

CITY OF MORRISON COUNCIL MEETING
Whiteside County Board Room, 400 N. Cherry St., Morrison, IL

August 25, 2014 ♦ 7 p.m.

AGENDA

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- IV. PUBLIC COMMENT
- V. REPORT OF CITY OFFICERS
- VI. REPORT OF DEPARTMENT HEADS
 - 1. Annual Financial Report Presentation – WipFli
 - 2. Chief of Police Monthly Report (pg 1-4)
 - 3. City Engineer Monthly Report (pg 5-6)
- VII. CONSENT AGENDA (FOR ACTION)
 - 1. August 11, 2014 Regular Session Minutes (pg 7-9)
 - 2. Bills Payable (pg 10-15)
 - 3. Approval of 2014 Annual Financial Report
 - 4. Request for Street Closure – Baked By Liz – Street Festival (pg 16-17)
 - 5. Request for Street Closure – Morrison Rotary – Color Run (pg 18-19)
- VIII. ITEMS REMOVED FROM CONSENT AGENDA (FOR DISCUSSION AND POSSIBLE ACTION)
- IX. ITEMS FOR CONSIDERATION AND POSSIBLE ACTION
 - 1. Ordinance #14-20 – Electronic Attendance at Meetings (pg 20-24)
- X. OTHER ITEMS FOR CONSIDERATION, DISCUSSION & INFORMATION
 - 1. Cemetery Memorial Tablets (pg 25-26)
 - 2. Recreation Board (pg 27)
- XI. ADJOURNMENT



Morrison Police Department

Chief of Police Monthly Report – July 2014

To: City Administrator Barry Dykhuizen, Mayor Everett Pannier
and City Council

From: Brian R. Melton, Chief

Cc: File

Date: August 25, 2014

Staff Notes – As you know, Lonnie Smith was sworn in at the City Council Meeting on Monday, July 14 and his first shift as a full-time officer was Wednesday, July 16. In this first month, Lonnie has been doing a great job.

Whiteside County Fair – We made it through another year of the county fair! This year, fair week went fairly well. Most of our complaints and incidents occurred during Friday and Saturday nights. Other than regular service calls throughout the community, we did have a few minor incidents with ‘unruly’ subjects at the fair, but most of the calls were of parking complaints. Parking during a well-attended event at the fair has always created parking and traffic issues, but we seem to work through them (and write a few citations)! As information to you, each year during fair week, MPD hires back one additional officer assigned specifically to patrol the fairgrounds area. With regular patrol, during fair peak hours, MPD has at least three (3) officers working. The Sheriff’s Mounted Patrol works the fair each year at all times as well and Sheriff’s Deputies assist as needed. This is certainly a great help to MPD!

Thank You Birkey’s! During this year’s Whiteside County Fair, Birkey’s Farm Store in Prophetstown provided an ATV for Morrison Police to utilize on and in the area of the Fairgrounds. The ATV was utilized to patrol the perimeter, infield, and parking areas of the fairgrounds along with Waterworks Park and the adjacent streets. Birkey’s provided this ATV at no cost to Morrison Police. Thank you Birkey’s!

Video Surveillance System – On July 31, Lectronics, Inc. installed the video surveillance system within City Hall. The installation looks great, the set up seems sufficient and the video images are of great quality. Thank you for supporting and funding this project!

Thank you Public Works! As a result of the parking regulation changes on Genesee Court and North Cherry Street, Public Works has begun making the signage changes in these areas in preparation for school to start! As always, I sincerely appreciate their work and cooperation!

Stray & Feral Cats – Recent complaints of feral cats have initiated some thought and research to find effective solutions to address this nuisance. I believe most communities have this problem to some degree and the responses are varied. More information and possible recommendations will be presented to the Council in the future for possible action.

Officer Training – Training continues to be a priority yet a challenge to schedule due to patrol and staffing needs, leave requests, other scheduling issues and of course, fiscal management. Some recent and upcoming training is as follows:

Officer	Date	Description	Location
Soenksen	Sept. 16	Responses to PTSD	East Moline
Simmons	Sept. 16	Responses to PTSD	East Moline
Workman	Sept. 23	Current Trends in Drug Abuse	Rockford
Smith	Sept. 23	Current Trends in Drug Abuse	Rockford
Gomez	Sept. 30/Oct. 1	Illinois Vehicle Code	Dixon
Workman	Sept. 30/Oct. 1	Illinois Vehicle Code	Dixon

Nuisance Ordinance Enforcement – MPD continues with its enforcement activities on nuisance ordinance violations. Enforcement is ongoing for tall grass and noxious weeds. There are a few properties that we continue to work with to address various violations. A listing of properties is updated weekly and then we occasionally provide such list to City Administration and the City Council. If you have any complaints or other feedback, please let me know.

NICJC – On Thursday, August 14, I attended the regular meeting of the Northwest Illinois Criminal Justice Commission (NICJC) in Oregon. This was my first official meeting as the new Chairperson of the Commission. The NICJC hired Doug Fargher as their new Training Coordinator as he just retired as a Lieutenant from the Sterling Police Department. The commission meeting was certainly productive with good attendance by representatives from six counties! Once again, I look forward to serving as Chairperson and appreciate your continued support in allowing me to serve in this role!

Speed Box – Since May, MPD has been placing our Speed Box at locations throughout our community to remind motorists of our City-Wide Speed Limit and their speed! The Speed Box has been on North Jackson Street, East High Street, West Winfield Street, South Genesee Street and Portland Avenue. We will continue to utilize this great piece of equipment.

School Started! – On Monday, August 18, the school year started. We are certainly patrolling these areas before/after school to observe the affect of the parking regulation changes. We also look forward to another great year working with the schools with various programs and events as well as any other activities and incidents that may require our involvement!

