

**CITY OF MORRISON COUNCIL MEETING**  
**City Hall, 200 West Main Street, Morrison, Illinois**

April 12, 2010 ♦ 7 p.m.

**AGENDA**

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- IV. APPROVAL OF 2/3/10 PERSONNEL COMMITTEE MINUTES (pg 1)
- V. APPROVAL OF 3/8/10 REGULAR SESSION MINUTES (pg 2-5)
- VI. APPROVAL OF 3/22/10 WORK SESSION MINUTES (pg 6-7)
- VII. APPROVAL OF FEBRUARY 2010 TREASURER'S REPORT (pg 9-11)
- VIII. RATIFICATION OF BILLS PAID (pg 12-23)
- IX. APPROVAL OF BILLS PAYABLE (pg 24-32)
- X. PUBLIC COMMENT
- XI. DEPARTMENT HEAD REPORTS
- XII. BOARD AND COMMISSION REPORTS
  1. Morrison Business Advisory Group Minutes (pg 33-35)
  2. Historic Preservation Commission Minutes (pg 36-37)
- XIII. REPORT OF CITY OFFICERS
  1. Mayor
  2. City Clerk
  3. City Attorney
  4. City Administrator
- XIV. ITEMS FOR CONSIDERATION AND POSSIBLE ACTION
  1. Approval of Organizational Chart (pg 38)
  2. Request for Lincoln Highway Mural (pg 39)
  3. Consideration of Form Liners for Bridge Approach
  4. Approval of Audit Proposal (pg 40-53)
  5. Appointment of Bob Shambaugh to the Morrison Business Advisory Group
- XV. OTHER ITEMS FOR CONSIDERATION
- XVI. EXECUTIVE SESSION
  1. Personnel 5 ILCS 120/2(c)(1)
  2. Collective Bargaining 5 ILCS 120/2(c)(2)
  3. Appointment or Removal of Public Officers 5 ILCS 120/2(c)(3)
  4. Deliberations of Quasi-Adjudicative Bodies 5 ILCS 120/2(c)(4)

5. Purchase or Lease of Real Estate 5 ILCS 120/2(c)(5)
6. Sale or Lease of Real Estate 5 ILCS 120/2(c)(6)
7. Litigation 5 ILCS 120/2(c)(11)

XVII. ADJOURNMENT

CITY OF MORRISON  
COUCIL PERSONNEL COMMITTEE  
MINUTES  
Wednesday, February 3, 2010  
City Hall

The Morrison City Council Personnel Committee met on February 3, 2010 in the Council Chambers at 200 West Main Street. Mayor Drey called the meeting to order at 6:05 p.m. Council Member Barbara Bees recorded the minutes.

Alderman present on a roll call were: Mayor Roger Drey, Scott Connelly, Sarah Thorndike, Jim Blakemore, Barb Bees and Robert Snodgrass. Pat Zuidema, Gus Hayenga and Dave Rose were absent.

Mayor Drey welcomed everyone to the personnel session. Alderman Blakemore moved to enter into executive session to discuss matters of personnel, seconded by Alderman Bees. On a roll call vote of 5 ayes (Connelly, Thorndike, Blakemore, Bees, Snodgrass), and 0 nays, the motion carried. Executive session began at 6:18 PM

Regular session resumed at 8:11 PM. There was no action taken as a result of the Executive Session.

The next meeting will be held on February 17, at 6 PM in the City Council Chambers.

Approved:

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Roger K. Drey  
Mayor

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Barbara Bees  
Alderman

STATE OF ILLINOIS  
COUNTY OF WHITESIDE  
CITY OF MORRISON  
OFFICIAL PROCEEDINGS

March 8, 2010

The Morrison City Council met in Regular Session on March 8, 2010 at 7:00 p.m. in the Council Chambers, City Hall, 200 West Main Street. Mayor Roger Drey called the meeting to order. City Clerk Melanie T. Schroeder recorded the minutes.

Aldermen present on roll call were Scott Connelly, Sarah Thorndike, Jim Blakemore, Barb Bees and Bob Snodgrass.

Aldermen Gus Hayenga and Pat Zuidema were absent.

Other City Officials present included City Administrator Tim Long, City Attorney Lester Weinstine, Superintendent of Public Services Gary Tresenriter, Sports Complex Director Jim DuBois and Code Inspector Pete Whiting.

Mayor Drey led the recitation of the Pledge of Allegiance.

Alderman Bees moved to approve the minutes of the Regular City Council Meeting held on February 8, 2010, seconded by Alderman Thorndike. On a voice vote, the motion carried.

Alderman Blakemore moved to approve the minutes of the February 22, 2010 Council Work Session, seconded by Alderman Snodgrass. On a voice vote, the motion carried.

Alderman Bees moved to approve the minutes of the February 25, 2010 Special City Council Meeting held on February 25, 2010, seconded by Alderman Connelly. On a voice vote, the motion carried.

Alderman Thorndike moved to approve the January 2010 Treasurer's Report, seconded by Alderman Snodgrass. On a roll call vote of 6 ayes (Rose, Thorndike, Blakemore, Bees, Snodgrass, Connelly) and 0 nays, the motion carried.

Alderman Snodgrass moved to ratify payment of the bills paid in the amount of \$68,519.82, seconded by Alderman Blakemore. On a roll call vote of 6 ayes (Thorndike, Blakemore, Bees, Snodgrass, Connelly, Rose) and 0 nays, the motion carried.

Alderman Snodgrass moved to approve payment of the bills payable in the amount of \$18,304.61, holding the check payable to ComEd pending a review of one of the ComEd accounts, seconded by Alderman Bees. On a roll call vote of 6 ayes (Blakemore, Bees, Snodgrass, Connelly, Rose, Thorndike) and 0 nays, the motion carried.

Mayor Drey opened the meeting to public comment. The public asked questions and commented about the following topics: the Historic Preservation District/Ordinance, tax credits for properties within the District, Certified Local Governments, brick streets and their repair, the bike/walk path to the Sports Complex, employee Christmas bonuses, sidewalk repair and handicap access, the Treasurer's Report, and Historic Preservation grants. Mayor Drey, Alderman Bees, Alderman Connelly and Administrator Long addressed the questions and comments.

Department Head Reports:

- 1) Superintendent Tresenriter stated that the Union Pacific Railroad has closed the Jackson Street Railroad crossing temporarily as the tracks have settled 4". The crossing should be closed for a couple of days.
- 2) The annual Grove Hill Cemetery clean up will be March 22, 2010 thru March 26, 2010. The public is reminded that decorations wished to be kept need to be removed before the 22<sup>nd</sup>.

The February 4, 2010 Morrison Business Advisory Group minutes were included in the packet.

The February 9, 2010 and March 2, 2010 Historic Preservation Commission minutes were included in the packet.

The Report from the January 27, 2010 adjourned Planning/Zoning Meeting was included in the packet. Chairman Bob Gale reported on the meeting and the Boards review and recommendation of a text amendment to the Zoning Code, allowing a physical fitness center to be a permitted use in a C-1 Central Business District. The text amendment was presented to the Council as Ordinance #10-05. Alderman Thorndike moved to adopt Ordinance #10-05 – A Text Amendment to the City of Morrison Zoning Code, Permitting a Physical Fitness Center as a Permitted Use in a C-1 Central Business District, seconded by Alderman Bees. On a roll call vote of 6 ayes (Bees, Snodgrass, Connelly, Rose, Thorndike, Blakemore) and 0 nays, the motion carried.

Chairman Gale also reported on the Boards review of a Request for Special Use for the property located at 126 East Lincolnway, as presented by Gary Milnes. The Special Use would allow for the operation of a physical fitness center on the lower level at this address.

Alderman Blakemore moved to approve the Special Use as requested by Gary Milnes for the lower level of the property located at 126 East Lincolnway, seconded by Alderman Thorndike. On a roll call vote of 6 ayes (Snodgrass, Connelly, Rose, Thorndike, Blakemore, Bees) and 0 nays, the motion carried.

Alderman Bees moved to adopt Ordinance #10-01 – Special Use – 126 East Lincolnway, seconded by Alderman Blakemore Snodgrass. On a roll call vote of 6 ayes (Connelly, Rose, Thorndike, Blakemore, Bees, Snodgrass) and 0 nays, the motion carried.

Alderman Snodgrass moved to approve the rezoning of property owned by Rock River Lumber & Grain Co., which is located west of 13080 Lincoln Road, Morrison from A-1 to I-2, seconded by Alderman Thorndike. This property is located within 1 ½ mile radius of the Morrison city limits.

Clerk Schroeder stated that the Message Board outside of City Hall is currently not operational as the server housing the software has lost a driver. The server is currently being looked at by the city's IT company. It will either be repaired or replaced. Until that time, the sign will be blank.

Attorney Weinstine requested the Council enter into Executive Session later in the meeting to discuss matters of litigation.

Agenda Action Items:

- 1) Alderman Blakemore moved to approve the purchase of permanent scoreboards for the baseball and football fields at the Sports Complex as quoted by Nevco Signs, seconded by Alderman Snodgrass. On a roll call vote of 6 ayes (Thorndike, Blakemore, Bees, Snodgrass, Connelly, Rose) and 0 nays, the motion carried.
- 2) Clerk Schroeder requested action be postponed regarding the increase in Certified Birth and Death Copy Fees. It is with hopes that the fees will be increased, for uniformity reasons, at the other 2 Clerks' offices in the County. The matter will be brought back to the Council after the status is received from the other clerks' offices.
- 3) Alderman Thorndike moved to approve the Proposal from Baxter & Woodman Engineers for the Inspection of Well #3 and Water Treatment Plant, seconded by Alderman Connelly. Following further discussion, Council agreed that they would like to receive additional estimates for the project. As a result, Alderman Thorndike withdrew her motion and Alderman Connelly withdrew his second. The matter will be brought back to the council for review pending receipt of additional estimates.
- 4) Alderman Rose moved to adopt Ordinance #10-04 – Setting Forth Provisions for Compliance with the IL Freedom of Information Act, seconded by Alderman Blakemore. On a roll call vote of 6 ayes (Blakemore, Bees, Snodgrass, Connelly, Rose, Thorndike) and 0 nays, the motion carried.
- 5) Alderman Rose moved to approve entering into a State of Illinois Emerald Ash Borer Agreement, seconded by Alderman Connelly. On a roll call vote of 6 ayes (Bees, Snodgrass, Connelly, Rose, Thorndike, Blakemore) and 0 nays, the motion carried.
- 6) Alderman Bees moved to approve entering into a State of Illinois Water and Wastewater Mutual Aid and Assistance Agreement, seconded by Alderman Rose. On a roll call vote of 6 ayes (Snodgrass, Connelly, Rose, Thorndike, Blakemore, Bees) and 0 nays, the motion carried.
- 7) Dave Phillips of Speer Financial presented information regarding the \$1 Million Debt Certificate issuance. The City has received an A- credit rating. Alderman Rose moved to adopt Ordinance #10-06 – Authorizing the issuance of Taxable and/or Tax Exempt General Obligation (Limited Tax) Debt Certificates, Series 2010, 2010A, etc., Including as Build America Bonds (Direct Payment), and Other Certificates to Finance Municipal Facilities for the City of Morrison and to approve the low bid received from Oppenheimer & Co. for Series 2010 Debt Certificates, seconded by Alderman Snodgrass. On a roll call vote of 6 ayes (Connelly, Rose, Thorndike, Blakemore, Bees, Snodgrass) and 0 nays, the motion carried.
- 8) Pursuant to 5 ILCS 120/2(c)(11), Alderman Bees moved to enter into Executive Session to discuss matters of litigation, seconded by Alderman Connelly. On a roll call vote of 6 ayes (Rose, Thorndike, Blakemore, Bees, Snodgrass, Connelly) and 0 nays, the motion carried. Executive Session began at 8:13 p.m.
- 9) Regular Session resumed at 8:20 p.m. There was no action as a result of Executive Session.

Other Business:

- 1) Alderman Bees would like the City's Organizational Chart revised, adding some of the positions and a board that have been added since the last update in 2006.
- 2) Alderman Bees would like the Council to be involved in the review of the appointments to the Boards and Commissions.

- 3) The Community Garden project is coming along. Alderman Bees and Alderman Snodgrass have met with the group, lead by Chad Haskell of Morrison Community Hospital. A location for the Community Garden has been selected – a plot of land north of the driveway into French Creek Park.
- 4) The walking/biking path to the Sports Complex from Jackson Street will not be completed before the Complex opens. Alternatives to the path were discussed.
- 5) The next Ordinance Review meeting will be held on March 9, 2010. Alderman Thorndike would like the group to pick a tentative date for when a public meeting will be held.
- 6) There being no further business, Alderman Rose moved to adjourn the meeting, seconded by Alderman Blakemore. On a voice vote, the motion carried.

Mayor Drey adjourned the meeting 8:35 p.m.

Approved:

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Roger K. Drey  
Mayor

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Melanie T. Schroeder  
City Clerk

The Morrison City Council met in a Work Session on March 22, 2010 at 7:00 p.m. in the Council Chambers, City Hall, 200 West Main Street. Mayor Roger Drey called the meeting to order. City Clerk Melanie T. Schroeder recorded the minutes.

Aldermen present on roll call were Scott Connelly, Dave Rose, Sarah Thorndike, Jim Blakemore, Barb Bees and Bob Snodgrass.

Aldermen absent were Gus Hayenga and Pat Zuidema.

Other City Officials present included City Administrator Tim Long, City Attorney Lester Weinstine, Chief of Police Brian Melton, Superintendent of Public Services Gary Tresenriter, Community Development Director Robert Wood and Code Inspector Pete Whiting.

Mayor Drey led the recitation of the Pledge of Allegiance.

Mayor Drey presented a Certificate of Recognition to Mark McDonnell who received 2<sup>nd</sup> Place in the IHSA State Wrestling Finals, 140 lb. class. The Council congratulated Mark on his achievement.

