

**CITY OF MORRISON COUNCIL MEETING**  
**Whiteside County Board Room, 400 N. Cherry St., Morrison, IL**

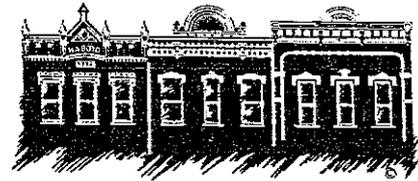
August 11, 2014 ♦ 7 p.m.

**AGENDA**

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- IV. PUBLIC COMMENT
- V. BOARD AND COMMISSION REPORTS
  - 1. Planning/Zoning Commission (pg 1)
  - 2. Historic Preservation Commission (pg 2-3)
- VI. REPORT OF CITY OFFICERS
  - 1. City Administrator (pg 4)
- VII. REPORT OF DEPARTMENT HEADS
- VIII. CONSENT AGENDA (FOR ACTION)
  - 1. July 28, 2014 Regular Session Minutes (pg 5-6)
  - 2. Bills Payable (pg 7-14)
  - 3. July 2014 Treasurer's Report (pg 15)
  - 4. Friends of the Park – Hometown Award Application "Letter of Support" (pg 16)
- IX. ITEMS REMOVED FROM CONSENT AGENDA (FOR DISCUSSION AND POSSIBLE ACTION)
- X. ITEMS FOR CONSIDERATION AND POSSIBLE ACTION
  - 1. Ordinance #14-13 – Approving Line of Credit with Triumph Community Bank (pg 17-18)
  - 2. Ordinance #14-19 – Authorize Use of Line of Credit for Reimbursement of Certain Engineering Costs Relating the New Wastewater Treatment Plant (pg 19)
  - 3. Shambaugh Utility Easement (pg 20-24)
- XI. OTHER ITEMS FOR CONSIDERATION, DISCUSSION & INFORMATION
  - 1. Electronic Meeting Participation (pg 25-29)
  - 2. Water Shut-Off Policy
  - 3. Recreation Department Update/Creation of Parks & Rec Advisory Commission (pg 30-31)
- XII. EXECUTIVE SESSION
  - 1. 5 ILCS 120/2(C)(6) -The setting of a price for sale or lease of property owned by the public body
- XIII. ACTION/NO ACTION FROM EXECUTIVE SESSION
  - 1. Direct City Administrator to Initiate Steps Related to Bidding Process and Attorney to Prepare Ordinance Authorizing Sale of Property
- XIV. ADJOURNMENT

# CITY OF MORRISON

200 West Main Street  
Morrison, Illinois 61270-2400  
Phone 815 / 772-7657  
Fax 815 / 772-4291  
morrisonil.org



## MINUTES Planning & Zoning Commission July 30, 2014 5:30 p.m.

The Planning & Zoning Commission met on July 30, 2014 in the Boards & Commission Room at City Hall, 200 West Main Street. Commission Chairman Kevin Kuehl called the meeting to order at 5:30 p.m. Executive Secretary Barb King recorded the minutes.

Commission Members present on roll call were: Kevin Kuehl, Sherrie Shirk, Nick Alvarado, Andrew Holt and Doug Belha.

Other City Officials present: City Administrator Barry Dykhuizen.

Commission member Belha moved to approve the February 26, 2014 Chairman Report; seconded by Commission member Shirk. On a voice vote the motion carried.

### **New Business**

Commission members discussed projecting signs in the downtown area. Currently, the ordinance does not allow them as a permitted use and are prohibited. The Chamber of Commerce is working with a supplier of signs and it is their hope that they can offer a discount and work with business owners to encourage uniformity downtown. Commission members talked about considering the various heights of the building, along with the minimum and maximum height of signs. Commission member Alvarado made a motion to repeal Chapter 44-46 entitled "Prohibited Signs" #4; seconded by Commission Belha. On a voice vote, the motion carried unanimously. Commission member Holt motioned to vote on the Chamber's recommendation to permit projecting signs with a minimum of 8' and a 10' as a maximum; seconded by Commission member Shirk. On a voice vote the motion carried.

### **Old Business**

None.

### **Other Considerations**

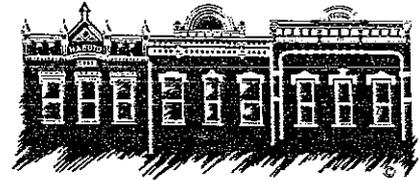
The next meeting will be August 27, 2014 @ 5:30 p.m.

At 5:48 p.m. Commission member Belha moved to adjourn the meeting; seconded by Commission member Alvarado. On a voice vote the motion carried.

bk

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## Historic Preservation Commission Meeting Minutes August 5, 2014 p.m. City Hall

The Historic Preservation Commission met on August 5, 2014 in the Lower Level Conference Room at City Hall, 200 W Main Street. Chairman Pro Tem Bill Shirk called the meeting to order at 5:00 p.m. Executive Secretary Barb King recorded the minutes.

Commission Members present were Bob Vaughn and Bill Shirk.

The commission meeting was adjourned until August 6, 2014 at 1:00 p.m. in the Lower Level conference Room at City Hall due to the lack of a quorum.

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The Historic Preservation Commission was re-opened on August 6, 2014 at 1:00 p.m. in the Lower Level Conference Room at City Hall. Chairman Pro Tem Bill Shirk called the meeting to order and Executive Secretary Barb King recorded the minutes.

Commission Members present were Lonnie Rice, Bob Vaughn and Bill Shirk.

Chairman Pro Tem Shirk asked for approval of the July 1, 2014 meeting minutes. They were approved by unanimous consent.

### **New Business**

Gary Gibbs submitted a COA for the property located at 223 E Market Street. Mr. Gibbs is proposing new windows on the east and north side of the building. He also would like to install new doors along with a garage door for obvious safety and security reasons. In addition, Mr. Gibbs has some ideas for future use of the building but nothing is definite yet. Currently, he runs a motorcycle shop out of the location. Commission member Rice made a motion to issue Mr. Gibbs a COA; seconded by Commission member Vaughn. On a voice vote, the motion carried.

### **Unfinished Business**

Currently, we have a deceased veteran's name that did not make it on the tablets at the time of engraving this year (May 2014) due to the lack of space on the WWI tablet at the VP&M. Don Mulnix has compiled a list of names and tablet configurations that will need to be considered in the near and long term. Commission member Shirk made a motion to

request that the City Council allocate the funds to purchase 2 additional tablets (which go along with the original design of the VP&M) along with the cost of engraving; seconded by Commission member Rice. On a voice vote, the motion carried.

**Other Considerations**

Commission members talked about various others projects they could work on as a group.

The next meeting will be on September 2, 2014 at 5:00 p.m.

There being no further commission business, a unanimous voice vote caused the meeting to adjourn at 1:21 p.m.

Bk

## Barry Dykhuizen

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**Subject:** FW: Illinois Attorney General NFS Grant Contract

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Hello, Northwestern Illinois Housing Coalition Partners.

We are excited to be able to inform you that as of this month of July, the grant agreement with the Illinois Attorney General's office has been executed.

Consistent with the NIHC application, Rock Island Economic Growth Corporation will act as the Lead Fiscal Agent. As part of this responsibility, all funded grant partners will work with GROWTH in the upcoming weeks to finalize your sub-recipient grant agreements.

Toward this end, GROWTH will be scheduling a Coalition meeting in the next couple of weeks. Please be thinking about the following:

- Technical Assistance requests from GROWTH
- Addresses and descriptions of potential projects (projects will need to be identified in your sub-recipient agreements)
- Sources and Uses per project – please identify all sources of LEVERAGED funds and their potential regulatory requirements
- Any questions on how to draw down funds or changes in activities applied for

Meeting details will be forthcoming. We understand that this has been a very long and arduous process, so we would like to extend our sincerest appreciation for all of your patience.

We look forward to a very successful partnership.