Illinois Emergency Management Drill – Yet this month, the Illinois Emergency Management Agency along with Whiteside County's Emergency Services and Disaster Agency will be conducting a drill at the Morrison High School. This portion of the drill is a reception center for those that may be evacuated from a crisis at the Quad Cities Nuclear Power Station. This drill is being tested and monitored, as required, by the Federal Emergency Management Agency. The Morrison Police Department is participating in this drill along with several other agencies.

Policies – I continue to work on updating and adding necessary policies and procedures for MPD. This can be a pain-staking and time-consuming task when I can only work on them between other tasks, calls, etc. Ensuring our policies are relevant and up-to-date is an absolutely necessary part of public safety, officer safety and risk management!

Just a few continued reminders ...



*Bicycle Safety - Helmet Incentive Program
Kids ... Wear your Helmets!*

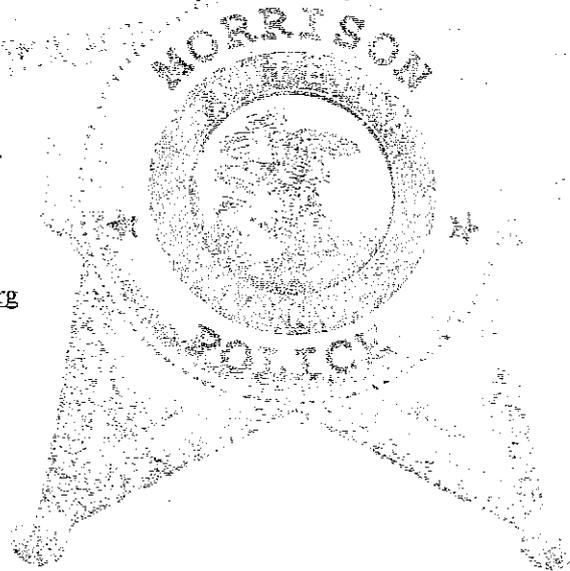
Find MPD (IL) on Facebook!

Conclusion ... This is a summary of Police Department activities. I hope this report continues to be informative to you. If you have any questions please feel free to contact me at your convenience and please know that I welcome any and all input that you may have!

Respectfully Submitted,

A handwritten signature in black ink that reads "B. R. Melton".

Brian R. Melton
Chief of Police
Email: bmelton@morrisonil.org
Cell: 815-499-7887



Morrison Police Department

ACTIVITY REPORT

July 2014

Activity	Current Month	This Month Last Year	Current Year to Date	Last Year to Date
CALLS, COMPLAINTS & REPORTS				
Calls for Service (Miscellaneous)	129	137	853	867
Assist Other Agencies	39	45	316	304
Traffic Crashes	3	6	43	41
Incident Reports	24	28	143	268
Animal Complaints	9	8	53	57
Alarms	4	5	47	60
Juvenile Incidents	8	7	33	39
Traffic Stops	29	19	150	205
Total Calls, Complaints & Reports	245	255	1638	1841
ARRESTS				
Criminal Arrests	0	0	11	19
Drug Arrests	0	0	0	4
Traffic Citations	3	2	52	60
Traffic Warnings	25	15	95	143
Parking Violations	6	8	70	102
Other Ordinance Violations	9	20	118	104
Total Arrests	43	45	346	432
Miles Patrolled	3,629	3,834	22,966	25,615

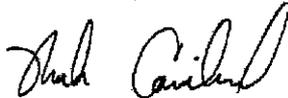
Memo to: Mr. Gary Tresenriter - Director of Public Works From: Fehr Graham
Subject: Monthly Engineering Report - July Date: August 21, 2014

- A. Waste Water Treatment Plant:**
Since the decision last month to postpone the bidding of the WWTP until the new loan guidelines are established by IEPA, Fehr Graham has been working with the City in investigating other funding sources including the Economic Development Administration (EDA) and the US Department of Agriculture (USDA). Further, the City is scheduling a trip to Springfield in August to visit with the IEPA and discuss the project. The goal of the meeting is to verify that all options for reducing the financial burden on the residents of Morrison have been identified and fully vetted. The anticipated schedule for this project is to bid, award, and finalize the loan in the summer of 2015 and begin project construction in the fall of 2015.
- B. Genesee Ave Pump Station:**
Genesee Ave Pump Station plans and specifications are substantially complete. With the decision to delay the WWTP project until the next IEPA loan cycle, bidding and construction of this phase of the project is anticipated to begin in the spring of 2016.
- C. Waterworks Park Pump Station and Collection Sewers:**
Waterworks Park Pump Station and Collection Sewer plans and specifications are substantially complete. With the decision to delay the WWTP project until the next IEPA loan cycle, bidding and construction of this phase of the project is anticipated to begin in the spring of 2016.
- D. Water System Issues:**
An update on the water system issues was presented at the June 9th city council meeting. Fehr Graham continues to work with the Public Works Department in addressing the numerous water service breaks. All work to date has had little impact on the number and frequency of the service breaks. Together with Public Works, we are looking at other system adjustments/changes that can be made that will have a positive impact on the breaks. The goal is to follow the process of elimination and incorporate these changes in a systematic approach to effectively identify the root cause of the breaks. The City is operating on well #4 and will be for an extended period of time while results are recorded. Indications continue to point towards the possibility of excessive air in the system being the cause of the service breaks. We continue to work closely with Gary and his staff in identifying and eliminating the air sources.
- E. Tech Drive Improvements:**
The Tech Drive project is substantially complete with final paperwork and project closeout to be advanced in August.
- F. Flow Meters:**
Flow meter monitoring continues to occur. The meters will continue to be in place and collecting data for the foreseeable future. As previously mentioned, the ultimate

goal is to acquire the best data possible in sizing the sewer system improvements and prioritizing areas for I/I reduction.