Discussion Items:

- 1) Morrison Business Advisory Group Chairman Bob Vaughn presented the Group's Quarterly Report, which included their Completed Tasks, Pending Matters, Recommendations and Consensus Commentary. The Group has created a sub-committee who will become involved in the Route 30 realignment study.
- 2) The Council reviewed the Request for Proposal for Solid Waste, Recycling and Yardwaste Collections. Some modifications are needed. Several additional options were recommended. Administrator Long will schedule a meeting with Alderman Snodgrass and Alderman Blakemore to review and finalize the document.
- 3) Chamber of Commerce Director Corinne Bender presented information regarding an Illinois Lincoln Highway Coalition Interpretive Mural Project. She has researched themes for the mural and has been attempting to find a location for the mural. Possible locations at this time are either the east-facing walls at either the Fire Station or City Hall. Several questions arose, including who pays for erection and maintenance of the sign. Director Bender will gather additional information and report back to the Council.
- 4) Council reviewed a revised City of Morrison Organizational Chart and modifications were acceptable. The matter will be forwarded to the April 12, 2010 Council meeting.
- 5) Pursuant to 5 ILCS 120/2(c)(11) and (1), Alderman Snodgrass moved to enter Executive Session to discuss matters of Litigation and Personnel, seconded by Alderman Blakemore. On a roll call vote of 6 ayes (Rose, Thorndike, Blakemore, Bees, Snodgrass, Connelly) and 0 nays, the motion carried. Executive Session began at 8:00 p.m.
- 6) Regular Session resumed at 8:21 p.m. There was no action as a result of Executive Session.

Other Business:

- 1) There being no further business, Alderman Snodgrass moved to adjourn the meeting, seconded by Alderman Blakemore.

Mayor Drey adjourned the meeting 8:22 p.m.

Approved:

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Roger K. Drey  
Mayor

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Melanie T. Schroeder  
City Clerk

TREASURER'S GENERAL FUND TRANSACTION REPORT, AS ADJUSTED POST-DEBT ISSUE

MONTH ENDING

28-Feb-10

DESCRIPTION	ACCOUNT NO.	BEGINNING BALANCE	INTEREST	DEPOSITS	WITHDRAWALS	TRANSFERS IN	TRANSFERS (OUT)	ENDING BALANCE
<b>GENERAL OPERATING FUNDS</b>								
<b>A. CORPORATE</b>								
FARMERS NATIONAL BANK								
WELLS FARGO MM	01-00-1110	0.00	0.00	0.00	0.00	0.00	0.00	0.00
WELLS FARGO MM	01-00-1150	-298,406.28	0.00	187,451.68	377,402.40	488,357.00	0.00	0.00
THE NATIONAL BANK	01-00-1161	555,144.35	0.00	209,544.29	198,728.75	0.00	488,357.00	77,602.89
THE NATIONAL BANK	01-00-1162	70,000.00	0.00	0.00	0.00	0.00	0.00	70,000.00
		100,000.00	0.00	0.00	0.00	0.00	0.00	100,000.00
		426,738.07	0.00	396,995.97	576,131.15	488,357.00	488,357.00	247,602.89
<b>RESTRICTED GENERAL MOTOR FUEL TAX FUNDS</b>								
<b>B. ILLINOIS MOTOR FUEL TAX</b>								
WELLS FARGO MM	15-00-1110	181,760.97	0.00	0.00	0.00	0.00	0.00	181,760.97
WELLS FARGO MM	15-00-1150	341,965.70	25.34	0.00	12,963.29	0.00	0.00	329,027.75
		523,726.67	25.34	0.00	12,963.29	0.00	0.00	510,788.72
<b>OTHER RESTRICTED GENERAL FUNDS</b>								
<b>C. POLICE DEPARTMENT</b>								
POLICE VEHICLE "B" ACCOUNT 24-00-1150								
DARE ACCOUNT	20-00-1150	980.00	0.00	20.00	0.00	0.00	0.00	1,000.00
POLICE "D" ACCOUNT		640.02	0.00	0.00	0.00	0.00	0.00	640.02
SUB-TOTAL		1,620.02	0.00	20.00	0.00	0.00	0.00	1,640.02
<b>D. RETIREMENT FUNDS</b>								
IMRF SAVINGS 16-00-1150								
IMRF CERTIFICATES		164,079.93	0.00	345.21	9,080.14	0.00	0.00	155,345.00
SUB-TOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00
		164,079.93	0.00	345.21	9,080.14	0.00	0.00	155,345.00
FICA SAVINGS 17-00-1150								
FICA CERTIFICATES		12,533.55	0.00	1,530.21	6,552.13	0.00	0.00	7,511.63
SUB-TOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00
		12,533.55	0.00	1,530.21	6,552.13	0.00	0.00	7,511.63
<b>E. REVOLVING FUND</b>								
REVOLVING FUND SAVINGS 35-00-1150								
REVOLVING FUND CERTIFICATES		547,821.24	25.35	876.39	0.00	0.00	0.00	548,722.98
SUB-TOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00
		547,821.24	25.35	876.39	0.00	0.00	0.00	548,722.98
<b>F. MEMORIAL PARK FUND</b>								
MEMORIAL PARK SAVINGS 37-00-1150								
SUB-TOTAL		0.00	0.00	100.00	0.00	0.00	0.00	100.00
		0.00	0.00	100.00	0.00	0.00	0.00	100.00
<b>G. GROVE HILL CEMETERY</b>								
GROVE HILL SAVINGS 74-00-1150								
SUB-TOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>H. SELF INSURANCE DEDUCTABLE</b>								
SELF INSURANCE SAVINGS 77-00-1150								
SUB-TOTAL		13,237.80	0.00	0.00	2,403.50	0.00	0.00	10,834.30
		13,237.80	0.00	0.00	2,403.50	0.00	0.00	10,834.30
<b>TOTALS:</b>								
<b>OTHER RESTRICTED GENERAL FUNDS</b>		739,292.54	25.35	2,871.81	18,035.77	0.00	0.00	724,153.93
<b>UNOBLIGATED GENERAL FUNDS</b>		426,738.07	0.00	396,995.97	576,131.15	488,357.00	488,357.00	247,602.89

This report is a true and accurate statement of the above accounts

*Keith B. Frederick*

Keith B. Frederick, Treasurer

Date

TREASURER'S GENERAL FUND TRANSACTION REPORT, AS ADJUSTED POST-DEBT ISSUE

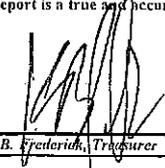
Tim Long December 28, 2009

MONTH ENDING

28-Feb-10

DESCRIPTION	ACCOUNT NO.	BEGINNING BALANCE	INTEREST	DEPOSITS	WITHDRAWALS	TRANSFERS IN	TRANSFERS (OUT)	ENDING BALANCE
<b>GENERAL CAPITAL IMPROVEMENTS FUND</b>								
<b>K. CAPITAL IMPROVEMENT REPAIR REPLACEMENT FUND</b>								
CAP IMPROVE SAVINGS ACCT 61-00-1110		0.00	0.00	0.00	0.00	0.00	0.00	0.00
CAP IMPROVE SAVINGS ACCT 61-00-1150		-957,667.15	0.00	0.00	0.00	6,785.43	0.00	-950,881.72
<b>SUB-TOTAL</b>		<b>-957,667.15</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>6,785.43</b>	<b>0.00</b>	<b>-950,881.72</b>
<b>RESTRICTED GENERAL CAPITAL BOND REDEMPTION FUNDS</b>								
<b>C. SPORTS COMPLEX BOND REDEMPTION FUND, SERIES 2008, \$2 MILLION</b>								
WELLS FARGO SAVINGS 42-00-1110		10,139.80	0.00	0.00	0.00	0.00	10,139.80	0.00
WELLS FARGO MM 42-00-1150		-318.82	0.00	0.00	0.00	10,139.80	7,407.15	2,413.83
<b>UTILITY TAX DEPOSITS</b>								0.00
CD'S-REDEMPTION								0.00
<b>SUB-TOTAL</b>		<b>9,820.98</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10,139.80</b>	<b>17,546.95</b>	<b>2,413.83</b>
<b>D. CAPITAL PROJECTS BOND PROCEEDS &amp; DEBT SERVICE FUND, SERIES 2009-10 \$1 MILLION</b>								
BOND PROCEEDS		0.00	0.00	0.00	0.00	0.00	0.00	0.00
REDEMPTION MM		0.00	0.00	0.00	0.00	0.00	0.00	0.00
REDEMPTION CD								0.00
<b>SUB-TOTAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
GENERAL CAPITAL PROJECTS FUND OBLIGATIONS	CONTRACT AMOUNT			DEPOSITS, GRANT AWARDS	PAYMENTS MADE	TRANSFERS IN	TRANSFERS (OUT)	ENDING BALANCE DUE
<b>SPORTS COMPLEX</b>								
Sichter Excavating	1,013,317.00				969,864.45			43,452.55
Bush Sports Turf	222,836.00				211,391.00			11,445.00
River City Fence	172,131.00				164,697.43			7,433.57
Key Builders	812,226.55				799,293.71			12,932.84
	<b>2,220,510.55</b>		0.00	0.00	<b>2,145,246.59</b>	0.00	0.00	<b>75,263.96</b>
<b>STREET CRACK SEALING</b>								
Contractor	0.00				0.00		0.00	0.00
Engineering	0.00		0.00	0.00	0.00	0.00	0.00	0.00
<b>101 W MAIN ST EXTERIOR RECONSTRUCTION</b>								
Key Builders	250,000.00				225,795.51			24,204.49
Asbestos, Shoring, Others	30,000.00				30,000.00			0.00
	<b>280,000.00</b>		0.00	0.00	<b>255,795.51</b>	0.00	0.00	<b>24,204.49</b>
<b>SPORTS COMPLEX EQUIPMENT, EST'D</b>								
Score Boards (est'd)	30,854.00							30,854.00
Bases, Mounds, Plates	8,620.00							8,620.00
Kromer Field Maintainer	19,825.00				19,825.00			0.00
Gator w plow	13,464.00							13,464.00
J.D. 62" Mower	0.00							0.00
Mower Clippings Collection Sys	1,500.00							1,500.00
Misc Field Equipment	2,392.00							2,392.00
Fieldsaver Growth Cover	1,399.00							1,399.00
Windscreen H.S. Diamond	2,000.00							2,000.00
AED Units	4,000.00							4,000.00
Interior Door - Frame	600.00							600.00
Garbage Receptacles								0.00
12 04 10	84,654.00		0.00	0.00	19,825.00	0.00	0.00	64,829.00
<b>TOTAL: GENERAL CAPITAL PROJECTS FUND OBLIGATIONS OUTSTANDING</b>	<b>2,585,164.55</b>		<b>0.00</b>	<b>0.00</b>	<b>2,420,867.10</b>	<b>0.00</b>	<b>0.00</b>	<b>164,297.45</b>
<b>TOTAL GENERAL CAPITAL PROJECTS FUND MONEY AVAILABLE:</b>	<b>-957,667.15</b>							<b>-948,467.89</b>
<b>GENERAL CAPITAL PROJECT FUND RESERVE:</b>	<b>-3,542,831.70</b>							<b>-1,112,765.34</b>

This report is a true and accurate statement of the above accounts



Keith B. Frederich, Treasurer Date

TREASURER'S WATERWORKS & SEWERAGE FUND TRANSACTION REPORT

MONTH ENDING

28-Feb-10

DESCRIPTION

WATERWORKS & SEWERAGE REVENUE FUND

A. Operations and Maintenance Account

ACCOUNT NO.	BEGINNING BALANCE	INTEREST	DEPOSITS	WITHDRAWALS	TRANSFERS IN	TRANSFERS (OUT)	ENDING BALANCE
51001110	0.00	0.00	0.00	0.00	0.00	0.00	0.00
51001150	261,928.97	12.67	17,559.02	904.16	0.00	0.00	278,596.50
<b>SUB-TOTAL</b>	<b>261,928.97</b>	<b>12.67</b>	<b>17,559.02</b>	<b>904.16</b>	<b>0.00</b>	<b>0.00</b>	<b>278,596.50</b>
<b>FUND TOTALS</b>	<b>261,928.97</b>	<b>12.67</b>	<b>17,559.02</b>	<b>904.16</b>	<b>0.00</b>	<b>0.00</b>	<b>278,596.50</b>

OTHER RESTRICTED WATERWORKS & SEWERAGE FUNDS

B. 2010-A \$5 Million

IEPA Interest and Principal

Redemption Account Bond

Redemption Account

Money Market, Etc	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Certs of Deposit	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>SUB-TOTAL</b>	<b>0.00</b>						

C. Bond and Interest

Reserve Account

Money Market, Etc.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Certs of Deposit	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>SUB-TOTAL</b>	<b>0.00</b>						

D. Contingencies and

Depreciation Account

Money Market, Etc.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Certs of Deposit	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>SUB-TOTAL</b>	<b>0.00</b>						

E. Surplus Revenue Account

Money Market, Etc.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Certs of Deposit	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>SUB-TOTAL</b>	<b>0.00</b>						

F. Meter Deposits Account

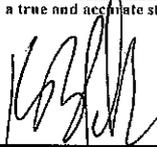
Money Market, Etc.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Certs of Deposit	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>SUB-TOTAL</b>	<b>0.00</b>						

G. 2008 Well Repair Loan

US Bank		BEGINNING BALANCE	INTEREST	DEPOSITS	WITHDRAWALS	TRANSFERS IN	TRANSFERS (OUT)	ENDING BALANCE
Money Market, Etc.	43-00-1110	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Checking	43-00-1150	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>SUB-TOTAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>RESTRICTED FUND TOTALS:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>GRAND TOTAL</b>	\$ 261,928.97	\$ 12.67	\$ 17,559.02	\$ 904.16	\$ -	\$ -	\$ 278,596.50