Sincerely,

**Amy S. Clark, Grant Administration Director**  
**Rock Island Economic Growth Corporation**  
100 19th St., Suite 109, Rock Island IL 61201  
(O) 309-788-6311 | (M) 309-798-1867  
[Amy@Teamrockisland.com](mailto:Amy@Teamrockisland.com)

The Morrison City Council met in Regular Session on July 28, 2014 at 7:00 p.m. in the Whiteside County Board Room, 400 North Cherry Street, Morrison, IL. Mayor Everett Pannier called the meeting to order. City Clerk Melanie Schroeder recorded the minutes.

Aldermen present on roll call were: Dale Eizenga, Michael Blean, Harvey Zuidema, Curt Bender, Marti Wood, Dave Helms and Scott Connelly. Alderman Leo Sullivan was excused.

Other City Officials present included: City Administrator Barry Dykhuizen, City Engineer Shawn Ortgiesen, City Treasurer Evan Haag and City Attorney Tim Zollinger.

Mayor Pannier opened the meeting to public comment. The public commented on the following topics: lack of publishing of Sports Complex game/event schedules, annual festival put on by Baked by Liz and a request for Baked by Liz signage behind the former True Value.

Engineer Ortgiesen stated that the Route 30 storm sewer project, which was halted by city staff, can be resumed if the city requests. Administrator Dykhuizen requested a cost estimate prior to commencing work.

Alderman Eizenga moved to approve the Consent Agenda, which consisted of the following: July 14, 2014 Regular Session Minutes; Bills Payable; and June 2014 Treasurer's Report, seconded by Alderman Blean. On a roll call vote of 7 ayes (Blean, Zuidema, Bender, Wood, Helms, Connelly, Eizenga) and 0 nays, the motion carried.

Action Agenda Items:

- 1) Alderman Connelly moved to approve Resolution #14-08 – Directing the City Clerk to Certify and Submit the Question to the Whiteside County Clerk of Whether the City of Morrison shall be Authorized to Impose a Non-Home Rule Municipal Retailers' Occupation Tax and Impose a Non-Home Rule Municipal Service Occupation Tax, seconded by Alderman Helms. On a roll call vote of 7 ayes (Zuidema, Bender, Wood, Helms, Connelly, Eizenga, Blean) and 0 nays, the motion carried.
- 2) Only 1 bid was received for the reconstruction of the sidewalks, curbs and streets from the repairs of the water leaks. It was the recommendation of Fehr-Graham to reject the 1 bid, as the bid was higher than the estimated cost and since there were no other bids to compare. Alderman Blean moved to reject the bid from O'Brien Civil Works in the amount of \$46,111.00, seconded by Alderman Eizenga. On a roll call vote of 7 ayes (Bender, Wood, Helms, Connelly, Eizenga, Blean, Zuidema) and 0 nays, the motion carried.
- 3) Alderman Eizenga moved to approve the pay request from Fischer Excavating in the amount of \$48,404.34 for the Tech Drive Reconstruction Project, seconded by Alderman Wood. On a roll call vote of 7 ayes (Wood, Helms, Connelly, Eizenga, Blean, Zuidema, Bender) and 0 nays, the motion carried.
- 4) Alderman Wood moved to approve Resolution #14-10 – Fixed Asset Capitalization Policy, seconded by Alderman Bender. On a roll call vote of 7 ayes (Helms, Connelly, Eizenga, Blean, Zuidema, Bender, Wood) and 0 nays, the motion carried.

Other Items for Consideration and Possible Action:

- 1) Council discussed the manufactured/mobile home ordinance. After discussion, it was decided not to rescind the ordinance since State statutes say municipalities cannot prohibit them, rather leave the code stand with some modification by removing the clause that prohibits such development.
- 2) Mayor Pannier began discussion regarding the potential sale of the property formerly known as the Wilkens house and some of the acreage associated with that same property. Council wishes to go out for sealed bids with 3 options to sell: the house only; the acreage only; and both the house and the acreage together. Administrator Dykhuizen will follow up with the process.
- 3) Administrator Dykhuizen stated a brochure is in progress, which provides the schedule of events at the Sports Complex. The schedule is also published on [www.quickcores.com](http://www.quickcores.com). Further publishing options will be discussed with staff.
- 4) The city's new website is online. The design and new site was completed by Marta Bender.
- 5) Mayor Pannier reminded council that the evening farmer's market will be held this Wednesday in the downtown. He also stated that a meeting with Fehr-Graham and Baxter & Woodman was held today regarding the waste water treatment plant. Results of estimated costs are being compiled.

Being no further business, Alderman Helms moved to adjourn the meeting, seconded by Alderman Zuidema. On a voice vote, the motion carried.

Mayor Pannier adjourned the meeting at 8:00 p.m.

Approved:

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Everett Pannier  
Mayor

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Melanie T. Schroeder  
City Clerk

# Memo

**To:** Mayor and Council  
**From:** Melanie Schroeder, City Clerk/Collector  
**Date:** 8/6/2014  
**Re:** Bills Payable

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The Bills Payable lists are in the amount of **\$135,045.80**.

Checks #49083 to #49093 are pre-paid checks.

**Council Members having questions regarding bills should contact  
Mayor Pannier or CA Dykhuizen  
via phone, email or personal visit prior to the meeting.**

FROM CHECK # 49083 TO CHECK # 49141

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
49083	BOGOTT PLUMBING, INC.	206 W SOUTH ST-SCRENOCK	GENERAL FUND / GENERAL FUND	250.00
		208 W WALL ST-DARBY	GENERAL FUND / GENERAL FUND	250.00
		515 W MAIN ST-HARDESTY	GENERAL FUND / GENERAL FUND	250.00
		105 E KNOX-SIMM	GENERAL FUND / GENERAL FUND	250.00
		632 GENESEE AVE-DOMDEX	GENERAL FUND / GENERAL FUND	250.00
		405 PORTLAND-KENSETH	GENERAL FUND / GENERAL FUND	250.00
			CHECK TOTAL	1,500.00
49084	FISCHER EXCAVATING	TECH DRIVE	MOTOR FUEL TAX / GENERAL	48,404.34
			CHECK TOTAL	48,404.34
49085	FRONTIER	ACCT. #8157727657	GENERAL FUND / ADMINISTRATIVE	1,009.43
		ACCT. #8157727657	WATER/SEWER FUND / WATER	336.48
		ACCT. #8157727657	WATER/SEWER FUND / SEWER	336.47
			CHECK TOTAL	1,682.38
49086	KENDRA KOPHAMER	MONTHLY CLEANING @ CITY HALL	GENERAL FUND / ADMINISTRATIVE	306.60
			CHECK TOTAL	306.60
49087	LOHMAN COMPANIES	CAFETERIA PLAN PAYABLE	GENERAL FUND / GENERAL FUND	120.00
			CHECK TOTAL	120.00
49088	METLIFE-GROUP BENEFITS	HEALTH INSURANCE	GENERAL FUND / STREETS	894.92
		HEALTH INSURANCE	WATER/SEWER FUND / WATER	298.30
		HEALTH INSURANCE	WATER/SEWER FUND / SEWER	298.30
			CHECK TOTAL	1,491.52
49089	MORRISON FIRE DEPARTMENT	SECOND TAX DISTRIBUTION	FIRE PROTECTION / GENERAL	4,338.83
			CHECK TOTAL	4,338.83
49090	ODELL PUBLIC LIBRARY	SECOND TAX DISTRIBUTION	ODELL PUBLIC LIBRARY / GENERAL	5,982.15
			CHECK TOTAL	5,982.15
49091	UnitedHealthcare of Illinois	HEALTH, DENTAL, LIFE INSURANCE	GENERAL FUND / ADMINISTRATIVE	9,838.55
		HEALTH, DENTAL, LIFE INSURANCE	WATER/SEWER FUND / WATER	3,279.52
		HEALTH, DENTAL, LIFE INSURANCE	WATER/SEWER FUND / SEWER	3,279.51
			CHECK TOTAL	16,397.58

