

**CITY OF MORRISON COUNCIL MEETING**  
**Whiteside County Board Room, 400 N. Cherry St., Morrison, IL**

April 28, 2014 ♦ 7 p.m.

**AGENDA**

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- IV. PUBLIC COMMENT
- V. REPORT OF CITY OFFICERS
- VI. REPORT OF DEPARTMENT HEADS
  - 1. Engineer's Report (pg 1-2)
- VII. CONSENT AGENDA (FOR ACTION)
  - 1. April 14, 2014 Regular Session Council Meeting Minutes (pg 3-5)
  - 2. Bills Payable (pg 6-11)
  - 3. March 2014 Treasurer's Report (pg 12)
  - 4. Change Order – Fischer Excavating – Tech Drive (pg 13-16)
  - 5. Request for Parade Permit – American Legion – Memorial Day Parade (pg 17)
    - a. Waive Proof of Insurance
- VIII. ITEMS REMOVED FROM CONSENT AGENDA (FOR DISCUSSION AND POSSIBLE ACTION)
- IX. ITEMS FOR CONSIDERATION AND POSSIBLE ACTION
  - 1. Ordinance #14-07 – Fiscal 2015 Budget (pg 18-53)
  - 2. Ordinance #14-08 – Amending Open Burning Ordinance (pg 54-55)
  - 3. Approval of Teamsters Contract (pg 56-92)
- X. OTHER ITEMS FOR CONSIDERATION, DISCUSSION & INFORMATION
- XI. EXECUTIVE SESSION
  - 1. 5 ILCS 120/2(c)(2) Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees
- XII. POSSIBLE ACTION FROM EXECUTIVE SESSION
- XIII. ADJOURNMENT

Memo to: Mr. Gary Tresenriter – Director of Public Works      From: Fehr Graham  
Subject: Monthly Engineering Report - March                      Date: April 22, 2014

**A. Waste Water Treatment Plant:**

Design of the plant continues by Baxter & Woodman. Progress meetings continue to be held along with intermediate video conference meetings as necessary. Submittal of the plans to the IEPA for review and permitting has been delayed approximately 5 weeks due to various reasons, with the submittal to the Agency during the first week of May. No changes to report in the status of the completed facility plan, which continues to be under review by the IEPA. IEPA loan pre-application documents were submitted in March and additional loan documentation will be submitted this spring/summer.

**B. Genesee Ave Lift Station:**

Genesee Ave Lift Station project continues to advance. The remaining items include the detailed equipment specifications of the facility. All easement needs have been identified and the process of securing these easements has begun. Plans and specifications will be submitted in conjunction with the treatment plant plans, anticipated during the first week of May.

**C. Waterworks Park Lift Station and Collection Sewers:**

The Waterworks Park Lift Station and Collection Sewer project is advancing with a proposed submittal date during the first week of May. The remaining details of the equipment and pump house enclosure are being finalized. Easement discussions with the impacted property owners continue. The design of the Willow/Heaton and Winfield replacement collector sewers is on schedule and will be included with the Waterworks Park Lift Station plan set. Consistent with the other system improvements, these plans will be ready for submittal to the IEPA by the first week of May.

**D. Water System Issues:**

Fehr Graham continues to work with the Public Works Department in addressing the numerous water service breaks. The adjustments to Well #5 which were made to help eliminate pressure spikes and reduce water hammer, have had little impact on the number and frequency of the service breaks. Together with Public Works, we are looking at other system adjustments/changes that can be made that will have a positive impact on the breaks. The goal is to follow the process of elimination and incorporate these changes in a systematic approach to effectively identify the root cause of the breaks.

**E. Tech Drive Improvements:**

Construction currently suspended with a re-start date anticipated by early May.

**F. Flow Meters:**

Flow meters continue to collect flow data, but to date the conditions have not created many high-flow events. We are hopeful that the spring rains will generate useful data. As previously mentioned, the ultimate goal is to acquire the best data possible in sizing the sewer system improvements and prioritizing areas for I/I reduction.

**G. Rockwood Trail:**

Rockwood Trail was completed in December and the final paperwork was submitted to IDNR in March. Payment is expected in April. The contractor is responsible for a few items to be completed in April/May once the conditions allow for work to resume.

