					\$229,700.00	
462335.96	Hydraulic Cakes Material	RW Gate Company	\$91,013.00					\$91,013.00	
462363.31	Grit Removal Equipment/Separation & Classification Material	Hydro International	\$305,000.00					\$305,000.00	
462311	Oil/Water Separator	Concor Co.	\$4,688.31					\$4,688.31	
466556.13	Shop Drawings	Xytem Water Solution	\$15,000.00					\$15,000.00	
467921.16	Ultraviolet Disinfection Equipment Material	Xytem Water Solution	\$135,000.00					\$135,000.00	
469111	Ball Filler Press Equipment Material	Aero-Mod	\$237,600.00					\$237,600.00	
Division 46	Wastewater Sampling Equipment Material	Gaswold & Associates	\$21,600.00					\$21,600.00	
Division 46	Equipment Connections Material	Morse Electric	\$28,000.00					\$28,000.00	
Division 46	Equipment Connections Labor	Morse Electric	\$45,000.00					\$45,000.00	
Totals			\$2,636,201.31					\$2,636,201.31	
Total of all pages			\$12,864,000.00	\$191,322.49			\$191,322.49	1%	\$12,672,677.51



**CONTRACTOR'S RECEIPT FOR PAYMENT  
AND WAIVER OF LIEN TO DATE**

---

The undersigned **Leander Construction, Inc.** has been employed by **City of Morrison** (Owner) for the construction of the building or buildings known as **Water Treatment Plant Improvements** on the following described premises:

200 W. Main St.  
Morrison, IL 61270

situate, lying and being in the City of Morrison, County of Whiteside, and State of Illinois.

The undersigned does hereby acknowledge receipt from the Owner the sum of: *one hundred seventy-two thousand, one hundred ninety dollars and twenty-four cents* (\$172,190.24) and does hereby waive and release any and all lien, or claims, or right to lien, under the statutes of the State of Illinois relating to mechanic's liens, on the above described building or buildings and premises and on any money, bonds, or warrants due or to become due to Contractor from Owner on account of any labor or materials, or both, furnished by the undersigned to or on account of the Contractor or the Owner for the above described premises through the date of the Waiver.

EXECUTED THIS 7th day of January 2016.

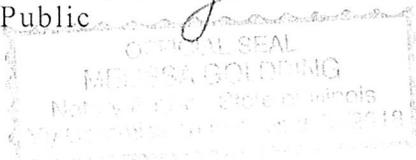
SIGNATURE

David A. Johnson

TITLE: Vice President

Subscribed and sworn to before me  
this 7<sup>th</sup> day of January 2016.

Melissa Goldring  
Notary Public



**REQUEST FOR LOAN DISBURSEMENT  
ILLINOIS WATER REVOLVING LOAN FUND**

Loan Recipient: City of Morrison

Loan # L17-3134

Request # 2

Date 01/14/16

Service Dates for this Request: From 11/24/15

To 12/24/2015

Electronic Fund Transfer Requested  
(requires prior establishment with State Comptroller) Yes  No

Complete this form for each request for disbursement from the State Water Revolving Fund pursuant to the executed loan agreement. Report **total cumulative costs** incurred to date and submit copies of all supporting invoices. Submit cost allocation if there are other funding sources.

	Eligible Budget (per loan agreement +/- IEPA approved change orders)	Total Cumulative Costs Incurred to Date	Total Cumulative <u>Eligible</u> Costs Incurred to Date
Legal/Administrative			
Design Engineering	\$897,400.00	\$982,228.14	\$897,400.00
Construction Engineering	\$1,064,000.00	\$29,304.90	\$29,304.90
Construction (before retainage) -- List each contractor separately			
Leander Construction, Inc.	\$12,820,000.00	\$191,322.49	\$191,322.49
Other: <u>Contingency</u>	\$384,600.00		
<b>TOTAL COSTS TO DATE</b>		\$1,202,855.53	\$1,118,027.39
Less Retainage -- List each contractor separately			
Leander Construction, Inc.		\$19,132.25	\$19,132.25
		\$0.00	\$0.00
Less Paid with Other Funding Sources			
Less Total Interest Earned on Invested Funds			
Less Total Disbursements to Date			\$897,400.00
Less Rounding adjustment for bonds (if necessary)			
<b>NET DISBURSEMENT REQUESTED</b>			\$201,495.14

Please submit requests electronically to [EPA.LoanMgmt@illinois.gov](mailto:EPA.LoanMgmt@illinois.gov)

-----FOR AGENCY USE ONLY-----

Prepared by \_\_\_\_\_ Date \_\_\_\_\_

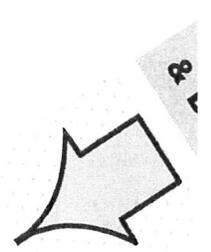
Approved by \_\_\_\_\_ Date \_\_\_\_\_

**REQUEST FOR LOAN DISBURSEMENT  
ILLINOIS WATER REVOLVING LOAN FUND**

Please indicate compliance with the following by marking "Y":