- G. DCEO Public Facilities Grant Application:**
Fehr Graham advanced a DCEO Public Facilities Grant during the most recent grant cycle. Similar to the scope requested during last year's round of funding, the dollars will be utilized to advance a sewer lining project which will decrease the inflow and infiltration issues affecting the sanitary sewer system. Announcement of awards by the DCEO is expected in September.
- H. IEPA Compliance Commitment Agreement (CCA):**
Fehr Graham verified this month that the City is in compliance with the CCA. The agreement requires the City to continue its efforts and measures to reduce I/I. Fehr Graham continues to work with the City in the advancement of various measures to identify and reduce I/I.
- I. City-Wide Street Maintenance Project:**
Fehr Graham has been working with Barry and Gary in identifying potential streets for inclusion in a city-wide street maintenance program. Potential streets include Main, Winfield, Wall, Jackson, and Orange Streets. Depending upon condition, the various sections may include new curbs, sidewalk ramps, streetscaping, and hot mix asphalt overlays. Funding options for these improvements are being explored.
- J. Curb and Sidewalk Replacement 2014:**
Fehr Graham is assisting the public works department in preparing bid documents and soliciting bids for repairing various areas of curb and sidewalk within the City. The project was advertised, but only one bid was received. The said bid was well above the engineer's estimate and was not awarded.
- K. Misc. Items:**
- Assist City Staff and Elected Officials as requested.
 - Attendance at council meetings and other meetings as requested.

Respectfully Submitted,



Noah Carmichael, P.E.
Principal

The Morrison City Council met in Regular Session on August 11, 2014 at 7:00 p.m. in the Whiteside County Board Room, 400 North Cherry Street, Morrison, IL. Mayor Everett Pannier called the meeting to order. City Clerk Melanie Schroeder recorded the minutes.

Aldermen present on roll call were: Dale Eizenga, Michael Blean, Harvey Zuidema, Curt Bender, Marti Wood and Dave Helms. Alderman Leo Sullivan was excused. Alderman Scott Connelly was absent.

Other City Officials present included: City Administrator Barry Dykhuizen, Director of Public Services Gary Tresenriter, Chief of Police Brian Melton, Sports Complex Director Jim DuBois and City Attorney Tim Zollinger.

Mayor Pannier opened the meeting to public comment. The public commented on the following topics: annual festival put on by Baked by Liz and a request for downtown business signage along Route 30 & Main Street pointing toward Main Street businesses.

Administrator Dykhuizen stated the city has been waiting to hear from the RI GROWTH group to finalize their financing with the IL Attorney General's office for grant monies for repairs/demolition of structures. The City of Morrison wishes to use grant funding to demolish property it owns at 703/705 West Morris Street. This process has been finalized and RI GROWTH will be informing the City of its next steps.

Chief Melton will have his monthly report in the 8/25/14 council packet. In the meantime, he informed the council that his department is working on the following: Whiteside County Fair; school beginning 8/18/14 (and related traffic control and new traffic patterns); reports on feral cats; and Paint the Town. The video cameras have been installed at City Hall.

Director Tresenriter stated Union Pacific Railroad will make repairs on Orange Street crossing on 8/19 and 20. He also stated that city crews will be working on a water leak on Route 30 on 8/12/14.

Mayor Pannier stated that he will be attending the following upcoming meetings: Blackhawk Hills Conference and a meeting between the IEPA and the City regarding wastewater treatment plant financing and options for loans.

Alderman Eizenga moved to approve the Consent Agenda, which consisted of the following: July 28, 2014 Regular Session Minutes; Bills Payable; July 2014 Treasurer's Report and a Letter of Support for Friends of the Parks for a Hometown Award Application, seconded by Alderman Zuidema. On a roll call vote of 6 ayes (Blean, Zuidema, Bender, Wood, Helms, Eizenga) and 0 nays, the motion carried.

Action Agenda Items:

- 1) Alderman Wood moved to adopt Ordinance #14-13 – Approving Line of Credit with Triumph Community Bank in the amount of \$1 million, subject to final approval by City Attorney of final loan documents, seconded by Alderman Helms. On a roll call vote of 6 ayes (Zuidema, Bender, Wood, Helms, Eizenga, Blean) and 0 nays, the motion carried.
- 2) Alderman Eizenga moved to adopt Ordinance #14-19 – Authorizing the Use of the Line of Credit with Triumph Community Bank for the Reimbursement of certain Engineering Costs Relating to New Wastewater Treatment Plant, upon completion of loan documents and availability of the loan funds, seconded by Alderman Blean. On a roll call vote of 6 ayes (Bender, Wood, Helms, Eizenga, Blean, Zuidema) and 0 nays, the motion carried.
- 3) Alderman Wood moved to accept utility easement from Robert and Nancy Shambaugh, seconded by Alderman Bender. On a roll call vote of 6 ayes (Wood, Helms, Eizenga, Blean, Zuidema, Bender) and 0 nays, the motion carried.

Other Items for Consideration and Possible Action:

- 1) A draft ordinance regarding electronic meeting attendance was presented for council consideration. Council was asked to look over the information, which will return on the 8/25/14 council agenda.
- 2) Council discussed utility service disconnect/reconnection policies. Following discussion, council agreed that if service is disconnected, payment for reconnection would have to be paid by 3 p.m. in order to be turned on that same business day. Otherwise, reconnection of service would be on the next business day.
- 3) Director DuBois updated the Council of the summer activities and projects currently in process. He requested the Council consider appointing a voluntary advisory board, with members appointed by the Mayor with consent of the Council. The topic will be on the next meeting's agenda.
- 4) Alderman Wood inquired about the speed limit of trains traveling through town. Alderman Bender inquired about their policy about trains blocking the in-town rail crossings. Also discussed was the blowing of train horns even though there is a quiet zone. Chief Melton addressed the concerns.
- 5) Alderman Wood inquired about correcting the on-going issues noted in the annual audit report. Administrator Dykhuizen stated that some comments are currently or recently have been addressed.