**H. DCEO Public Facilities Grant Application:**

Fehr Graham will be advancing a DCEO Public Facilities Grant during the next grant cycle. The requested funding will be utilized to advance a sewer lining project which will decrease the inflow and infiltration issues affecting the sanitary sewer system. As part of this grant application process, numerous documents will be brought before the Council in April/May for action. The final application will be prepared and submitted in advance of the application deadline in June.

**I. IEPA Compliance Commitment Agreement (CCA):**

Fehr Graham continues to advance the items detailed in the CCA. As this agreement included ongoing efforts and measures, it will be critical for the City to continue to reduce I/I and advance the WWTP and collection system improvements.

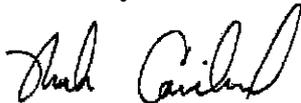
**J. Route 30 Storm Sewer Project:**

Site data collected and design underway. It is anticipated that finalizing the design and the bidding of the project will be advanced in 2014 or 2015.

**K. Misc. Items:**

- Assist City Staff and Elected Officials as requested.
- Attendance at council meetings and other meetings as requested.

Respectfully Submitted,



Noah Carmichael, P.E.  
Principal

STATE OF ILLINOIS  
COUNTY OF WHITESIDE  
CITY OF MORRISON  
OFFICIAL PROCEEDINGS

April 14, 2014

The Morrison City Council met in Regular Session on April 14, 2014 at 7:00 p.m. in the Whiteside County Board Room, 400 North Cherry Street, Morrison, IL. Mayor Everett Pannier called the meeting to order. City Clerk Melanie T. Schroeder recorded the minutes.

Aldermen present on roll call were: Michael Blean, Harvey Zuidema, Leo Sullivan, Curt Bender, Marti Wood, Dave Helms and Scott Connelly. Alderman Dale Eizenga was absent.

Other City Officials present included City Administrator Barry Dykhuizen, City Attorney Tim Zollinger, Sports Complex Director Jim DuBois, City Treasurer Evan Haag, Chief of Police Brian Melton and Accounting Director Shelli Davis.

Mayor Pannier opened the meeting to public comment. The public commented on the following topics: bicycling groups who come to town and promoting such; covered bridge signage.

Mayor Pannier stated that the Rockwood Trail will be graded and seeded soon. The Friends of The Parks will be holding a grand opening in June.

Mayor Pannier recognized the 107<sup>th</sup> birthday of Gladys Ludens.

Administrator Dykhuizen stated the public works department organized a sandbagging effort. The entire 5<sup>th</sup> grade class helped, also. He extended words of thank you to all who volunteered.

Director DuBois presented his report:

- 1) He provided an update on last weekend's tournament.
- 2) Three to four pavilions will be donated and erected at the Sports Complex this summer.

Chief Melton presented his report:

- 1) His monthly report was in the council packet.
- 2) He has mailed out approximately 40 property maintenance/ordinance violation letters.
- 3) He has met recently with the school district regarding improving the traffic flow at Southside and Junior High. The new rules will take effect on May 5<sup>th</sup>.

Alderman Helms moved to approve the Consent Agenda, which consisted of the following: March 18, 2014 Special Session Council Minutes; March 24, 2014 Regular Session Council Minutes; April 1, 2014 Special Session Council Minutes (as amended); Bills Payable;, seconded by Alderman Zuidema. On a roll call vote of 7 ayes (Zuidema, Sullivan, Bender, Wood, Helms, Connelly) and 0 nays, the motion carried.

Agenda Action Items:

- 1) Alderman Sullivan moved to approve Homefield Energy as the new electrical aggregation supplier at a cost of 7.287 cents for a term of 24 months; then 6.603 cents for the last 12 months (average rate = 7.059 cents), seconded by Alderman Zuidema. On a roll call vote of 7 ayes (Zuidema, Sullivan, Bender, Wood, Helms, Connelly, Blean) and 0 nays, the motion carried.
- 2) Alderman Blean moved to approve the tentative Fiscal Year 2014-2015 budget, seconded by Alderman Sullivan. On a roll call vote of 7 ayes (Sullivan, Bender, Wood, Helms, Connelly, Blean, Zuidema) and 0 nays, the motion carried.
- 3) Alderman Bender moved to approve Resolution #14-04 – Authorizing Execution of a Law Enforcement Mutual Aid Agreement and the Existence and Formation of the Illinois Law Enforcement Alarm System by Intergovernmental Cooperation, seconded by Alderman Helms. On a roll call vote of 7 ayes (Bender, Wood, Helms, Connelly, Blean, Zuidema, Sullivan) and 0 nays, the motion carried.

