CITY OF MORRISON COUNCIL MEETING

City Hall, 200 West Main Street, Morrison, Illinois

January 11, 2010 ♦ 7 p.m.

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF 12/14/09 REGULAR SESSION MINUTES (pg 1-3)

V. APPROVAL OF OCTOBER 2009 TREASURER'S REPORT (pg 4)

VI. APPROVAL OF NOVEMBER 2009 TREASURER'S REPORT (pg 5)

VII. APPROVAL OF BILLS PAYABLE (pg 6-14)

VIII. PUBLIC COMMENT

IX. DEPARTMENT HEAD REPORTS

X. REPORT OF CITY OFFICERS
   1. Mayor
      a. Appointment to Library Board
      b. Proclamation – National Mentoring Month (pg 15)
   2. City Clerk
   3. City Attorney
   4. City Administrator

XI. ITEMS FOR CONSIDERATION AND POSSIBLE ACTION
   1. Approval of Pay Request #4 from Key Builders in the Amount of $44,704.91 (pg 16)
   2. Approval of Agreement with Clinton Humane Society (pg 17)
   3. Resolution #10-02 – Transfer of Funds (forthcoming)
   4. Authorization to RFP for Banking Services and Audit Services (pg 18-22)
   5. Executive Session
      a. Personnel 5 ILCS 120/2(c)(1)
      b. Collective Bargaining 5 ILCS 120/2(c)(2)
      c. Appointment or Removal of Public Officers 5 ILCS 120/2(c)(3)
      d. Deliberations of Quasi-Adjudicative Bodies 5 ILCS 120/2(c)(4)
      e. Purchase or Lease of Real Estate 5 ILCS 120/2(c)(5)
      f. Sale or Lease of Real Estate 5 ILCS 120/2(c)(6)
      g. Litigation 5 ILCS 120/2(c)(11)

XII. OTHER ITEMS FOR CONSIDERATION

XIII. ADJOURNMENT

STATE OF ILLINOIS
COUNTY OF WHITESIDE
CITY OF MORRISON
OFFICIAL PROCEEDINGS

December 14, 2009

The Morrison City Council met in Regular Session on December 14, 2009 at 7:02 p.m. in the Community Room at Odell Public Library, 307 South Madison Street. Mayor Roger Drey called the meeting to order. City Clerk Melanie T. Schroeder recorded the minutes.

Aldermen present on roll call were Gus Hayenga, Pat Zuidema, Dave Rose, Sarah Thorndike, Jim Blakemore and Bob Snodgrass.

Aldermen Scott Connelly and Barb Bees were absent.

Other City Officials present included City Administrator Tim Long, City Attorney Lester Weinstine, Sergeant Paul Beck, Superintendent of Public Services Gary Tresenriter, Sports Complex Director Jim DuBois, Community Development Director Robert Wood and Code Inspector Pete Whiting.

Mayor Drey led the recitation of the Pledge of Allegiance.

Alderman Blakemore moved to approve the minutes of the Regular City Council Meeting held on November 9, 2009, seconded by Alderman Thorndike. On a voice vote, the motion carried.

Alderman Zuidema moved to approve the minutes of the November 23, 2009 Work Session, seconded by Alderman Hayenga. On a voice vote, the motion carried.

Alderman Snodgrass moved to authorize payment of the bills payable as published in the amount of $425,315.97, seconded by Alderman Rose. On a roll call vote of 6 ayes (Hayenga, Zuidema, Rose, Thorndike, Blakemore, Snodgrass) and 0 nays, the motion carried.

Mayor Drey opened the meeting to public comment. The public asked questions and commented about the following topics: the total expenses of the sports complex, total expenses for the building at 101 West Main Street, the issuance of GO Bonds to be discussed later in the meeting, questions about the bills payable, the 2009 annual Tax Levy and the IMRF fund, the properties located at 522, 524, 526, & 530 East Lincolnway, and the Historic District . Mayor Drey and Administrator Long addressed the questions and comments.

The December 1, 2009 Historic Preservation Commission Meeting Minutes were included in the packet. Mayor Drey announced that the Commission has approved a Certificate of Appropriateness for demolition of the property at 208 East Lincolnway. Mayor Drey mentioned that an Ad-Hoc Committee has been put together to address the questions raised regarding the Historic District.

Agenda Action Items:

1) Alderman Snodgrass moved to adopt Ordinance #09-17 – Authorizing the Issuance of G.O. (Limited Tax) Notes, Series 2009, etc., to Finance Municipal Facilities for the City of Morrison and

Providing the Details of Such Notes, and Related Matters, seconded by Alderman Thorndike. On a roll call vote of 6 ayes (Zuidema, Rose, Thorndike, Blakemore, Snodgrass, Hayenga) and 0 nays, the motion carried.