FROM CHECK # 49083 TO CHECK # 49141

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
49092	WHITESIDE CO RECORDER	LEIN AND FAXING FEES	WATER/SEWER FUND / WATER	63.88
		LEIN AND FAXING FEES	WATER/SEWER FUND / SEWER	63.87
			CHECK TOTAL	127.75
49093	WHITESIDE CO RECORDER	LEIN FEES	WATER/SEWER FUND / WATER	15.50
		LEIN FEES	WATER/SEWER FUND / SEWER	15.50
			CHECK TOTAL	31.00
49098	AIRGAS NORTH CENTRAL	MAINT SUPP - EQUIPMENT	WATER/SEWER FUND / WATER	38.26
			CHECK TOTAL	38.26
49099	AL & RANDY'S CONSTRUCTION, INC	MAINT SERV - UTILITY SYSTEM	WATER/SEWER FUND / WATER	2,223.70
			CHECK TOTAL	2,223.70
49100	IL POWER MARKETING	ACCT. #0121168018	WATER/SEWER FUND / WATER	3,067.09
		ACCT. #0258154040	WATER/SEWER FUND / SEWER	99.90
		ACCT. #0303048160	WATER/SEWER FUND / WATER	138.47
		ACCT. #1818154023	WATER/SEWER FUND / SEWER	38.57
		ACCT. #2563171006	WATER/SEWER FUND / SEWER	22.27
		ACCT. #2628049072	WATER/SEWER FUND / SEWER	41.87
		ACCT. #3318098068	WATER/SEWER FUND / SEWER	1,147.23
		ACCT. #4263108036	WATER/SEWER FUND / SEWER	32.90
		ACCT. #6228074017	WATER/SEWER FUND / SEWER	36.11
		ACCT. #6693023000	WATER/SEWER FUND / SEWER	354.48
			CHECK TOTAL	4,978.89
49101	BAXTER & WOODMAN, INC.	BEWML ENG/LEGAL	SERIES 2010 ALT REV IEPA LOAN / GENERAL	290.00
			CHECK TOTAL	290.00
49102	BOGOTT PLUMBING, INC.	607 W WALL - RIDER	GENERAL FUND / GENERAL FUND	250.00
			CHECK TOTAL	250.00
49103	COMPANY ONE	MAINT SERV - BLDG	GENERAL FUND / COMMUNITY ROOM	132.35
			CHECK TOTAL	132.35
49104	COM ED	ACCT. #1857130030	MOTOR FUEL TAX / GENERAL	5,893.64
		ACCT. #2479412007	MOTOR FUEL TAX / GENERAL	30.71
		ACCT. #5439152016	MOTOR FUEL TAX / GENERAL	160.38

FROM CHECK # 49083 TO CHECK # 49141

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
49104	COM ED	ACCT. #4833110075	WATER/SEWER FUND / WATER	1.67
		ACCT. #2563566005	MOTOR FUEL TAX / GENERAL	33.02
			CHECK TOTAL	6,119.42
49105	COMMERCIAL ACCOUNTS RECEIVABLE	IFIBER	GENERAL FUND / ADMINISTRATIVE	105.00
		IFIBER	WATER/SEWER FUND / WATER	35.00
		IFIBER	WATER/SEWER FUND / SEWER	35.00
			CHECK TOTAL	175.00
49106	COMMUNICATION REVOLVING FUND	SOFTWARE/HARDWARE	GENERAL FUND / PUBLIC SAFETY	279.12
			CHECK TOTAL	279.12
49107	DETERMANN ASPHALT PAVING LLC	MAINT SUPP - STREET	GENERAL FUND / STREETS	697.85
			CHECK TOTAL	697.85
49108	DIVISION OF VITAL RECORDS	STATE CC FEES	GENERAL FUND / CITY CLERK	288.00
			CHECK TOTAL	288.00
49109	CITY OF DIXON WATER DEPARTMENT	LAB FEES	WATER/SEWER FUND / WATER	46.00
		LAB FEES	WATER/SEWER FUND / WATER	30.00
			CHECK TOTAL	76.00
49110	EASYPERMIT POSTAGE	POSTAGE	GENERAL FUND / ADMINISTRATIVE	559.77
			CHECK TOTAL	559.77
49111	CONSTELLATION	ACCT. #0696016163	GENERAL FUND / PARKS AND REC	760.63
			CHECK TOTAL	760.63
49112	FIVE STAR ENTERPRISES	MAINT SUPP - EQUIPMENT	GENERAL FUND / CEMETERY	60.00
		MAINT SUPP - EQUIPMENT	GENERAL FUND / CEMETERY	97.80
			CHECK TOTAL	157.80
49113	GATEWAY SUPPLY, LTD.	MAINT SUPP - BLDG	GENERAL FUND / ADMINISTRATIVE	320.27
			CHECK TOTAL	320.27
49114	GREEN & CLEAN LAWN SERVICES II	MAINT SERV - GROUNDS	GENERAL FUND / PARKS AND REC	1,139.00
			CHECK TOTAL	1,139.00

FROM CHECK # 49083 TO CHECK # 49141

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
49115	HEAT-CO MECHANICAL INC.	MAINT SERV - H/AC	GENERAL FUND / COMMUNITY ROOM	290.94
			CHECK TOTAL	290.94
49116	HARTZ INC.	MAINT SUPP - BLDG	GENERAL FUND / PARKS AND REC	334.50
			CHECK TOTAL	334.50
49117	HVP VENDING	CONCESSION SUPPLIES	GENERAL FUND / PARKS AND REC	72.96
			CHECK TOTAL	72.96
49118	HYDRA-STOP	MAINT SUPP - EQUIPMENT	WATER/SEWER FUND / WATER	2,431.80
			CHECK TOTAL	2,431.80
49119	MENARDS	OPERATING SUPPLIES	GENERAL FUND / PARKS AND REC	61.88
			CHECK TOTAL	61.88
49120	MORING DISPOSAL	MONTHLY REFUSE	GENERAL FUND / ADMINISTRATIVE	18,247.60
			CHECK TOTAL	18,247.60
49121	MORRISON AUTO SUPPLY, INC.	MAINT SUPP - EQUIPMENT	WATER/SEWER FUND / SEWER	17.80
			CHECK TOTAL	17.80
			CHECK TOTAL	7.88
			CHECK TOTAL	135.61
			CHECK TOTAL	24.52
			CHECK TOTAL	185.81
49122	MORRISON BLACKTOP, INC.	MAINT SUPP - UTILITY SYSTEM	WATER/SEWER FUND / WATER	2,947.48
			CHECK TOTAL	2,947.48
49123	MORRISON TRUE VALUE	ACCT. #276571	GENERAL FUND / STREETS	26.65
		ACCT. #276571	GENERAL FUND / STREETS	6.28
		ACCT. #276571	WATER/SEWER FUND / WATER	23.37
		ACCT. #276571	GENERAL FUND / PARKS AND REC	6.94
		ACCT. #276571	GENERAL FUND / STREETS	4.77
		ACCT. #276572	GENERAL FUND / STREETS	12.88
		ACCT. #276572	WATER/SEWER FUND / WATER	171.82
		ACCT. #276572	GENERAL FUND / STREETS	137.28
		ACCT. #276572	GENERAL FUND / PARKS AND REC	71.20
		ACCT. #276572	GENERAL FUND / PARKS AND REC	11.98
		ACCT. #276573	GENERAL FUND / CEMETERY	2.04