Request # 1

Y	This disbursement request constitutes a report in accordance with Section 4(b)(2) of the Illinois Grant Funds Recovery Act (30 ILCS 705/4(b)(2)) and is intended to describe the progress of the project and the expenditure of the loan funds related thereto.
Y	The ordinance authorizing entry into the loan agreement or dedicating the source of revenue has not been amended or superseded substantively or materially without the prior written consent of the Illinois EPA. If the dedicated source of revenue is pledged in a subordinate position to an existing revenue bond ordinance, the covenants regarding coverage and reserve are in accordance with 35 Ill. Adm. Code 365.940 or 662.930.
Y	A separate accounting is being maintained of loan receipts and expenditures, and to record the dedicated revenues for loan repayment. Accounts used for these funds are being maintained in accordance with Generally Accepted Accounting Principles (GAAP).
Y	No refunds, rebates, or credits have been received by the loan recipient.
Y	The loan recipient agrees to maintain all books and records pertaining to this project in accordance with Generally Accepted Accounting Principles (GAAP) and for a period not less than three years from the date of the final loan amendment, and maintain all records pertaining to the issuance of bonds and the repayment of this loan for a period of not less than three years from the final repayment date.
Y	The loan recipient acknowledges that disbursements may include federal funds from capitalization grants for the Clean Water or Drinking Water State Revolving Fund which the Illinois EPA receives from the U.S. Environmental Protection Agency. Receipt of federal funds may require an annual audit which conforms to the Single Audit Act and OMB Circular A-133.
Y	The loan recipient is in compliance with the wage rate requirements established in rules issued by the U.S. Department of Labor to implement the Davis-Bacon Wage Act and other related acts (29 CFR Parts 1, 3, and 5). <b>Certified payroll records for the time period covered by the submitted invoices are being maintained and are available for review.</b>
Y	Engineering charges have been reviewed, and are reasonable, supported, and separated with documentation and in accordance with the approved engineering contract. The loan recipient acknowledges that <b>no construction observation charges after the approved final completion date are eligible</b> for loan reimbursement.
Y	Each prime contractor has current and appropriate insurance coverage including workman's compensation, public liability and property damage, fire, and extended coverage including "All Risk" type of Builder's Risk Insurance.
Y	Flood insurance has been acquired and maintained on eligible insurable structures under construction pursuant to the National Flood Insurance Act of 1968, as amended; or official exclusion from flood insurance requirements has been received from the Federal Emergency Management Agency.
Y	If construction has been completed, the Illinois EPA has been, or will be, notified in writing within 30 days of the completion of construction, final change orders and contractor's final costs have been submitted, plans of record have been forwarded to the appropriate IEPA regional field office, and a final inspection has been requested.
Y	This is a <b>first</b> or <b>final</b> disbursement request and the additional checklist has been completed and submitted.



I hereby certify that this request for disbursement is, to the best of my knowledge and belief, a true and accurate request for disbursement, that it is made in accordance with the conditions of the loan for the project, and that I am authorized to request disbursement on behalf of the borrower.

Authorized Representative X Date X

Everett Pannier / Mayor  
(Print or Type)

Please submit requests electronically to [EPA.LoanMgmt@illinois.gov](mailto:EPA.LoanMgmt@illinois.gov)

**ILLINOIS WATER REVOLVING LOAN FUND  
FIRST DISBURSEMENT CHECKLIST**

Please indicate compliance with the following by marking "Y":

Request # 1

Y	Executed construction contract documents have been submitted to Illinois EPA and include the non-discrimination clause, Davis-Bacon language, and Davis-Bacon wage rate tables.
Y	Performance and payment bonds (dated not earlier than the date of the executed contract), certificate of insurance with the loan recipient as an additional insured, and notice to proceed have been submitted to the Illinois EPA.
Y	A copy of agreements or grants providing other funding for this project have been submitted to the Illinois EPA. An allocation of funds from the other funding sources will be provided with each loan disbursement request.





Remarks:

--

Employment data is to be submitted every month on this form to indicate: (1) the number of hours worked on the project (Hours of Employment); (2) the number of individuals working on a project during the reporting period (Number of Employees). This report must be submitted to the Illinois Department of Transportation by each contractor and subcontractor each month. The prime contractor is responsible for securing and submitting with his/her report, reports from all subcontractors.

The figures to be reported should represent a contractor's project workforce on board in whole or in part for an entire month.

The figures to be reported in Table A should include journeymen, apprentices and on-the-job trainees.

Figures to be reported in Table B should only include apprentices and on-the-job trainees as indicated.

The Illinois Department of Transportation is requesting disclosure of information necessary to accomplish the statutory purpose as outlined under FHPM 6-4-1(2). Title U.S.C. 23. Disclosure of this information is REQUIRED.

Failure to comply may result in the withholding of payments to the Contractor, termination or suspension of the contract in whole or in part.

# PR Department of Labor EEO-1 Report

Job : 6390. Morrison Pavt Resurfacing

Job Categories

Number of Employees  
(Report employees in only one category)

Race/Ethnicity

Job Categories	Hispanic or Latino		Not-Hispanic or Latino										Total Col A - N		
	Male	Female	Male					Female							
	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
<b>Number of Employees</b>															
Equipment Operators	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1
Truck Drivers	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1
Cement Masons	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1
Laborers	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1
<b>Total</b>	<b>0</b>	<b>0</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>4</b>									
<b>Work Hours Of Employment</b>															
Equipment Operators	0	0	4	0	0	0	0	0	0	0	0	0	0	0	4
Truck Drivers	0	0	2	0	0	0	0	0	0	0	0	0	0	0	2
Cement Masons	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1
Laborers	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1
<b>Total</b>	<b>0</b>	<b>0</b>	<b>8</b>	<b>0</b>	<b>0</b>	<b>8</b>									

Date(s) of payroll period used: 11/01/15-11/22/15 (Omit on the Consolidated Report.)

**ORDINANCE NO. 16- 02**

**AN ORDINANCE INCREASING THE SEWER AND WATER RATES**

**WHEREAS**, the City of Morrison, Whiteside County, Illinois, owns and operates its public sewer collection and treatment system,

**WHEREAS**, the Public Sewer Collection Treatment System owned and operated by the City of Morrison needs to be expanded to increase its capacity and to undergo significant upgrade to maintain compliance with USEPA and IEPA standards; and

**WHEREAS**, the City previously entered into a Compliance Commitment Agreement (CCA) with the Illinois Environmental Protection Agency (IEPA), signed by the City on January 16, 2013 and signed by IEPA on January 22, 2013; and

**WHEREAS**, the City previously determined that it is advisable, necessary, and in the best interests of public health, safety and welfare to build a new wastewater treatment plant rather than expanding the existing one; and

**WHEREAS**, pursuant to the CCA, the City undertook a sewer / water rate analysis to evaluate the financial requirements to address the planned replacement of the wastewater treatment plant; and

**WHEREAS**, based on the preliminary cost estimates for new sanitary sewers, pump stations, force mains, wastewater treatment plant, and water infrastructure the City Council previously determined that to pay for those improvements, the sewer and water rates must be increased each year.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MORRISON THAT:**

SECTION 1: The City previously declared, pursuant to a formally adopted Resolution, that it has developed a multi-year plan to increase the water and sewer rates each year to raise sufficient revenue to pay for the sanitary sewer improvements and the new wastewater treatment plant.

SECTION 2: Consistent with the previously approved plan and effective May 1, 2016, minimum wastewater (sewer) monthly service charges will be increased to the sum of \$33.00 per month. In addition, the monthly water service charge will also be increased to \$18.00. Monthly water “use” charge per 1,000 gallons shall stay at the current rate of \$6.55 (per 1,000 gallons). Sewer “use” charge per 1000 gallons shall stay at the current rate of \$8.45 (per 1000 gallons).