2) Alderman Hayenga moved to approve the Policy Regarding City (Police) Vehicles as presented, seconded by Alderman Rose. On a roll call vote of 6 ayes (Rose, Thorndike, Blakemore, Snodgrass, Hayenga, Zuidema) and 0 nays, the motion carried.
3) Alderman Zuidema moved to approve the Policy Regarding Domestic Violence as presented, seconded by Alderman Blakemore. On a roll call vote of 6ayes (Thorndike, Blakemore, Snodgrass, Hayenga, Zuidema, Rose) and 0 nays, the motion carried.
4) Alderman Hayenga moved to adopt Ordinance #09-13 – An Amendment to the Animal Ordinance, seconded by Alderman Rose. On a roll call vote of 6 ayes (Blakemore, Snodgrass, Hayenga, Zuidema, Rose, Thorndike) and 0 nays, the motion carried.
5) Alderman Thorndike moved to approve the 2010 Agreement with Whiteside County Animal Control, seconded by Alderman Rose. On a roll call vote of 6 ayes (Snodgrass, Hayenga, Zuidema, Rose, Thorndike, Blakemore) and 0 nays, the motion carried.
6) Alderman Blakemore moved to approve proceeding with the sanitary sewer lining for the sewer line running diagonally through a couple of properties located in the 500 blocks of West Wall Street and West Morris Street, seconded by Alderman Snodgrass. On a roll call vote of 6 ayes (Hayenga, Zuidema, Rose, Thorndike, Blakemore, Snodgrass) and 0 nays, the motion carried.
7) Administrator Long presented the 2009 Tax Levy Ordinance. Alderman Rose moved to adopt Ordinance #09-16 – Annual Tax Levy Ordinance, seconded by Alderman Hayenga. On a roll call vote of 6 ayes (Zuidema, Rose, Thorndike, Blakemore, Snodgrass, Hayenga) and 0 nays, the motion carried.
8) Alderman Rose moved to approve Resolution #09-13 – Abating the Taxes on the "Woods Property", seconded by Alderman Zuidema. On a roll call vote of 6 ayes (Rose, Thorndike, Blakemore, Snodgrass, Hayenga) and 0 nays, the motion carried.
9) Alderman Zuidema moved to approve Resolution #09-14 – Abating the Taxes on the "Renkes Property", seconded by Alderman Blakemore. On a roll call vote of 6 ayes (Thorndike, Blakemore, Snodgrass, Hayenga, Zuidema, Rose) and 0 nays, the motion carried.
10) Alderman Thorndike moved to approve Resolution #09-15 – Authorizing the Mayor to Execute an Agreement with US Bank to Extend a $200,000 Bank Loan Document for One Additional Year. Seconded by Alderman Hayenga. On a roll call vote of 6 ayes (Blakemore, Snodgrass, Hayenga, Zuidema, Rose, Thorndike) and 0 nays, the motion carried.
11) Alderman Zuidema moved to approve final payment to Civil Constructors for the 2009 Street Maintenance in the amount of $81,482.98, seconded by Alderman Rose. On a roll call vote of 6 ayes (Snodgrass, Hayenga, Zuidema, Rose, Thorndike, Blakemore) and 0 nays, the motion carried.
12) Alderman Snodgrass moved to approve Resolution #09-16 – In Support of Turning Over the Thomson Correctional Facility to the Federal Corrections System & the US Department of Defense, seconded by Alderman Blakemore. On a roll call vote of 6 ayes (Hayenga, Zuidema, Rose, Thorndike, Blakemore, Snodgrass) and 0 nays, the motion carried.
13) Alderman Rose moved to approve the 2010 Meeting Schedule, as amended, seconded by Alderman Hayenga. On a roll call vote of 6 ayes (Zuidema, Rose, Thorndike, Blakemore, Snodgrass, Hayenga) and 0 nays, the motion carried.
14) Alderman Rose moved to approve the 2010 Holiday Schedule, seconded by Alderman Blakemore. On a roll call vote of 6 ayes (Rose, Thorndike, Blakemore, Snodgrass, Hayenga, Zuidema) and 0 nays, the motion carried.
15) No required business is anticipated to be conducted at the December 28, 2009 meeting, so Alderman Blakemore moved to cancel the December 28, 2009 council meeting/work session,

seconded by Alderman Thorndike. On a roll call vote of 6 ayes (Thorndike, Blakemore, Snodgrass, Hayenga, Zuidema, Rose) and 0 nays, the motion carried.

Other Business:

1) The Historical District issue regarding Luke Vanderbleek's property on East Lincolnway is now in the Ad Hoc Committee's hands.
2) Alderman Blakemore stated he believes that there needs to be more publicity regarding the naming of the Morrison Sports Complex individual fields.
3) There being no further business, Alderman Rose moved to adjourn the meeting, seconded by Alderman Zuidema. On a voice vote, the motion carried.

Mayor Drey adjourned the meeting 8:03 p.m.

Approved:

Roger K. Drey
Mayor

Melanie T. Schroeder
City Clerk

City of Morrison, Whiteside County, Illinois
Treasurer's General Transaction Report

Month Ending October 2009						
Account Description	Account Number	Beginning Balance	Interest	Debits	Credits	Ending Balance
General Fund	01001110	-140,998.38		409,982.11	416,545.41	-147,561.68
General Fund	01001150	519,469.44	36.31	415,386.30	404,835.24	530,056.81
General Fund	01001161	70,000.00	0.00	0.00	0.00	70,000.00
General Fund	01001162	100,000.00	0.00	0.00	0.00	100,000.00
Fire Protection	12001150	0.00	0.00	0.00	0.00	0.00
MFT	15001110	190,105.77	0.00	0.00	0.00	190,105.77
MFT	15001150	367,817.10	36.30	0.00	2,613.87	365,239.53
IMRF	16001110	0.00	0.00	0.00	0.00	0.00
IMRF	16001150	194,190.10	0.00	3,016.38	10,891.39	186,315.09
FICA	17001110	0.00	0.00	0.00	0.00	0.00
FICA	17001150	33,975.09	0.00	3,176.02	9,706.95	27,444.16
Library	18001150	0.00	0.00	0.00	0.00	0.00
Coliseum	19001110	0.00	0.00	0.00	0.00	0.00
Coliseum	19001150	0.00	0.00	0.00	0.00	0.00
DARE	20001110	0.00	0.00	0.00	0.00	0.00
DARE	20001150	747.99	0.00	0.00	0.00	747.99
Police Vehicle	24001110	0.00	0.00	0.00	0.00	0.00
Police Vehicle	24001150	780.00	0.00	60.00	0.00	840.00
RLF	35001110	0.00	0.00	0.00	0.00	0.00
RLF	35001150	599,973.17	36.30	0.00	0.00	600,009.47
Memorial Park	37001110	0.00	0.00	0.00	0.00	0.00
Memorial Park	37001150	-757.73	0.00	200.00	0.00	-557.73
Debt Cert	42001110	10,139.80	0.00	0.00	0.00	10,139.80
Debt Cert	42001150	-176,875.41	0.00	0.00	163,684.24	-340,559.65
Debt Cert	43001110	0.00	0.00	0.00	0.00	0.00
Debt Cert	43001150	0.00	0.00	0.00	0.00	0.00
Water/Sewer	51001110	-93,713.22	0.00	0.00	0.00	-93,713.22
Water/Sewer	51001117	0.00	0.00	0.00	0.00	0.00
Water/Sewer	51001118	0.00	0.00	0.00	0.00	0.00
Water/Sewer	51001150	557,708.10	36.30	52,522.29	2,348.79	607,917.90
Water/Sewer	51001157	0.00	0.00	0.00	0.00	0.00
Water/Sewer	51001158	0.00	0.00	0.00	0.00	0.00
Capital Imp	61001110	0.00	0.00	0.00	0.00	0.00
Capital Imp	61001150	-889,775.48	0.00	22,986.77	0.00	-866,788.71
Grove Hill	74001110	0.00	0.00	0.00	0.00	0.00
Grove Hill	74001150	-290.30	0.00	0.00	0.00	-290.30
Self Ins Deduct	77001150	-13.05	0.00	0.00	234.43	-247.48
		1,342,482.99			**Total**	**1,239,097.75**