Executive Session:

- 1) Pursuant to 5 ILCS 120/2(c)(6), Alderman Eizenga moved to enter Executive Session to consider the setting of a price for sale or lease of property owned by the public body, seconded by Alderman Zuidema. On a roll call vote of 6 ayes (Helms, Eizenga, Blean, Zuidema, Sullivan, Wood) and 0 nays, the motion carried. Executive Session began at 7:56 p.m.
- 2) Regular session resumed at 8:29 p.m.

Alderman Blean moved to direct the City Administrator to initiate steps related to the bidding process and City Attorney to prepare an ordinance authorizing the sale of property, seconded by Alderman Eizenga. On a roll call vote of 6 ayes (Blean, Zuidema, Bender, Wood, Helms, Eizenga) and 0 nays, the motion carried.

Being no further business, Alderman Bender moved to adjourn the meeting, seconded by Alderman Wood. On a voice vote, the motion carried.

Mayor Pannier adjourned the meeting at 8:31 p.m.

Approved:

Everett Pannier
Mayor

Melanie T. Schroeder
City Clerk

Memo

To: Mayor and Council
From: Melanie Schroeder, City Clerk/Collector
Date: 8/20/2014
Re: Bills Payable

The Bills Payable lists are in the amount of **\$100,492.08**.

Checks #49142 to #49161 are pre-paid checks.

**Council Members having questions regarding bills should contact
Mayor Pannier or CA Dykhuizen
via phone, email or personal visit prior to the meeting.**

FROM CHECK # 49142 TO CHECK # 49206

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
49142	DAVID C JENNINGS	PARKING LOT	GENERAL FUND / ECONOMIC DEVELOPMENT	3,669.71
			CHECK TOTAL	3,669.71
49158	<i>Employee</i>	DEDUCTIBLE REIMBURSEMENTS	SELF INSURED DEDUCTIBLE / GENERAL	239.40
			CHECK TOTAL	239.40
49159	<i>Employee</i>	EYE CARE REIMBURSEMENT	SELF INSURED DEDUCTIBLE / GENERAL	125.00
			CHECK TOTAL	125.00
49160	<i>Employee</i>	DEDUCTIBLE REIMBURSEMENTS	SELF INSURED DEDUCTIBLE / GENERAL	286.47
			CHECK TOTAL	286.47
49161	DEERVITEW CONSTRUCTION	PARK SHELTER	GENERAL FUND / PARKS AND REC	4,151.00
			CHECK TOTAL	4,151.00
49162	ALVARADO'S PLUMBING INC.	208 E WALL ST - DETER 208 E WALL ST - DETER	GENERAL FUND / GENERAL FUND GENERAL FUND / GENERAL FUND	250.00 25.00
			CHECK TOTAL	275.00
49163	BAXTER & WOODMAN, INC.	WASTE WATER PLNT ENG/LEGAL	WATER/SEWER FUND / SEWER	25,000.00
			CHECK TOTAL	25,000.00
49164	BROWNIER DATA SYSTEMS	SOFTWARE/HARDWARE	GENERAL FUND / PUBLIC SAFETY	390.00
			CHECK TOTAL	390.00
49165	DETERMANN ASPHALT PAVING LLC	MAINT SUPP - STREETS	GENERAL FUND / STREETS	768.40
			CHECK TOTAL	768.40
49166	CITY OF DIXON WATER DEPARTMENT	LAB FEES	WATER/SEWER FUND / WATER	70.00
			CHECK TOTAL	70.00
49167	FEHR-GRAHAM & ASSOCIATES	WWTP-SYSTEM IMPROV & IEPA LOAN WATRRRKS LIFT STATION GENESSE LIFT STATION/BID DOCS WATRRRKS LIFT STATION/BID DOCS GENESSE LIFT STATION FLOW METER MONITORING TECH DRIVE CONSTRUCTION	WATER/SEWER FUND / SEWER WATER/SEWER FUND / SEWER MOTOR FUEL TAX / GENERAL	1,875.00 3,700.00 7,125.00 8,075.00 6,015.00 975.00 4,299.50
			CHECK TOTAL	32,064.50