SECTION 3: All ordinances and resolutions, or parts thereof in conflict with the provisions of this Resolution are, to the extent of such conflict, hereby repealed.

SECTION 4: The City Clerk is hereby directed to publish this Ordinance and record the same with the County Recorder.

SECTION 5: This Ordinance shall be in full force and effect from and after its adoption, approval and publication in pamphlet form as provided by law.

PASSED by the Mayor and the City Council of the City of Morrison on the \_\_\_\_\_ day of January, 2016.

SIGNED: \_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk



# ILLINOIS ENVIRONMENTAL PROTECTION AGENCY

1021 NORTH GRAND AVENUE EAST, P.O. BOX 19276, SPRINGFIELD, ILLINOIS 62794-9276 • (217) 782-2829

BRUCE RAUNER, GOVERNOR

LISA BONNETT, DIRECTOR

217/782-2027

**COPY**

OCT - 6 2015

The Honorable Everett Pannier, Mayor  
The City of Morrison, Illinois  
200 West Main Street  
Morrison, IL 61270-2400

Re: City of Morrison L17-3134  
User Charge System – Conditional Approval  
Dedicated Source of Revenue – Final Approval

Dear Mayor Gitz:

We have completed our review of the proposed Sewer Rate and User Charge System, along with other supplementary financial information provided by the City of Morrison. It appears that the User Charge System will produce sufficient revenue to ensure that adequate operation, maintenance and replacement funds are available to provide service on a continuing basis. The review of your Water Rate and User Charge System is conditionally approved.

In addition, it appears the dedicated source of revenue will provide a continuing source of revenue adequate to make the loan repayments for the terms of the loan. The ordinance, which authorizes \$25,000,000 in debt as evidenced by Ordinance 15-13, adopted June 22, 2015 is hereby approved. The amount financed, including principal and construction period interest, will be limited to **\$23,000,000** as evidenced by what you have budgeted.

The approval of the review of your user charge system and the dedicated source of revenue for loan repayment does not constitute an expressed or implied approval of your method for generating revenue to defray local capital costs not associated with the loan. You shall annually review your user charges and revise rates periodically to reflect actual operation, maintenance, and replacement costs. You also shall, for the term of the loan, review and adjust the dedicated source of revenue as necessary to provide adequate funds for the repayment of the loan. The Illinois EPA shall be timely notified of any proposed changes to the dedicated source of revenue.

If you have any questions, please feel free to contact the project manager, Chris Covert, at the telephone number indicated above.

Sincerely,

Kevin Bryant  
Water Revolving Fund Finance Manager  
Division of Administration

cc: Clerk, City of Morrison  
Construction Engineer, Fehr-Graham

# State of Illinois - Environmental Protection Agency

## Drinking Water SRF Loan Schedule

Borrower: Morrison  
Project Number: L172798

Print Date: 12/19/2014  
Total Disbursed: 4,529,380  
Interest rate: 1.2500%

Term: 19.5 Years

Ref Num	Due Date	Date Received	Beginning Balance	Principal Payment	Principal Forgiven	Interest Payment	Interest Rate %	Total Payment	Ending Balance
1	7/15/2013	6/13/2013	3,406,049.81	57,191.85	831,628.00	15,731.06	1.2500	72,922.91	2,517,229.96
2	1/15/2014	1/2/2014	3,188,843.41	57,549.30	0.00	15,373.61	1.2500	72,922.91	3,131,294.11
3	7/15/2014	7/7/2014	3,131,294.11	57,908.98	0.00	15,013.93	1.2500	72,922.91	3,073,385.13
4	1/15/2015		3,557,093.42	76,321.18	0.00	19,190.66	1.2500	95,511.84	3,480,772.24
5	7/15/2015		3,480,772.24	89,278.70	0.00	21,754.83	1.2500	111,033.53	3,391,493.54
6	1/15/2016		3,391,493.54	89,836.70	0.00	21,196.83	1.2500	111,033.53	3,301,656.84
7	7/15/2016		3,301,656.84	90,398.17	0.00	20,635.36	1.2500	111,033.53	3,211,258.67
8	1/15/2017		3,211,258.67	90,963.16	0.00	20,070.37	1.2500	111,033.53	3,120,295.51
9	7/15/2017		3,120,295.51	91,531.68	0.00	19,501.85	1.2500	111,033.53	3,028,763.83
10	1/15/2018		3,028,763.83	92,103.76	0.00	18,929.77	1.2500	111,033.53	2,936,660.07
11	7/15/2018		2,936,660.07	92,679.40	0.00	18,354.13	1.2500	111,033.53	2,843,980.67
12	1/15/2019		2,843,980.67	93,258.65	0.00	17,774.88	1.2500	111,033.53	2,750,722.02
13	7/15/2019		2,750,722.02	93,841.52	0.00	17,192.01	1.2500	111,033.53	2,656,880.50
14	1/15/2020		2,656,880.50	94,428.03	0.00	16,605.50	1.2500	111,033.53	2,562,452.47
15	7/15/2020		2,562,452.47	95,018.20	0.00	16,015.33	1.2500	111,033.53	2,467,434.27
16	1/15/2021		2,467,434.27	95,612.07	0.00	15,421.46	1.2500	111,033.53	2,371,822.20
17	7/15/2021		2,371,822.20	96,209.64	0.00	14,823.89	1.2500	111,033.53	2,275,612.56
18	1/15/2022		2,275,612.56	96,810.95	0.00	14,222.58	1.2500	111,033.53	2,178,801.61
19	7/15/2022		2,178,801.61	97,416.02	0.00	13,617.51	1.2500	111,033.53	2,081,385.59
20	1/15/2023		2,081,385.59	98,024.87	0.00	13,008.66	1.2500	111,033.53	1,983,360.72
21	7/15/2023		1,983,360.72	98,637.53	0.00	12,396.00	1.2500	111,033.53	1,884,723.19
22	1/15/2024		1,884,723.19	99,254.01	0.00	11,779.52	1.2500	111,033.53	1,785,469.18
23	7/15/2024		1,785,469.18	99,874.35	0.00	11,159.18	1.2500	111,033.53	1,685,594.83
24	1/15/2025		1,685,594.83	100,498.56	0.00	10,534.97	1.2500	111,033.53	1,585,096.27
25	7/15/2025		1,585,096.27	101,126.68	0.00	9,906.85	1.2500	111,033.53	1,483,969.59
26	1/15/2026		1,483,969.59	101,758.72	0.00	9,274.81	1.2500	111,033.53	1,382,210.87
27	7/15/2026		1,382,210.87	102,394.71	0.00	8,638.82	1.2500	111,033.53	1,279,816.16
28	1/15/2027		1,279,816.16	103,034.68	0.00	7,998.85	1.2500	111,033.53	1,176,781.48
29	7/15/2027		1,176,781.48	103,678.65	0.00	7,354.88	1.2500	111,033.53	1,073,102.83
30	1/15/2028		1,073,102.83	104,326.64	0.00	6,706.89	1.2500	111,033.53	968,776.19
31	7/15/2028		968,776.19	104,978.68	0.00	6,054.85	1.2500	111,033.53	863,797.51
32	1/15/2029		863,797.51	105,634.80	0.00	5,398.73	1.2500	111,033.53	758,162.71
33	7/15/2029		758,162.71	106,295.01	0.00	4,738.52	1.2500	111,033.53	651,867.70
34	1/15/2030		651,867.70	106,959.36	0.00	4,074.17	1.2500	111,033.53	544,908.34
35	7/15/2030		544,908.34	107,627.85	0.00	3,405.68	1.2500	111,033.53	437,280.49
36	1/15/2031		437,280.49	108,300.53	0.00	2,733.00	1.2500	111,033.53	328,979.96
37	7/15/2031		328,979.96	108,977.41	0.00	2,056.12	1.2500	111,033.53	220,002.55