This report is a true and accurate statement of the above accounts

Keith B. Frederick, Treasurer

City of Morrison, Whiteside County, Illinois
Treasurer's General Transaction Report

Month Ending November 2009						
Account Description	Account Number	Beginning Balance	Interest	Debits	Credits	Ending Balance
General Fund	01001110	-147,561.68	0.00	201,042.71	326,929.31	-273,448.28
General Fund	01001150	530,020.50	0.00	225,024.75	216,746.75	538,298.50
General Fund	01001161	70,000.00	0.00	0.00	0.00	70,000.00
General Fund	01001162	100,000.00	0.00	0.00	0.00	100,000.00
Fire Protection	12001150	0.00	0.00	0.00	0.00	0.00
MFT	15001110	190,105.77	0.00	0.00	8,344.80	181,760.97
MFT	15001150	365,239.53	29.64	0.00	2,494.45	362,774.73
IMRF	16001110	0.00	0.00	0.00	0.00	0.00
IMRF	16001150	186,315.09	0.00	393.78	7,436.71	179,272.16
FICA	17001110	0.00	0.00	0.00	0.00	0.00
FICA	17001150	27,444.16	0.00	1,652.65	6,638.21	22,458.60
Library	18001150	0.00	0.00	0.00	0.00	0.00
Coliseum	19001110	0.00	0.00	0.00	0.00	0.00
Coliseum	19001150	0.00	0.00	0.00	0.00	0.00
DARE	20001110	0.00	0.00	0.00	0.00	0.00
DARE	20001150	747.99	0.00	0.00	0.00	747.99
Police Vehicle	24001110	0.00	0.00	0.00	0.00	0.00
Police Vehicle	24001150	840.00	0.00	0.00	0.00	840.00
RLF	35001110	0.00	0.00	0.00	0.00	0.00
RLF	35001150	600,009.47	29.65	0.00	0.00	600,039.12
Memorial Park	37001110	0.00	0.00	0.00	0.00	0.00
Memorial Park	37001150	-557.73	0.00	440.00	0.00	-117.73
Debt Cert	42001110	10,139.80	0.00	0.00	0.00	10,139.80
Debt Cert	42001150	-340,559.65	0.00	0.00	22,294.08	-362,853.73
Debt Cert	43001110	0.00	0.00	0.00	0.00	0.00
Debt Cert	43001150	0.00	0.00	0.00	0.00	0.00
Water/Sewer	51001110	-93,713.22	0.00	0.00	0.00	-93,713.22
Water/Sewer	51001117	0.00	0.00	0.00	0.00	0.00
Water/Sewer	51001118	0.00	0.00	0.00	0.00	0.00
Water/Sewer	51001150	607,954.20	29.64	9,632.97	1,828.88	615,787.93
Water/Sewer	51001157	0.00	0.00	0.00	0.00	0.00
Water/Sewer	51001158	0.00	0.00	0.00	0.00	0.00
Capital Imp	61001110	0.00	0.00	0.00	0.00	0.00
Capital Imp	61001150	-866,788.71	0.00	315,123.43	318,844.43	-870,509.71
Grove Hill	74001110	0.00	0.00	0.00	0.00	0.00
Grove Hill	74001150	-290.30	0.00	206.25	0.00	-84.05
Self Ins Deduct	77001150	-247.48	0.00	0.00	523.96	-771.44
		1,239,097.74			**Total**	**1,080,621.64**

This report is a true and accurate statement of the above accounts

Keith B. Frederick, Treasurer

200 West Main Street
Morrison IL 61270
815-772-7657
www.morrisonil.org

CITY OF MORRISON

Memo

To: Mayor and Council

From: Melanie Schroeder, City Clerk

Date: 1/5/2010

Re: Bills Payable

The Bills Payable list is in the amount of **$78,438.98.**

Please direct any questions to Administrator Long.

CITY OF MORRISON
WARRANT NUMBER 011210

FROM CHECK # 38838 TO CHECK # 38902

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
38838	AL & RANDY'S CONSTRUCTION, INC	SIDEWALK PROJECT	CAPTL IMPRVMT REPLMT & REPAIR / GENERAL	1,008.00
			CHECK TOTAL	1,008.00
38839	ALL-AMERICAN SCAFFOLD	101 W MAIN STREET	GENERAL FUND / ADMINISTRATIVE	2,387.91
			CHECK TOTAL	2,387.91
38840	APWA-IL PUBLIC WORKS ASSOC	DUES	WATER/SEWER FUND / WATER	116.00
		DUES	WATER/SEWER FUND / SEWER	116.00
			CHECK TOTAL	232.00
38841	ARAMARK UNIFORM SERVICE	ROLL TOWELS, MATS, ETC	WATER/SEWER FUND / WATER	31.91
		ROLL TOWELS, MATS, ETC	WATER/SEWER FUND / SEWER	31.91
		ROLL TOWELS, MATS, ETC	GENERAL FUND / STREETS	63.83
		ROLL TOWELS, MATS, ETC	WATER/SEWER FUND / WATER	63.83
		ROLL TOWELS, MATS, ETC	WATER/SEWER FUND / SEWER	63.83
			CHECK TOTAL	255.31
38842	BONNELL INDUSTRIES	MAINT SUPP - VEHICLE	GENERAL FUND / STREETS	131.24
			CHECK TOTAL	131.24
38843	BAXTER & WOODMAN, INC.	WATER SYSTEM IMPROVMENTS	CAPTL IMPRVMT REPLMT & REPAIR / GENERAL	987.50
		WASTE WATER PLNT ENG/LEGAL	CAPTL IMPRVMT REPLMT & REPAIR / GENERAL	258.50
		BALCKTOPPING/STREET MAINT	CAPTL IMPRVMT REPLMT & REPAIR / GENERAL	1,195.95
			CHECK TOTAL	2,441.95
38844	BOSS OFFICE SUPPLIES	OFFICE SUPPLIES	GENERAL FUND / ADMINISTRATIVE	860.40
			CHECK TOTAL	860.40
38845	BRANDS HEATING & COOLING, INC.	MAINT SERV - BLDG	GENERAL FUND / STREETS	353.56
		MAINT SERV - BLDG	GENERAL FUND / STREETS	76.07
			CHECK TOTAL	429.63
38846	WINKEL, PARKER & FOSTER CPA PC	ACCOUNTING SERVICE/AUDIT	GENERAL FUND / LEGISLATIVE	300.00
		ACCOUNTING SERVICE/AUDIT	WATER/SEWER FUND / WATER	100.00
		ACCOUNTING SERVICE/AUDIT	WATER/SEWER FUND / SEWER	100.00
			CHECK TOTAL	500.00
38847	COMPANY ONE	RECHARGE CO2 TANK-CITY HALL	GENERAL FUND / ADMINISTRATIVE	35.00
			CHECK TOTAL	35.00