This report is a true and accurate statement of the above accounts



Keith B. Fradrick, Treasurer

Date

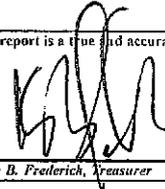
TREASURER'S SEWERAGE FUND TRANSACTION REPORT

MONTH ENDING

28-Feb-10

DESCRIPTION	ACCOUNT NO.	BEGINNING BALANCE	INTEREST MONTH ENDING	DEPOSITS	WITHDRAWALS	TRANSFERS IN	TRANSFERS (OUT)	ENDING BALANCE
<b>SEWERAGE REVENUE FUND</b>								
<u>A. Operations and Maintenance Account</u>								
Passbook Account	51001110	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Money Market, Etc	51001150	269,188.97	12.67	17,559.02	904.17	0.00	0.00	285,856.49
<b>SUB-TOTAL</b>		269,188.97	12.67	17,559.02	904.17	0.00	0.00	285,856.49
<b>FUND TOTALS</b>		269,188.97	12.67	17,559.02	904.17	0.00	0.00	285,856.49
<b>OTHER RESTRICTED WATERWORKS FUNDS</b>								
<u>B. 2011-A \$5 Million IEPA Interest and Principal Redemption Account Bond Redemption Account</u>								
Money Market, Etc		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Certs of Deposit		0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>SUB-TOTAL</b>		0.00	0.00	0.00	0.00	0.00	0.00	0.00
<u>C. Bond and Interest Reserve Account</u>								
Money Market, Etc.		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Certs of Deposit		0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>SUB-TOTAL</b>		0.00	0.00	0.00	0.00	0.00	0.00	0.00
<u>D. Contingencies and Depreciation Account</u>								
Money Market, Etc.		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Certs of Deposit		0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>SUB-TOTAL</b>		0.00	0.00	0.00	0.00	0.00	0.00	0.00
<u>E. Surplus Revenue Account</u>								
Money Market, Etc.		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Certs of Deposit		0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>SUB-TOTAL</b>		0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>RESTRICTED FUND TOTALS:</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00
<b>GRAND TOTAL</b>		\$ 269,188.97	\$ 12.67	\$ 17,559.02	\$ 904.17	\$ -	\$ -	\$ 285,856.49

This report is a true and accurate statement of the above accounts



Keith B. Frederick, Treasurer

Date

# Memo

**To:** Mayor and Council  
**From:** Melanie Schroeder, City Clerk  
**Date:** 3/30/2010  
**Re:** Bills Paid

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The Bills Paid list is in the amount of **\$829,863.26**.

Please direct any questions to Administrator Long.

CITY OF MORRISON  
 WARRANT NUMBER 033110

FROM CHECK # 39243 TO CHECK # 39433

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
39243	BONNELL INDUSTRIES	MAINT SUPPLIES - VEHICLE	GENERAL FUND / STREETS	106.68
			CHECK TOTAL	106.68
39244	BRAD BLEAN	BLAKE	GENERAL FUND / GENERAL	125.10
			CHECK TOTAL	125.10
39245	BOSS OFFICE SUPPLIES	OFFICE SUPPLIES	GENERAL FUND / ADMINISTRATIVE	634.01
			CHECK TOTAL	634.01
39246	LINDSAY HARKNESS CHEVROLET	SQ #2 - MAINT VEHICLES	GENERAL FUND / PUBLIC SAFETY	775.91
			CHECK TOTAL	775.91
39247	WINKEL, PARKER & FOSTER CPA PC	ACCOUNTING SERVICES/AUDIT	GENERAL FUND / LEGISLATIVE	1,671.00
			CHECK TOTAL	1,671.00
			CHECK TOTAL	557.00
			CHECK TOTAL	557.00
			CHECK TOTAL	2,785.00
39248	COMPANY ONE	SEMI-ANNUAL INSPECTN RANGE HOOD	GENERAL FUND / COMMUNITY ROOM	136.20
			CHECK TOTAL	136.20
			CHECK TOTAL	0.00
39250	COMMUNICATION REVOLVING FUND	MONTHLY SOFTWARE SUPPORT	GENERAL FUND / PUBLIC SAFETY	280.10
			CHECK TOTAL	280.10
39251	DIVISION OF VITAL RECORDS	STATE CC FEES	GENERAL FUND / CITY CLERK	86.00
			CHECK TOTAL	86.00
39252	CITY OF DIXON WATER DEPARTMENT	LAB FEES	WATER/SEWER FUND / WATER	15.00
			CHECK TOTAL	15.00
39253	FARMER BROS. CO.	MONTHLY COFFEE SERVICE	GENERAL FUND / ADMINISTRATIVE	29.59
			CHECK TOTAL	29.59
39254	FBI NAA NORTHERN ILL DIVISION	MEMBER DUES 2010	GENERAL FUND / PUBLIC SAFETY	85.00
			CHECK TOTAL	85.00
39255	GABE GOMEZ	GABE	GENERAL FUND / GENERAL	51.03
			CHECK TOTAL	51.03

FROM CHECK # 39243 TO CHECK # 39433

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
39256	LECTRONICS, INC	SQ #01 - STREN	GENERAL FUND / PUBLIC SAFETY	90.00
		SQ #01 MOBILE RADIO	GENERAL FUND / PUBLIC SAFETY	526.80
			CHECK TOTAL	616.80
39257	MUNICIPAL CLERKS OF ILLINOIS	APRIL 8 & 9 TRAVEL/TRAINING	GENERAL FUND / CITY CLERK	50.00
			CHECK TOTAL	50.00
39258	NICOR GAS	ACCT. #27638541113	WATER/SEWER FUND / WATER	32.83
		ACCT. #27638541113	WATER/SEWER FUND / SEWER	32.83
		ACCT. #27638541113	GENERAL FUND / ADMINISTRATIVE	32.83
		ACCT. #56989320009	WATER/SEWER FUND / WATER	360.07
		ACCT. #26989320002	WATER/SEWER FUND / WATER	1,124.74
		ACCT. #83659320002	GENERAL FUND / CEMETERY	576.16
			CHECK TOTAL	2,159.46
39259	NORTHWEST IL CONSTRUCTION	COLD PATCH	GENERAL FUND / STREETS	122.14
			CHECK TOTAL	122.14
39260	PETTY CASH - CITY	J RENKES UNIFORM REIMBURSEMENT	GENERAL FUND / PUBLIC SAFETY	31.71
		B BLEAN RX REIMBURSEMENT	SELF INSURED DEDUCTIBLE / GENERAL	10.00
		RELEASE LEIN	WATER/SEWER FUND / WATER	25.00
		RELEASE LEIN	WATER/SEWER FUND / SEWER	25.00
		POSTAGE	GENERAL FUND / CITY CLERK	3.89
		POSTAGE	GENERAL FUND / ADMINISTRATIVE	5.84
		POSTAGE	GENERAL FUND / PUBLIC SAFETY	5.84
		POSTAGE	WATER/SEWER FUND / WATER	11.67
		POSTAGE	WATER/SEWER FUND / WATER	11.74
			CHECK TOTAL	130.69
39261	PDC LABORATORIES INC.	LAB FEES	WATER/SEWER FUND / WATER	130.00
			CHECK TOTAL	130.00
39262	PITNEY BOWES	POSTAGE METER RENTAL	GENERAL FUND / ADMINISTRATIVE	22.33
		POSTAGE METER RENTAL	WATER/SEWER FUND / WATER	22.33
		POSTAGE METER RENTAL	WATER/SEWER FUND / SEWER	22.33
			CHECK TOTAL	66.99
39263	RK DIXON	MONTHLY COMPUTER SERVICE	GENERAL FUND / ADMINISTRATIVE	864.00

FROM CHECK # 39243 TO CHECK # 39433

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
39263	RK DIXON	MONTHLY COMPUTER SERVICE	WATER/SEWER FUND / WATER	288.00
		MONTHLY COMPUTER SERVICE	WATER/SEWER FUND / SEWER	288.00
		CHECK TOTAL		1,440.00
39264	S.B.M., INC	COPIER SERVICE	GENERAL FUND / ADMINISTRATIVE	280.10
		CHECK TOTAL		280.10
39265	SHAWVER PRESS	WINDOW/NON WINDOW ENVELOPES	GENERAL FUND / ADMINISTRATIVE	258.00
		CHECK TOTAL		258.00
39266	SITICH, LLP	OTHER PROFESSIONAL SERVICES	GENERAL FUND / ADMINISTRATIVE	1,250.00
		CHECK TOTAL		1,250.00
39267	EMBLEM ENTERPRISES, INC	OPERATING SUPPLIES	GENERAL FUND / PUBLIC SAFETY	60.00
		CHECK TOTAL		60.00
39268	UNIFORM DEN, INC.	UNIFORMS - MELTON	GENERAL FUND / PUBLIC SAFETY	278.30
		CHECK TOTAL		278.30
39269	USA BLUEBOOK	MAINT SUPPLIES - EQUIPMENT	WATER/SEWER FUND / WATER	107.19
		OPERATING SUPPLIES	WATER/SEWER FUND / WATER	92.95
		CHECK TOTAL		200.14
39270	VANEX, INC.	QTRLY PEST INSPECTION	GENERAL FUND / ADMINISTRATIVE	115.00
		CHECK TOTAL		115.00
39271	VIKING CHEMICAL COMPANY	CHEMICALS	WATER/SEWER FUND / WATER	1,544.20
		CHECK TOTAL		1,544.20
39272	WNS PUBLICATIONS, INC.	NOTICE-FITNESS CENTER	GENERAL FUND / ADMINISTRATIVE	153.75
		CHECK TOTAL		153.75
39273	COM ED	AN 3318098068	WATER/SEWER FUND / SEWER	304.37
		CHECK TOTAL		304.37
39274	GREEN & CLEAN LAWN SERVICE	SPORTS COMPLEX GROUNDS	SERIES 2008 DEBT CERT FUND /	3,340.00
		CHECK TOTAL		3,340.00

FROM CHECK # 39243 TO CHECK # 39433

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
39320	ARAMARK UNIFORM SERVICE	MAINT SUPP - BLDG	WATER/SEWER FUND / WATER	30.95
		MAINT SUPP - BLDG	GENERAL FUND / STREETS	30.95
		MAINT SUPP - BLDG	GENERAL FUND / STREETS	61.90
		MAINT SUPP - BLDG	WATER/SEWER FUND / WATER	61.90
		MAINT SUPP - BLDG	WATER/SEWER FUND / SEWER	61.90
			CHECK TOTAL	247.60
39321	BAXTER & WOODMAN, INC.	ROCK CREEK BRIDGE ENGINEERING	CAPITL IMPRVMT REBLMT & REPAIR / GENERAL	1,729.40
		WELL #4 REHAB ENG/LEGAL	CAPITL IMPRVMT REBLMT & REPAIR / GENERAL	150.00
		WASTE WATER PLNT ENG/LEGAL	CAPITL IMPRVMT REBLMT & REPAIR / GENERAL	92.00
		EAST END WATERMAIN LOOP ENG	CAPITL IMPRVMT REBLMT & REPAIR / GENERAL	4,690.00
			CHECK TOTAL	6,661.40
39322	BLACKHAWK LUMBER	OPERATING SUPPLIES	GENERAL FUND / PARKS & FORESTRY	458.68
		SMALL TOOLS	GENERAL FUND / STREETS	5.99
		MAINT SUPP - OTHER	GENERAL FUND / PARKS & FORESTRY	411.77
		OPERATING SUPPLIES	GENERAL FUND / PARKS & FORESTRY	15.45
		OPERATING SUPPLIES	GENERAL FUND / PARKS & FORESTRY	21.45
			CHECK TOTAL	913.34
39323	LINDSAY HARNNESS CHEVROLET	SO #01FAN/COOLANT/THRST	GENERAL FUND / PUBLIC SAFETY	149.97
			CHECK TOTAL	149.97
39324	COMPANY ONE	RECHARGE CO2 TANK	WATER/SEWER FUND / WATER	35.00
			CHECK TOTAL	35.00
39325	COM ED	SPORTS COMPLEX	GENERAL FUND / STREETS	1,145.89
			CHECK TOTAL	1,145.89
39326	CITY OF DIXON WATER DEPARTMENT	LAB FEES	WATER/SEWER FUND / WATER	135.00
			CHECK TOTAL	135.00
39327	EASYPERMITT POSTAGE	POSTAGE	GENERAL FUND / ADMINISTRATIVE	1,072.96
		POSTAGE	WATER/SEWER FUND / WATER	357.66
		POSTAGE	WATER/SEWER FUND / SEWER	357.64
			CHECK TOTAL	1,788.26
39328	ENGEL ELECTRIC CO.	STREET LIGHTS	GENERAL FUND / STREETS	297.75
			CHECK TOTAL	297.75