Other Items for Consideration, Discussion & Information:

- 1) The budget public hearing will be on April 28, 2014 at 6:45 p.m. in the Whiteside County Board Room.
- 2) Administrator Dykhuizen reported that MIT has approached the City, requesting the city vacate/dispose of a portion of Tech Drive, as they are looking into expanding their campus in the future. Alderman were asked to contact the CA or Mayor with questions. Council will need to be prepared to make a decision in the future.
- 3) Mayor Pannier is working on the 6-month review of the Administrator.
- 4) Mayor Pannier has received a couple of requests from local liquor license holders: allowing Class A & B license holders the same exception for New Years' Eve and Super Bowl Sunday as the rest of the licensees; and a review of the residency requirement for liquor managers.
- 5) Mayor Pannier stated the State of Illinois is providing funding for pothole repair. The City of Morrison is expected to receive approximately \$18,000.
- 6) The State of Illinois may be offering grant monies for trails.
- 7) Alderman Zuidema thanked the Council for the plant they sent after the passing of his mother.

Executive Session:

- 1) Pursuant to 5 ILCS 120/2 (c)(2) and 5 ILCS 120/2(c)(6), Alderman Helms moved to enter Executive Session for the purpose of discussing collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees and the setting of a price for sale or lease of property owned by the public body, seconded by Alderman Eizenga. On a roll call vote of 7 ayes (Wood, Helms, Connelly, Blean, Zuidema, Sullivan, Bender) and 0 nays, the motion carried.
- 2) Executive Session began at 8:09 p.m.
- 3) Regular session resumed at 8:58 p.m. There was no action as a result of Executive Session.

Being no further business, Alderman Wood moved to adjourn the meeting, seconded by Alderman Sullivan. On a voice vote, the motion carried.

Mayor Pannier adjourned the meeting at 8:59 p.m.

Approved:

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Everett Pannier, Mayor

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Melanie T. Schroeder, City Clerk

# Memo

**To:** Mayor and Council  
**From:** Melanie Schroeder, City Clerk  
**Date:** 4/22/2014  
**Re:** Bills Payable

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The Bills Payable lists are in the amount of **\$39,349.66**.

Checks #48570 to #48590 are pre-paid checks.

**Council Members having questions regarding bills should contact  
Mayor Pannier or CA Dykhuizen  
via phone, email or personal visit prior to the meeting.**

FROM CHECK # 48570 TO CHECK # 48631

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
48570	DREW BLEAN	UNIFORM REIMBURSEMENT	GENERAL FUND / STREETS	104.81
				104.81
48571	UnitedHealthcare of Illinois	HEALTH, DENTAL, LIFE INSURANCE	GENERAL FUND / ADMINISTRATIVE	9,309.96
		HEALTH, DENTAL, LIFE INSURANCE	WATER/SEWER FUND / WATER	3,103.32
		HEALTH, DENTAL, LIFE INSURANCE	WATER/SEWER FUND / SEWER	3,103.31
				15,516.59
48572	DREW BLEAN	DEDUCTIBLE REIMBURSEMENTS	SELF INSURED DEDUCTIBLE / GENERAL	78.30
				78.30
48573	KENDRA KOPHAMER	DEDUCTIBLE REIMBURSEMENTS	SELF INSURED DEDUCTIBLE / GENERAL	101.70
				101.70
48574	KEVIN SOENKSEN	DEDUCTIBLE REIMBURSEMENTS	SELF INSURED DEDUCTIBLE / GENERAL	280.08
				280.08
48575	VAN METER & ASSOCIATES, INC	TRAVEL/TRAINING	GENERAL FUND / PUBLIC SAFETY	140.00
				140.00
48576	DREW BLEAN	UNIFORMS	GENERAL FUND / STREETS	48.03
				48.03
48589	FRONTIER	ACCT. #8157727657	GENERAL FUND / ADMINISTRATIVE	1,055.76
		ACCT. #8157727657	WATER/SEWER FUND / WATER	351.92
		ACCT. #8157727657	WATER/SEWER FUND / SEWER	351.92
				1,759.60
48590	PAYMENT REMITTANCE CENTER	OTHER PROFESSIONAL SERVICES	GENERAL FUND / PUBLIC SAFETY	112.76
		TRAINING MATERIALS/GRANT	GENERAL FUND / GENERAL FUND	1,316.58
		OPERATING SUPPLIES	GENERAL FUND / PARKS AND REC	43.23
				1,472.57
48591	ALVARADO'S PLUMBING INC.	MAINT SERV - UTILITY SYSTEM	WATER/SEWER FUND / WATER	900.00
		MAINT SERV - UTILITY SYSTEM	WATER/SEWER FUND / WATER	1,012.50
				1,912.50
48592	LINDSAY HARKNESS CHEVROLET	MAINT - VEHICLE	GENERAL FUND / PUBLIC SAFETY	1,268.03
				1,268.03