FROM CHECK # 38838 TO CHECK # 38902

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED		AMOUNT
38848	COM ED	SPORTS COMPLEX	GENERAL FUND / STREETS		1,643.08
		ACCT. #4833110075	GENERAL FUND / STREETS		1.44
		ACCT. #18571-30030	GENERAL FUND / STREETS		3,795.91
		ACCT. #2479412007	GENERAL FUND / STREETS		34.91
		ACCT. #2563566005	GENERAL FUND / STREETS		25.73
		ACCT. #54391-52016	GENERAL FUND / STREETS		766.63
				CHECK TOTAL	6,267.70
38849	COMMUNICATION REVOLVING FUND	MONTHLY SOFTWARE SUPPORT	GENERAL FUND / PUBLIC SAFETY		280.10
				CHECK TOTAL	280.10
38850	INNER WORKINGS	PRINTING	WATER/SEWER FUND / WATER		508.87
		PRINTING	WATER/SEWER FUND / SEWER		508.87
				CHECK TOTAL	1,017.74
38851	DIVISION OF VITAL RECORDS	STATE CC FEES	GENERAL FUND / CITY CLERK		116.00
				CHECK TOTAL	116.00
38852	CITY OF DIXON WATER DEPARTMENT	LAB FEES	WATER/SEWER FUND / WATER		135.00
				CHECK TOTAL	135.00
38853	EASYPERMIT POSTAGE	POSTAGE	GENERAL FUND / ADMINISTRATIVE		524.26
		POSTAGE	WATER/SEWER FUND / WATER		524.26
		POSTAGE	WATER/SEWER FUND / SEWER		524.26
				CHECK TOTAL	1,572.78
38854	FIVE STAR ENTERPRISES	MAINT SUPP - EQUIPMENT	GENERAL FUND / CEMETERY		98.75
				CHECK TOTAL	98.75
38855	GALL'S	UNIFORMS	GENERAL FUND / PUBLIC SAFETY		28.97
				CHECK TOTAL	28.97
38856	GATEWAY SUPPLY, LTD.	OPERATING SUPPLIES	GENERAL FUND / STREETS		145.20
		CAN LINERS,TOWELS,T-PAPER	GENERAL FUND / ADMINISTRATIVE		218.72
				CHECK TOTAL	363.92
38857	HD SUPPLY WATERWORKS, LTD	MAINT SUPP - UTILITY SYSTEM	WATER/SEWER FUND / WATER		-20.33
		MAINT SUPP - UTILITY SYSTEM	WATER/SEWER FUND / WATER		106.93

FROM CHECK # 38838 TO CHECK # 38902

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED		AMOUNT
38857	HD SUPPLY WATERWORKS, LTD	MAINT SUPP - UTILITY SYSTEM	WATER/SEWER FUND / WATER		496.86
				CHECK TOTAL	583.46
38858	ILEAS	B MELTON CONFERENCE	GENERAL FUND / PUBLIC SAFETY		175.00
				CHECK TOTAL	175.00
38859	JULIE, INC.	JULIE LOCATES	WATER/SEWER FUND / WATER		43.75
				CHECK TOTAL	43.75
38860	LOHMAN COMPANIES	ADMIN FEE	GENERAL FUND / ADMINISTRATIVE		199.80
		ADMIN FEE	WATER/SEWER FUND / WATER		66.60
		ADMIN FEE	WATER/SEWER FUND / SEWER		66.60
				CHECK TOTAL	333.00
38861	MID AMERICAN ENERGY CO.	ACCT. #112706	WATER/SEWER FUND / SEWER		24.90
		ACCT. #112707	WATER/SEWER FUND / SEWER		1,801.81
		ACCT. #112711	WATER/SEWER FUND / WATER		2,938.26
		ACCT. #112714	WATER/SEWER FUND / WATER		1,658.29
		ACCT. #112704	WATER/SEWER FUND / SEWER		871.13
		ACCT. #112709	WATER/SEWER FUND / SEWER		61.32
		ACCT. #112712	WATER/SEWER FUND / SEWER		48.40
		ACCT. #112708	WATER/SEWER FUND / SEWER		77.18
		ACCT. #112705	WATER/SEWER FUND / SEWER		38.42
		ACCT. #112713	GENERAL FUND / STREETS		25.60
				CHECK TOTAL	7,545.31
38862	MORRISON AUTO SUPPLY, INC.	MAINT SUPP - BLDG	GENERAL FUND / STREETS		14.78
		SMALL TOOLS	GENERAL FUND / STREETS		13.66
		MAINT SUPP - EQUIPMENT	GENERAL FUND / CEMETERY		3.66
		OPERATING SUPPLIES	GENERAL FUND / CEMETERY		13.36
		OPERATING SUPPLIES	GENERAL FUND / STREETS		11.74
		MAITN SUPP - EQUIPMENT	GENERAL FUND / STREETS		10.48
		MAINT SUPP - VEHICLE	GENERAL FUND / STREETS		620.28
				CHECK TOTAL	687.96
38863	MORRISON BLACKTOP, INC.	MAINT SUPP - STREETS	GENERAL FUND / STREETS		83.38
		BLACKTOPPING/STREET MAINT	CAPTL IMPRVMT REPLMT & REPAIR / GENERAL		4,374.13
		MAINT SUPP - UTILITY SYSTEM	WATER/SEWER FUND / WATER		1,041.76
				CHECK TOTAL	5,499.27