FROM CHECK # 49083 TO CHECK # 49141

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
49123	MORRISON TRUE VALUE	ACCT. #276573	GENERAL FUND / CEMETERY	17.98
		ACCT. #276573	GENERAL FUND / CEMETERY	34.73
		ACCT. #276573	GENERAL FUND / PARKS AND REC	15.88
		ACCT. #276575	GENERAL FUND / PARKS AND REC	25.39
		ACCT. #276575	GENERAL FUND / PARKS AND REC	156.80
		ACCT. #276576	WATER/SEWER FUND / SEWER	1.60
		ACCT. #27657	GENERAL FUND / ADMINISTRATIVE	89.98
		ACCT. #27657	GENERAL FUND / COMMUNITY ROOM	15.97
			CHECK TOTAL	833.54
49124	NICOR GAS	ACCT. #2763854111 3	GENERAL FUND / ADMINISTRATIVE	23.17
		ACCT. #8365932000 2	WATER/SEWER FUND / WATER	23.17
		ACCT. #4698932000 0	GENERAL FUND / STREETS	30.05
		ACCT. #0541002000 1	GENERAL FUND / COMMUNITY ROOM	136.01
		ACCT. #2412932000 8	GENERAL FUND / ADMINISTRATIVE	23.58
			CHECK TOTAL	235.98
49125	PREMIER LINEN&UNIFORM RENTAL	MAINT SUPP - BLDG	GENERAL FUND / ADMINISTRATIVE	24.00
		MAINT SUPP - BLDG	GENERAL FUND / STREETS	24.00
		MAINT SUPP - BLDG	GENERAL FUND / CEMETERY	24.00
		MAINT SUPP - BLDG	GENERAL FUND / PARKS AND REC	24.00
		MAINT SUPP - BLDG	WATER/SEWER FUND / WATER	24.00
		MAINT SUPP - BLDG	WATER/SEWER FUND / SEWER	24.00
			CHECK TOTAL	144.00
49126	PDC LABORATORIES INC.	LAB FEES	WATER/SEWER FUND / WATER	40.00
			CHECK TOTAL	40.00
49127	PETE HARKNESS	MAINT SERV - VEHICLE	WATER/SEWER FUND / WATER	1,191.76
			CHECK TOTAL	1,191.76
49128	PLAINWELL BRASS, INC	MAINT SUPP - UTILITY SYSTEM	WATER/SEWER FUND / WATER	1,010.28
			CHECK TOTAL	1,010.28
49129	ROCK RIVER LUMBER & GRAIN	OPERATING SUPPLIES	GENERAL FUND / CEMETERY	170.00
			CHECK TOTAL	170.00
49130	S.B.M., INC	COPIER SERVICE	GENERAL FUND / ADMINISTRATIVE	244.61

FROM CHECK # 49083 TO CHECK # 49141

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
49130	S.B.M., INC	OFFICE SUPPLIES	GENERAL FUND / ADMINISTRATIVE	9.89
		OFFICE SUPPLIES	GENERAL FUND / ADMINISTRATIVE	71.94
		OFFICE SUPPLIES	GENERAL FUND / ADMINISTRATIVE	52.58
		OFFICE SUPPLIES	GENERAL FUND / ADMINISTRATIVE	360.00
			GENERAL FUND / ADMINISTRATIVE	739.02
			CHECK TOTAL	739.02
49131	SHAWVER PRESS	NAME PLATE	GENERAL FUND / ADMINISTRATIVE	26.50
				26.50
			CHECK TOTAL	26.50
49132	THE SHERWIN-WILLIAMS CO	MAINT SUPP - STREETS	GENERAL FUND / STREETS	509.50
				509.50
			CHECK TOTAL	509.50
49133	DAIRY QUEEN	CONCESSION SUPPLIES	GENERAL FUND / PARKS AND REC	155.00
				155.00
			CHECK TOTAL	155.00
49134	D&K PRODUCTS	MAINT SUPP - FIELDS	GENERAL FUND / PARKS AND REC	322.24
				322.24
			CHECK TOTAL	322.24
49135	ILLINOIS BLUE	OPERATING SUPPLIES	GENERAL FUND / STREETS	156.16
		OPERATING SUPPLIES	WATER/SEWER FUND / WATER	156.16
		OPERATING SUPPLIES	WATER/SEWER FUND / SEWER	156.15
			CHECK TOTAL	468.47
49136	UNIFORM DEN, INC.	UNIFORMS	GENERAL FUND / PUBLIC SAFETY	103.53
		UNIFORMS	GENERAL FUND / PUBLIC SAFETY	226.28
			CHECK TOTAL	329.81
49137	USA BLUEBOOK	LAB SUPPLIES	WATER/SEWER FUND / WATER	171.00
		OPERATING SUPPLIES	WATER/SEWER FUND / WATER	84.43
		MAINT SUPP - UTILITY SYSTEM	WATER/SEWER FUND / SEWER	574.32
			CHECK TOTAL	829.75
49138	VIKING CHEMICAL COMPANY	CHEMICALS	WATER/SEWER FUND / WATER	1,453.77
			CHECK TOTAL	1,453.77
49139	WEETS & SON SEPTIC SERVICE	MONTHLY RENTAL	GENERAL FUND / PARKS AND REC	195.00
			CHECK TOTAL	195.00

FROM CHECK # 49083 TO CHECK # 49141

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
49140	WIPFLI	ACCOUNTING SERVICE/AUDIT	ACCOUNTING SERVICE / AUDIT / GENERAL	2,850.00
			CHECK TOTAL	2,850.00
49141	WNS PUBLICATIONS, INC.	PUBLIC HEARING NOTICE - H/P	GENERAL FUND / ADMINISTRATIVE	82.00
		PART-TIME AD - REC	GENERAL FUND /	18.00
			CHECK TOTAL	100.00
			WARRANT TOTAL	135,045.80

City of Morrison, Whiteside County, Illinois  
 Treasurer's General Transaction Report

July 2014		General Ledger Account Number	Beginning Cash Balance	DEBITS	CREDITS	Ending Cash Balance
		01001110	0.00	102,009.63	102,009.63	0.00
		01001150	87,546.52	311,424.48	329,139.98	69,831.02
		02001150	8,981.33	1,590.96	10,500.00	72.29
		12001150	29,954.92	4,338.83	34,293.75	0.00
		15001150	340,961.75	8,181.51	53,952.65	295,190.61
		16001150	197,181.35	8,325.14	11,910.95	193,595.54
		17001150	115,655.71	9,140.03	11,259.88	113,535.86
		18001150	41,451.37	12,081.62	56,132.15	-2,599.16
		20001150	1,223.45	0.11	0.00	1,223.56
		24001150	27,443.22	2.54	0.00	27,445.76
		26001150	10,001.79	0.93	0.00	10,002.72
		35001150	186,070.37	4,455.96	0.00	190,526.33
		37001150	1,948.05	100.19	0.00	2,048.24
		44001150	276,169.72	376,305.27	379,937.20	272,537.79
		46001150	105,092.94	22,089.87	802.50	126,380.31
		51801150	66,382.78	68,726.80	63,147.51	71,962.07
		51811150	130,322.31	83,041.81	122,788.19	90,575.93
		52001150	40,038.84	3.71	0.00	40,042.55
		53001150	150,136.95	13.92	0.00	150,150.87
		74001150	13,806.59	270.00	0.00	14,076.59
		77001150	5,559.93	0.41	2,267.70	3,292.64
			<b>1,835,929.89</b>			<b>1,669,891.52</b>

This report is a true and accurate statement of the above accounts

*Evan Haag*  
 Evan Haag, Treasurer - City of Morrison

August 11, 2014

Ms. Wendy Bell  
Illinois Department of Commerce and Economic Opportunity  
500 E Monroe St  
Springfield, IL 62701

Dear Ms. Bell,

We are writing to lend our full support for the City of Morrison's application for the 2013 Governor's Hometown Award.

The dedication that the Morrison-Rockwood Recreational Trail volunteers have shown over these past many years has been invaluable to our community. Their years of hard work, including coalescing with area agencies and organizations, obtaining easements, grant writing, and running a successful public relations campaign, allowed our city to garner an Illinois Department of Natural Resources grant and fund its matching financial requirements. These volunteers created a positive connection between our citizens and its municipal government and helped to raise our community's perception of itself.