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FROM CHECK # 48570 TO CHECK # 48631

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
48593	CITY OF DIXON WATER DEPARTMENT	LAB FEES	WATER/SEWER FUND / WATER	80.50
				CHECK TOTAL 80.50
48594	EASYPERMIT POSTAGE	POSTAGE	GENERAL FUND / ADMINISTRATIVE	1,322.93
				CHECK TOTAL 1,322.93
48595	FIVE STAR ENTERPRISES	MAINT SERV - EQUIPMENT	WATER/SEWER FUND / WATER	69.30
				CHECK TOTAL 69.30
48596	GALL'S	UNIFORMS	GENERAL FUND / PUBLIC SAFETY	79.50
				CHECK TOTAL 79.50
48597	GARAGE DOOR SPECIALISTS	MAINT SERV - BLDG	GENERAL FUND / STREETS	151.25
				CHECK TOTAL 151.25
48598	GATEWAY SUPPLY, LTD.	MAINT SUPP - BLDG	GENERAL FUND / ADMINISTRATIVE	181.72
		MAINT SUPP - BLDG	GENERAL FUND / PARKS AND REC	297.75
				CHECK TOTAL 479.47
48599	GOLD STAR FS, INC.	AUTO FUEL/OIL	GENERAL FUND / PUBLIC SAFETY	1,533.77
		AUTO FUEL/OIL	GENERAL FUND / STREETS	1,480.40
		AUTO FUEL/OIL	GENERAL FUND / CEMETERY	220.49
		AUTO FUEL/OIL	GENERAL FUND / PARKS AND REC	440.95
		AUTO FUEL/OIL	WATER/SEWER FUND / WATER	535.46
		AUTO FUEL/OIL	WATER/SEWER FUND / SEWER	472.47
				CHECK TOTAL 4,683.54
48600	GREEN & CLEAN LAWN SERVICES	II MAINT SERV - SNOW REMOVAL	GENERAL FUND / STREETS	380.00
				CHECK TOTAL 380.00
48601	HD SUPPLY WATERWORKS, LTD	MAINT SUPP - UTILITY SYSTEM	WATER/SEWER FUND / WATER	427.56
				CHECK TOTAL 427.56
48602	HVP VENDING	CONCESSION SUPPLIES	GENERAL FUND / PARKS AND REC	930.12
		CONCESSION SUPPLIES	GENERAL FUND / PARKS AND REC	144.12
				CHECK TOTAL 1,074.24
48603	LECTRONICS, INC	MAINT SERV - BLDG	GENERAL FUND / COMMUNITY ROOM	20.70
				CHECK TOTAL 20.70