FROM CHECK # 38838 TO CHECK # 38902

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED		AMOUNT
38864	MORRISON FIRE DEPARTMENT	PROPERTY TAX DISTRIBUTION	FIRE PROTECTION / GENERAL		692.38
				CHECK TOTAL	692.38
38865	MORRISON TIRE CENTER	MAINT SERV - VEHICLE	GENERAL FUND / STREETS		32.00
				CHECK TOTAL	32.00
38866	MORRISON TRUE VALUE	MAINT SUPP - EQUIPMENT	WATER/SEWER FUND / SEWER		89.27
		OFFICE SUPPLIES	WATER/SEWER FUND / SEWER		1.59
		SQUAD 05-35" BRUSH	GENERAL FUND / PUBLIC SAFETY		7.99
		OPERATING SUPPLIES	GENERAL FUND / CEMETERY		16.96
		MAINT SUPP - BLDG	GENERAL FUND / STREETS		3.58
		MAINT SUPP - VEHICLE	GENERAL FUND / STREETS		15.88
		OPERATING SUPPLIES	GENERAL FUND / STREETS		21.31
		MAINT SUPP - BLDG	GENERAL FUND / STREETS		1.49
		SMALL TOOLS	WATER/SEWER FUND / WATER		2.19
		MAINT SUPP - VEHICLE	WATER/SEWER FUND / SEWER		6.48
		OPERATING SUPPLIES	GENERAL FUND / STREETS		175.72
		MAINT SUPP - BLDG	GENERAL FUND / ADMINISTRATIVE		77.29
		SMALL TOOLS	GENERAL FUND / STREETS		31.96
				CHECK TOTAL	451.71
38867	MUNICIPAL WEB SERVICES, INC	WEBSITE SUPPORT	GENERAL FUND / ADMINISTRATIVE		100.00
				CHECK TOTAL	100.00
38868	NICOR GAS	ACCT. #56989320009	WATER/SEWER FUND / SEWER		323.73
		ACCT. #27638541113	WATER/SEWER FUND / WATER		21.69
		ACCT. #27638541113	WATER/SEWER FUND / SEWER		21.69
		ACCT. #27638541113	GENERAL FUND / ADMINISTRATIVE		21.67
		ACCT. #26989320002	WATER/SEWER FUND / WATER		798.90
		METER #3052172	GENERAL FUND / STREETS		920.43
		METER #2872826	GENERAL FUND / COMMUNITY ROOM		939.78
		METER #2786039	GENERAL FUND / ADMINISTRATIVE		184.58
		ACCT. #83659320002	GENERAL FUND / CEMETERY		320.68
				CHECK TOTAL	3,553.15
38869	NORTH AMERICAN SALT CO.	SALT	MOTOR FUEL TAX / GENERAL		7,716.52
				CHECK TOTAL	7,716.52

FROM CHECK # 38838 TO CHECK # 38902

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED		AMOUNT
38870	NORTHERN IL ENVIRONMENTAL	SLUDGE DISPOSAL CONTRACT	WATER/SEWER FUND / SEWER		9,126.00
				CHECK TOTAL	9,126.00
38871	ODELL PUBLIC LIBRARY	PROPERTY TAX DISTRIBUTION	ODELL PUBLIC LIBRARY / GENERAL		848.57
				CHECK TOTAL	848.57
38872	P.C.S.	JANITORIAL SERVICE	GENERAL FUND / COMMUNITY ROOM		265.00
				CHECK TOTAL	265.00
38873	PETTY CASH - CITY	POSTAGE	GENERAL FUND / CITY CLERK		1.75
		POSTAGE	GENERAL FUND / ADMINISTRATIVE		2.63
		POSTAGE	GENERAL FUND / PUBLIC SAFETY		2.63
		POSTAGE	WATER/SEWER FUND / WATER		5.25
		POSTAGE	WATER/SEWER FUND / SEWER		5.24
		CDL REIMBURSEMENT-SHANE	GENERAL FUND / STREETS		50.00
		FLU SHOT-ROBERT	GENERAL FUND / ADMINISTRATIVE		25.00
		RX REIMBURSEMENT-BRAD	SELF INSURED DEDUCTIBLE / GENERAL		20.00
		DEVELOP FILM-POLICE	GENERAL FUND / PUBLIC SAFETY		8.31
				CHECK TOTAL	120.81
38874	PDC LABORATORIES INC.	LAB FEES	WATER/SEWER FUND / WATER		60.00
		LAB FEES	WATER/SEWER FUND / WATER		30.00
				CHECK TOTAL	90.00
38875	PITNEY BOWES	POSTAGE	GENERAL FUND / ADMINISTRATIVE		22.33
		POSTAGE	WATER/SEWER FUND / WATER		22.33
		POSTAGE	WATER/SEWER FUND / SEWER		22.33
		POSTAGE SUPPLIES	GENERAL FUND / ADMINISTRATIVE		33.15
		POSTAGE SUPPLIES	WATER/SEWER FUND / WATER		11.05
		POSTAGE SUPPLIES	WATER/SEWER FUND / SEWER		11.04
				CHECK TOTAL	122.23
38876	RICK'S AUTO BODY, INC.	MAINT SERV - VEHICLE	GENERAL FUND / STREETS		878.72
				CHECK TOTAL	878.72
38877	RIVER CITY FENCE & CENTRAL	LABOR FOR 11/23 & 11/27 S.C.	SERIES 2008 DEBT CERT FUND /		2,285.28
				CHECK TOTAL	2,285.28