We strongly encourage the Department of Commerce and Economic Opportunity to recognize the volunteers who dedicated their time, talent and treasure to this project.

Sincerely,

**ORDINANCE NO. 14-13**

**ORDINANCE APPROVING LINE OF CREDIT  
WITH TRIUMPH COMMUNITY BANK**

WHEREAS, the Mayor and the City Council of the City of Morrison, Whiteside County, Illinois, previously approved moving forward with planning and construction of a new wastewater treatment facility; and

WHEREAS, the City previously retained the services of Baxter & Woodman and Fehr Graham Associates to assist with engineering pertaining to the newly proposed wastewater treatment facility; and

WHEREAS, both engineering companies had previously expended a significant amount of work based on the previously established projected timeline of application by the City to the Illinois Environmental Protection Agency for a loan, under which such costs would be reimbursable; and

WHEREAS, the Mayor and the City Council of the City of Morrison have now, at the direction and encouragement of IEPA, delayed application for such loan proceeds for approximately 12 months while new loan packages are being developed which may be to the ultimate benefit of the City; and

WHEREAS, due to the delay in application and obtaining IEPA loan proceeds, the City is unable to reimburse the projected expenses and costs to the engineering companies; and

WHEREAS, the City Council believes it to be in the best interests of the City to obtain a line of credit from Triumph Community Bank, in the aggregate amount of \$1 million, which may ultimately be used for payment of these expenses.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF MORRISON, WHITESIDE COUNTY, AS FOLLOWS:

SECTION 1: The recitals set forth in the preambles to this Ordinance are true and correct and are incorporated herein as if fully set forth in this Section 1.

SECTION 2: The Mayor and the City Clerk are hereby authorized to establish a line of credit with Triumph Community Bank, as reflected on the attached loan agreement documents which are incorporated herein and made a part thereof as Exhibit A.

SECTION 3: The Mayor and the City Clerk are hereby authorized and directed to do all things necessary and essential, including the execution of any documents and certificates, to carry out the provisions of this ordinance and to effect use of the above-described line of credit.

SECTION 4: This Ordinance shall be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

SECTION 5: All ordinances and parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

SECTION 6: The provisions and sections of this Ordinance shall be deemed to be separable, and the invalidity of any portion of this Ordinance shall not effect the validity of the remainder.

SECTION 7: The City Clerk is hereby directed to publish this Ordinance in pamphlet form.

Passed by the Mayor and the City Council of the City of Morrison, on the \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

**ORDINANCE NO. 14-19**

**ORDINANCE AUTHORIZING USE OF LINE OF CREDIT  
FOR THE REIMBURSEMENT OF CERTAIN ENGINEERING  
COSTS RELATING TO NEW WASTEWATER TREATMENT PLANT**

WHEREAS, the City has established a line of credit at the Triumph Community Bank, Morrison, Illinois, via ordinance duly adopted by the Mayor and the City Council of the City of Morrison; and

WHEREAS, the City Council believes it to be in the best interests of the City to use the above-described line of credit for reimbursement of certain engineering costs related to the proposed wastewater treatment facility.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF MORRISON, WHITESIDE COUNTY, AS FOLLOWS:

SECTION 1: The recitals set forth in the preambles to this Ordinance are true and correct and are incorporated herein as if fully set forth in this Section 1.

SECTION 2: The Mayor, City Clerk, and City Treasurer, are hereby authorized to use the above-described line of credit at the Triumph Community Bank to reimburse and pay to Baxter & Woodman the sum of \_\_\_\_\_ and to Fehr Graham & Associates the sum of \_\_\_\_\_.

SECTION 3: The Mayor, City Clerk, and City Treasurer, are hereby authorized and directed to do all things necessary and essential, including the execution of any documents, to carry out the provisions of this ordinance and to effect use of the above-described line of credit for the specific stated purposes.

SECTION 4: This Ordinance shall be in full force and effect from and after its passage, approval, and publication in the matter provided by law.

SECTION 5: All ordinances and parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

SECTION 6: The provisions and sections of this Ordinance shall be deemed to be separable, and the invalidity of any portion of this Ordinance shall not effect the validity of the remainder.

SECTION 7: The City Clerk is hereby directed to publish this Ordinance in pamphlet form.

Passed by the Mayor and the City Council of the City of Morrison, on the \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
City Clerk

**EASEMENT FOR  
UTILITY FACILITIES**

KNOW ALL MEN BY THESE PRESENTS, that ROBERT SHAMBAUGH and NANCY SHAMBAUGH, husband and wife, of 19147 Holly Road, Morrison, Illinois 61270, in the County of Whiteside and State of Illinois, Grantors, for and in consideration of the benefits accruing to the said Grantors and the sum of Ten Dollars (\$10.00) paid by the Grantee, to the Grantors, the receipt whereof is hereby acknowledged, hereby gives, grants, conveys and warrants to the City of Morrison, a Municipal corporation organized under the laws of the State of Illinois, Grantee, a permanent easement, and the right to construct underground utility facilities, the right to maintain and make all necessary repairs, reconstruct or replace said underground utility facilities, as may be reasonable and proper, together with the right of ingress and egress for the purpose of constructing and maintaining utility facilities, together with the right to construct and maintain, repair or replace the necessary appurtenances for said utility facilities over, along, upon and through said permanent easement hereinafter described.

The permanent easement is more particularly described as follows:

See legal description attached hereto as Exhibit "A"

all situated in the County of Whiteside in the State of Illinois, and said Grantors hereby release and waive all rights under and by virtue of the Homestead Exemption Laws of this State.

For purposes of this document, "utility" means and includes water service, sanitary sewer service, electric service, gas service, cable television service, telephone service, and any other service which may hereafter be provided by the City of Morrison, Illinois, or its successor in interest as a utility service to customers or citizens.

Grantors, their heirs and assigns hereby covenant to and with Grantee, that the officers, agents, employees or persons under contract with said Grantee, may at any and all times, when necessary or convenient to do so, go over and upon said above described permanent easement, and do and perform any and all acts necessary or convenient to the carrying into effect, the purpose for which this grant is made; that neither they nor any or either of them, shall disturb, injure, molest or in any manner interfere with any utility facilities or material for laying, maintaining, operating or repairing the same in, over or upon said described easement.

The Grantee hereby covenants and agrees and said easement is hereby granted upon the express conditions that care, skill and diligence will be used in constructing and laying said utility facility; that all of the dirt, gravel or stone removed shall be replaced and compacted upon the top of the excavation where the utility facility is laid so as to leave the ground in substantially the same condition that existed before said utility facility was laid, and all surplus dirt or gravel is to be carefully removed from the premises; that all the work of excavation is to be done in such a manner as in no way to endanger or interfere with the use of the property of the Grantors; causing no damage to the buildings or improvements of the Grantors of said Easement nor interfering with or removing the support of the same; that it will save the Grantors harmless from any and all loss or damage the Grantors may sustain growing out of or arising in any manner from the construction, maintenance repairing, altering, changing, using or removal of said utility facilities; that upon the completion of the construction of said utility facilities, it will restore the surface of said premises to as good a condition as prior to the Grantee's entrance thereon.

Dated this 24<sup>th</sup> day of July A.D., 2014.

Robert Shambaugh  
Robert Shambaugh, Grantor

Nancy Shambaugh  
Nancy Shambaugh, Grantor

STATE OF ILLINOIS        )  
  ) SS  
COUNTY OF WHITESIDE )

I, a Notary Public in and for the said County, in the State aforesiad, do hereby certify that ROBERT SHAMBAUGH and NANCY SHAMBAUGH, husband and wife, personally known to me to as the persons whose names are subscribed to the foregoing instrument, appeared before me this day in person, and severally acknowledged that as such President and Secretary they signed and delivered the said instrument, as their free and voluntary act, for the purposes therein set forth.