FROM CHECK # 48570 TO CHECK # 48631

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
48604	LEXISNEXIS RISK DATA MNGMNT	OTHER PROFESSIONAL SERVICES	GENERAL FUND / PUBLIC SAFETY	150.00
				CHECK TOTAL 150.00
48605	MOORE TIRES, INC	MAINT SERV - VEHICLES	GENERAL FUND / CEMETERY	23.00
				CHECK TOTAL 23.00
48606	MORRISON AUTO SUPPLY, INC.	MAINT SUPP - VEHICLE MAINT SUPP - VEHICLE MAINT SUPP - EQUIPMENT MAINT SUPP - EQUIPMENT	GENERAL FUND / STREETS WATER/SEWER FUND / WATER WATER/SEWER FUND / SEWER GENERAL FUND / CEMETERY	15.75 25.92 14.27 181.38 237.32
				CHECK TOTAL 237.32
48607	MORRISON TRUE VALUE	ACCT. #276575 ACCT. #276572 ACCT. #276572 ACCT. #276572 ACCT. #276572	GENERAL FUND / PARKS AND REC WATER/SEWER FUND / WATER WATER/SEWER FUND / WATER GENERAL FUND / STREETS WATER/SEWER FUND / WATER	27.00 7.38 10.98 29.87 14.99 90.22
				CHECK TOTAL 90.22
48608	NELSON'S ELECTRIC	MAINT SERV - GROUNDS MAINT SERV - GROUNDS	GENERAL FUND / PARKS AND REC GENERAL FUND / PARKS AND REC	110.30 142.50 252.80
				CHECK TOTAL 252.80
48609	NICOR GAS	ACCT. #19988138806 ACCT. #56989320009	WATER/SEWER FUND / WATER WATER/SEWER FUND / SEWER	74.53 430.67 505.20
				CHECK TOTAL 505.20
48610	PREMIER LINEN&UNIFORM RENTAL	MAINT SUPP - BLDG OPERATING SUPPLIES OPERATING SUPPLIES OPERATING SUPPLIES MAINT SUPP - BLDG MAINT SUPP - BLDG	GENERAL FUND / ADMINISTRATIVE GENERAL FUND / STREETS GENERAL FUND / CEMETERY GENERAL FUND / PARKS AND REC WATER/SEWER FUND / WATER WATER/SEWER FUND / SEWER	23.67 23.67 23.67 23.67 23.67 23.65 142.00
				CHECK TOTAL 142.00
48611	PDC LABORATORIES INC.	LAB FEES	WATER/SEWER FUND / WATER	40.00
				CHECK TOTAL 40.00

FROM CHECK # 48570 TO CHECK # 48631

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
48612	PLAINWELL BRASS, INC	MAINT SUPP - UTILITY SYSTEM	WATER/SEWER FUND / WATER	CHECK TOTAL 1,020.48
48613	QUAD CITY SAFETY, INC.	MAINT SUPP SAFETY EQUIPMENT	WATER/SEWER FUND / WATER	CHECK TOTAL 135.86
48614	QUALITY READY MIX	MAINT SUPP - UTILITY SYSTEM	WATER/SEWER FUND / SEWER	CHECK TOTAL 339.00
48615	RICK'S AUTO BODY, INC.	MAINT SERV - VEHICLE	GENERAL FUND / STREETS	CHECK TOTAL 80.00
48616	S.B.M., INC	OFFICE SUPPLIES	GENERAL FUND / ADMINISTRATIVE	CHECK TOTAL 50.88
48617	SHAWVER PRESS	PRINTING	GENERAL FUND / ADMINISTRATIVE	CHECK TOTAL 396.00
48618	HAPPY JOES	CONCESSION SUPPLIES	GENERAL FUND / PARKS AND REC	CHECK TOTAL 145.00
48619	ECONOMY TROPHY CO.	TOURNAMENT AWARDS	GENERAL FUND / PARKS AND REC	CHECK TOTAL 67.50
48620	DAIRY QUEEN	CONCESSION SUPPLIES	GENERAL FUND / PARKS AND REC	CHECK TOTAL 205.00
48621	DEK PLUMBING	MAINT SUPP - FIELDS	GENERAL FUND / PARKS AND REC	CHECK TOTAL 416.21
48622	RAINFOUT LLC	MAINT SUPP - FIELDS	GENERAL FUND / PARKS AND REC	CHECK TOTAL 269.95
48623	BREEDLOVE'S SPRING GOODS, INC	MAINT SUPP - FIELDS	GENERAL FUND / PARKS AND REC	CHECK TOTAL 174.00
48624	IL DEPT OF AG	TRAINING	GENERAL FUND / PARKS AND REC	CHECK TOTAL 35.00