FROM CHECK # 38838 TO CHECK # 38902

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED		AMOUNT
38878	RK DIXON	COMPUTER SERVICE	GENERAL FUND / ADMINISTRATIVE		70.20
		COMPUTER SERVICE	WATER/SEWER FUND / WATER		23.40
		COMPUTER SERVICE	WATER/SEWER FUND / SEWER		23.40
		MONTHLY COMPUTER SERVICE	GENERAL FUND / ADMINISTRATIVE		864.00
		MONTHLY COMPUTER SERVICE	WATER/SEWER FUND / WATER		288.00
		MONTHLY COMPUTER SERVICE	WATER/SEWER FUND / SEWER		288.00
				CHECK TOTAL	1,557.00
38879	RYAN'S TREE SERVICE, INC.	TREE TRIMMING/REMOVAL	GENERAL FUND / PARKS & FORESTRY		7,685.45
				CHECK TOTAL	7,685.45
38880	S.B.M., INC	MONTHLY COPIER SERVICE	GENERAL FUND / ADMINISTRATIVE		190.63
				CHECK TOTAL	190.63
38881	SHAWVER PRESS	BUSINESS CARDS-DUBOIS/MELTON	GENERAL FUND / ADMINISTRATIVE		105.00
				CHECK TOTAL	105.00
38882	SMG	PRINTER/COPIER SERVICE	GENERAL FUND / ADMINISTRATIVE		183.80
		PRINTER/COPIER SERVICE	GENERAL FUND / PUBLIC SAFETY		36.35
		PRINTER/COPIER SERVICE	GENERAL FUND / ADMINISTRATIVE		186.18
		PRINTER/COPIER SERVICE	GENERAL FUND / PUBLIC SAFETY		31.39
				CHECK TOTAL	437.72
38883	SPENCER'S AUTOMOTIVE	MAINT SERV - VEHICLE	GENERAL FUND / STREETS		2,114.06
				CHECK TOTAL	2,114.06
38884	SULLIVAN'S FOODS	OPERATING SUPPLIES	GENERAL FUND / CEMETERY		41.97
		MAINT SUPP - BLDG	GENERAL FUND / ADMINISTRATIVE		7.66
		LAB FEES	WATER/SEWER FUND / WATER		12.04
				CHECK TOTAL	61.67
38885	DEERVIEW CONDOMINIUM ASSOC	12 MOM REIMBURSEMENT	GENERAL FUND / STREETS		760.20
				CHECK TOTAL	760.20
38886	IAHPC	HIST PRESERVATION DUES	GENERAL FUND / ECONOMIC DEVELOPMENT		50.00
				CHECK TOTAL	50.00
38887	INTERNATIONAL ASSOC OF CHIEFS	2010 MEMBERSHIP RENEWAL	GENERAL FUND / PUBLIC SAFETY		120.00
				CHECK TOTAL	120.00

FROM CHECK # 38838 TO CHECK # 38902

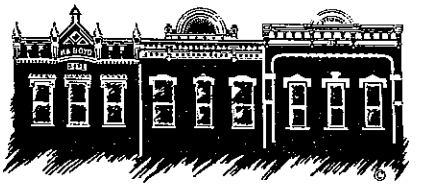
CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED		AMOUNT
38888	KENT CONNELLY	CUSTOMER DEPOSIT REFUND	WATER/SEWER FUND / GENERAL		18.58
				CHECK TOTAL	18.58
38889	LARRY PHARES	CUSTOMER DEPOSIT REFUND	WATER/SEWER FUND / GENERAL		13.87
				CHECK TOTAL	13.87
38890	THOMAS BROOKS	CUSTOMER DEPOSIT REFUND	WATER/SEWER FUND / GENERAL		15.00
				CHECK TOTAL	15.00
38891	COVER SPORTS USA	SPORTS COMPLEX GROUNDS	SERIES 2008 DEBT CERT FUND /		1,238.20
				CHECK TOTAL	1,238.20
38892	STUARD & ASSOCIATES	ELEVATOR INSPECTION	GENERAL FUND / ADMINISTRATIVE		215.00
				CHECK TOTAL	215.00
38893	JOE ROBBINS	CUSTOMER DEPOSIT REFUND	WATER/SEWER FUND / GENERAL		35.78
				CHECK TOTAL	35.78
38894	TANNER WILLIAMS	CUSTOMER DEPOSIT REFUND	WATER/SEWER FUND / GENERAL		45.21
				CHECK TOTAL	45.21
38895	TJ'S MAINTENANCE & REPAIR, INC	MAINT SERVICE-H/AC	GENERAL FUND / COMMUNITY ROOM		141.75
				CHECK TOTAL	141.75
38896	UNIFORM DEN, INC.	UNIFORMS	GENERAL FUND / PUBLIC SAFETY		180.50
		UNIFORMS	GENERAL FUND / PUBLIC SAFETY		455.36
				CHECK TOTAL	635.86
38897	USA BLUEBOOK	MAINT SUPP - EQUIPMENT	WATER/SEWER FUND / SEWER		141.75
				CHECK TOTAL	141.75
38898	US CELLULAR	ACCT. #928070215	GENERAL FUND / ADMINISTRATIVE		61.25
		ACCT. #928070215	GENERAL FUND / LEGISLATIVE		27.22
		ACCT. #928070215	GENERAL FUND / CITY CLERK		6.81
		ACCT. #928070215	GENERAL FUND / PUBLIC SAFETY		108.90
		ACCT. #928070215	GENERAL FUND / COMMUNITY ROOM		20.42
		ACCT. #928070215	GENERAL FUND / STREETS		47.64
		ACCT. #928070215	GENERAL FUND / CEMETERY		34.03

FROM CHECK # 38838 TO CHECK # 38902

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED		AMOUNT
38898	US CELLULAR	ACCT. #928070215	WATER/SEWER FUND / WATER		136.12
		ACCT. #928070215	WATER/SEWER FUND / SEWER		238.21
				CHECK TOTAL	680.60
38899	VIKING CHEMICAL COMPANY	CHEMICALS	WATER/SEWER FUND / WATER		1,686.88
				CHECK TOTAL	1,686.88
38900	WEETS & SON SEPTIC SERVICE	MONTHLY RENTAL	GENERAL FUND / RECREATION		130.00
				CHECK TOTAL	130.00
38901	WHITESIDE COUNTY HEALTH DEPT	ANIMAL CONTROL SERVICE	GENERAL FUND / PUBLIC SAFETY		1,000.00
				CHECK TOTAL	1,000.00
38902	WNS PUBLICATIONS, INC.	PUBLIC HEARING NOTICE - H/P	GENERAL FUND / ECONOMIC DEVELOPMENT		46.25
				CHECK TOTAL	46.25
				WARRANT TOTAL	78,438.98

CITY OF MORRISON

200 West Main Street
Morrison, Illinois 61270-2400
Phone 815 / 772-7657
Fax 815 / 772-4291
morrisonil.org



PROCLAMATION

FOR NATIONAL MENTORING MONTH, 2010

WHEREAS, children in the twenty-first century face many social, emotional, and ethical issues that didn't exist a hundred years ago;