FROM CHECK # 39243 TO CHECK # 39433

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
39329	GATEWAY SUPPLY, LTD.	TOWLS, SOAP, DISPENSER, GARBAGE SERIES 2008 DEBT CERT FUND /		347.41
				347.41
39330	GOLD STAR FS, INC.	AUTO FUEL/OIL	GENERAL FUND / PUBLIC SAFETY	1,263.98
		AUTO FUEL/OIL	GENERAL FUND / STREETS	910.16
		AUTO FUEL/OIL	GENERAL FUND / PARKS & FORESTRY	251.75
		AUTO FUEL/OIL	GENERAL FUND / CEMETERY	135.56
		AUTO FUEL/OIL	WATER/SEWER FUND / WATER	329.21
		AUTO FUEL/OIL	WATER/SEWER FUND / SEWER	309.83
			CHECK TOTAL	3,200.49
39331	GREEN & CLEAN LAWN SERVICES II	SNOW REMOVAL-FEB9, 22 SIDEWALKS	GENERAL FUND / STREETS	600.00
			CHECK TOTAL	600.00
39332	ILLINOIS MUNICIPAL LEAGUE	DRUG TESTING	GENERAL FUND / STREETS	10.50
		DRUG TESTING	WATER/SEWER FUND / WATER	3.75
		DRUG TESTING	WATER/SEWER FUND / SEWER	3.25
			CHECK TOTAL	17.50
39333	JULIE, INC.	JULIE LOCATES	WATER/SEWER FUND / WATER	14.00
		JULIE LOCATES	WATER/SEWER FUND / SEWER	14.00
			CHECK TOTAL	28.00
39334	MID AMERICAN ENERGY CO.	ACCT. #217225	GENERAL FUND / STREETS	34.59
		ACCT. #217510	WATER/SEWER FUND / WATER	2,783.23
		ACCT. #216848	WATER/SEWER FUND / WATER	1,426.77
		ACCT. #219649	WATER/SEWER FUND / SEWER	70.00
		ACCT. #217224	WATER/SEWER FUND / SEWER	23.54
		ACCT. #217511	WATER/SEWER FUND / SEWER	36.47
		ACCT. #219650	WATER/SEWER FUND / SEWER	1,617.73
		ACCT. #217512	WATER/SEWER FUND / SEWER	46.36
		ACCT. #217514	WATER/SEWER FUND / SEWER	65.57
			CHECK TOTAL	6,104.26
39335	MORNING DISPOSAL	MONTHLY REFUSE	GENERAL FUND / LEGISLATIVE	18,724.86
			CHECK TOTAL	18,724.86
39336	MORRISON AUTO SUPPLY, INC.	WANT SUPPLIES - VEHICLE	WATER/SEWER FUND / WATER	271.55

FROM CHECK # 39243 TO CHECK # 39433

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
39336	MORRISON AUTO SUPPLY, INC.	MAINT SUPPLIES - EQUIPMENT	GENERAL FUND / CEMETERY	47.43
		MAINT SUPPLIES - BLDG	GENERAL FUND / COMMUNITY ROOM	1.78
		MAINT SUPPLIES - EQUIPMENT	WATER/SEWER FUND / WATER	40.99
		MAINT SUPPLIES - VEHICLE	WATER/SEWER FUND / SEWER	18.98
		SMALL TOOLS	WATER/SEWER FUND / WATER	2.52
		MAINT SUPPLIES - VEHICLE	GENERAL FUND / STREETS	17.94
			GENERAL FUND / STREETS	401.19
			CHECK TOTAL	401.19
39337	MORRISON TIRE CENTER	SERVICE - SQ #01	GENERAL FUND / PUBLIC SAFETY	29.00
			GENERAL FUND / PUBLIC SAFETY	29.00
			CHECK TOTAL	29.00
39338	MORRISON TRUE VALUE	MAINT SUPPLIES - OTHER	GENERAL FUND / PARKS & FORESTRY	15.48
		OFFICE SUPPLIES	GENERAL FUND / PUBLIC SAFETY	27.75
		MAINT SUPPLIES - EQUIPMENT	WATER/SEWER FUND / WATER	49.92
		OPERATING SUPPLIES	WATER/SEWER FUND / WATER	2.77
		MAINT SUPPLIES - VEHICLE	GENERAL FUND / STREETS	7.45
		MAINT SUPP - BLDG	WATER/SEWER FUND / SEWER	29.11
		OPERATING SUPPLIES	WATER/SEWER FUND / SEWER	3.19
			CHECK TOTAL	135.67
39339	NELSON'S ELECTRIC	MAINT SERV - BLDG	GENERAL FUND / ADMINISTRATIVE	58.87
		MAINT SERV - BLDG	GENERAL FUND / COMMUNITY ROOM	58.87
		STREET LIGHT MAINT	GENERAL FUND / STREETS	213.86
		STREET LIGHT MAINT	GENERAL FUND / STREETS	652.82
		MAINT SERV - BLDG	GENERAL FUND / ADMINISTRATIVE	251.00
		REPLACE BALLAST IN POL DEPT	GENERAL FUND / ADMINISTRATIVE	156.72
			CHECK TOTAL	1,392.14
39340	NORTH AMERICAN SALT CO.	MAINT SUPP - STREETS	GENERAL FUND / STREETS	3,119.22
			GENERAL FUND / STREETS	3,119.22
			CHECK TOTAL	3,119.22
39341	NORTHWEST IL CONSTRUCTION	COLD PATCH	GENERAL FUND / STREETS	250.90
			GENERAL FUND / STREETS	250.90
			CHECK TOTAL	250.90
39342	NORTHWEST IL CRIMINAL JUSTICE	LOCAL SUPPORT MAY '10-APR '11	GENERAL FUND / PUBLIC SAFETY	455.00
			GENERAL FUND / PUBLIC SAFETY	455.00
			CHECK TOTAL	455.00
39343	P.C.S.	JANITORIAL SERVICE	GENERAL FUND / COMMUNITY ROOM	265.00
			GENERAL FUND / COMMUNITY ROOM	265.00
			CHECK TOTAL	265.00

FROM CHECK # 39243 TO CHECK # 39433

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
39344	RK DIXON	MONTHLY COMPUTER SERVICE	GENERAL FUND / ADMINISTRATIVE	28.20
		MONTHLY COMPUTER SERVICE	WATER/SEWER FUND / WATER	9.40
		MONTHLY COMPUTER SERVICE	WATER/SEWER FUND / SEWER	9.40
		CHECK TOTAL		47.00
39345	ROCKFORD INDUSTRIAL WELDING	OPERATING SUPPLIES	WATER/SEWER FUND / WATER	9.19
		CHECK TOTAL		9.19
39346	SAFEGUARD BUSINESS SYSTEMS	OFFICE SUPPLIES	GENERAL FUND / ADMINISTRATIVE	280.57
		CHECK TOTAL		280.57
39347	SAUK VALLEY NEWSPAPERS	AUDITING SERVICES	GENERAL FUND / ADMINISTRATIVE	63.70
		AUDITING SERVICES	GENERAL FUND / ADMINISTRATIVE	63.70
		CHECK TOTAL		127.40
39348	MELANIE SCHROEDER	EYE CARE REIMBURSEMENT	SELF INSURED DEDUCTIBLE / GENERAL	100.16
		CHECK TOTAL		100.16
39349	SHAWVER PRESS	T LONG BUSINESS CARDS	GENERAL FUND / ADMINISTRATIVE	84.00
		CITY LETTERHEAD	GENERAL FUND / ADMINISTRATIVE	24.50
		CITY LETTERHEAD	WATER/SEWER FUND / WATER	24.50
		CITY LETTERHEAD	WATER/SEWER FUND / SEWER	24.50
		CITY LETTERHEAD	GENERAL FUND / PUBLIC SAFETY	24.50
		PRINTING-BLDG PERMITS	GENERAL FUND / ADMINISTRATIVE	96.00
		CHECK TOTAL		278.00
39350	SMG	MONTHLY COPIER SERVICE	GENERAL FUND / PUBLIC SAFETY	84.27
		MONTHLY COPIER SERVICE	GENERAL FUND / ADMINISTRATIVE	137.70
		MONTHLY COPIER SERVICE	GENERAL FUND / ADMINISTRATIVE	175.34
		MONTHLY COPIER SERVICE	GENERAL FUND / PUBLIC SAFETY	9.91
		CHECK TOTAL		407.22
39351	SULLIVAN'S FOODS	MAINT SUPPLIES - BLDG	GENERAL FUND / ADMINISTRATIVE	9.87
		CHECK TOTAL		9.87
39352	NATIONAL TRST HIST PRESERVIN	H/P PUBLICATION HPO #5	GENERAL FUND / ECONOMIC DEVELOPMENT	20.00
		CHECK TOTAL		20.00

FROM CHECK # 39243 TO CHECK # 39433

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
39353	AMANDA ENGELKES	CUSTOMER DEPOSIT REFUND	WATER/SEWER FUND / GENERAL	42.04
		CHECK TOTAL		42.04
39354	DAN ELLIOTT	CUSTOMER DEPOSIT REFUND	WATER/SEWER FUND / GENERAL	2.51
		CHECK TOTAL		2.51
39355	DAVID REISINGER	CUSTOMER DEPOSIT REFUND	WATER/SEWER FUND / GENERAL	6.48
		CHECK TOTAL		6.48
39356	KATHLEEN ELLICOTT	CUSTOMER DEPOSIT REFUND	WATER/SEWER FUND / GENERAL	44.88
		CHECK TOTAL		44.88
39357	US HIGHWAY 30 COALITION	DUES	GENERAL FUND / ADMINISTRATIVE	50.00
		CHECK TOTAL		50.00
39358	EVANS, FROELICH, BETH&CHAMLEY	GEN OBL BONDS SERIES 2009	GENERAL FUND / GENERAL	4,250.00
		CHECK TOTAL		4,250.00
39359	TESTAMERICA	LAB FEES	WATER/SEWER FUND / SEWER	283.50
		CHECK TOTAL		283.50
39360	THE LINCOLN HIGHWAY ASSOC.	MEMBERSHIP DUES STATE CHAPTER MEMBERSHIP	GENERAL FUND / LEGISLATIVE GENERAL FUND / LEGISLATIVE	35.00 7.00
		CHECK TOTAL		42.00
39361	UNIFORM DEN, INC.	UNIFORMS	GENERAL FUND / PUBLIC SAFETY	49.95
		CHECK TOTAL		49.95
39362	US CELLULAR	ACCT. #928070215 ACCT #928070215 ACCT #928070215 ACCT #928070215	GENERAL FUND / ADMINISTRATIVE GENERAL FUND / PUBLIC SAFETY GENERAL FUND / STREETS WATER/SEWER FUND / WATER WATER/SEWER FUND / SEWER	255.25 108.49 114.17 114.17 114.17 114.17
		CHECK TOTAL		706.25
39363	WEETS & SON SEPTIC SERVICE	MONTHLY RENTAL	GENERAL FUND / RECREATION	130.00
		CHECK TOTAL		130.00



CITY OF MORRISON  
 WARRANT NUMBER 033110

FROM CHECK # 39243 TO CHECK # 39433

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
39418	JIM DUBOIS	MAINT SUPP - OTHER OPERATING SUPPLIES AUTO FUEL/OIL OPERATING SUPPLIES MISC EXPENSE	GENERAL FUND / PARKS & FORESTRY GENERAL FUND / PARKS & FORESTRY	124.06 5.19 14.10 110.38 20.00 1,386.39
39419	FARMER'S NATIONAL BANK	LOAN #400908 PAYMENT IN FULL	GENERAL FUND / GENERAL	706,742.05 706,742.05
39420	GUARDIAN	HEALTH, DENTAL, LIFE INSURANCE HEALTH, DENTAL, LIFE INSURANCE HEALTH, DENTAL, LIFE INSURANCE	GENERAL FUND / ADMINISTRATIVE WATER/SEWER FUND / WATER WATER/SEWER FUND / SEWER	962.65 320.89 320.87 1,604.41
39421	ILLINOIS DEPT OF TRANSPORTATIO	ROUTE 30 ROCK CREEK BRIDGE ROUTE 30 ROCK CREEK BRIDGE	MOTOR FUEL TAX / GENERAL MOTOR FUEL TAX / GENERAL	9,987.00 9,987.00 19,974.00
39422	LOHMAN COMPANIES	PAUL BECK BRIAN MELTON	GENERAL FUND / GENERAL GENERAL FUND / GENERAL	272.67 255.80 528.47
39423	ODELL PUBLIC LIBRARY	LIBRARY BURGLARY	GENERAL FUND / GENERAL	2,184.41 2,184.41
39424	DANIEL A SIMMONS	FIREARMS/AMMUNITION REIMBUSE	GENERAL FUND / PUBLIC SAFETY	42.48 42.48
39425	SUPERWASH, INC.	60 WASH TOKENS 60 WASH TOKENS	GENERAL FUND / PUBLIC SAFETY GENERAL FUND / STREETS	240.00 240.00 480.00
39426	COMMUNITY STATE BANK	LOAN #7004627 LOAN #7004627 LOAN #7004627	GENERAL FUND / ADMINISTRATIVE WATER/SEWER FUND / WATER WATER/SEWER FUND / SEWER	463.80 81.48 81.47 626.75

DATE: 03/30/10  
 TIME: 10:46:37  
 ID: AP490000.WOM

CITY OF MORRISON  
 WARRANT NUMBER 033110

PAGE: 11

FROM CHECK # 39243 TO CHECK # 39433

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
39427	CIRCA 21 DINNER PLAYHOUSE	DEPOSIT FOR 6/10/2010	GENERAL FUND / RECREATION	40.00
				40.00
				CHECK TOTAL
				1,822.37
39428	IMAGE MASTER	COST OF ISSUANCE	RECREATION	1,822.37
				CHECK TOTAL
				55.23
39429	ROBERT BIRMAN	MAILBOX REIMBURSEMENT	RGENERAL FUND / STREETS	55.23
				CHECK TOTAL
				829,863.26
				WARRANT TOTAL

# Memo

**To:** Mayor and Council  
**From:** Melanie Schroeder, City Clerk  
**Date:** 4/6/2010  
**Re:** Bills Payable

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The Bills Payable list is in the amount of **\$143,165.99**.

Please direct any questions to Administrator Long.

