

**FLOODPLAIN DEVELOPMENT PERMIT APPLICATION**  
**Municipal Code Chapter 18**  
**Morrison Illinois**

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**SECTION 1: GENERAL PROVISIONS (APPLICANT to read and sign):**

1. No person, firm, corporation, or governmental body not exempted by law shall commence any development in the floodplain without first obtaining a development permit from the City of Morrison. The city shall not issue a development permit if the proposed development does not meet the requirements of Morrison City Code Chapter 18 and other State and Federal Rules that may apply.

The application for development permit shall be accompanied by:

- a) Drawings of the site, drawn to scale showing property line dimensions;
  - b) Existing grade elevations and all changes in grade resulting from excavation or filling;
  - c) The location and dimensions of all buildings and additions to buildings;
  - d) The elevation of the lowest floor (including basement) of all proposed buildings subject to the requirements of City Code Section 18-25; and,
  - e) Cost of project or improvements as estimated by a licensed engineer or architect. A signed estimate by a contractor may also meet this requirement.
  - f) Other documents deemed necessary.
2. The permit may be revoked if any false statements are made herein. If revoked, all work must cease until permit is re-issued.
  3. The permit will expire if no work is commenced within six months.
  4. Applicant is hereby informed that other permits may be required to fulfill local, state, and federal regulatory requirements.
  5. Applicant hereby gives consent to the Local Administrator or his/her representative to make reasonable inspections required to verify compliance.

I, THE APPLICANT, CERTIFY THAT ALL STATEMENTS HEREIN AND IN ATTACHMENTS TO THIS APPLICATION ARE, TO THE BEST OF MY KNOWLEDGE, TRUE AND ACCURATE.

APPLICANTS SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**SECTION 2: PROPOSED DEVELOPMENT (To be completed by APPLICANT)**

APPLICANT CONTACT INFO:

\_\_\_\_\_

BUILDING: \_\_\_\_\_

ENGINEER: \_\_\_\_\_

PROJECT LOCATION: \_\_\_\_\_

DESCRIPTION OF WORK (Check all applicable boxes):

1. STRUCTURAL DEVELOPMENT

ACTIVITY

- New Structure
- Addition
- Alteration
- Relocation
- Demolition
- Replacement

STRUCTURE TYPE

- Residential (1-4 Family)
- Residential (More than 4 Family)
- Non-residential (Floodproofing? Yes)
- Combined Use (Residential & Commercial)
- Manufactured Home (In Park? Yes)

ESTIMATED COST OF PROJECT \$ \_\_\_\_\_

2. OTHER DEVELOPMENT ACTIVITIES:

- Fill             Mining         Drilling         Grading
- Excavation (Except for Structural Development Checked Above)
- Watercourse Alteration (Including Dredging and Channel Modification)
- Drainage Improvements (Including Culvert Work)
- Road, Street, or Bridge Construction
- Subdivision (New or Expansion)
- Individual Water or Sewer Systems
- Other (Please Specify) \_\_\_\_\_

After completing SECTION 2, APPLICANT should submit form to Local Administrator for review.

**SECTION 3: FLOODPLAIN DETERMINATION (To be completed by LOCAL ADMINISTRATOR)**

The purposed development is located on FIRM Panel No. \_\_\_\_\_ Dated: \_\_\_\_\_

The proposed Development:

- Is **NOT** located in a special Flood Hazard Area (Notify the applicant that the application review is complete and NO FLOODPLAIN DEVELOPMENT PERMIT IS REQUIRED)
- Is located in a Special Flood Hazard Area
  - FIRM zone designation is: \_\_\_\_\_
  - 100-Year flood elevation at the site is: \_\_\_\_\_ FT. NGVD (MSL)  
Unavailable \_\_\_\_\_
- The proposed development is located in a floodway.
  - FBFM Panel No. \_\_\_\_\_ Dated: \_\_\_\_\_
- See Section 4 for additional instructions.

SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_

**SECTION 4: ADDITIONAL INFORMATION REQUIRED (To be completed by LOCAL ADMINISTRATOR)**

The applicant must submit the documents checked below before the application can be processed:

- Development plans, drawn to scale, and specifications, including where applicable details for anchoring structures, proposed elevations of lowest floor (including basement), types of water resistant materials used below the first floor, details of floodproofing of utilities located below the first floor and details of enclosures below the first floor.
- Floodproofing protection level (non-residential only) Ft. NGVD (MSL). For floodproofed structures, applicant must attach certification from registered engineer or architect.
- Certification from a registered engineer that the proposed activity in a regulatory floodway will not result in any increase in the height of the 100-year flood. A copy of all data and calculations supporting this finding must also be submitted.
- Other:

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**SECTION 5: PERMIT DETERMINATION (To be completed by LOCAL ADMINISTRATOR)**

I have determined that the proposed activity:  Is  Is not In conformance with provisions of floodplain regulations. The permit is issued subject to the conditions attached to and made part of this permit.

SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_

If Permit is denied, the City of Morrison will provide a written summary of deficiencies. Applicant may revise and resubmit an application, or may request a hearing from the Zoning Board of Appeals.

REASONS FOR DENIAL:

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**SECTION 6: AS-BUILT ELEVATIONS (To be submitted by APPLICANT before Certificate of Compliance is issued)**

The following information must be provided for project structures. This section must be completed by a registered professional engineer or a licensed land surveyor (or attach a certification to this application).

Complete 1 and 2 below.

1. Actual (As-Built) Elevation of the top of the lowest floor, including basement (in Coastal High Hazard Areas, bottom of the lowest structural member of the lowest floor, excluding piling and columns) is: \_\_\_\_\_ FT. NGVD (MSL)
2. Actual (As-Built) Elevation of floodproofing protection is: \_\_\_\_\_ FT. NGVD (MSL).

**SECTION 7: COMPLIANCE ACTION (To be completed by LOCAL ADMINISTRATOR)**

The LOCAL ADMINISTRATOR will complete this section as applicable based on inspection of the project to ensure compliance with the community's local law for flood damage prevention.

INSPECTIONS:

DATE: \_\_\_\_\_ BY: \_\_\_\_\_ DEFICIENCIES?  YES  NO

OTHER:

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**SECTION 8: CERTIFICATE OF COMPLIANCE (To be completed by LOCAL ADMINISTRATOR)**

Certificate of Compliance issued:

BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_