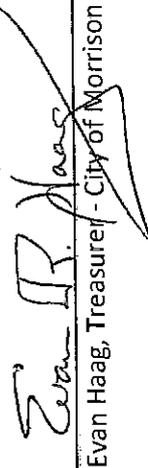
FROM CHECK # 48570 TO CHECK # 48631

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
48625	US CELLULAR	ACCT. #928070215	GENERAL FUND / ADMINISTRATIVE	198.27
		ACCT. #928070215	WATER/SEWER FUND / WATER	66.09
		ACCT. #928070215	WATER/SEWER FUND / SEWER	66.08
			CHECK TOTAL	330.44
48626	VERIZON	ACCT. #842009905-00001	WATER/SEWER FUND / SEWER	72.73
			CHECK TOTAL	72.73
48627	VIKING CHEMICAL COMPANY	CHEMICALS	WATER/SEWER FUND / WATER	2,233.88
		CHEMICALS	WATER/SEWER FUND / WATER	-690.00
			CHECK TOTAL	1,543.88
48628	WEETS & SON SEPTIC SERVICE	MAINT SUPP - BLDG	GENERAL FUND / CEMETERY	195.00
			CHECK TOTAL	195.00
48629	WHITESIDE COUNTY SHERIFF DEPT	SERVICE #2013-03526	GENERAL FUND / PUBLIC SAFETY	10.00
			CHECK TOTAL	10.00
48630	WILLIAM & MARY COMPUTER CENTER	COMPUTER SYSTEM MAINT&REPAIR	GENERAL FUND / ADMINISTRATIVE	262.50
		COMPUTER SYSTEM MAINT&REPAIR	WATER/SEWER FUND / WATER	87.50
		COMPUTER SYSTEM MAINT&REPAIR	WATER/SEWER FUND / SEWER	87.50
			CHECK TOTAL	437.50
48631	ZIMMER & FRANCESCON, INC.	MAINT SUPP - UTILITY SYSTEM	WATER/SEWER FUND / WATER	533.49
			CHECK TOTAL	533.49
			WARRANT TOTAL	39,349.66

City of Morrison, W side County, Illinois  
Treasurer's General Transaction Report

March 2014						
	General Ledger Account Number	Beginning Cash Balance	DEBITS	CREDITS	Ending Cash Balance	
General Fund	01001110	0.00	57,304.82	57,304.82	0.00	
General Fund	01001150	-157,433.94	207,076.70	193,841.88	-144,199.12	
Fire Protection	12001150	0.00	0.00	0.00	0.00	
MFT	15001150	391,017.38	8,544.52	89,295.03	310,266.87	
IMRF	16001150	175,664.98	191.88	8,512.56	167,344.30	
FICA	17001150	93,200.77	1,881.85	6,493.37	88,589.25	
Odell Library	18001111	151.25	3,070.87	5,805.51	-2,583.39	
DARE	20001150	1,406.48	0.16	0.00	1,406.64	
Police Vehicle	24001150	23,185.08	20.00	4,352.70	18,852.38	
PW Vehicle Replacment	26001150	10,000.00	0.00	0.00	10,000.00	
RLF	35001150	168,254.54	4,453.66	0.00	172,708.20	
Memorial Park	37001150	1,577.35	0.18	0.00	1,577.53	
Parks & Rec	42001150	0.00	95.00	95.00	0.00	
IEPA	44001150	277,070.05	710.00	1,420.00	276,360.05	
Series 2010A	45001150	68,674.49	9,462.63	0.00	78,137.12	
Series 2008 GO Bonds	46001150	-31,920.39	13,216.04	0.00	-18,704.35	
Water	51801150	170,661.00	101,528.31	96,654.34	175,534.97	
Sewer	51811150	170,661.00	101,528.30	96,654.33	175,534.97	
W/WW Vehicle Replacement	52001150	30,026.02	3.37	0.00	30,029.39	
W/WW/PW Building	53001150	100,092.05	11.24	0.00	100,103.29	
Grove Hill	74001150	13,399.91	0.00	0.00	13,399.91	
Self Ins Deduct	77001150	-499.72	0.00	4,747.95	-5,247.67	
		<b>1,505,188.30</b>			<b>1,449,110.34</b>	

This report is a true and accurate statement of the above accounts

  
Evan Haag, Treasurer - City of Morrison

April 24, 2014

Mr. Gary Tresenriter  
Director of Public Works  
City of Morrison  
200 West Main Street  
Morrison, Illinois 61270

Re: Tech Drive  
Section 13-00035-00-RS

Dear Mr. Tresenriter,

Please find attached IDOT's Bureau of Local Roads form BLR 13210 "Request for Approval of Change in Plans". Please find below a description of the necessary changes to the project:

**Aggregate** - In an effort to complete the project last fall, the aggregate pay items were changed to a type that did not include moisture added to the stone. The concern was that the lower air temperatures would cause the moisture to freeze and would not allow the project to be paved prior to winter. Unfortunately, winter came too soon and the hot mix plants were shut down prior to the project being ready for the hot mix pavement. The aggregate is the same gradation, but did not need to go thru the process of having moisture added. Therefore, there is a credit per square yard for the various depths of aggregate pay items.