CITY OF MORRISON  
 WARRANT NUMBER 041310

FROM CHECK # 39433 TO CHECK # 39500

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
39433	ALLIANCE MATERIALS, INC.	MAINT SUPP - GROUNDS	GENERAL FUND / PARKS & FORESTRY	28.36
			CHECK TOTAL	28.36
39434	BAXTER & WOODMAN, INC.	LEGAL SERVICE	GENERAL FUND / LEGISLATIVE	180.00
		SPORTS COMPLEX GRNDS ENG/BLDG	SERIES 2008 DEBT CERT FUND /	1,473.25
		WELL #4 REPARB ENG/LEGAL	CAPTL IMPRVMT REBLMT & REPAIR /	150.00
		MW PLNT ENG/LEGAL	CAPTL IMPRVMT REBLMT & REPAIR /	11,942.99
			GENERAL	13,746.24
			CHECK TOTAL	13,746.24
39435	BEACON ATHLETICS	SPORTS COMPLEX GROUNDS	SERIES 2008 DEBT CERT FUND /	1,307.00
		SPORTS COMPLEX GROUNDS	GENERAL FUND / PARKS & FORESTRY	2,875.00
			CHECK TOTAL	4,182.00
39436	BOSS OFFICE SUPPLIES	OFFICE SUPPLIES	GENERAL FUND / ADMINISTRATIVE	42.14
			CHECK TOTAL	42.14
39437	BSN/PASSON'S/GSC	MAINT SUPP-OTHR	S COMPLX	1,263.94
			GENERAL FUND / PARKS & FORESTRY	1,263.94
			CHECK TOTAL	1,263.94
39438	CERTIFIED BALANCE & SCALE CORP	CLEANING & CALIBRATION	WATER/SEWER FUND / SEWER	237.00
			CHECK TOTAL	237.00
39439	CHADWICK MFG. LTD	S COMPLEX-BENCHES/TABLES	GENERAL FUND / PARKS & FORESTRY	795.00
		S COMPLEX-BENCH FRAMES	SERIES 2008 DEBT CERT FUND /	600.00
			CHECK TOTAL	1,395.00
39440	LINDSAY HARKNESS CHEVROLET	SQ #2-REPLACE BELT	GENERAL FUND / PUBLIC SAFETY	85.98
		SQ #5-MAINT VEHICLE	GENERAL FUND / PUBLIC SAFETY	648.03
			CHECK TOTAL	734.01
39441	CLINTON FEED & GRAIN INC.	MAINT SUPP - UTILITY SYSTEM	WATER/SEWER FUND / WATER	182.95
			CHECK TOTAL	182.95
39442	COM ED	ACCT. #2563566005	GENERAL FUND / STREETS	47.75
		ACCT. #2479412007	GENERAL FUND / STREETS	71.14
		ACCT. #4833110075	GENERAL FUND / STREETS	2.11
		SPORTS COMPLEX	GENERAL FUND / STREETS	538.72
		ACCT. #5439152016	GENERAL FUND / STREETS	376.33
			CHECK TOTAL	1,036.05

FROM CHECK # 39433 TO CHECK # 39500

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
39443	CHEN NELSON ROBERTS LTD	LEGAL SERVICES	GENERAL FUND / LEGISLATIVE	3,261.60
		CHECK TOTAL		3,261.60
39444	COMMUNICATION REVOLVING FUND	MONTHLY SOFTWARE SUPPORT	GENERAL FUND / PUBLIC SAFETY	280.10
		CHECK TOTAL		280.10
39445	CITIBLUE TECHNOLOGIES, LLC	INKJECT BOND PAPER INKJECT BOND PAPER INKJECT BOND PAPER INKJECT BOND PAPER	GENERAL FUND / STREETS GENERAL FUND / CEMETERY GENERAL FUND / PARKS & FORESTRY WATER/SEWER FUND / WATER WATER/SEWER FUND / SEWER	3.64 3.64 3.64 3.64 3.60 18.16
		CHECK TOTAL		18.16
39446	DIVISION OF VITAL RECORDS	STATE CC FEES	GENERAL FUND / CITY CLERK	218.00
		CHECK TOTAL		218.00
39447	FARMER BROS. CO.	MONTHLY COFFEE SERVICE	GENERAL FUND / ADMINISTRATIVE	29.59
		CHECK TOTAL		29.59
39448	FIVE STAR ENTERPRISES	MAINT SUPP - UTILITY SYSTEM MAINT SUPP - UTILITY SYSTEM STRING & OIL - CEMETERY MAINT SERV - EQUIPMENT BLOWER REPAIRS SPARK PLUGS FOR BLOWER	WATER/SEWER FUND / WATER WATER/SEWER FUND / SEWER GENERAL FUND / CEMETERY GENERAL FUND / CEMETERY GENERAL FUND / CEMETERY GENERAL FUND / CEMETERY	339.50 339.50 75.00 109.73 126.11 14.00
		CHECK TOTAL		1,003.84
39449	FRONTIER	ACCT. #8157727659 ACCT. #8157727657 ACCT. #8157727657	GENERAL FUND / PUBLIC SAFETY GENERAL FUND / ADMINISTRATIVE GENERAL FUND / LEGISLATIVE GENERAL FUND / CITY CLERK GENERAL FUND / PUBLIC SAFETY GENERAL FUND / COMMUNITY ROOM GENERAL FUND / STREETS WATER/SEWER FUND / SEWER GENERAL FUND / CEMETERY WATER/SEWER FUND / WATER GENERAL FUND / ADMINISTRATIVE	26.28 173.95 173.95 173.95 126.61 59.32 59.28 296.59 59.59 105.22 13.55

FROM CHECK # 39433 TO CHECK # 39500

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
39449	FRONTIER	ACCT. #8157727657	WATER/SEWER FUND / SEWER	13.54
			CHECK TOTAL	1,281.83
39450	FULTON TECHNOLOGIES INC	CIVIL SIREN WARNING SYSTEM	GENERAL FUND / E S D A	3,250.00
			CHECK TOTAL	3,250.00
39451	GALL'S	SQ #5- MINOR EQUIPMENT	GENERAL FUND / PUBLIC SAFETY	80.98
			CHECK TOTAL	80.98
39452	GATEWAY SUPPLY, LTD.	MAINT SUPPLIES - BLDG	GENERAL FUND / COMMUNITY ROOM	63.87
			CHECK TOTAL	63.87
39453	HD SUPPLY WATERWORKS, LTD	METER TESTING/REPLACEMENT	CAPTL IMPRVMT REPLMT & REPAIR / GENERAL	9,775.00
		MAINT SUPP - UTILITY SYSTEM	WATER/SEWER FUND / WATER	489.30
		SMALL TOOLS	WATER/SEWER FUND / WATER	54.22
		MAINT SUPP - UTILITY SYSTEM	WATER/SEWER FUND / WATER	36.19
		METER TESTING/REPLACEMENT	CAPTL IMPRVMT REPLMT & REPAIR / GENERAL	1,395.04
			CHECK TOTAL	11,749.75
39454	LECTRONICS, INC	MAINT - EQUIPMENT	GENERAL FUND / PUBLIC SAFETY	229.08
		MAINT - EQUIPMENT	GENERAL FUND / PUBLIC SAFETY	180.30
			CHECK TOTAL	409.38
39455	LOHMAN COMPANIES	MEDICAL/FLEX/VISION ADM FEE	GENERAL FUND / ADMINISTRATIVE	201.60
		MEDICAL/FLEX/VISION ADM FEE	WATER/SEWER FUND / WATER	67.20
		MEDICAL/FLEX/VISION ADM FEE	WATER/SEWER FUND / SEWER	67.20
			CHECK TOTAL	336.00
39456	MAR-GEE PLASTICS & TROPHIES	TREE STAKES	MEMORIAL PARK FUND / GENERAL	10.00
		TREE STAKES	GENERAL FUND / PARKS & FORESTRY	10.00
			CHECK TOTAL	20.00
39457	MID AMERICAN ENERGY CO.	ACCT. #216848	WATER/SEWER FUND / WATER	1,494.34
		ACCT. #219649	WATER/SEWER FUND / SEWER	66.99
		ACCT. #219650	WATER/SEWER FUND / SEWER	1,541.97
		ACCT. #217510	WATER/SEWER FUND / WATER	2,765.99
		ACCT. #217514	WATER/SEWER FUND / SEWER	56.83
		ACCT. #217512	WATER/SEWER FUND / SEWER	46.45

FROM CHECK # 39433 TO CHECK # 39500

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
39457	MID AMERICAN ENERGY CO.	ACCT. #217511	WATER/SEWER FUND / SEWER	34.43
			CHECK TOTAL	6,007.00
39458	MORRISON BLACKTOP, INC.	MAINT SERVICE - SNOW REMOVAL	GENERAL FUND / STREETS	2,395.00
			CHECK TOTAL	2,395.00
39459	MORRISON TIRE CENTER	TIRE REPAIR - JD MOWER CENTRY	GENERAL FUND / CEMETERY	10.00
			CHECK TOTAL	10.00
39460	MORRISON TRUE VALVE	MAINT SUPPLIES - GROUNDS OPERATING SUPPLIES OPERATING SUPPLIES SMALL TOOLS	GENERAL FUND / PARKS & FORESTRY GENERAL FUND / CEMETERY WATER/SEWER FUND / WATER WATER/SEWER FUND / WATER MAINT SUPPLIES - UTILITY SYSTEM	12.76 40.63 18.17 52.85 58.06 182.47
			CHECK TOTAL	182.47
39461	MUNICIPAL WEB SERVICES, INC	WEBSITE SUPPORT	GENERAL FUND / ADMINISTRATIVE	111.25
			CHECK TOTAL	111.25
39462	NELSON'S ELECTRIC	MAINT SUPP -EQUIPMENT MAINT SERVICE - BLDG	WATER/SEWER FUND / SEWER GENERAL FUND / ADMINISTRATIVE	248.04 74.00 322.04
			CHECK TOTAL	322.04
39463	NEENAH FOUNDRY CO.	MAINT SUPP - STORM SEWER MAINT SUPP - UTILITY SYSTEM	GENERAL FUND / STREETS WATER/SEWER FUND / SEWER	670.00 285.00 955.00
			CHECK TOTAL	955.00
39464	NICOR GAS	ACCT. #27638541113 ACCT. #27638541113 ACCT. #27638541113 ACCT. #26989320002 ACCT. #83659320002 ACCT. #56989320009	WATER/SEWER FUND / WATER WATER/SEWER FUND / SEWER GENERAL FUND / ADMINISTRATIVE WATER/SEWER FUND / WATER GENERAL FUND / CEMETERY WATER/SEWER FUND / WATER	23.84 23.84 23.83 1,016.76 315.07 306.19 1,709.53
			CHECK TOTAL	1,709.53
39465	NORTH AMERICAN SALT CO.	SALT	MOTOR FUEL TAX / GENERAL	3,120.46
			CHECK TOTAL	3,120.46

FROM CHECK # 39433 TO CHECK # 39500

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
39466	NORTHERN IL ENVIRONMENTAL	MAINT SERV - UTILITY SYSTEM	WATER/SEWER FUND / SEWER	620.00
		CHECK TOTAL		620.00
39467	NORTHWEST IL CONSTRUCTION	MAINT SUPP - STREETS	GENERAL FUND / STREETS	218.24
		COLD PATCH	GENERAL FUND / STREETS	562.34
		CHECK TOTAL		780.58
39468	PETTY CASH - CITY	POSTAGE	GENERAL FUND / CITY CLERK	0.56
		POSTAGE	GENERAL FUND / ADMINISTRATIVE	0.84
		POSTAGE	GENERAL FUND / PUBLIC SAFETY	0.84
		POSTAGE	WATER/SEWER FUND / WATER	1.68
		POSTAGE	WATER/SEWER FUND / SEWER	1.68
		CDL - GARLAND	GENERAL FUND / STREETS	21.67
		CDL - GARLAND	WATER/SEWER FUND / WATER	21.67
		CDL - GARLAND	WATER/SEWER FUND / SEWER	21.66
		DEED-VOS	GENERAL FUND / CEMETERY	25.00
		NIMCA MEETING-MELANIE	GENERAL FUND / CITY CLERK	15.00
		RX REIMBURSEMENT - B BLEAN	SELF INSURED DEDUCTIBLE / GENERAL	15.00
		MELTON - TRAINING/TRAVEL	GENERAL FUND / PUBLIC SAFETY	63.94
		POSTAGE-FLORIDE SAMPLES	WATER/SEWER FUND / WATER	4.90
		REIMBURSEMT-D SIMMONS ANTIFREEZ	GENERAL FUND / PUBLIC SAFETY	13.28
		CHECK TOTAL		207.72
39469	PDC LABORATORIES INC.	LAB FEES	WATER/SEWER FUND / WATER	130.00
		CHECK TOTAL		130.00
39470	PITNEY BOWES	POSTAGE METER RENTAL	GENERAL FUND / ADMINISTRATIVE	22.33
		POSTAGE METER RENTAL	WATER/SEWER FUND / WATER	22.33
		POSTAGE METER RENTAL	WATER/SEWER FUND / SEWER	22.33
		CHECK TOTAL		66.99
39471	PUBLIC SAFETY CENTER, INC.	PUBLICATIONS	GENERAL FUND / PUBLIC SAFETY	144.00
		CHECK TOTAL		144.00
39472	QUALITY READY MIX	MAINT SUPP - UTILITY SYSTEM	WATER/SEWER FUND / WATER	126.75
		MAINT SUPP - UTILITY SYSTEM	WATER/SEWER FUND / SEWER	135.00
		MAINT SUPP - STORM SEWER	GENERAL FUND / STREETS	150.00
		CHECK TOTAL		411.75