WHEREAS, 30% of children in our city ware growing up with only one parent in the home;

WHEREAS, Big Brothers Big Sisters of the Mississippi Valley has been providing one-to-one youth mentoring services in the City of Morrison for 12 years;

WHEREAS, 71% of the children Big Brothers Big Sisters of the Mississippi Valley mentored last year showed an increase in self-esteem, 75% showed an improvement in class grades, and 76% became more comfortable trusting others;

WHEREAS, a 2009 national study showed that adults who had been mentored as children were more likely to graduate from college, hold higher-paying jobs, have more satisfying relationships with friends and family, and volunteer in the community;

WHEREAS, in Morrison, IL, there are many young people, especially young men, who want and would benefit from having a mentor;

WHEREAS, January has been designated as National Mentoring Month, calling on adults across America to get involved with mentoring programs;

NOW, THEREFORE BE IT RESOLVED, that Mayor Drey does hereby proclaim January 2010 as Mentoring Month in Morrison, IL, and does encourage all citizens, businesses, public and private agencies, and religious and educational institutions to support mentoring and give young people in our community the gift of time and friendship through the Big Brothers Big Sisters of the Mississippi Valley program.

_____

Roger K. Drey, Mayor

Attest:

_____

Melanie T. Schroeder, City Clerk

Key Builders Construction, Inc.
118 W. Progress Drive
Princeton, IL 61356

11/30/2009
Pay Application #4

Owner: City of Morrison
220 West Main Street
Morrison, IL 61270
Attn: Mr. Tim Long

New Exterior
101 West Main Street
Morrison, IL 61270

Project Costs for the Period of 10/23/09 - 11/25/09

Project Management/Supervisor

Ken Crane (City Council Meeting)		2.5 hrs. @	$ 55.00		No Charge
Joel Kelps		12 hrs. @	$ 47.50		$ 570.00
Kevin Smith	Reg	104.5 hrs. @	$ 34.25		$ 3,579.13
	OT	hrs. @	$ 51.37		$ -
				Sub-total:	$ 4,149.13

General Requirements

Mileage	Kevin Smith and Joel Kelps		$ 959.40
Menards	Light Hardware		$ 21.39
Morrison True Value	Misc Hardware		$ 7.84
Blackhawk Lumber	Misc Lumber		$ 35.57
Caseys	Fuel for lift		$ 7.03
Sportsman	Temporary Lights		$ 119.42
Farm and Fleet	Milkhouse Heater		$ 64.02
WEETS Portable Restroom	Portable Toilet		$ 80.00
AT & T Mobility	Job phone/internet		$ 131.20
Moring Disposal, Inc.	Dumpster Service		$ 840.00
Graves Environmental, Inc.	Roof Sampling		$ 200.00
		Sub-total:	$ 2,465.87

Concrete

Forristall Concrete Company		$ 22,714.20
	Sub-total:	$ 22,714.20

Carpentry

H & H Builders, Inc.		$ 10,408.50
	Sub-total:	$ 10,408.50

Total Costs:	$ 39,737.70
12.5% Mark - up	$ 4,967.21
TOTAL DUE:	$ 44,704.91

Terms: Invoices are due and payable 15 days from date of invoice. All overdue amounts will be charged a service charge of 8% per annum. Please make checks payable to Key Builders Construction, Inc.

Thank you for your prompt payment.

INVOICE

PET BOARDING AGREEMENT

This agreement is by and between the Clinton Humane Society
and
The City of Morrison, Illinois

By our signatures we mutually agree to abide by the following provisions:

I. The Clinton Humane Society agrees to accept and care for dogs and cats impounded by official representatives of the City of Morrison, IL which have been delivered to the Society's shelter facility at 1473 Main Avenue.

II. The Clinton Humane Society agrees if there is any means of determining an impounded pet's owner, the Society will make every reasonable effort to notify such party of the impoundment.

III. The City of Morrison agrees to pay for boarding of impounded animals the following amounts - $9.00 per day for dogs and $9.00 per day for cats - for a period of five days after impoundment to allow its owner the opportunity to reclaim it.

IV. Payment for any unclaimed impounded animal's boarding will be billed to the City of Morrison upon termination of the five day holding period.

V. Any pet impounded at the Clinton Humane Society comes under its sole jurisdiction after five days. After this five-day period has elapsed and the animal remains unclaimed, the Clinton Humane Society may:

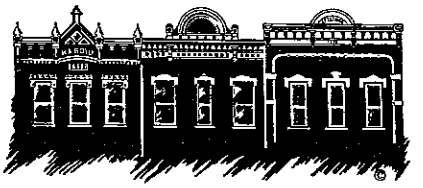
a. Adopt the pet to a new owner.
b. Keep the pet for an unspecified period of time.
c. Euthanize the pet.

Dated as and where shown, agreed, and signed.

Clinton Humane Society	City of Morrison
By Jean Reyenswether	By _____
Date: 12/28/2009	Date: ___/___/___

CITY OF MORRISON

200 West Main Street
Morrison, Illinois 61270-2400
Phone 815 / 772-7657
Fax 815 / 772-4291
morrisonil.org



Office of
Tim D. Long • City Administrator

Memorandum

Thursday, January 07, 2010

To: Mayor Drey, Council members

From: City Administrator Tim Long

Re: Request to Develop a RFP and Solicit Proposals for Banking Services

Council Action:
I am requesting authorization to develop a Request for Proposals (RFP) for banking services for the next three to five fiscal years. We will solicit assistance in developing the RFP from Sikich, LLC for a cost not to exceed $3,300. Council action is in the form of a motion and vote.

With Council approval, we will, with assistance from our team at Sikich, develop the RFP, advertise for and solicit proposals for banking services and bring a recommendation of the best proposal back to the City Council for review at its works session of February 22nd, and for approval of an engagement decision at the regular meeting of March 8.

Summary
We have been conducting all of our operational banking services with Wells Fargo Bank, NA. We have no issues with their services, but in order that we can obtain the best services at the lowest cost, I recommend that we first stipulate the types of services for checking and deposit accounts, wire transfers, type of reports required, payroll deposits, software interface, organizational strength and fiscal stability.

This will provide an opportunity for us to have yet another look at the means by which we manage the City's funds.