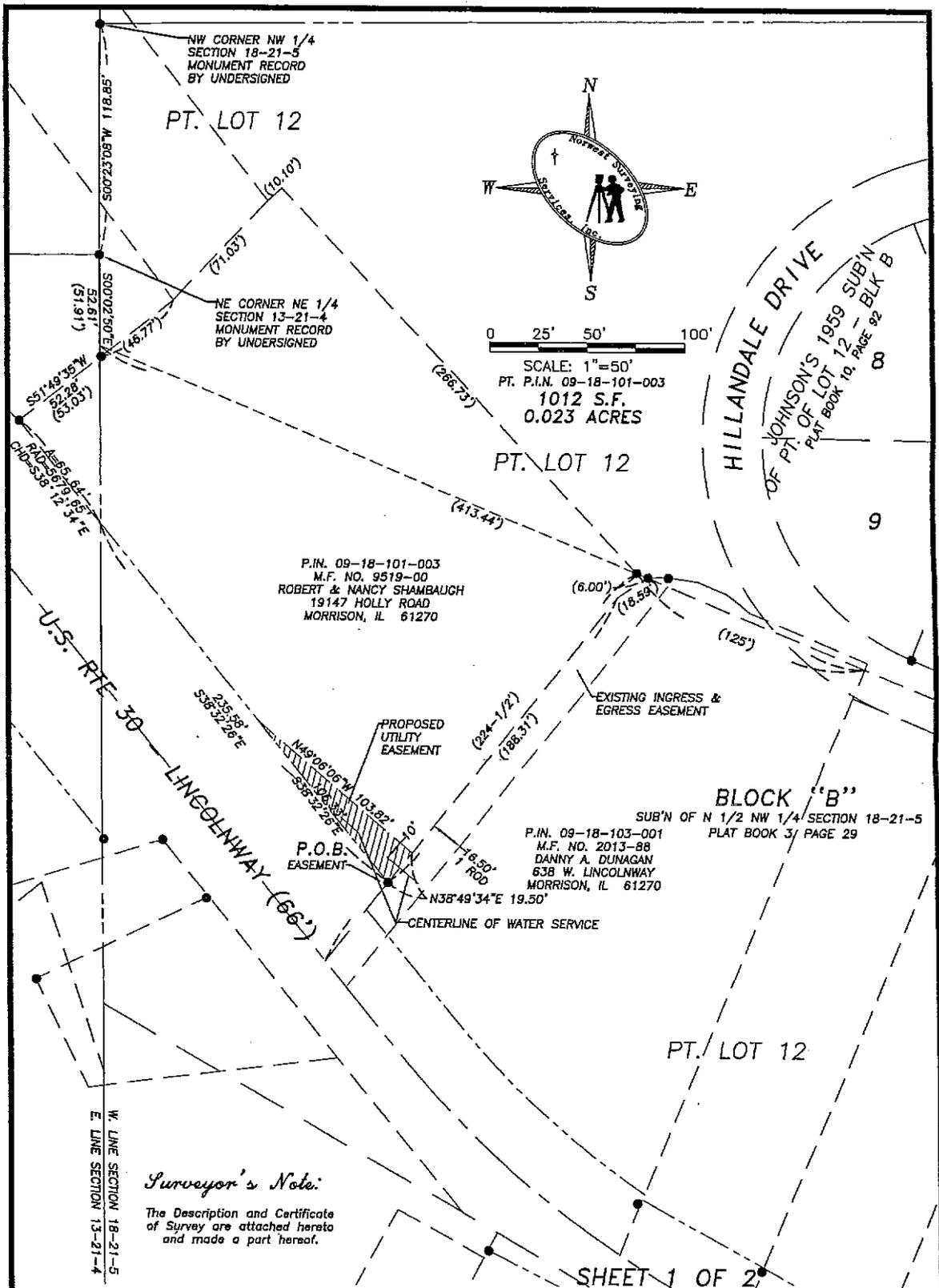
Given under my hand and notarial seal this 24<sup>th</sup> day of July A.D., 2014.



Sara Frickenstein  
Notary Public

Prepared by and Return to: Mark E. Zumdahl  
WARD, MURRAY, PACE & JOHNSON  
202 East Fifth Street  
P.O. Box 400  
Sterling, IL 61081

MEZ/mso



*Surveyor's Note:*  
 The Description and Certificate of Survey are attached hereto and made a part hereof.

© Copyright 2014 Norwest Surveying Services, Inc., all rights reserved.

This survey was provided solely for the use and benefit of the parties current with the date of the survey as indicated hereon. No license has been created by the provision of this survey to said current parties, or others who may be involved in this transaction, either express or implied, to copy or reproduce this survey plat except as may be necessary in direct conjunction with the original transaction between said current parties. Any license to the current parties for said reproduction shall expire at the earlier of the conclusion of the original transaction or after a period of 6 (six) months from the date of survey indicated hereon.

**LEGEND**

- BOUNDARY OF SURVEY
- MONUMENT FOUND
- STONE FOUND
- SET IRON PIN W/CAP
- CHISELED "X"
- SECTION LINE
- RIGHT OF WAY LINE
- FENCE LINE
- BUILDING SETBACK
- UTILITY EASEMENT
- ( ) DEED/PLAT DIMENSION

NOTE: BEARINGS ARE ASSUMED

**NORWEST SURVEYING SERVICES, INC.**  
 PROFESSIONAL LAND SURVEYORS & LAND PLANNERS  
 301 EAST LINCOLNWAY MORRISON, ILLINOIS 61270  
 PHONE (618) 772-7179 FAX (618) 772-7693  
 ILLINOIS PROFESSIONAL DESIGN FIRM NO. 184-004159, EXPIRES APRIL 30, 2015

SURVEYED BY JMW, JDD	FIELD WORK COMPLETED 7-7-14	JOB NO. 2014107	DRAWN BY WEH
BOOK NO. 236-7	PLAT NO. 2014107	DRAWING NAME 2002287	DRAWING DATE 8 JUL 14
REVISION DATES		CHECKED BY	SCALE 1"=50'
PROJECT <b>EASEMENT SURVEY</b>			
TITLE <b>MORRISON PUBLIC WORKS</b>			

## EASEMENT SURVEY

*Of Property Described As: Part of Lot 12 in Block B of the Subdivision of the North Half (N 1/2) of the Northwest Quarter (NW 1/4) of Section 18 in Township 21 North (T21N), Range 5 East (R5E) of the Fourth Principal Meridian (4th PM), City of Morrison, Whiteside County, Illinois, according to the Plat thereof, recorded in Plat Book 3, at page 29 in the Office of the Whiteside County Recorder, bounded and described as follows, to wit:*

*Commencing at the Northeast corner of the Northeast Quarter (NE 1/4) of Section 13 in Township 21 North (T21N), Range 4 East (R4E) of the Fourth Principal Meridian (4th PM); thence South 00 Degrees 02 Minutes 50 Seconds East, along the East line thereof, a distance of 52.61 feet (51.91 feet deeded) to the Northwestern line of the property described on the document recorded as M.F. No. 9519-00 in said Office of the Whiteside County Recorder; thence South 51 Degrees 49 Minutes 35 Seconds West, along said Northwestern line, a distance of 52.28 feet (53.03 feet deeded) to the monumented Northerly Right-of-Way line of U.S. Route 30 - Lincolnway; thence Southeasterly along said Northerly Right-of-Way line, being an arc of a curve, concave Northeasterly, having a radius of 5,679.65 feet and whose chord bears South 38 Degrees 12 Minutes 34 Seconds East, an arc distance of 65.64 feet; thence South 38 Degrees 32 Minutes 26 Seconds East, along said Northerly Right-of-Way line, a distance of 235.58 feet to the Southeast corner of the aforementioned property and the Point of Beginning of the hereinafter described parcel;*

*thence North 38 Degrees 49 Minutes 34 Seconds East, along the East line of said property, a distance of 19.50 feet; thence North 49 Degrees 06 Minutes 06 Seconds West, a distance of 103.82 feet to said monumented Northerly Right-of-Way line of U.S. Route 30 - Lincolnway; thence South 38 Degrees 32 Minutes 26 Seconds East, along said Northerly Right-of-Way line, a distance of 106.33 feet to the Point of Beginning;*

Containing 0.023 acres, more or less.