CITY OF MORRISON  
 WARRANT NUMBER 041310

FROM CHECK # 39433 TO CHECK # 39500

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
39473	RICK'S AUTO BODY, INC.	MAINT SERV - VEHICLE	GENERAL FUND / STREETS	50.00
				CHECK TOTAL 50.00
39474	RIVER CITY FENCE & CENTRAL	S COMPLX-LABOR 3/1-3/4 LABOR S. COMPLEX-3/09-12 SPORTS COMPLEX - FENCE	SERIES 2008 DEBT CERT FUND / SERIES 2008 DEBT CERT FUND / SERIES 2008 DEBT CERT FUND /	3,991.64 4,503.89 23,451.99
				CHECK TOTAL 31,947.52
39475	RK DIXON	MONTHLY COMPUTER SERVICE MONTHLY COMPUTER SERVICE MONTHLY COMPUTER SERVICE HARD DRIVE HARD DRIVE HARD DRIVE	GENERAL FUND / ADMINISTRATIVE WATER/SEWER FUND / WATER WATER/SEWER FUND / SEWER GENERAL FUND / ADMINISTRATIVE WATER/SEWER FUND / WATER WATER/SEWER FUND / SEWER	864.00 288.00 288.00 44.93 14.97 14.98
				CHECK TOTAL 1,514.88
39476	SAUK VALLEY NEWSPAPERS	NOTICE LEAGUE SIGN-UP	SERIES 2008 DEBT CERT FUND /	295.53
				CHECK TOTAL 295.53
39477	S.B.M., INC	MONTHLY COPIER SERVICE SPORTS COMPLEX	GENERAL FUND / ADMINISTRATIVE GENERAL FUND / PARKS & FORESTRY	154.75 220.00
				CHECK TOTAL 374.75
39478	SENSUS METERING SYSTEMS	SOFTWARE/HARDWARE SOFTWARE/HARDWARE	WATER/SEWER FUND / WATER WATER/SEWER FUND / SEWER	660.00 660.00
				CHECK TOTAL 1,320.00
39479	SHAWVER PRESS	OTHER PROF SERV-WORKMAN NOTARY	GENERAL FUND / PUBLIC SAFETY	17.00
				CHECK TOTAL 17.00
39480	SIRICH, LLP	OTHER PROFESSIONAL SERVICES	GENERAL FUND / ADMINISTRATIVE	318.10
				CHECK TOTAL 318.10
39481	SPEER FINANCIAL, INC	COST OF ISSUANCE	ADMINISTRATIVE	11,600.00
				CHECK TOTAL 11,600.00
39482	SPENCER'S AUTOMOTIVE	MAINT SERV - VEHICLE	AGENERAL FUND / STREETS	696.40
				CHECK TOTAL 696.40

CITY OF MORRISON  
 WARRANT NUMBER 041310

FROM CHECK # 39433 TO CHECK # 39500

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
39483	STEWART BEVERAGE CORP	PEPSI ORDER	ASERIES 2008 DEBT CERT FUND /	464.00
				464.00
39484	ECONOMY TROPHY CO.	TABLE TENNIS TROPHY	AGENERAL FUND / RECREATION	42.00
				42.00
39485	STANDARD AND POOR'S	COST OF ISSUANCE	RECREATION	4,800.00
				4,800.00
39486	RAY O'HERRON CO, INC	SQ #2 MAGLIGHT	RGENERAL FUND / PUBLIC SAFETY	133.91
				133.91
39487	TRIRONG KHUNTANGTA	TAI CHI CLASS	RGENERAL FUND / ECONOMIC DEVELOPMENT	200.00
				200.00
39488	EVANS, FROELICH, BETHCHAMLEY	COST OF ISSUANCE	ECONOMIC DEVELOPMENT	15,000.00
				15,000.00
39489	CHRIS REED	CUSTOMER DEPOSIT REFUND	EWATER/SEWER FUND / GENERAL	33.51
				33.51
39490	FOX VALLEY SYSTEMS	ATHLETIC H20 BOEN PAINT/STRIPREGENERAL	FUND / PARKS & FORESTRY	249.96
				249.96
39491	TJ'S MAINTENANCE & REPAIR, INC	MAINT SERVICE - H/AC	EGENERAL FUND / COMMUNITY ROOM	141.75
				141.75
39492	USA BLUEBOOK	MAINT SUPP - EQUIPMENT	EWATER/SEWER FUND / SEWER	84.88
				84.88
39493	VIKING CHEMICAL COMPANY	CHEMICALS	EWATER/SEWER FUND / WATER	1,374.84
				1,374.84
39494	LESTER S. WEINSTINE, P.C.	MARCH 2010 LEGAL SERVICE LEGAL SERVICE APR '09 - APR '10 LEGAL SERVICE	EGENERAL FUND / LEGISLATIVE EGENERAL FUND / LEGISLATIVE EGENERAL FUND / LEGISLATIVE EGENERAL FUND / LEGISLATIVE EGENERAL FUND / LEGISLATIVE	250.00 365.75 2,337.50 2,400.00 412.50
				5,765.75

CITY OF MORRISON  
 WARRANT NUMBER 041310

FROM CHECK # 39433 TO CHECK # 39500

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
39495	WELCH BROS. BELVIDERE, INC.	MAINT SUPP - STORM SEWER	EGENERAL FUND / STREETS	381.00
		MAINT SUPP - STORM SEWER	EGENERAL FUND / STREETS	1,460.00
		MAINT SUPP - UTILITY SYSTEM	EWATER/SEWER FUND / SEWER	545.00
			CHECK TOTAL	2,386.00
39496	WHITESIDE CO SWCD	SPORTS COMPLEX TREES	EGENERAL FUND / PARKS & FORESTRY	84.00
			CHECK TOTAL	84.00
39497	WILCO RENTAL, INC.	MAINT SERV - EQUIPMENT	EWATER/SEWER FUND / WATER	219.00
			CHECK TOTAL	219.00
39498	WNS PUBLICATIONS, INC.	H/P NOTICE-SCHROTH	EGENERAL FUND / ECONOMIC DEVELOPMENT	56.38
		SPORTS COMPLEX ADS	EGENERAL FUND / LEGISLATIVE	87.00
			CHECK TOTAL	143.38
39499	YARBROUGH APPLIANCE	SPORTS COMPLEX FREEZERS	EGENERAL FUND / PARKS & FORESTRY	1,244.00
			CHECK TOTAL	1,244.00
39500	ZIMMER & FRANCESCO, INC.	MAINT SUPPLIES - EQUIPMENT	EWATER/SEWER FUND / SEWER	640.25
			CHECK TOTAL	640.25
			WARRANT TOTAL	143,165.99

# Morrison Business Advisory Group

March 15, 2010

Morrison Business Advisory Group  
Morrison City Hall  
200 W Main Street  
Morrison, IL 61270

## **Subject: Morrison Business Advisory Group 3/15/10 Meeting Minutes**

The Morrison Business Advisory Group met in a special scheduled meeting on Monday, March 15, 2010. The meeting was at City Hall at Noon. Members present were Jennings, Kenady, Fisher, Blean and Vaughn. Members absent were Bender, Bart Smith and Ellen Smith. Melanie Schroeder recorded the minutes.

Jennings moved to approve the minutes of the February 4, 2010 regularly scheduled meeting, seconded by Kenady. Upon a unanimous voice vote, minutes were approved

There was no Financial Report, Public Comment, nor Old Business.

### **New Business**

Chairman Vaughn reviewed comments made on the Quarterly Report to be submitted to the City of Morrison Council. Group Member Blean proposed some revisions to the original document. The purpose of the Report is for the Group Chairman to inform the City Council of issues encountered by the Morrison Business Advisory Group. The Report will be presented to the Council at the end of each quarter. Chairman Vaughn requested that the Report be placed on the March 22, 2010 Council Work Session agenda, where he will attend and address the Council. Jennings moved to approve the Report and for Chairman Vaughn to present it to the Council, seconded by Kenady. On a unanimous voice vote, the motion carried.

Jennings moved to appoint a sub-committee, consisting of two members of the Business Advisory Group, to become involved in the Route 30 Corridor Study, seconded by Blean. On a unanimous voice vote, the motion carried.

Fisher moved the Group facilitate the appointment of Bob Shambaugh as a prospective new member of the Morrison Business Advisory Group, seconded by Kenady. The motion passed via unanimous voice vote.

There being no further business to discuss, Blean moved to adjourn the meeting, seconded by Jennings. The meeting was adjourned at 12:21 p.m. via a unanimous voice vote.

The next regular scheduled meeting is April 1, 2010 at City Hall Noon.

cc: Tim Long, City Administrator  
Robert Wood, Community Development Director  
Business Advisory Group Members

# Morrison Business Advisory Group

Tuesday, April 06, 2010

Morrison Business Advisory Group  
Morrison City Hall  
200 W Main Street  
Morrison, IL 61270

## **Subject: Morrison Business Advisory Group 4/01/10 Meeting Minutes**

The Morrison Business Advisory Group met for its scheduled meeting on Thursday, April 1, 2010. The meeting was at City Hall at noon. Members present were Jennings, Fisher, Bender, Blean, Smith and Vaughn. Members absent were Lynn Kenady and Ellen Smith. Also present were Allan McCauley, U of I Extension Service, Community Development Director Robert Wood and Bob Shambaugh, local businessman and Group member pending Council appointment. City Administrator Tim Long recorded the minutes.

Blean moved to approve the minutes of the March 15, 2010 regularly scheduled meeting, seconded by Jennings. Upon a unanimous voice vote, minutes were approved

There was no Financial Report

Public Comment was deferred to later in the agenda

## **Old Business.**

### **Update-Land use Zoning and Historic Preservation Review Committee.**

Chairman Vaughn reported that the Chamber of Commerce's Land Use Regulation Group was developing a set of recommendations regarding the City's zoning and historic preservation regulations. Responding to Jennings, Vaughn stated that the Group's final report would go directly to the City Council for their consideration and use.

### **Chairperson's 1<sup>st</sup> Quarterly Report to City Council 3-22-2010**

Vaughn stated that his report to the City Council was very well received and he was encouraged by their interest and willingness to accept the recommendations of the MABAG.

## **New Business**

Vaughn announced that the Illinois Department of Transportation, District 2, will hold a public forum at the Morrison Community Room to discuss the Route 30 bypass proposal on Thursday, April 15<sup>th</sup> at 7:00 p.m. Vaughn reminded the Group that the meeting was sponsored by MABAG, the Morrison Area Development Commission and the Morrison Chamber of Commerce. Vaughn advised the Group members to write their questions down and deliver them to the Chamber of Commerce prior to the 15<sup>th</sup>. Robert Wood spoke to the importance of IDOT following through on their socio-economic study of the impacts of a bypass around the community. Bart Smith stated that in his research of the subject, he found that the proper placement of the bypass will make or break a community's business environment.

### Public Comment

Alan McCauley, local officer of the University of Illinois Extension Service in Morrison, informed the Group about the deteriorating state finances and the impacts on everything from higher education to Medicaid payments. McCauley stated that the state's budget had a \$5.9 Billion deficit this year, and projected a \$12 Billion deficit for next year. Further, the state was in serious arrears in its payments to the state universities to the point that most were struggling to make payroll. De-fund your universities, McCauley said, and any economic development efforts will be for naught; ie, no research and deteriorating university graduate quality and numbers, new, forward thinking business will stay away. Fitch downgraded the state to an A- rating, causing higher interest rates for state borrowing. School funding for K – 12 rose 51% from 2001 to 2009 while state funding for higher education shrank 10% during the same period. He noted that the state legislature just created a two-tier pension plan which had new employees work more years than current ones before retirement, and that new employees will get less of a pension. McCauley concluded that state employees' pensions were the only pensions they received; they have not paid into nor will they receive any social security benefit.

### Other Business

Vaughn raised the issue of parking problems in the downtown area, citing as an example that School Superintendent Girard's car was ticketed and towed for parking overnight, as was another vehicle. Vaughn requested a map of downtown parking be prepared for the next meeting for discussion. Wood stated that he and Chief Melton would attend the meeting. Blean recommended the zoning requirements for parking space be examined. Fisher noted the need for overnight parking for downtown residents.

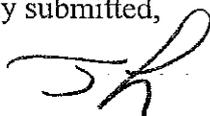
Vaughn reported that member Pete Harkness resigned from the MABAG due to time constraints, and introduced Bob Shambaugh as a candidate for Harkness' replacement. Motion by Jennings, second by Bart Smith to recommend Shambaugh be appointed by the City Council. Upon a unanimous voice vote, the recommendation was approved.

Wood offered to invite IDOT's sign permit engineer to a future meeting to discuss sign requirements for U.S. 30 in Morrison.

There being no further business to discuss, Jennings moved to adjourn the meeting, seconded by Bender. The meeting was adjourned at 1:16 p.m. via a unanimous voice vote.

Respectfully submitted,

Tim Long



cc: Tim Long, City Administrator  
 Robert Wood, Community Development Director  
 Business Advisory Group Members

# CITY OF MORRISON

200 West Main Street  
Morrison, Illinois 61270-2400  
Phone 815 / 772-7657  
Fax 815 / 772-4291  
morrisonil.org



## Historic Preservation Commission Minutes

April 6, 2010 5:00 p.m. City Hall

The Historic Preservation Commission met on April 6, 2010 in the Council Chambers at City Hall, 200 West Main Street. Chairman Slavin called the meeting to order at 5:01 p.m. Deputy City Clerk Barbara L. King recorded the minutes.

Commission Members present on roll call were Tim Slavin, Roger Grau, Barb Benson and Don Mulnix. Bill Shirk arrived at 5:03 p.m.

Others present included: City Administrator Tim Long, Alderman Sarah Thorndike, Code Inspector Pete Whiting, Gary Sutton, Jackie Schroth, Bill Brackemyer.

Don Mulnix moved to approve the March 2, 2010 minutes as presented; seconded by Roger Grau. On a voice vote the motion carried.

### New Business

A Request for a Certificate of Appropriateness was filed by Terry & Jackie Schroth for a 2600 square foot plumbing/heating, air conditioning building located at 700 W Lincolnway. Contractor Gary Sutton made the presentation to the commission on the design of the proposed building to be located at the above referenced location. He explained the building will be built using "green technology" - utilizing structurally insulated side wall panels and insulated concrete foundation. The outside construction will be a dark gray metal roof and 2 color (dark/light gray) side walls. The office will have in floor heat and will utilize solar panel for heating in shop area. Mr. Sutton hopes to start construction as soon as possible. The area will be fully landscaped as well. Mr. Sutton indicated that Mr. & Mrs. Schroth are still deciding on whether to use vinyl siding or steel siding. Members of the commission suggested that the exterior façade of the "work area" of the building include some type of architectural design. In addition, they would also like to see some samples for the siding colors. Barb Benson made a motion to approve the COA filed by Mr. & Mrs. Schroth. Bill Shirk moved to amend the motion by appointing 2 commission members to review the final details of the building plans with the contractor, Mr. Sutton, and, if acceptable, to approve the issuance of a COA. Ms. Benson accepted the amendment. As amended, the motion was then seconded by Bill Shirk. On a voice vote the motion carried unanimously. Chairman Slavin appointed himself and member Roger Grau as the two "reviewers."