FROM CHECK # 49142 TO CHECK # 49206

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
49168	FIVE STAR ENTERPRISES	MAINT SUPP - EQUIPMENT	GENERAL FUND / CEMETERY	59.80
		MAINT SUPP - EQUIPMENT	GENERAL FUND / CEMETERY	67.90
		MAINT SUPP - EQUIPMENT	GENERAL FUND / STREETS	29.46
		MAINT SERV - EQUIPMENT	GENERAL FUND / PARKS AND REC	112.11
		MAINT SERV - EQUIPMENT	GENERAL FUND / PARKS AND REC	68.42
		MAINT SERV - GROUNDS	GENERAL FUND / PARKS AND REC	2,763.00
		MAINT SERV - EQUIPMENT	GENERAL FUND / PARKS AND REC	108.85
				CHECK TOTAL
				3,209.54
49169	GOLD STAR FS, INC.	AUTO/FUEL	GENERAL FUND / STREETS	1,154.65
		AUTO/FUEL	GENERAL FUND / CEMETERY	171.97
		AUTO/FUEL	GENERAL FUND / PARKS AND REC	343.94
		AUTO/FUEL	WATER/SEWER FUND / WATER	417.64
		AUTO/FUEL	WATER/SEWER FUND / SEWER	368.50
		AUTO FUEL/OIL	GENERAL FUND / PUBLIC SAFETY	1,680.27
				CHECK TOTAL
				4,136.97
49170	GREEN & CLEAN LAWN SERVICE	MAINT SERV - UTILITY SYSTEM	WATER/SEWER FUND / WATER	6,364.00
				CHECK TOTAL
				6,364.00
49171	HD SUPPLY WATERWORKS, LTD	METER TESTING/REPLACEMENT	WATER/SEWER FUND / WATER	492.00
		MAINT SUPP - UTILITY SYSTEM	WATER/SEWER FUND / WATER	143.76
				CHECK TOTAL
				635.76
49172	HEUSINKVELD, INC	TOURNAMENT AWARDS	GENERAL FUND / PARKS AND REC	272.00
				CHECK TOTAL
				272.00
49173	HVP VENDING	CONCESSION SUPPLIES	GENERAL FUND / PARKS AND REC	258.00
				CHECK TOTAL
				258.00
49174	HYDRA-STOP	MAINT SUPP - EQUIPMENT	WATER/SEWER FUND / WATER	1,174.00
				CHECK TOTAL
				1,174.00
49175	ILBEAS	DUES	GENERAL FUND / PUBLIC SAFETY	60.00
				CHECK TOTAL
				60.00
49176	MAR-GEE PLASTICS & TROPHIES	TOURNAMENT AWARDS	GENERAL FUND / PARKS AND REC	60.00
				CHECK TOTAL
				60.00

FROM CHECK # 49142 TO CHECK # 49206

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
49177	MENARDS	OPERATING SUPPLIES	GENERAL FUND / PARKS AND REC	42.19
		MAINT SERV - GROUNDS	GENERAL FUND / PARKS AND REC	80.04
			CHECK TOTAL	122.23
49178	MICHAEL TODD & COMPANY, INC.	MAINT SUPP - STREETS	GENERAL FUND / STREETS	1,648.04
		MAINT SUPP - STREETS	GENERAL FUND / STREETS	314.50
			CHECK TOTAL	1,962.54
49179	MORRISON TIRE CENTER	MAINT SERV - EQUIPMENT	GENERAL FUND / PARKS AND REC	135.00
		MAINT - VEHICLE	GENERAL FUND / PUBLIC SAFETY	132.00
			CHECK TOTAL	267.00
49180	MORRISON TRUE VALUE	ACCT. #276574	GENERAL FUND / PUBLIC SAFETY	23.36
			CHECK TOTAL	23.36
49181	MUNICIPAL CLERKS OF ILLINOIS	DUES FOR 201-2015	GENERAL FUND / CITY CLERK	55.00
			CHECK TOTAL	55.00
49182	MYERS-COX CO.	CONCESSION SUPPLIES	GENERAL FUND / PARKS AND REC	1,749.00
			CHECK TOTAL	1,749.00
49183	PETTY CASH - CITY	MAINT SUPP - BLDG	GENERAL FUND / ADMINISTRATIVE	3.08
		MISC EXPENSE	GENERAL FUND / ADMINISTRATIVE	38.43
		POSTAGE	WATER/SEWER FUND / WATER	3.68
		POSTAGE	WATER/SEWER FUND / SEWER	3.67
		RECORD DEEDS	GENERAL FUND / CEMETERY	62.00
		POSTAGE	WATER/SEWER FUND / SEWER	3.40
		POSTAGE	GENERAL FUND / ADMINISTRATIVE	11.59
			CHECK TOTAL	125.85
49184	P F PETTIBONE & CO	OPERATING SUPPLIES	GENERAL FUND / PUBLIC SAFETY	99.90
			CHECK TOTAL	99.90
49185	PLAINWELL BRASS, INC	MAINT SUPP - UTILITY SYSTEM	WATER/SEWER FUND / WATER	48.60
		MAINT SUPP - UTILITY SYSTEM	WATER/SEWER FUND / WATER	178.00
		MAINT SUPP - UTILITY SYSTEM	WATER/SEWER FUND / WATER	2,380.22
		MAINT SUPP - UTILITY SYSTEM	WATER/SEWER FUND / WATER	48.00
			CHECK TOTAL	2,654.82

FROM CHECK # 49142 TO CHECK # 49206

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
49186	RICK'S AUTO BODY, INC.	MAINT SERV - STREETS	GENERAL FUND / STREETS	216.00
		CHECK TOTAL		216.00
49187	S.B.M., INC	OFFICE SUPPLIES	GENERAL FUND / ADMINISTRATIVE	34.50
		OFFICE SUPPLIES	GENERAL FUND / ADMINISTRATIVE	79.77
		CHECK TOTAL		114.27
49188	SPENCER'S AUTOMOTIVE	MAINT SERV -STREETS	GENERAL FUND / STREETS	265.04
		CHECK TOTAL		265.04
49189	SULLIVAN'S FOODS	CONCESSION SUPPLIES	GENERAL FUND / PARKS AND REC	386.42
		CHECK TOTAL		386.42
49190	BRINKMAN CENTER	MAINT SUPP - BLDG KELLY PARK	GENERAL FUND / PARKS AND REC	889.96
		CHECK TOTAL		889.96
49191	TT TECHNOLOGIES	MAINT SUPP - EQUIPMENT	WATER/SEWER FUND / WATER	96.71
		CHECK TOTAL		96.71
49192	THE SHERWIN-WILLIAMS CO	MAINT SUPPLIES - STREETS	GENERAL FUND / STREETS	509.50
		CHECK TOTAL		509.50
49193	WARD, MURRAY, PACE, JOHNSON PC LEGAL SERVICE	METER TESTING/REPLACEMENT	GENERAL FUND / LEGISLATIVE	3,618.00
		CHECK TOTAL		3,618.00
49194	MIDWEST METER, INC	METER TESTING/REPLACEMENT	WATER/SEWER FUND / WATER	25.87
		CHECK TOTAL		25.87
49195	D&K PRODUCTS	MAINT SERV - GROUNDS	GENERAL FUND / PARKS AND REC	366.35
		CHECK TOTAL		366.35
49196	JARED FARTHING	DEPOSIT REFUND	WATER/SEWER FUND / WATER	37.50
		DEPOSIT REFUND	WATER/SEWER FUND / SEWER	37.50
		CHECK TOTAL		75.00
49197	JANIE VOGEL	DEPOSIT REFUND	WATER/SEWER FUND / WATER	1.72
		DEPOSIT REFUND	WATER/SEWER FUND / SEWER	1.71
		CHECK TOTAL		3.43