# State of Illinois - Environmental Protection Agency

## Drinking Water SRF Loan Schedule

**Borrower:** Morrison  
**Project Number:** L172798

**Print Date:** 12/19/2014  
**Total Disbursed:** 4,529,380  
**Interest rate:** 1.2500%

**Term:** 19.5 Years

Ref Num	Due Date	Date Received	Beginning Balance	Principal Payment	Principal Forgiven	Interest Payment	Interest Rate %	Total Payment	Ending Balance
38	1/15/2032		220,002.55	109,658.51	0.00	1,375.02	1.2500	111,033.53	110,344.04
39	7/15/2032		110,344.04	110,344.04	0.00	689.49	1.2500	111,033.53	0.00
				<b>3,729,743.55</b>	<b>831,628.00</b>	<b>470,710.57</b>		<b>4,200,454.12</b>	

**Ordinance No. 16-03**

**ORDINANCE AUTHORIZING EXECUTION OF  
INTERGOVERNMENTAL AGREEMENT FOR PROVISION OF  
POLICE SERVICES TO UNION GROVE TOWNSHIP**

WHEREAS, Section 10 of Article VII of the Constitution of the State of Illinois authorizes units of local government to contract or otherwise associate among themselves in any manner not prohibited by law or ordinance; and

WHEREAS, the Intergovernmental Cooperation Act (5 ILCS 220/1 et seq.), and specifically Section 3 of said Act, provides that any power, privileges or authority exercised or which may be exercised by a unit of local government may be exercised and enjoyed jointly with any other unit of local government; and

WHEREAS, the City of Morrison, Illinois (the “City”) and Union Grove Township (the “Township”) are units of government; and

WHEREAS, the Township desires to enter into an Agreement with the City in order to empower the City to provide certain police services, as more specifically set forth in the Agreement attached hereto and incorporated herein as Exhibit A (the “Intergovernmental Agreement”).

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MORRISON, as follows:

SECTION 1: The preambles to this Ordinance are true and correct and are hereby incorporated in this Ordinance as if fully set forth in this Section 1.

SECTION 2: The Mayor be, and he is hereby authorized and directed to execute, and the City Clerk is hereby directed to attest, the Intergovernmental Agreement in substantially the form attached hereto and incorporated herein as Exhibit A. From and after the effective date of this Ordinance, the Mayor and the City Clerk are hereby authorized and directed to execute said Intergovernmental Agreement and to do all things necessary and essential, including the execution of any documents and certificates, to carry out the provisions of the Intergovernmental Agreement.

SECTION 3: All ordinances and parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

SECTION 4: The City Clerk is hereby directed to publish this Ordinance in pamphlet form.

SECTION 5: This Ordinance shall be in full force and effect from and after its passage and approval, and publication as required by law.

Passed by the Mayor and the City Council of the City of Morrison on the \_\_\_\_\_ day of February, 2016.

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Mayor

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ATTEST: City Clerk

EXHIBIT A

*(attach Intergovernmental Agreement)*

**INTERGOVERNMENTAL AGREEMENT  
BETWEEN THE CITY OF MORRISON AND UNION GROVE TOWNSHIP  
FOR CONTRACTED POLICE SERVICES**

THIS INTERGOVERNMENTAL AGREEMENT (the “Agreement”) is made and entered into this \_\_\_\_ day of January, 2016, by and between the CITY OF MORRISON, an Illinois municipal corporation (the “City”), and UNION GROVE TOWNSHIP, an Illinois municipal corporation (the “Township”).

WHEREAS, Section 10 of Article VII of the Constitution of the State of Illinois authorizes units of local government to contract or otherwise associate among themselves in any manner not prohibited by law or ordinance; and

WHEREAS, the City and the Township are units of local government and public agencies within the meaning of the aforesaid sections of the Constitution of the State of Illinois and the Intergovernmental Cooperation Act; and

WHEREAS, Act 220 of Chapter 5 of the Illinois Compiled Statutes, known as the Intergovernmental Cooperation Act, and specifically Section 3 of said Act, provides that any power, privileges or authority exercised or which may be exercised by a public agency may be exercised and enjoyed jointly with any other public agency; and

WHEREAS, a municipality may, pursuant to 65 ILCS 5/11-1-7, contract to provide police protection outside of the boundaries of the municipality to a contiguous Township which boundaries are not co-extensive, when the Sheriff for the County consents to such arrangement; and

WHEREAS, the Township has requested assistance from the City to provide limited police patrols on Township roads, when City resources permit such patrols; and

WHEREAS, both the City, Township, and Sheriff, believe that cost benefit will result from the provision of such services and deem it to be in the best interests of their residents for the services to be provide; and

WHEREAS, the Sheriff for Whiteside County has agreed to consent to such arrangement.

