CITY OF MORRISON

STREET EXCAVATION
APPLICATION FOR PERMIT

(Name of Applicant) Hereby requests permission and authority to engage in certain work on the public right-of-way of the City of Morrison, said work requiring excavation of the right-of-way.

All work authorized by this permit shall be subject to the conditions and restrictions as provided for in Morrison City Code Section 48, a copy of which is attached and made a part of this application. It shall be the applicant’s responsibility to become familiar with the specific requirements outlined in as Exhibit A, attached, before engaging in any work authorized by this permit.

In the space provided below, please describe the work to be done, including the following information: 1.) location of project, 2.) owner of property to be excavated; 3.) purpose, 4.) size and number of excavations, and 5.) date of project start and estimated duration.

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

The undersigned hereby accepts the conditions of the Street Excavation Permit and agrees to execute all work in compliance with the Morrison Municipal Code.

Signed: ___________________________ Date: ___________________________

Applicant

________________________________________________________________________

Mailing Address

City

State

________________________________________________________________________

Phone Number
CITY OF MORRISON

HOLD HARMLESS AGREEMENT

I, ____________________________________________________________,
do hereby agree to save the City of Morrison harmless from any and
all liability arising from my activities in connection with the
excavating of a public right-of-way located at:

______________________________________________________________

and owned by ________________________________________________.

Further, should the City become liable for any damages arising from
my above said activities, I then agree to indemnify the City of
Morrison from any and all costs, damages, legal fees, of other monies
expended by the City as a result of my said activities.

Date ___________ Signature ____________________________________

Signed and sworn to before me this

_____ day of ________________, ________.

___________________________________________________________

Notary Public
CITY OF MORRISON

STREET EXCAVATION PERMIT #___________

Subject to the statements contained in the Application of ________________________________ 
filed on the _______ day of ______________________, ______, this Permit to excavate in the public 
right-of-way at ________________________________
is hereby granted pursuant to Section 48 of the Morrison Municipal Code.

Permit Fee: $ 25.00

Deposit ($250.00): $ ________________ 
or
$5000.00 Performance Bond (multiple sites only)

Total Paid: $ ________________

Date: ___________________________ City Clerk

OFFICE USE ONLY

Received: _____ Application

_____ Hold Harmless Agreement

_____ Certificate of Insurance

Date Inspection Report Received: _______________________

Refund Amount: $ ________________ Date of Refund: _______________________

Charges Assessed for Surface Restoration: $ ________________

Amount of Deposit Confiscated: $ ________________

Billing Date: ________________ Payment Date: ______________________
CITY OF MORRISON

STREET EXCAVATION PERMIT
SUMMARY OF REQUIREMENTS

Summarized herein are pertinent CITY CODE requirements governing the need for and issuance of a Street Excavation Permit. The information provided is not inclusive of all related code requirements; therefore the applicant should familiarize himself with the text of Section 48 before proceeding with any street excavation project.

A. PERMIT REQUIRED
A STREET EXCAVATION PERMIT must be obtained prior to any excavation in a street, alley, or other public right-of-way. Contractors acting as agents for the City and corporations operating under a franchise agreement which provides for such excavation are exempt from the PERMIT requirement.

B. PERMIT FEE
The fee for a STREET EXCAVATION PERMIT is twenty-five dollars ($25.00).

C. DEPOSIT REQUIRED
In addition to the permit fee a cash deposit in the amount of two hundred fifty dollars ($250.00) per excavation site, to ensure proper restoration and repair, shall accompany the Permit Application. Upon satisfactory restoration of excavation, the deposit will be refunded, without interest, to the permittee. If multiple excavations are involved, the applicant may post a Performance Bond in the amount of five thousand dollars ($5,000.00) in lieu of individual site deposits.

D. CERTIFICATE OF INSURANCE
A current Certificate of Insurance should be submitted as part of the application for permit. The coverage shall be in accordance with the requirements of the city’s insurance carrier; a copy of required coverage is attached to the Permit Application.

E. HOLD HARMLESS AGREEMENT
The applicant shall submit an executed General Hold Harmless Agreement prior to the issuance of a permit.

F. BACKFILL and SURFACE RESTORATION
Ordinance 91-8 specifies the manner in which street, alley, and parkway excavations are to be backfilled and surface to be familiar with said specifications and to comply accordingly. Backfill operations are to be preceded by a minimum twenty-four (24) hour notice of backfill to City Hall. The Superintendent of Public Services, or representative, must be on site for backfill operations. Failure to comply will result in forfeiture of the deposit.

G. CHARGE to REPAIR BY CITY
If the permittee fails or neglects to comply with the provisions of Ordinance 91-8 the city shall cause necessary repairs and restorations to be made. The full cost of any such repairs shall be deducted from the permittee’s cash deposit; should actual costs of repair/restore exceed the amount of the deposit, the permittee will be responsible for all excess expenses.