FROM CHECK # 49142 TO CHECK # 49206

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
49198	STEVE DECKRO	JANET HUIZENGA	WATER/SEWER FUND / WATER	52.18
		JANET HUIZENGA	WATER/SEWER FUND / SEWER	52.17
			CHECK TOTAL	104.35
49199	JIM WORKMAN	MAINT SERV - GROUNDS	GENERAL FUND / PARKS AND REC	365.00
			CHECK TOTAL	365.00
49200	TURNBOTH SIGN CO, INC.	OPERATING SUPPLIES	GENERAL FUND / PARKS AND REC	225.00
			CHECK TOTAL	225.00
49201	USA BLUEBOOK	MAINT SUPP - EQUIPMENT	WATER/SEWER FUND / SEWER	220.36
			CHECK TOTAL	220.36
49202	VERIZON	ACCT. #842009905-00001	WATER/SEWER FUND / SEWER	71.43
			CHECK TOTAL	71.43
49203	WEETS & SON SEPTIC SERVICE	MONTHLY RENTAL	GENERAL FUND / PARKS AND REC	135.00
			CHECK TOTAL	135.00
49204	WHITTSIDE CO RECORDER	SHAMBAUGH EASEMENT	GENERAL FUND / ADMINISTRATIVE	55.00
			CHECK TOTAL	55.00
49205	WILCO RENTAL, INC.	MAINT SERV - EQUIPMENT	GENERAL FUND / CEMETERY	297.92
		MAINT SUPP - FIELDS	GENERAL FUND / PARKS AND REC	180.00
		MAINT SERV - EQUIPMENT	GENERAL FUND / PARKS AND REC	1,757.02
			CHECK TOTAL	2,234.94
49206	WILLIAM & MARY COMPUTER CENTER	COMPUTER SYSTEM MAINT&REPAIR	GENERAL FUND / ADMINISTRATIVE	147.00
		COMPUTER SYSTEM MAINT&REPAIR	WATER/SEWER FUND / WATER	49.00
		COMPUTER SYSTEM MAINT&REPAIR	WATER/SEWER FUND / SEWER	49.00
			CHECK TOTAL	245.00
			WARRANT TOTAL	100,492.08

CITY OF MORRISON
REQUEST FOR STREET CLOSURE
COMMUNITY EVENT

Name of Organization: BAKED BY LIZ

Contact Person: LIZ + Brent Fischbach

Address: 119 E. Main St. Phone: 815-772-2253

1. EVENT FOR WHICH CLOSURE IS REQUESTED: Street Festival for 2nd year anniv.

2. STREET(S) TO BE CLOSED: Main St. Genessee - Cherry
(middle section)

3. DATE OF EVENT: Oct 19th 2014 4. TIMES OF CLOSURE: 12 pm to 6 pm

5. ELECTRICAL SERVICE REQUIRED? Yes No If yes, please specify
such requirements: plug in for amps

6. SUPPORT SERVICE(S) REQUESTED (i.e. Police, picnic tables, street sweeping, etc.):
- NONE -

The undersigned agrees to release, hold harmless, and defend the City of Morrison, its officers and agents against any and all claims for loss, damage, personal injury, or death occurring as a result of the event for which this permit is requested. Proof of insurance is required. Insurance must name the City of Morrison as an additional insured.

8-7-14
Date

[Signature]
Authorized Agent Signature

Owner
Authorized Agent Title

STREET CLOSURE PERMIT

Subject to the information contained in this REQUEST FOR CLOSURE, permission to close certain city streets is hereby granted.

Receipt of the \$25.00 PERMIT FEE and/or the \$50.00 ELECTRICAL HOOK-UP CHARGE is hereby acknowledged. Fees are waived for non-profit organizations.

Date

City Clerk

CITY OF MORRISON
REQUEST FOR STREET CLOSURE
COMMUNITY EVENT

Name of Organization: Morrison Rotary

Contact Person: Brad Yaklich

Address: 505 Maple Ave Phone: 815 535 7818

1. EVENT FOR WHICH CLOSURE IS REQUESTED: Harvest Hammer Color Run

2. STREET(S) TO BE CLOSED: Academic Drive, Winfield Street, Genesee Street & Genesee Avenue

3. DATE OF EVENT: 9/2/14 4. TIMES OF CLOSURE: 11:00 to 11:30

5. ELECTRICAL SERVICE REQUIRED? Yes No If yes, please specify such requirements: no

6. SUPPORT SERVICE(S) REQUESTED (i.e. Police, picnic tables, street sweeping, etc.):
no - Harvest Hammer Committee (Rotary) to supply people to Man crossings

The undersigned agrees to release, hold harmless, and defend the City of Morrison, its officers and agents against any and all claims for loss, damage, personal injury, or death occurring as a result of the event for which this permit is requested. Proof of insurance is required. Insurance must name the City of Morrison as an additional insured.