NOW, THEREFORE, in consideration of the mutual promises and undertakings contained in this Agreement and other good and valuable consideration, the receipt and sufficiency of which are acknowledged, the parties agree as follows:

1. The recitals contained in the preambles to this Agreement are full, true and correct and are hereby incorporated in this Agreement by this reference.
2. The services provided by the City to the Township hereunder shall consist of the following:

- a. The City will provide limited police patrol within Union Grove Township as set forth in this agreement. The amount and extent of patrol provided shall be at the discretion of the Chief of Police of City.
  - b. Unless an emergency exists and/or when requested by the Whiteside County Sheriff's Office to assist, the limited police patrol provided by the City will consist of traffic enforcement on Prairie Center Road (City of Morrison Limits to Henry Road) and Henry Road (Prairie Center Road to Garden Plain Road) and the immediate surrounding areas.
3. The City of Morrison, and the Morrison Police Department will hold the Township harmless and free of liability of any kind resulting from the acts of conduct of the Morrison Police, its agents, and other personnel of the department, and any person, agent or other representative of any organization acting with or for the Morrison Police Department, or at its request, or under its instructions, in the performance of this Agreement or in the influence thereof.
  4. The Township shall retain all fines, penalties and fees received from any source and paid as a result of the police services provided by the City to the Township under this Agreement.
  5. During the term of the Agreement, the Township shall remit to the City on the 1<sup>st</sup> day of May each year, the sum of One Thousand Dollars (\$1,000) for services provided by the City under this Agreement.
  6. Nothing in this Agreement shall be construed to consider any party or its respective employees or agents as the employees or agents of the other party other than as expressly provided herein. Nothing contained in or done pursuant to this Agreement shall be construed as creating a partnership, agency, joint employer or joint venture relationship between the City and the Township.
  7. This Agreement may be amended by mutual consent of the parties and any such amendment shall be signed and executed with the same formality with which this instrument is being executed.
  8. If any provision of this Agreement is held to be illegal, invalid, or unenforceable, such provisions shall be fully severable; this Agreement shall be construed and enforced as if such illegal, invalid, or unenforceable provision had never comprised a part of this Agreement; and the remaining provisions of this Agreement shall remain in full force and effect and shall not be affected by the illegal, invalid, or unenforceable provision or by its severance from this Agreement.
  9. The language used in this Agreement shall be deemed to be the language chosen by the parties to express their mutual intent, and no rule of strict construction shall be applied against any party. This Agreement shall be construed and interpreted in accordance with the laws of the State of Illinois.

10. This Agreement shall be valid and automatically renewed each year unless either party provides the other parties a written notice of termination of this agreement. Such written notice shall be given at least thirty (30) days prior to any termination of this agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement on the day and year first above written.

CITY OF MORRISON, an Illinois municipal corporation

By \_\_\_\_\_  
Everett Pannier, Mayor

ATTEST:

\_\_\_\_\_  
Melanie Schroeder, City Clerk

UNION GROVE TOWNSHIP, an Illinois  
municipal corporation

By \_\_\_\_\_  
Its \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Township Clerk

**CONSENT BY WHITESIDE COUNTY SHERIFF**

Pursuant to 65 ILCS 5/11-1-7 the Whiteside County Sheriff hereby states that he has reviewed the above Intergovernmental Agreement for Police Services between the City of Morrison and Union Grove Township for traffic enforcement within a portion of Union Grove Township entered into on the \_\_\_\_\_ day of \_\_\_\_\_, 2016. The Whiteside County Sheriff consents to the City of Morrison and Union Grove Township entering into this Agreement. Consent is limited to the stated duration and police services of said Intergovernmental Agreement for Police Services and shall be subject to withdrawal at any time with written notice of at least thirty (30) days.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Kelly Wilhelmi, Whiteside County Sheriff

January 21, 2016

Mr. Gary Tresenriter  
Director of Public Works  
City of Morrison  
200 West Main Street  
Morrison, IL 61270

Re: **Proposal for Professional Services  
2016 Street Project  
Wall Street - Hall Street to Cherry Street (IL 78)**

Dear Gary,

Based on recent conversations and correspondence, the City of Morrison is requesting Professional Services for street improvements to Wall Street from the west side of Hall Street to the west side of Cherry Street (Illinois Route 78).

The following is our proposal for the engineering services required for this project.

Preliminary Engineering shall include:

- Investigation of the condition of the street for determination of the operations to be included in the program; preparation of complete general and detailed special provisions, proposals, and estimates of cost; assist in the receipt and evaluation of proposals and the awarding of the construction contract.

Engineering Inspection shall include:

- Furnishing the engineering field observation of the work and the contractor's operations for compliance with the specifications as construction proceeds; maintain a daily record of the contractor's activities throughout construction including sufficient information to permit verification of the nature and cost of changes in plans and authorized extra work; preparation and submission of partial and final payment estimates, change orders, records, and reports required by the City of Morrison.

### FEES

Based upon the information available at this time, we are prepared to complete the scope of work as detailed above in accordance with the following schedule of fees:

<i>Preliminary Engineering</i>	<i>\$10,100</i>
<i>Construction Engineering</i>	<i>\$11,775 (T&amp;M)</i>

**AUTHORIZATION**

I trust that the information we have provided is in line with your expectations. If you would like for us to proceed with this project, please execute the attached Agreement for Professional Services and return a copy to my attention.

Fehr Graham is willing to commit the necessary resources to this project to provide timely and competent solutions to assure that this project moves forward. We are looking forward to working with you on this project.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Shawn L. Ortgiesen", with a long horizontal flourish extending to the right.

Shawn L. Ortgiesen, PE  
Project Manager

SLO:rfs

N:\Proposals\2016\Shawn Ortgiesen\SLO\_Morrison\_2016 Street Project\_Wall Street\_Hall to Cherry\_01.21.16.docx

cc: Everett Pannier, Mayor  
Barry Dykhuizen, City Administrator  
Melanie Schroeder, City Clerk

**AGREEMENT  
FOR PROFESSIONAL SERVICES**

Client Mr. Gary Tresenriter  
Director of Public Works  
City of Morrison  
200 West Main Street  
Morrison, IL 61270

815.772.7657

Description of Services:

**City of Morrison - Wall Street Improvements**

Fehr Graham will provide professional services for the street improvements to Wall Street from the west side of Hall Street to the west side of Cherry Street (Illinois Route 78) in Morrison, Illinois.