## SURVEYOR'S REPORT

*This plat represents an original boundary survey of the property described hereon and conforms to the current Illinois Minimum Standards for a Easement Survey. This Survey was done, by me or under my direct supervision, at the request of Gary Tresenriter, Public Works Director of the City of Morrison, Illinois.*

*All monuments exist as shown hereon. Bearings are in Degrees, Minutes and Seconds and are referenced to an assumed datum. Distances are in feet and decimals thereof.*

*All structural or utility improvements, surface and subsurface, on and adjacent to the site are not necessarily shown.*

*This Survey includes no investigation or independent search for easements of record, encumbrances, deed restrictions, restrictive covenants, ownership, title evidence, or any other facts which an accurate and current title search may disclose.*

*No warranty is expressed or implied as to compliance with 785ILCS-205/1b of the Illinois Compiled Statutes.*

Dated this 9th day of July 2014 C.E.

*William E. Holt*

William E. Holt  
Illinois Professional Land Surveyor  
No. 35-2584  
License Renews November 30, 2014 C.E.



SHEET 2 OF 2

<b>NORWEST SURVEYING SERVICES, INC.</b> PROFESSIONAL LAND SURVEYORS & LAND PLANNERS			
301 EAST LINCOLNWAY PHONE (815) 772-7179		MORRISON, ILLINOIS 61270 FAX (815) 772-7693	
ILLINOIS PROFESSIONAL DESIGN FIRM NO. 184-004159, EXPIRES 4-30-2015			
SURVEYED BY <b>JMW, JDD</b>	DESIGNED BY <b>7-7-14</b>	JOB NO. <b>2014107</b>	DRAWN BY <b>WEH</b>
BOOK NO. <b>236-7</b>	PLAT NO. <b>2014107</b>	DRAWING NAME <b>2002287</b>	DRAWING DATE <b>9 JUL 14</b>
REVISION DATES		CHECKED BY	SCALE <b>1"=50'</b>
PROJECT <b>EASEMENT SURVEY</b>			
TITLE <b>MORRISON PUBLIC WORKS</b>			<b>23</b>

EXHIBIT "A"

*Of Property Described As: Part of Lot 12 in Block B of the Subdivision of the North Half (N 1/2) of the Northwest Quarter (NW 1/4) of Section 18 in Township 21 North (T21N), Range 5 East (R5E) of the Fourth Principal Meridian (4th PM), City of Morrison, Whiteside County, Illinois, according to the Plat thereof, recorded in Plat Book 3, at page 29 in the Office of the Whiteside County Recorder, bounded and described as follows, to wit:*

*Commencing at the Northeast corner of the Northeast Quarter (NE 1/4) of Section 13 in Township 21 North (T21N), Range 4 East (R4E) of the Fourth Principal Meridian (4th PM); thence South 00 Degrees 02 Minutes 50 Seconds East, along the East line thereof, a distance of 52.61 feet (51.91 feet deeded) to the Northwestern line of the property described on the document recorded as M.F. No. 9519-00 in said Office of the Whiteside County Recorder; thence South 51 Degrees 49 Minutes 35 Seconds West, along said Northwestern line, a distance of 52.28 feet (53.03 feet deeded) to the monumented Northerly Right-of-Way line of U.S. Route 30 - Lincolnway; thence Southeasterly along said Northerly Right-of-Way line, being an arc of a curve, concave Northeasterly, having a radius of 5,679.65 feet and whose chord bears South 38 Degrees 12 Minutes 34 Seconds East, an arc distance of 65.64 feet; thence South 38 Degrees 32 Minutes 26 Seconds East, along said Northerly Right-of-Way line, a distance of 235.58 feet to the Southeast corner of the aforementioned property and the Point of Beginning of the hereinafter described parcel;*

*thence North 38 Degrees 49 Minutes 34 Seconds East, along the East line of said property, a distance of 19.50 feet; thence North 49 Degrees 06 Minutes 06 Seconds West, a distance of 103.82 feet to said monumented Northerly Right-of-Way line of U.S. Route 30 - Lincolnway; thence South 38 Degrees 32 Minutes 26 Seconds East, along said Northerly Right-of-Way line, a distance of 106.33 feet to the Point of Beginning;*

*Containing 0.023 acres, more or less.*

**PART OF PIN NO. 09-18-101-003**

CITY OF MORRISON

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE ADOPTING PROCEDURES TO PERMIT  
ELECTRONIC ATTENDANCE AT MEETINGS

WHEREAS, on January 1, 2007, Public Act 94-1058, amending the Open Meetings Act, authorized attendance of members of the public body at public meetings by a means other than physical presence;

WHEREAS, to permit attendance by a means other than physical presence, the City of Morrison must adopt rules that conform to the requirements and restrictions of the Open Meetings Act, 5 ILCS 120/7;

WHEREAS, the corporate authorities of the City of Morrison desire to permit attendance of members of the public body by means other than physical presence in compliance with the Open Meetings Act;

WHEREAS, the corporate authorities of the City of Morrison find that it is necessary that any existing ordinances, resolutions or policies be amended to conform with the term "meeting" to include electronic gatherings as defined in Section 120/1.02 of the Open Meetings Act.

NOW, THEREFORE, BE IT ORDAINED by the City of Morrison as follows:

**Section 1. Recitals.** The preliminary paragraphs set forth above are incorporated herein as part of this Ordinance.

**Section 2. Electronic Attendance at Meetings Rules.** The City of Morrison hereby adopts the Electronic Attendance at Meetings Rules, attached hereto as Exhibit A, that permits a member of the public body to attend any meeting of a public body as defined in the Open Meetings Act via electronic means.

**Section 3. Effective Date.** This Ordinance shall be in full force and effect after its passage, approval, and publication according to law.

**Section 4. Severability.** In the event that any section, clause, provision, or part of this Ordinance shall be found and determined to be invalid by a court of competent jurisdiction, all valid parts that are severable from the invalid parts shall remain in full force and effect.

---

Mayor

ATTEST:

---

City Clerk

**CITY OF MORRISON**  
**ELECTRONIC ATTENDANCE AT MEETINGS RULES**

**Section 1.** **Rules Statement.** It is the decision of the City of Morrison that any member of the City of Morrison City Council may attend any open or closed meeting of the City of Morrison via electronic means (such as by telephone, video or internet connection) provided that such attendance is in compliance with these rules and applicable laws.

**Section 2.** **Prerequisites.** A member of the City of Morrison may attend a meeting electronically if the member meets the following conditions:

- (a) The member should notify the City Clerk at least three days before the meeting, unless impractical, so that necessary communications equipment can be arranged. Inability to make the necessary technical arrangements will result in denial of a request for remote attendance.
- (b) The member must assert one of the following three reasons why he or she is unable to physically attend the meeting,
  - (1) The member cannot attend because of personal illness or disability; or
  - (2) The member cannot attend because of employment purposes or the business of the City of Morrison; or
  - (3) The member cannot attend because of a family or other emergency.