Date 8/20/2014

[Signature]
Authorized Agent Signature
Brad Yaklich - Race Coordinator
Authorized Agent Title

STREET CLOSURE PERMIT

Subject to the information contained in this REQUEST FOR CLOSURE, permission to close certain city streets is hereby granted.

Receipt of the \$25.00 PERMIT FEE and/or the \$50.00 ELECTRICAL HOOK-UP CHARGE is hereby acknowledged. Fees are waived for non-profit organizations.

Date _____

City Clerk _____

CITY OF MORRISON
REQUEST FOR STREET CLOSURE
COMMUNITY EVENT

Name of Organization: Morrison Rotary

Contact Person: Ron Coplan

Address: 114 EAST MAIN, MORRISON Phone: 272-2441

1. EVENT FOR WHICH CLOSURE IS REQUESTED: HARVEST HAMMER ROAD RACE

2. STREET(S) TO BE CLOSED: Genevieve Avenue from Winfield Street to Lister/Praxis Center Road intersection. Also Academic Drive from Genevieve Ave to Soudacree School Parking Lot.

3. DATE OF EVENT: 9/20/14. TIMES OF CLOSURE: 7 A.M. - 1 to NOON

5. ELECTRICAL SERVICE REQUIRED? Yes ✓ No If yes, please specify such requirements:

6. SUPPORT SERVICE(S) REQUESTED (i.e. Police, picnic tables, street sweeping, etc.):
Barriers + police for traffic control.

The undersigned agrees to release, hold harmless, and defend the City of Morrison, its officers and agents against any and all claims for loss, damage, personal injury, or death occurring as a result of the event for which this permit is requested. Proof of insurance is required. Insurance must name the City of Morrison as an additional insured.

7-7-14
Date

Ronald J Coplan
Authorized Agent Signature

Director
Authorized Agent Title

STREET CLOSURE PERMIT

Subject to the information contained in this REQUEST FOR CLOSURE, permission to close certain city streets is hereby granted.

Receipt of the \$25.00 PERMIT FEE and/or the \$50.00 ELECTRICAL HOOK-UP CHARGE is hereby acknowledged. Fees are waived for non-profit organizations.

7/15/14
Date

Melanie I. Schoeder
City Clerk

CITY OF MORRISON

ORDINANCE NO. 14-20

AN ORDINANCE ADOPTING PROCEDURES TO PERMIT
ELECTRONIC ATTENDANCE AT MEETINGS

WHEREAS, on January 1, 2007, Public Act 94-1058, amending the Open Meetings Act, authorized attendance of members of the public body at public meetings by a means other than physical presence;

WHEREAS, to permit attendance by a means other than physical presence, the City of Morrison must adopt rules that conform to the requirements and restrictions of the Open Meetings Act, 5 ILCS 120/7;

WHEREAS, the corporate authorities of the City of Morrison desire to permit attendance of members of the public body by means other than physical presence in compliance with the Open Meetings Act;

WHEREAS, the corporate authorities of the City of Morrison find that it is necessary that any existing ordinances, resolutions or policies be amended to conform with the term “meeting” to include electronic gatherings as defined in Section 120/1.02 of the Open Meetings Act.

NOW, THEREFORE, BE IT ORDAINED by the City of Morrison as follows:

Section 1. Recitals. The preliminary paragraphs set forth above are incorporated herein as part of this Ordinance.

Section 2. Electronic Attendance at Meetings Rules. The City of Morrison hereby adopts the Electronic Attendance at Meetings Rules, attached hereto as Exhibit A, that permits a member of the public body to attend any meeting of a public body as defined in the Open Meetings Act via electronic means.

Section 3. Effective Date. This Ordinance shall be in full force and effect after its passage, approval, and publication according to law.

Section 4. Severability. In the event that any section, clause, provision, or part of this Ordinance shall be found and determined to be invalid by a court of competent jurisdiction, all valid parts that are severable from the invalid parts shall remain in full force and effect.

Mayor

ATTEST:

City Clerk

**CITY OF MORRISON
ELECTRONIC ATTENDANCE AT MEETINGS RULES**

Section 1. **Rules Statement.** It is the decision of the City of Morrison that any member of the City of Morrison City Council may attend any open or closed meeting of the City of Morrison via electronic means (such as by telephone, video or internet connection) provided that such attendance is in compliance with these rules and applicable laws.

Section 2. **Prerequisites.** A member of the City of Morrison may attend a meeting electronically if the member meets the following conditions:

- (a) The member should notify the City Clerk at least three days before the meeting, unless impractical, so that necessary communications equipment can be arranged. Inability to make the necessary technical arrangements will result in denial of a request for remote attendance.
- (b) The member must assert one of the following three reasons why he or she is unable to physically attend the meeting,
 - (1) The member cannot attend because of personal illness or disability; or
 - (2) The member cannot attend because of employment purposes or the business of the City of Morrison; or
 - (3) The member cannot attend because of a family or other emergency.

Section 3. **Authorization to Participate.**

- (a) The Clerk, after receiving the electronic attendance request, shall inform the Mayor and other members of the City Council of the request for electronic attendance.
- (b) After establishing that there is a quorum is physically present at a meeting where a member of the City of Morrison desires to attend electronically, the presiding officers shall state that (i) a notice was received by a member of the City of Morrison in accordance with these Rules, and (ii) the member will be deemed authorized to attend the meeting electronically unless a motion objecting to the member's electronic attendance is made, seconded, and approved by two-thirds of the members of the City of Morrison physically present at the meeting. If no such motion is made and seconded or if any such motion fails to achieve the required vote by the members of the City of Morrison physically present at the meeting, then the request by the member to

attend the meeting electronically shall be deemed approved by the City of Morrison and the presiding officer shall declare the requesting member present. After such declaration by the presiding officer, the question of a member's electronic attendance may not be reconsidered.