COST: The fee for performing the above services is estimated to be \$21,875, as follows:

Preliminary Engineering	\$10,100 (Lump Sum)
Construction Engineering	\$11,775 (Time & Materials)

The attached General Conditions are incorporated into and made a part of this Agreement.

ACCEPTED AND AGREED TO:

I/we, the undersigned, authorize Fehr Graham to provide services as outlined above, and also agree that I/we are familiar with and **ACCEPT THE TERMS OF THE ATTACHED GENERAL CONDITIONS.**

CLIENT:

CONSULTANT:

Signature \_\_\_\_\_

By  \_\_\_\_\_

Name \_\_\_\_\_

Name Noah J. Carmichael, PE

Title \_\_\_\_\_

Title Principal / Branch Manager

Date Accepted \_\_\_\_\_

Date Proposed January 21, 2016

## GENERAL CONDITIONS TO AGREEMENT FOR PROFESSIONAL SERVICES

1. The Client requests the professional services of Fehr Graham hereinafter called "The Consultant" as described herein.
2. The Consultant agrees to furnish and perform the professional service described in this Agreement in accordance with accepted professional standards. Consultant agrees to provide said services in a timely manner, provided, however, that Consultant shall not be responsible for delays in completing said services that cannot reasonably be foreseen on date hereof or for delays which are caused by factors beyond his control or delays resulting from the actions or inaction of any governmental agency. Consultant makes no warranty, expressed or implied, as to his findings, recommendations, plans and specifications or professional advice except that they were made or prepared in accordance with the generally accepted engineering practices.
3. It is agreed that the professional services described in the Agreement shall be performed for Client's account and that Client will be billed monthly for said services. A 1½% per month service charge will be incurred by Client for any payment due herein and not paid within 30 days of such billing which is equal to an ANNUAL PERCENTAGE RATE OF 18%. Partial payments will be first credited to the accrued service charges and then to the principal.
4. The Client and the Consultant each binds himself, his partners, successors, executors, and assigns to the other party to this agreement and to the partners, successor, executors, and assigns of such other party in respect to this agreement.
5. The Client shall be responsible for payment of all costs and expenses incurred by the Consultant for his account, including any such monies that the Consultant may advance for Client's account for purposes consistent with this Agreement.
6. The Consultant reserves the right to withdraw this Agreement if not accepted within 30 days.
7. A claim for lien will be filed within 75 days of the date of an invoice for services (last day of services rendered) unless the account is paid in full or other prior arrangements have been made. All attorney fees incurred by the Consultant due to the filing of said lien or the foreclosure thereof shall be borne by the Client.

In the event suit must be filed by Consultant for the collection of fees for services rendered, Client will pay all reasonable attorney's fees and court costs.

If Client defaults in payment of fees or costs due under the terms of this Agreement and Consultant incurs legal expenses as a result of such failure, Client shall be responsible for payment for Consultant's reasonable attorney fees and costs so incurred.

8. The Consultant shall present, for the consideration of the Client, engineering and technical alternatives, based upon its knowledge and experience in accordance with accepted professional standards, with selection of alternatives and final decisions as requested by the client to be the sole responsibility of the Client.
9. Construction Phase Activities (When applicable) - In connection with observations of the work of the Contractor(s) while it is in progress the Consultant shall make visits to the site at intervals appropriate to the various stages of construction as the Consultant deems necessary in Agreement to observe as an experienced and qualified design professional the progress and quality of the various aspects of the Contractor(s)'s work. Based on information obtained during such visits and on such observation, the Consultant shall endeavor to determine in general if such work is proceeding in accordance with the Contract Documents and the Consultant shall keep the Client informed of the progress of the work.  

The purpose of the Consultant's visits to the site will be to enable the Consultant to better carry out the duties and responsibilities assigned to and undertaken by the Consultant during the Construction Phase, and, in addition, by exercise of the Consultant's efforts as an experienced and qualified design professional, to provide for the Client a greater degree of confidence that the completed work of the Contractor(s) will conform generally to the Contract Documents and that the integrity of the design concept as reflected in the Contract Documents has been implemented and preserved by the Contractor(s). The Consultant shall not, during such visits or as a result of such observations of Contractor(s)' work in progress, supervise, direct or have control over Contractor(s)' work nor shall the Consultant have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected by Contractor(s), for safety precautions and programs incident to the work of Contractor(s) or for any failure of Contractor(s) to comply with laws, rules, regulations, ordinances, codes, or orders applicable to Contractors(s) furnishing and performing their work. Accordingly, the Consultant can neither guarantee the performance of the construction contracts by Contractor(s) nor assume responsibility for Contractor(s)' failure to furnish and perform their work in accordance with the Contract Documents.
10. Estimates of Fees - When fees are on a time and material basis the estimated costs required to complete the services to be performed are made on the basis of the Consultant's experience, qualifications, and professional judgment, but are not guaranteed. If the costs appear likely to exceed the estimate in excess of 20%, the Consultant will notify the Client before proceeding. If the Client does not object to the additional costs within seven (7) days of notification, the increased costs shall be deemed approved by the Client.
11. The Consultant is responsible for the safety on site of his own employees. This provision shall not be construed to relieve the Client or the Contractor(s) from their responsibility for maintaining a safe work site. Neither the professional services of the Consultant, nor the presence of his employees or subcontractors shall be construed to imply that the Consultant has any responsibility for any activities on site performed by personnel other than the Consultant's employees or subcontractors.
12. Original survey data, field notes, maps, computations, studies, reports, drawings, specifications and other documents generated by the Consultant are instruments of service and shall remain the property of the Consultant. The Consultant shall provide copies to the Client of all documents specified in the Description of Services.

Any documents generated by the Consultant are for the exclusive use of the Client and any use by third parties or use beyond the intended purpose of the document shall be at the sole risk of the Client. To the fullest extent permitted by law, the Client shall indemnify, defend and hold harmless the Consultant for any loss or damage arising out of the unauthorized use of such documents.