In this instance, Well Fargo Bank will be encouraged to respond to the RFP along all other financial institutions located within the community.

CITY OF MORRISON

200 West Main Street
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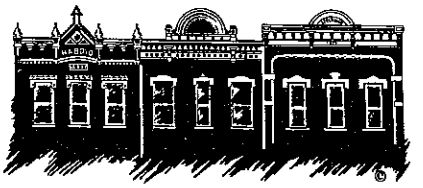

Office of
Tim D. Long • City Administrator

Memorandum

Thursday, January 07, 2010

To: Mayor Drey, Council members

From: City Administrator Tim Long

Re: Request to Develop a RFP and Solicit Proposals for Audit Services

Council Action:
I am requesting authorization to develop a Request for Proposals (RFP) for audit services for the next three to five fiscal years. We will solicit assistance in developing the RFP from Sikich, LLC for a cost not to exceed $3,000. Council action is in the form of a motion and vote.

With Council approval, we will, with assistance from our team at Sikich, develop the RFP, advertise for and solicit proposals for audit services and bring a recommendation of the best proposal back to the City Council for review at its works session of February 22nd, and for approval of an engagement decision at the regular meeting of March 8.

Summary
We have been engaged with Clifton Gunderson, LLP (now Winkel, Parker & Foster, CPA PC), Clinton, Iowa for more than seven years' audits, which exceeds the length of auditor-client relationship recommended for municipal government. It is in the best interest of the City to solicit proposals from other firms having significant experience with municipal audits and a track record of delivering their clients the Government Finance Officers Association's "Certificate of Excellence in Financial Reporting" award, which we received for our 2009 Comprehensive Annual Financial Report.

Because of the length of time of service provided by Clifton, Gunderson, LLP, they will be excluded from consideration. Because of the financial services advisory role we have with Sikich, LLC, they will also be excluded from consideration.

I recommend the appointment of an ad-hoc committee of Council members to familiarize themselves and assist us in reviewing the proposals submitted, and interviewing finalists.

Sikich™

Certified Public Accountants & Advisors

Members of American Institute of Certified Public Accountants & Illinois CPA Society

998 Corporate Boulevard • Aurora, IL 60502

September 10, 2009

Mr. Tim Long
City Administrator
City of Morrison
200 West Main Street
Morrison, IL 61270

Dear Tim:

It was a pleasure to meet with you, Mayor Drey, and Shelli last week. At your request, Sikich LLP is pleased to submit a proposal to provide financial consulting services to assist the City of Morrison in analyzing its current fiscal situation and determining plans and policies for the future. As the following will demonstrate, we have the unique and appropriate qualifications, as well as practical municipal experience requisite in meeting the financial service needs we discussed at our meeting.

OVERVIEW

Morrison is an attractive and historic community that provides a full range of services and a high quality-of-life. Like many Illinois communities, it is struggling with service demands and declining revenues. In order to balance services and resources, Morrison is carefully reviewing its financial operations to ensure that appropriate policies, procedures and analysis are in place. Fortunately, the City's leaders recognize the importance of planning now for long-term financial stability.

SERVICE NEED

Sikich LLP is a full service CPA firm with various service divisions to provide a wide array of business and financial services to our clients—including accounting, auditing and tax services, employee benefits services, technology solutions, marketing, and investment management services. With our broad technical knowledge and range of experience, we are well positioned to provide the services requested by the City of Morrison.

Our governmental clients often require assistance in areas such as budget development, trend monitoring and forecasting, rate settings, bond issuances and refunding, escrow verifications, cash management, employee benefits, EDP applications, policies and procedures documents, training, temporary staffing, insurance and risk management analysis, and personnel policy development and implementation. We have a proven track record of assisting our governmental clients in these as well as other specialized areas. To this project, Sikich brings:

- The quality of our professional staff, as noted by their education, years of experience, as well as through their active participation in numerous civic and professional organizations;

- The expertise that we possess in the state and local government industry, as demonstrated by our clients' success in obtaining the coveted Certificate of Achievement for Excellence in Financial Reporting, our staff's presentations at conferences, seminars and training courses

for various state and local government organizations and our leadership roles in the state CPA Society and the Illinois Government Finance Officers Association and our success in a highly competitive environment, shown by the fact that we audit seven of the ten AAA rated (Moody's and Standard and Poors) municipalities in the State;

- Our adherence to the highest quality standards when providing information and recommendations to the City;
- An attentiveness to your unique situation and needs; and
- Our continual commitment to act in a timely and responsive manner to questions and issues as they arise.

Though a specific timeline is yet to be designated, we will work closely with City leaders to begin the desired tasks as soon as possible, and we are prepared to commit the resources necessary to provide the highest quality services to Morrison.

Thank you for the opportunity to submit a proposal for this service. Should you have any questions after reading this document, please contact me by phone at (630) 566-8545 or by email at lmaholland@sikich.com.

Sincerely,

Larry W. Maholland, CPA
Director, Local Government Management Services
Sikich LLP

Project Budget

Workplan

The following table outlines the tasks and hours matched to the various activities referenced in the *Service Proposal* section. It also includes costs for travel:

Task	Hours	Fee Estimate
*Task 1: Conduct Cash Flow Analysis**	18	$2,900
Task 2: Revise and Develop Financial Policies	19	3,100
Task 3: Evaluate Areas of Financial Vulnerability	14	2,300
Task 4: Design Financial Reports	17	3,000
Task 5: Develop Investment Policy	14	2,400
Task 6 (a): Craft Banking RFP	20	3,300
Task 6 (b): Analyze Banking Proposals	16	3,000

*This task will be completed as part of a separate fee agreement

Assumptions

If selected, we will have qualified staff available to work on this engagement beginning immediately in September. Sikich anticipates that most of the work can be completed off site. Travel time for board meetings and staff training shall be charged at 40% of the team member's normal hourly fee, plus reimbursement at the federal standard rate for mileage.

Administration has expressed interest in beginning the Cash Flow Analysis prior to the other tasks. As such, this task will be completed as part of a separate fee agreement and work will commence on it as soon as possible in September, 2009.

Sikich brings the professional and technical expertise to conduct the various financial and advisory services associated with such an engagement. Morrison is responsible, however, for facilitating this process by providing all available records and information in a timely manner and usable format, including: financial reports, budgets, as well as policy and procedure documents.