### Old Business

None.

## Other Considerations

Commission member Don Mulnix made a recommendation to the commission that 2 additional tablets be purchased for the Veterans' Park & Memorial; one to list the veterans of other wars and one to list the non-combat veterans. Mulnix will contact Midwest Monument to get a price quote for those tablets.

Commission member Don Mulnix updated the commission on the research Robert Millikan.

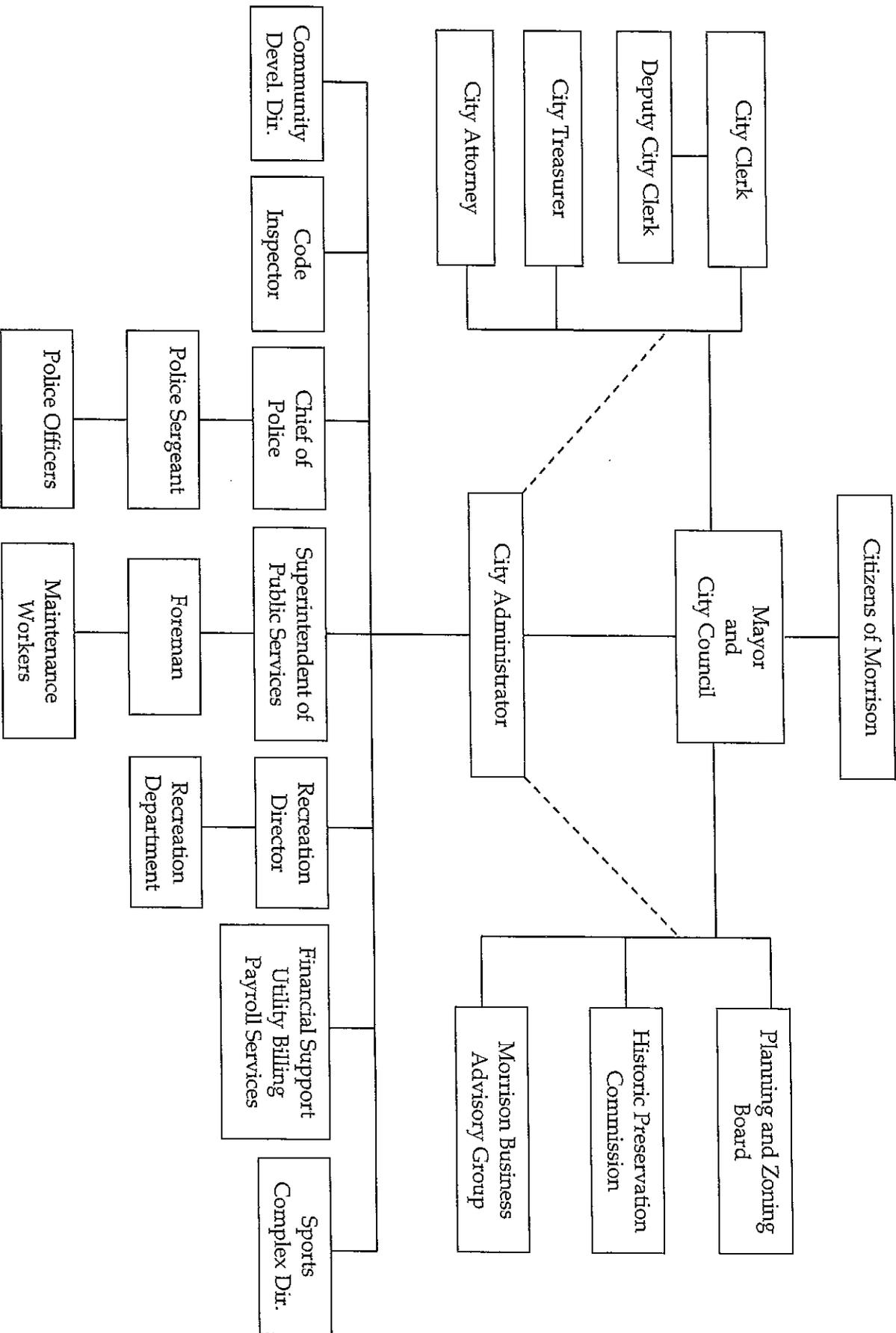
City Administrator Tim Long updated the commission on the progress of the Land Ordinance Review Group. The Group is looking at amending the boundaries of the historic district and breaking it into two pieces. It is also considering recommending an overlay text amendment to the commercial zones which would include form-based graphics. Other municipal codes have used this particular type of form as well. Long handed out an example of the form-based code graphic to commission members.

The next regularly scheduled meeting will be May 4, 2010.

There being no further regular commission business, Bill Shirk moved to adjourn the commission meeting, seconded by Don Mulnix. A unanimous voice vote caused the meeting to adjourn at 6:30 p.m.

bk

# CITY OF MORRISON ORGANIZATIONAL CHART



In regard to the possibility of a mural on a City of Morrison owned building (200 W. Main or 206 W. Main Street)...

I talked to Sue Hronik, Associate Director of the Illinois Lincoln Highway Coalition (ILHC) about your concerns on liability issues of a mural. She did say that the Coalition had put up 16 murals, 13 years ago in the community of Belvidere and 3 murals for this project, 4 years ago and none have ever been vandalized. If something were to happen... i.e. natural disaster, vandalism, etc., she advised to contact both the Coalition and the vendor/artist (Jay Allen of Shawcraft Signs) to assess the damage. As she said, the artist views this project as his legacy and is not out to gouge communities in any way over unforeseen costs. Also, the paint used on the murals is supposed to last 15 years, if the mural is placed on an east or north facing wall. Little maintenance is required other than washing the mural, which isn't recommended until after 10 years.

Following is information that is contained in agreements required when the building is owned by a third party. Because the city is the building owner an agreement is not required by the Coalition:

CITY represents that upon completion of the mural, it will become owner of the mural. ILHC represents that upon completion of the mural, they will retain ownership of the copyright.

The ILHC represents that the mural is an original work of art and has not appeared at any other time and at any other site.

The CITY represents that the installation of the mural will not violate any laws, or regulations, or rights or interests of any third parties, including copyright and intellectual property rights.

The BUILDING OWNER agrees to preserve the integrity of the wall and agrees not to cover, alter, damage, desecrate, obstruct, or remove the mural in any manner.

The CITY shall be solely responsible for all costs associated with the completion and maintenance of the mural including any costs associated with removing graffiti or repairing the mural because of vandalism.

If the BUILDING OWNER determines that the building must be demolished, he/she shall notify the CITY of the imminent destruction of the building as soon as practicable, and in no event later than 30 days before the demolition of the structure.

This is a community cooperative effort. Should the CITY need to take action to preserve or maintain the mural in a manner that will or could harm the wall, the parties will notify each other and work out a cooperative solution.

The CITY accepts the risk of loss of the mural due to casualty such as natural disaster or fire.

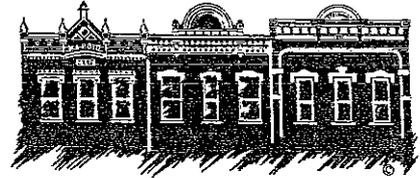
Thanks so much for your consideration in this matter and it is my hope that the City of Morrison and the Chamber of Commerce will work together in anyway to see this mural project into fruition.

All the best,

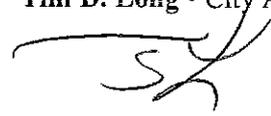
Corinne Bender  
Morrison Chamber of Commerce  
221 W. Main St.  
P.O. Box 8  
Morrison, IL 61270  
(815) 772-3757  
[www.morrisonchamber.com](http://www.morrisonchamber.com)

# CITY OF MORRISON

200 West Main Street  
Morrison, Illinois 61270-2400  
Phone 815 / 772-7657  
Fax 815 / 772-4291  
morrisonil.org



Office of  
Tim D. Long • City Administrator



TO: ROGER DREY, MAYOR  
MEMBERS OF THE CITY COUNCIL

THURSDAY, APRIL 08, 2010

RECOMMENDATION FOR ACCEPTANCE OF AUDIT PROPOSAL,  
FISCAL YEARS 2010, 2011, 2012

## Council Action

I recommend Council approval of the proposal for audit services as submitted by Lindgren, Callahan, Van Osdol, Sterling, Illinois (LCV). Council action is in the form of a motion and vote to authorize me to execute the agreement or letter of intent.

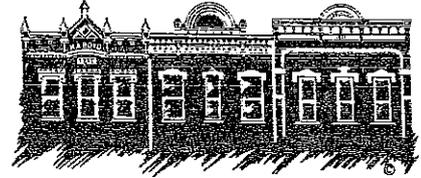
## Summary

LCV meets all the criteria stipulated in our RFP for audit services:

1. Demonstrated ability to conduct and properly prepare an audit for communities similar to Morrison.
2. Current in training for all relevant accounting standards, GAAS, GASB, AICPA.
3. Allocating staff with sufficient experience to conduct our audit.
4. Meeting a review deadline on July 31, and delivery of the completed Comprehensive Annual Report with the audit by September 15.
5. Quoted engagement fees for Fiscal Year 2010, 2011, 2012 are, in order: \$17,000, \$17,500, and \$18,000. See the final page of their document.
6. Their fee proposed are more than \$5,000 less than the nearest competitor, and more than \$5,000 less than the audit firm we used last year.

# CITY OF MORRISON

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morrisonil.org



*Office of*  
**Tim D. Long • City Administrator**

Tuesday, March 02, 2010

Advertisement for Audit Services

## **CITY OF MORRISON REQUEST FOR PROPOSAL AUDITING SERVICES**

The City of Morrison is soliciting proposals from qualified firms of certified public accountants to audit their financial statements for the fiscal year ending April 30, 2010, with the option of auditing their financial statements for the two subsequent fiscal years.

To meet the requirements of this request for proposal, the audit shall be performed in accordance with generally accepted auditing standards (GAAS), the pronouncements of the Governmental Accounting Standards Board of the Financial Accounting Foundation (GASB), and the requirements of the American Institute of Certified Public Accountants (AICPA) "Audit of State and Local Government Units."

Inquiries concerning the request for proposals, a copy of the complete RFP, the subject of the request for proposals, and those that are interested to review current financial records should contact Shelli Sibley at [ssibley@morrisonil.org](mailto:ssibley@morrisonil.org), (815) 772-7657 at 200 West Main Street, Morrison, IL 61270.

Three (3) copies of the proposal are required and are to be sealed in envelopes addressed to the above and clearly marked "2010 Audit RFP".



Mr. Tim D. Long  
City Administrator  
Morrison City Hall  
200 West Main Street  
Morrison, IL 61270

Dear Mr. Long:

We appreciate the opportunity to present our proposal for professional services. Lindgren, Callihan, Van Osdol & Co., Ltd. (LCV) is very interested in serving as auditors for the City of Morrison.

We understand the request for proposal is for the audit of the financial statements for the fiscal year ended April 30, 2010 with the option of auditing the financial statements for two additional subsequent years, 2011, and 2012. We understand you will also need us to express an "in-relation-to" opinion regarding your CAFR. We will provide these services in the timeframe requested by the City.

LCV is fully qualified to perform this engagement. We have the experience needed and will deliver the value-added service, to best serve the City. The following are distinct benefits to the City of Morrison in working with LCV as your independent certified public accountants and business advisors:

- We have significant experience representing cities, townships, villages, and other governmental organizations. LCV understands issues that are important to the City of Morrison. The team assigned to your engagement will be specifically chosen based on its experience with clients similar to the City of Morrison.
- When you engage LCV, you are working with one of the largest Midwest accounting and consulting firms. We are large enough to dedicate the resources and personnel to resolve the most sophisticated issue, but small enough to give you the **personalized, responsive and proactive services** that you deserve.
- Our reputation for delivering responsive, high quality service is due, in large part to our commitment to senior level participation in all phases of client

## **Our Understanding of Your Needs**

The City of Morrison desires an audit of its financial statements for the fiscal year ending April 30, 2010 and the option of an audit for the fiscal years 2011 and 2012, in accordance with U.S. generally accepted Auditing Standards (GAAS), Government Auditing Standards Board of the Financial Accounting Foundation (GASB), and the requirements of the American Institute of Certified Public Accountants (AICPA) "Audit of State and Local Government Units." In addition, the City of Morrison also desires us to express an "in-relation-to" opinion regarding your CAFR.

### **Reports to be Issued**

Following the completion of the audit of the fiscal year's financial statements, we will issue:

- 20 hard copies and one electronic copy of the Comprehensive Annual Financial Report
- 10 copies of the Management Letter in compliance with Statement on Auditing Standards 115

### **Review of Internal Controls**

As an integral part of our services to City of Morrison, LCV will perform an internal controls review. The method of evaluation includes inquiry of your key personnel, and observation and review of control procedures to determine that procedures are in place and operating as designed. This evaluation is designed to identify the areas of greatest audit risk, where controls are weak or missing altogether. We develop our plan to address these areas and reduce time spent in other non-critical areas.

LCV believes strongly in the importance of structured systems and would work with you in developing, implementing and integrating such systems. If during the course of the audit we identify any irregularities and illegal acts, we will make an immediate, written response to the City Administrator.