- Section 4.** **Adequate Equipment Required.** The member participating electronically and other members of the City of Morrison must be able to communicate effectively, and members of the audience must be able to hear all communications at the meeting site. Before allowing electronic attendance at any meeting, the City of Morrison shall provide equipment adequate to accomplish this objective at the meeting site.
- Section 5.** **Minutes.** Any member attending electronically shall be considered an off-site attendee and counted as present electronically for that meeting if the member is allowed to attend. The meeting minutes shall also reflect and state specifically whether each member is physically present or present by electronic means.
- Section 6.** **Rights of Remote Member.** A member permitted to attend electronically will be able to express his or her comments during the meeting and participate in the same capacity as those members physically present, subject to all general meeting guidelines and procedures previously adopted and adhered to. The member attending electronically shall be heard, considered, and counted as to any vote taken. Accordingly, the name of any member attending electronically shall be called during any vote taken, and his or her vote counted and recorded by the Clerk and placed in the minutes for the corresponding meeting. A member attending electronically may leave a meeting and return as in the case of any member, provided the member attending electronically shall announce his or her leaving and returning.
- Section 7.** **Committees, Boards and Commissions.** These rules shall apply to all committees, boards and commissions established by authority of the City of Morrison.

These rules are effective this ___ day of _____, 2014.

Mayor

ATTEST:

Clerk

(OPTIONAL)

ELECTRONIC ATTENDANCE REQUEST

I hereby request to electronically attend the meeting of the City of Morrison on _____, 200____, at _____ p.m.

I am eligible to participate electronically because of [check one]:

_____ (1) personal illness or disability

_____ (2) employment purposes or business of the public body

_____ (3) a family or other emergency

During the meeting, I will be at the following location:

and reachable at the following phone number: _____

Signature of Member

Date

OR

Request received by _____ phone _____ e-mail _____ fax _____ other

Signature of Clerk

Date

Barry Dykhuizen

From: Bob Vaughn <donnybrookbakerycafe@gmail.com>
Sent: Wednesday, August 06, 2014 10:52 PM
To: Barry Dykhuizen
Subject: Morrison Veteran's Memorial Park - Tablet space

Barry:

The Morrison Historical Preservation Commission met in regular session this week and after discussion have made a recommendation to City Council to initiate the planning and purchasing of additional memorial tablets including the inscription of names of deceased individuals who served in the military.

The tablets now at the park have served as they were intended however our commission has determined the available spaces for names will soon be filled. The current commission list of World War II, Korean, Viet Nam, Dessert Storm and the Afghanistan and Iraq veterans not yet deceased will far outstrip the current tablet spaces.

The original design of the park allows for additional tablets set on concrete footings. They can be placed in a symmetrical pattern with just a few or several without causing disruption to the original concept. A concern of the commission is continuity of names with their respective era. Tablet space is now allocated to conflict/war's meaning World War II names are inscribed into specific tablets. With that space filling and no future tablets then future WWII names would either 1) not be inscribed or 2) inscribed on available tablet space under a different conflict ie: Viet Nam.

The park continues to be a well maintained and solemn place to reflect those military members who served our country and represented our community. The tablet layout was designed to grow with the needs of future names and that time has now arrived.

Respectfully

--

Bob Vaughn

Donnybrook Bakery Cafe Inc.
PO Box 48
203 West Main Street
Morrison, IL 61270
815-772-7600

Barry Dykhuizen

From: Bob Vaughn <donnybrookbakerycafe@gmail.com>
Sent: Wednesday, August 06, 2014 11:08 PM
To: Barry Dykhuizen
Subject: Morrison Veteran's Memorial Park - cost estimate for tablets

Mr. Mayor and Morrison City Council:

Regarding the cost of the memorial tablets and their associated foundations the Historic Preservation Commission does not have any current estimates. However we understand single tablets per original costs were approximately \$3,500.00 each, not including name inscribing. We believe the current cost of a single name to be inscribed is approximately \$117.00 each. The cost of a foundation would need to be determined and only after how many tablets would be ordered. Our commission did not make any calculation for how many tablets should be considered however the list of living veterans from local veterans organizations would cause us to believe a minimum of six (6) tablets.

Respectfully,

--

Bob Vaughn

Donnybrook Bakery Cafe Inc.

PO Box 48
203 West Main Street
Morrison, IL 61270
815-772-7600

City of Morrison Parks and Rec Advisory Commission Formation Recommendations

1 DUTIES AND FUNCTIONS.

This Commission shall work in harmony in an advisory position to the City Council. The commission will be a voluntary position. They will help define and recommend a master plan for activities, capital expenditures, future improvements, rules and regulations and maintenance issues throughout the City of Morrison Parks and Rec division.

2 SIZE OF COMMISSION

Create a Commission consisting of 5 members and 2 Junior members. 4 members must live in the Morrison City limits. 1 member may live outside city limits but in the Unit 6 (Morrison) school district. Have 2 Junior Commission members consisting of High school or College students interested in the Parks and Recreation field. Recommend Members not hold any other position in the City of Morrison political forum.

3 SELECTION OF MEMBERS

This Commission will be appointed by the City of Morrison Mayor on a yearly basis. Members can be reappointed at the Mayors discretion. Interested parties must submit a letter of interest to the Morrison Mayor for consideration. In this letter stating their interest and any pertinent information that the volunteer feels would be beneficial to the Mayor during his selection process. The Mayor and or City Administrator may solicit for interested members.

4 MEETINGS

The Commission will meet on a 6 week interval. These meetings will be open meetings to the public. They can meet for special meetings as the Mayor, City Council, City Administrator or Parks and Rec director deem necessary. 3 members must be present to make any recommendations final.