13. No claim may be asserted by either party against the other party unless an action on the claim is commenced within two (2) years after the date of the Consultant's final invoice to the Client.
14. If a Client's Purchase Order form or acknowledgment or similar form is issued to identify the agreement, authorize work, open accounts for invoicing, provide notices, or document change orders, the preprinted terms and condition of said Purchase Order shall be superseded by the terms hereof.
15. Standard of Care - Services performed by Consultant under this agreement will be conducted in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing under similar conditions. No other representation expressed or implied, and no warranty or guarantee is included or intended in any report, opinion or document under this agreement.
16. Liability Insurance - Consultant will maintain such liability insurance as is appropriate for the professional services rendered as described in this Agreement. Consultant shall provide Certificates of Insurance to Client, upon Client's request, in writing.
17. Indemnification and Limitation of Liability - Client and Consultant each agree to indemnify and hold the other harmless, including their respective officers, employees, agents, members, and representatives, from and against liability for all claims, costs, losses, damages and expense, including reasonable attorney's fees, to the extent such claims, losses, damages or expenses are caused by the indemnifying party's acts, errors or omissions.

The Client understands that for the compensation herein provided Consultant cannot expose itself to liabilities disproportionate to the nature and scope hereunder. Therefore, the Client agrees to limit Consultant's liability to the Client arising from Consultant's professional acts, errors or omissions, such that the total aggregate liability of Consultant shall not exceed \$50,000 or Consultant's total fee for services rendered on this Project, whichever is less.

18. Allocation of Risk - Consultant and Client acknowledge that, prior to the start of this Agreement, Consultant has not generated, handled, stored, treated, transported, disposed of, or in any way whatsoever taken responsibility for any toxic substance or other material found, identified, or as yet unknown at the Project premises. Consultant and Client further acknowledge and understand that the evaluation, management, and other actions involving toxic or hazardous substances that may be undertaken as part of the Services to be performed by Consultant, including subsurface excavation or sampling, entails uncertainty and risk of injury or damage. Consultant and Client further acknowledge and understand that Consultant has not been retained to serve as an insurer of the safety of the Project to the Client, third parties, or the public.

Client acknowledges that the discovery of certain conditions and/or taking of preventative measures relative to these conditions may result in a reduction of the property's value. Accordingly, Client waives any claim against Consultant and agrees to indemnify, defend, and hold harmless Consultant and its subcontractors, consultants, agents, officers, directors, and employees from any claim or liability for injury or loss allegedly arising from procedures associated with environmental site assessment (ESA) activities or the discovery of actual or suspected hazardous materials or conditions. Client releases Consultant from any claim for damages resulting from or arising out of any pre-existing environmental conditions at the site where the work is being performed which was not directly or indirectly caused by and did not result from, in whole or in part, any act or omission of Consultant or subcontractor, their representatives, agents, employees, and invitees.

If, while performing the Services set forth in any Scope of Services, pollutants are discovered that pose unanticipated or extraordinary risks, it is hereby agreed that the Scope of Services, schedule, and costs will be reconsidered and that this Agreement shall immediately become subject to renegotiation or termination. Client further agrees that such discovery of unanticipated hazardous risks may require Consultant to take immediate measures to protect health and safety or report such discovery as may be required by law or regulation. Consultant shall promptly notify Client upon discovery of such risks. Client, however, hereby authorizes Consultant to take all measures Consultant believes necessary to protect Consultant and Client personnel and the public. Furthermore, Client agrees to compensate Consultant for any additional costs associated with such measures.

19. In the event of legal action to construe or enforce the provisions of this agreement, the prevailing party shall be entitled to collect reasonable attorney fees, court costs and related expenses from the losing party and the court having jurisdiction of the dispute shall be authorized to determine the amount of such fees, costs and expenses and enter judgment thereof.
20. Termination - The obligation to provide further services under this Agreement may be terminated by either party upon seven (7) days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. In the event of any termination, Consultant will be paid for all services rendered to the date of receipt of written notice of termination, at Consultant's established chargeout rates, plus for all Reimbursable Expenses including a 15% markup.
21. Provision Severable - The unenforceability or invalidity of any provisions hereof shall not render any other provisions herein contained unenforceable or invalid.
22. Governing Law and Choice of Venue - Client and Consultant agree that this Agreement will be governed by, construed, and enforced in accordance with the laws of the State of Illinois. If there is a lawsuit, Client and Consultant agree that the dispute shall be submitted to the jurisdiction of the Illinois District Court in and for Stephenson County, Illinois.





**INTERGOVERNMENTAL AGREEMENT  
BETWEEN THE CITY OF MORRISON AND UNION GROVE TOWNSHIP  
FOR THE COMPLETION OF PUBLIC ROAD IMPROVEMENTS**

THIS INTERGOVERNMENTAL AGREEMENT (the "Agreement") is made and entered into this \_\_\_\_ day of January, 2016, by and between the CITY OF MORRISON, an Illinois municipal corporation (the "City"), and UNION GROVE TOWNSHIP, an Illinois municipal corporation (the "Township").

WHEREAS, Section 10 of Article VII of the Constitution of the State of Illinois authorizes units of local government to contract or otherwise associate among themselves in any manner not prohibited by law or ordinance; and

WHEREAS, Act 220 of Chapter 5 of the Illinois Compiled Statutes, known as the Intergovernmental Cooperation Act, and specifically Section 3 of said Act, provides that any power, privileges or authority exercised or which may be exercised by a public agency may be exercised and enjoyed jointly with any other public agency; and

WHEREAS, the City and the Township are units of local government and public agencies within the meaning of the aforesaid sections of the Constitution of the State of Illinois and the Intergovernmental Cooperation Act; and

WHEREAS, the Township has caused the preparation of plans and specifications relating to the bituminous resurfacing of portions of Sawyer Road (see attached Exhibit A drawing), of which a portion is owned and maintained by the City and other portions are owned and maintained by the Township (the "Project"); and

WHEREAS, both the City and the Township believe that cost benefit will result from addressing the Project collectively and deem it to be in the best interests of their residents for the Project to be completed; and

WHEREAS, the Township has offered to serve as the lead agency for completion of the Project provided that the City agrees to reimburse the Township for the City's pro rata share of the costs of the Project.

NOW, THEREFORE, in consideration of the mutual promises and undertakings contained in this Agreement and other good and valuable consideration, the receipt and sufficiency of which are acknowledged, the parties agree as follows:

1. The recitals contained in the preambles to this Agreement are full, true and correct and are hereby incorporated in this Agreement by this reference.
2. The Township shall serve as the lead agency for the construction of the Project.
3. In consideration for the Township assuming the role of lead agency for the completion of the Project, the City shall reimburse the Township for the City's pro rata share of the cost of the Project, being the aggregate sum of approximately \$20,000.00. The Township

shall, upon request, provide the City with such affidavits, liens waivers, certifications of engineers and contracts, and such other evidence as the City may reasonably require to evidence lien free completion of the portion of the Project for which payment is requested from the City.