### **Reporting to the City Council**

We will communicate the following matters to the Board:

- Our responsibility under generally accepted auditing standards
- Other information in documents contained in audited financial statements
- Planned scope and timing of the audit

- Management judgments and accounting estimates
- Difficulties encountered in performing the audit
- Corrected and uncorrected misstatements
- Disagreements with management
- Managements representations
- Management consultation with other accountants
- Other difficulties or issues encountered during the audit

### **Work Paper Retention Policy**

The working papers for this engagement are the property of Lindgren, Callihan, Van Osdol & Co., Ltd. (LCV) and constitute confidential information. However, we may be requested to make certain working papers available to the GOA, parties designated by the federal or state governments or by the City of Morrison as part of an audit quality review process, auditors of entities of which the City of Morrison is a sub-recipient of grant funds or of which the City of Morrison is a component unit pursuant to authority given to them by law or regulation. If requested, access to such working papers will be provided at our Sterling, Illinois office under the supervision of LCV personnel. Furthermore, upon request, we may provide photocopies of selected working papers to Federal Regulators. The Federal Regulators may intend, or decide, to distribute the photocopies or information contained therein to others, including other governmental agencies. Also, any employees authorized by the City of Morrison may have reasonable and timely access to the work papers, and will be provided copies of the work papers provided the City of Morrison makes the copies at our office location and pays a reasonable fee for the copies. We shall respond to the reasonable inquires of successor auditors and allow successor auditors to review working papers relating to matters of continuing accounting significance. We will retain the work papers for five years.

### **Independence**

We are independent with respect to the City of Morrison, Illinois, as defined by auditing standards generally accepted in the United States of America and *Government Auditing Standards* issued by the U.S. General Accounting Office.

### **License to Practice in the State of Illinois**

LCV is licensed to practice public accounting in the State of Illinois under license number 60-2388 and all of our professional certified staff members are properly licensed or registered to practice in the State of Illinois.

Our Service Team members follow:



**Daniel L. Ribordy, CPA**  
**Executive Officer**  
**Member of Government Services Niche Committee**  
**Member of Audit and Accounting Committee**  
**Member of Non-profit Committee**

Daniel joined LCV in 1977 and became an Executive Officer in 1984. Daniel has extensive experience auditing governmental and non-profit organizations. He is currently the officer in charge of City of Fulton, Oregon Park District, Carroll County, Knox County, Warren County, Village of Mt. Morris, and Village of Erie. He maintains continuing education in governmental auditing standards, including Circular A-133.

Daniel is a member of the Firm's government services niche committee. Daniel is a member of the AICPA and Illinois CPA Society, where he served on the Agribusiness Committee for several years. He is a charter member of the Twin City Sunrise Rotary Club where he was editor of the weekly bulletin and also served as club secretary for numerous years.

Daniel graduated in 1971 from Northern Illinois University where he received a Bachelor of Science degree in Accounting. He has been a CPA since 1979.



**Gregory A. Dunham, CPA**  
**Executive Officer**  
**Chairman of Government Niche Services Committee**  
**Member of Audit and Accounting Committee**  
**Member of Non-profit Committee**

Greg has extensive governmental audit experience. He joined LCV in 1974. He chairs the Firm's Government Niche Services Committee and is a member of the Firm's Audit and Accounting and Non-Profit Committees. Greg also currently serves on the Illinois CPA Society's Government Report Review Task Force. His governmental audit experience includes the City of Sterling, City of Freeport, City of Oregon, Harlem Township, Byron Fire Protection District, Stephenson County, Boone County, Highland Community College, Black Hawk College, and numerous other governmental audits.

Greg graduated from Northern Illinois University with a Bachelor's Degree in Accounting. He is a member of the AICPA, Illinois CPA Society and the Illinois GFOA. He has also received the Certificate of Educational Achievement in Government Audit and Accounting from the American Institute of Certified Public Accountants.



**Matthew J. Schueler, CPA**  
**Senior Manager**  
**Member of Government Services Niche Committee**  
**Co-Chair of Manufacturing Committee**

Matt works with a variety of clients, including government, manufacturing, and non-profits. His professional focus is primarily in audit services. He is currently the manager in charge of City of Fulton, Village of Mt. Morris, Carl Sandburg College, Sterling Unit #5 School District, Carroll County, DeKalb Community Unit School District, Warren County, and Knox County. He maintains continuing education in governmental auditing standards, including Circular A-133. Prior to joining LCV in 1998, he worked at a Big Four Firm. Matt was promoted to Manager in 2004 and was promoted to Senior Manager in 2006.

Matt graduated in 1997 from Northern Illinois University with a Bachelor of Science degree in Accountancy.



**Sara McKenna, CPA**  
**Supervisor**

Sara has experience auditing non-profits, governmental, and manufacturing clients. She was the in-charge on the various audits during the past year such as City of Fulton, Village of Erie, Carroll County, LaSalle County Circuit Clerk, Warren County, Knox County, Carl Sandburg College, and Kishwaukee College. She joined LCV in January of 2004, first as an Intern and then full-time Senior Accountant. Sara was promoted from Senior Accountant to Supervisor in December 2008.

Sara has a Bachelor of Science Degree in Accountancy from Northern Illinois University and a Masters Degree in Financial Statement Assurance from Northern Illinois University.

## References

The following sample of local governments serviced by our Firm is provided so that you may contact people who are familiar with our Firm and services. Additional references are available upon request.

Mr. Randall Balk  
City of Fulton, Illinois  
815.589.2616  
Engagement Partner: Dan Ribordy  
Total staff hours: 150 hours  
Scope of work: Audit of financial statements  
Date: 4/30/2009

Ms. Paula Diehl  
Village of Mt. Morris, Illinois  
815.734.6425  
Engagement Partner: Dan Ribordy  
Total staff hours: 115 hours  
Scope of work: Audit of financial statements and federal awards  
Date: 4/30/2009

Mr. Doug Wherry  
Village of Erie, Illinois  
309.659.7740  
Engagement Partner: Dan Ribordy  
Total staff hours: 100 hours  
Scope of work: Audit of financial statements  
Date: 4/30/2009

Ms. Lori Smith  
Village of Franklin Grove, Illinois  
815.456.2131  
Engagement Partner: Dan Ribordy  
Total staff hours: 85 hours  
Scope of work: Audit of financial statements  
Date: 4/30/2009

Ms. Jan Meyers  
Village of Leaf River, Illinois  
815.738.2340  
Engagement Partner: Dan Ribordy  
Total staff hours: 75 hours  
Scope of work: Audit of financial statements  
Date: 4/30/2009

## Sampling of Governmental Clients

Governmental Unit	Last Fiscal Year Audited
City of Oregon	FY 2009
Village of Hanover	FY 2009
Village of Stockton	FY 2009
Village of Warren	FY 2009
Village of Forreston	FY 2009
Stephenson County, Illinois	FY 2009
Boone County, Illinois	FY 2009
Carroll County, Illinois	FY 2009
Highland Community College	FY 2009
Forrestville Valley Unit School District	FY 2009
Byron Fire Protection District	FY 2009
Freeport Township	FY 2009
Winnebago Community Unit School District	FY 2009
Byron Park District	FY 2009
Otter Creek Lake Utility District	FY 2009
McHenry County Public Building Commission	FY 2009
Byron Public Library District	FY 2009
Oregon Public Library District	FY 2009

## Specific Audit Approach

Following is our proposed work plan for various aspects of the audit. We understand that this plan may change as the audit progresses, but should serve as a guide for both the City and our Firm.

Time Frame	Project or Task to be Completed	Level of Staff	Hours
April-May	<ul style="list-style-type: none"> <li data-bbox="409 485 712 642">• Pre-planning meeting with executive management.</li> <li data-bbox="409 688 712 884">• Preliminary visit to perform pre-planning and discuss staff participation.</li> <li data-bbox="409 930 712 1388">• Prepare confirmation letters and perform preliminary analytical review procedures; perform documentation of internal control structure and related.</li> <li data-bbox="409 1434 712 1789">• Mail confirmation letters prepared at interim visit and complete confirmation letters on those sampling applications.</li> </ul>	Senior Manager Supervisor	30

Time Frame	Project or Task to be Completed	Level of Staff	Hours
June	<ul style="list-style-type: none"> <li data-bbox="404 241 710 682">• Begin fieldwork of the audit; conclude week with open items list for management; schedule final follow-up date with management and staff.</li> <li data-bbox="404 724 710 1081">• Final follow-up date; conclusion of the audit fieldwork, concluded with exit discussion of critical findings with executive management.</li> <li data-bbox="404 1123 710 1543">• Prepare preliminary draft of financial report and management letter; submit preliminary drafts to executive management; schedule formal.</li> </ul>	Executive Officer Senior Manager Supervisor Staff	110

Time Frame	Project or Task to be Completed	Level of Staff	Hours
July	<ul style="list-style-type: none"> <li>• Formal exit conference with management; make appropriate revisions in financial report and management letter.</li> <li>• Circulate revised financial report and management letter; finalize each thereafter submitting final bound copies to executive management.</li> </ul>	Executive Officer Senior Manager Senior Staff	30
August-September	<ul style="list-style-type: none"> <li>• Present audit to the Council.</li> </ul>	Executive Officer Senior Manager	5

The specific audit procedures that we will employ in auditing the City of Morrison, will depend upon the assessed level of risk that we determine through our planning and risk analysis.

Our audit process typically starts with a review and documentation of the City's system of internal controls. This is accomplished by the use of various questionnaires and programs that we use, as well as any documentation that the City may have such as procedure and policy manuals. We then perform "walk throughs" of these controls and procedures to determine if in fact the controls exist, are actually being performed by City staff, and if they appear to be effective.

Once we have a reasonably adjusted trial balance, we perform preliminary analytical procedures to assist in the audit planning process. During this preliminary phase, we also review Council minutes and those minutes of various committees that are pertinent to our audit. We also do interviews of key management and Council members, and certain employees. These interviews involve specific questions about their understanding and views relative to fraud, as required by auditing standards.

As our preliminary procedures are completed and we have the City's financial statements, we plan specific audit procedures in response to the assessed level of risk relative to the financial statements and account balances. We normally confirm with third parties cash and investment balances. We confirm significant tax revenues received by the City, as well as tax information with the County. For insignificant account balances or those where the risk of misstatement is low, we develop analytical procedures in which to test the reasonableness of the account balances. We use analytical procedures for most expenditure accounts as well.

As part of our fraud testing, we prefer to use "computer aided audit techniques" by the use of statistical software. This technique allows us to audit a significant amount of data during our testing. The specific tests, are determined during field work, and allow us to add an element of unpredictability to our procedures, also required by auditing standards.

#### **Identification of Anticipated Potential Audit Problems**

We do not anticipate any potential auditing issues or problems. If we come across issues we would notify Mr. Tim Long.

#### **Time Requirements**

Presuming the City has fully-adjusted trial balances and all supporting work papers available on or before June 15, we will have a draft of the CAFR and recommendations to management available for review by the Finance Department by July 31. We will submit all required copies of the CAFR no later than September 15.

## Engagement and Fees

The fee proposal is based on our experience with other cities as well as your requirements and accounting system. We would also anticipate some assistance from your personnel. We will audit the financial statements for the fiscal year ended April 30, 2010, with the option of auditing again for years 2011, and 2012.

The fees are on a “not to exceed” basis, including all expenses, and are as follows:

Services	2010	2011	2012
Audit	\$15,000	\$15,250	\$15,500
CAFR Presentation	\$2,000	\$2,250	\$2,500
Audit Total	\$17,000	\$17,500	\$18,000
Single Audit, if necessary	\$2,500	\$2,750	\$3,000

Our approach to quality audit and accounting services in the governmental arena requires substantial involvement by experienced supervisory and partner level staff. Based on our experience with competing firms, no other firm provides this level of quality supervisory level involvement. The bottom line to our clients is the highest quality service with our approach.

The fee estimates are based upon conducting a “normal” audit of the City. Should we encounter problems, which would affect this fee materially, such as fraud or incomplete records, or should new auditing requirements be placed upon us that were not in existence at the time of this proposal was written, we would fully discuss the circumstances with you before proceeding.

The above fee assumes that the prepared by client list given during our preliminary work will be completed and available the first day of fieldwork. If information is not available that first day, we will discuss with members of management and City Council to determine the fee impact.



## Upcoming Events at the New Morrison Sports Complex

**May 1<sup>st</sup> Grand Opening – Morrison Little League Opening Day**

**April 18<sup>th</sup> – June 27<sup>th</sup> Youth Spring/Summer Weekend Baseball League-** 10U, 12U, 14U divisions. 8 double header weeks. Registration Deadline March 21<sup>st</sup>. Minimum 6 teams per division needed. \$200 per team + 1 umpire fee and 1 new ball per game. Total is less than 3-3game tournaments.

**April 18<sup>th</sup> – June 27<sup>th</sup> Youth Spring/Summer Weekend Softball League-** 10U, 12U, 14U divisions. 8 double header weeks. Registration Deadline March 21<sup>st</sup>. Minimum 6 teams per division needed. \$200 per team + 1 umpire fee and 1 new ball per game. Total is less than 3-3game tournaments.

**June 4<sup>th</sup> – Aug 6<sup>th</sup> Friday Night Adult Coed Softball League-** 4 women must be in batting order at all times. First 8 teams accepted. Game times will be 6pm, 7pm, 8pm & 9pm. \$300 per team registration fee, fee includes 1 umpire per game, game balls, and end of season tournament trophies.

**June 4<sup>th</sup> – Aug 6<sup>th</sup> Saturday Night Adult Men's Softball League-** First 8 teams accepted. Game times will be 6pm, 7pm, 8pm & 9pm. \$300 per team registration fee, fee includes 1 umpire per game, game balls, and end of season tournament trophies.

**June 12<sup>th</sup> Sterling Steam Summer Softball "B" Bash-** 10U & 12U B Team Divisions. Registration deadline May 15<sup>th</sup>: First 8 teams per division accepted. Interested teams contact:

STERLING STEAM 00  
2108 4<sup>TH</sup> AVENUE  
STERLING, IL 61081

EMAIL: eilers5@comcast.net  
PHONE: 815-441-7089

**Other events being planned. Some Weekend Field rental is available.**

**Please contact Jim DuBois with any questions or interest.**

**[jdubois@morrisonil.org](mailto:jdubois@morrisonil.org) or 815-772-6139**