**Section 3.** **Authorization to Participate.**

- (a) The Clerk, after receiving the electronic attendance request, shall inform the Mayor and other members of the City Council of the request for electronic attendance.
- (b) After establishing that there is a quorum is physically present at a meeting where a member of the City of Morrison desires to attend electronically, the presiding officers shall state that (i) a notice was received by a member of the City of Morrison in accordance with these Rules, and (ii) the member will be deemed authorized to attend the meeting electronically unless a motion objecting to the member's electronic attendance is made, seconded, and approved by two-thirds of the members of the City of Morrison physically present at the meeting. If no such motion is made and seconded or if any such motion fails to achieve the required vote by the members of the City of Morrison physically present at the meeting, then the request by the member to

attend the meeting electronically shall be deemed approved by the City of Morrison and the presiding officer shall declare the requesting member present. After such declaration by the presiding officer, the question of a member's electronic attendance may not be reconsidered.

- Section 4.** **Adequate Equipment Required.** The member participating electronically and other members of the City of Morrison must be able to communicate effectively, and members of the audience must be able to hear all communications at the meeting site. Before allowing electronic attendance at any meeting, the City of Morrison shall provide equipment adequate to accomplish this objective at the meeting site.
- Section 5.** **Minutes.** Any member attending electronically shall be considered an off-site attendee and counted as present electronically for that meeting if the member is allowed to attend. The meeting minutes shall also reflect and state specifically whether each member is physically present or present by electronic means.
- Section 6.** **Rights of Remote Member.** A member permitted to attend electronically will be able to express his or her comments during the meeting and participate in the same capacity as those members physically present, subject to all general meeting guidelines and procedures previously adopted and adhered to. The member attending electronically shall be heard, considered, and counted as to any vote taken. Accordingly, the name of any member attending electronically shall be called during any vote taken, and his or her vote counted and recorded by the Clerk and placed in the minutes for the corresponding meeting. A member attending electronically may leave a meeting and return as in the case of any member, provided the member attending electronically shall announce his or her leaving and returning.
- Section 7.** **Committees, Boards and Commissions.** These rules shall apply to all committees, boards and commissions established by authority of the City of Morrison.

These rules are effective this \_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Clerk

(OPTIONAL)

ELECTRONIC ATTENDANCE REQUEST

I hereby request to electronically attend the meeting of the City of Morrison on \_\_\_\_\_, 200\_\_\_\_\_, at \_\_\_\_\_ p.m.

I am eligible to participate electronically because of [check one]:

\_\_\_\_\_ (1) personal illness or disability

\_\_\_\_\_ (2) employment purposes or business of the public body

\_\_\_\_\_ (3) a family or other emergency

During the meeting, I will be at the following location:

\_\_\_\_\_

and reachable at the following phone number: \_\_\_\_\_

\_\_\_\_\_  
Signature of Member

\_\_\_\_\_  
Date

OR

Request received by \_\_\_\_\_ phone \_\_\_\_\_ e-mail \_\_\_\_\_ fax \_\_\_\_\_ other

\_\_\_\_\_  
Signature of Clerk

\_\_\_\_\_  
Date

**Aug 6, 2014**

**To: Mayor and City Council**

**From: Jim DuBois**

**Re: Parks and Recreation 2014 End of Summer Report**

**Summer end Summary-** Summer 2014 was again a typical year. We started in March with H.S. baseball and softball. Then in April we had 2 tournaments, Ashford Univ. and a youth boy's tournament. In May youth baseball and softball started and we had the H.S. girls' softball regional and H.S. Boys sectional tournaments. Mowing and flower beds began to need care in May. We also had 3 irrigation lines broken from the rough winter that we had to repair. Thanks to Bob Vegter! He comes out and helps us repair or repairs the broken pipes on his time. 1 of the broken pipes was in the building that we heated at 45 degrees all winter. In June and July we had youth and/or adult games every night along with 3 more weekend tournaments. Another tournament cancelled to due lack of teams. We ran T-ball on Saturday mornings. August slows down we are finishing adult leagues and trying to catch up on things that get put aside during our busy season. Fall leagues are being published and ready for registrations. They start in September.

**Local Donations-** As you are aware Local donors gave us 2 new pavilions. We also have had 4 new trees donated in memory of past friend or family members. 2 new benches were donated in memory of Mike Green and are being installed next to the trail in next couple of weeks.

**Employees-** We had 2 full time employees, 1 part time seasonal employee concession supervisor, 6 part time concession employees and 8 part time summer grounds keepers. The grounds keepers take care of the sports complex, other parks, city landscaping and help at cemetery throughout the summer. This summer some of our summer help, supervised by our concession manager Brenda Workman, cleaned and painted the community room and basement of City Hall. They also dismantled and cleaned all of the old chairs in community room. The parks employees, supervised by Dave Peugh, have redone all the planters around City Hall. Recently we advertised for a part time seasonal person to help out with projects throughout the city. We got 4 applicants. I have just hired a recently retired 20 year Navy vet to help with some of these projects. He is roofing Kelly Park, fixing water fountains, pouring concrete for the donated benches and a bleacher on football field. We are also going to get help from Bob Vegter to get water to the maintenance building. We want to repair the foot bridge at Kelly Park and get the bleachers upgraded at complex. He will probably be helping the street department also when needed.

**In conclusion-** The Parks and Recreation activity continues to be good. Locally our participation is good throughout our parks and recreation programs. I am always looking for new ideas to improve and grow our parks and rec. programs in Morrison. We are looking at the idea of setting up an ice skating rink at water works park tennis court this winter. This summer we have had an intern from Western Illinois shadowing me and investigating the idea of establishing a Morrison Park district. The idea has some merit but we will show some of our research later this fall or winter, purely as information for your consideration. The main thing that I like about the idea of a Park district is getting more tax payers involved with the decision making process of the parks. Barry and I have been discussing this idea for a while and we would like to see what the council thinks about the idea of establishing a voluntary parks and rec advisory board. We feel that this group could help with continuity and structure, going forward, of the parks and rec program. We have ideas about what to do with areas of the park system like Legion field, Kelly tennis courts, Kelly bathrooms and the tennis courts and Water Works, French Creek and the Sports Complex energy issues. We discuss ideas about new programs regularly and we feel that getting more input from more local people both in city people and people from just outside the city limits could be beneficial to all of the people in Morrison. As always I am available to answer questions at anytime. Please feel free to call or email anytime.

Jim DuBois 815-535-1105 jdubois@morrisonil.org

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**To: Morrison Mayor and City Council**  
**From: Barry Dykhuizen, Jim Dubois**  
**Date: August 11, 2014**  
**RE: Consider Creation of Park & Recreation Advisory Commission ~**

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Creating the Parks and Recreation Advisory Commission accomplishes the goal of increasing the community's involvement in the execution of Morrison's Recreational Programming.

The adoption of a Commission creates a framework for guidance by which community members provide Parks and Recreation Personnel, City Management, and the City Council informed input and advice on the proper administration of programs and facilities.

**Sample language:**

*COMMISSION ESTABLISHED. The Park and Recreation Advisory Commission consists of five members, who are appointed by the Mayor with consent and approval by the City Council. No more than one (or 2?) members may reside outside Morrison City Limits. The Commission shall elect from its own membership a chairperson, a vice chairperson and a secretary, each to serve for one (1) year.*

*TERM OF OFFICE. All members shall be appointed for three (3) years with all terms to commence on .....*

*REAPPOINTMENTS. Any member so appointed to a term on a Commission may be reappointed in the same manner as originally appointed.*

*REGULAR MEETINGS. The Commission shall meet at least 6 times per year at a time and place fixed by its rules and may hold special meetings upon call of the chairperson or by three (3) members joining in upon notification as required by law.*

*DUTIES AND FUNCTIONS. The Commission shall serve in an advisory position to the Council to develop a plan of activities, and shall review, and make recommendations for operations of the City's park system, recreation activities and other related functions.*

*RENTAL OF FACILITIES. Upon council approval, the park and recreation department may rent for occasional use such buildings or ground or portions thereof to private persons or organizations.*

*RULES AND REGULATIONS. The Park and Recreation Commission shall recommend rules, regulations, fees, and other practices.....*

*PROPERTIES. Morrison Sports Complex, French Creek Park, Water Works Park, Kelly Park, Pocket Park....*