4. The City's sole obligation under this Agreement shall be to pay the City's pro rata share of the costs of the Project as set forth in paragraphs 3 above. The City shall have no obligation, responsibility or liability for the letting of bids, the construction or supervision of the Project, or compliance with applicable laws.

5. Nothing in this Agreement shall be construed to consider any party or its respective employees or agents as the employees or agents of the other party. Nothing contained in or done pursuant to this Agreement shall be construed as creating a partnership, agency, joint employer or joint venture relationship between the City and the Township. Neither the City nor the Township shall have any authority to enter into any contracts or agreement that bind or create any legal duties or responsibilities for the other party.

6. This Agreement may be amended by mutual consent of the parties and any such amendment shall be signed and executed with the same formality with which this instrument is being executed.

7. If any provision of this Agreement is held to be illegal, invalid, or unenforceable, such provisions shall be fully severable; this Agreement shall be construed and enforced as if such illegal, invalid, or unenforceable provision had never comprised a part of this Agreement; and the remaining provisions of this Agreement shall remain in full force and effect and shall not be affected by the illegal, invalid, or unenforceable provision or by its severance from this Agreement.

8. In the event any legal action or any other proceeding is brought for the enforcement of this Agreement, or because of an alleged dispute, breach, default, or misrepresentation in connection with any of the provisions of this Agreement, the successful or prevailing party shall be entitled to recover reasonable attorney's fees and other costs incurred in that action or proceeding, in addition to any other relief to which it or they may be entitled.

9. The language used in this Agreement shall be deemed to be the language chosen by the parties to express their mutual intent, and no rule of strict construction shall be applied against any party. This Agreement shall be construed and interpreted in accordance with the laws of the State of Illinois.

IN WITNESS WHEREOF, the parties have executed this Agreement on the day and year first above written.

CITY OF MORRISON, an Illinois municipal corporation

By \_\_\_\_\_  
Everett Pannier, Mayor

ATTEST:

\_\_\_\_\_  
Melanie Schroeder, City Clerk

UNION GROVE TOWNSHIP, an Illinois  
municipal corporation

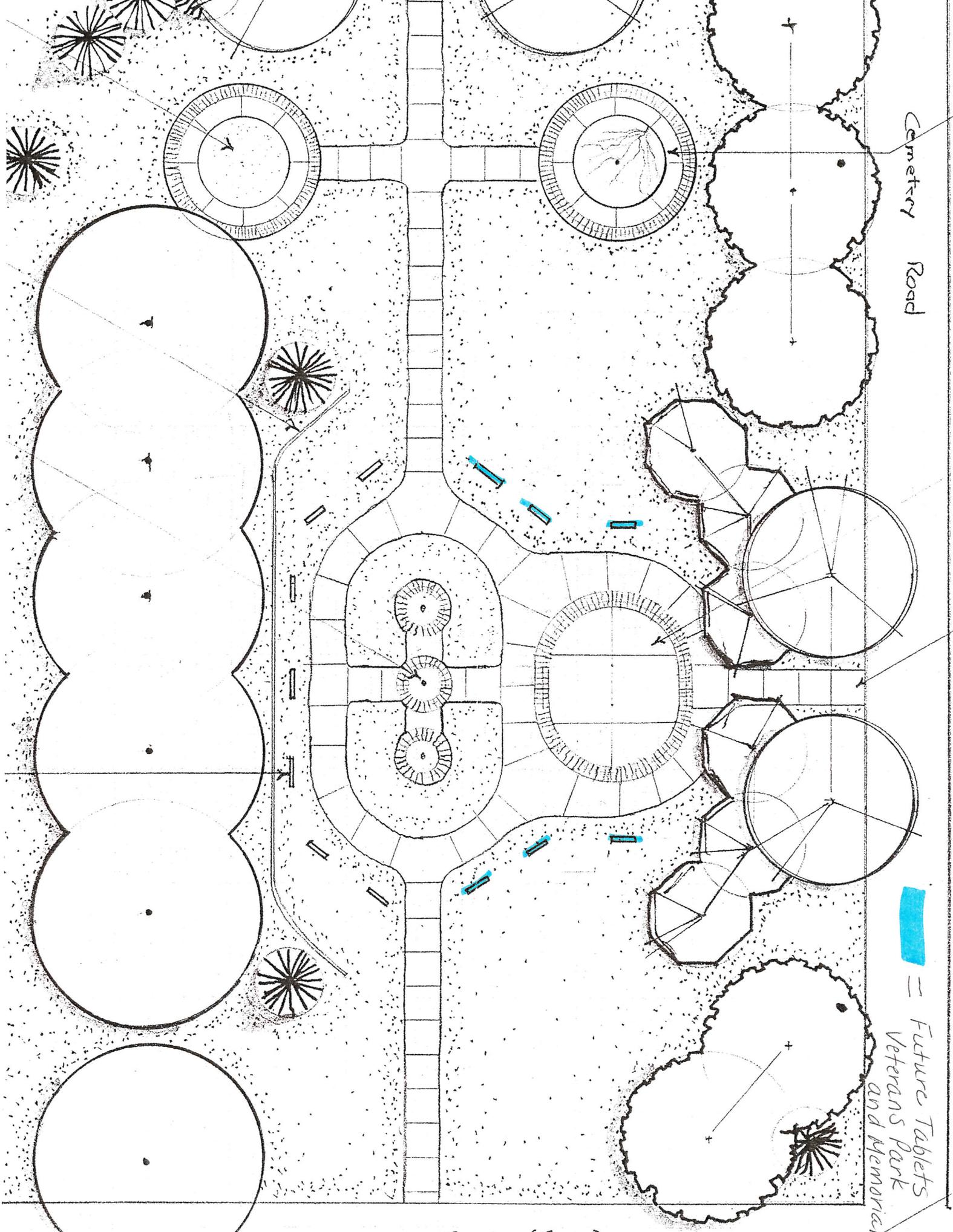
By Arnold Vegter  
Its HIGHWAY COMMISSIONER

ATTEST:



\_\_\_\_\_  
Township Clerk

Cemetery Road



 = Future Tablets Veterans Park and Memorial