**Filter Fabric** - Because of poor subgrade issues, a geotechnical filter fabric was furnished and installed on the entire subgrade prior to the placement of the aggregate. This application helped stabilize the base.

**Removal and Replacement of Unsuitable Material** - After the subgrade was prepared for the placement of the aggregate base, there were some soft spots within the subgrade that were removed and replaced with aggregate.

**Manhole Reconstruction** - There is an existing manhole in the pavement that had to be adjusted by more than two feet to match the finished grade of the improvement. This item will, therefore, be a reconstruct in accordance with IDOT's specifications.

The project is scheduled for completion in May after the hot mix plants reopen. After completion of the construction, a final change order will be prepared and submitted for approval based on final field measurements. At that time, a final pay request will also be submitted. This project is being completed using Motor Fuel Tax funds, so all paperwork will be processed thru IDOT for their approval as well.

If the City Council concurs with these changes, please have Mayor Pannier sign and return six copies of this form to my attention. We will then forward to IDOT for their approval.

City of Morrison  
Mr. Gary Tresenriter  
April 24, 2014  
Page 2

Please contact me if you have any questions or need any additional information at this time.

Sincerely,

A handwritten signature in black ink, appearing to read "Shawn L. Ortgiesen", with a long horizontal flourish extending to the right.

Shawn L. Ortgiesen, PE  
Project Manager

SLO:rfs

O:\Morrison, City of\13-761A\Final\Correspondence\SO\_13-761A\_Morrison Tech Drive\_BLR 13210\_4-24-14.docx

cc: Barry Dykhuizen, City Administrator  
Melanie Schroeder, City Clerk



Total Net Change: \$ 4,054.78

Amount of Original Contract: \$ 119,991.15

Amount of Previous Change Orders: \_\_\_\_\_

Amount of adjusted/final contract: \$ 124,045.93

Total net ADDITION to date \$ 4,054.78 which is 3.38 % of the contract price.  
(addition, deduction)

State fully the nature and reason for the change: Type A stone with moisture was specified, but was changed to Type B (without moisture)  
to help prevent moisture issues during the colder months; Added Filter Fabric and Removal and Replacement of Unsuitable Material due to  
poor subgrade issues; Manhole Reconstruction added to follow IDOT spec book as more than two feet of manhole was modified.

When the net increase or decrease in the cost of the contract is \$10,000.00 or more, or the time of completion is increased or decreased by 30 days or more, one of the following statements must be checked:

- The undersigned has determined that the circumstances which necessitate this change were not reasonably foreseeable at the time the contract was signed.
- The undersigned has determined that the change is germane to the original contract as signed.
- The undersigned has determined that this change is in the best interest of the Local Agency and is authorized by law.

Prepared by: Shawn Ortgiesen, PE  
Project Manager, Fehr Graham  
Title of Preparer

For County and Road District Projects

\_\_\_\_\_  
Highway Commissioner

\_\_\_\_\_  
Date

Submitted/Approved

\_\_\_\_\_  
County Engineer/Superintendent of Highways

\_\_\_\_\_  
Date

For Municipal Projects

\_\_\_\_\_  
Municipal Officer

Everett Pannier, Mayor  
Title of Municipal Officer

\_\_\_\_\_  
Date

Approved

\_\_\_\_\_  
Regional Engineer

\_\_\_\_\_  
Date

Note: Make out separate form for change in length quantities.  
Give net quantities  
Submit 6 Originals  
If plans are required attached 3 sets.

CITY OF MORRISON  
REQUEST FOR PARADE PERMIT

Name of Organization: AMERICAN LEGION # 1274

Contact Person: SIM PROMBO

Address: 525 E. MAIN ST, Phone: 815 519 8380

1. EVENT FOR WHICH PERMIT IS REQUESTED: MEMORIAL DAY PARADE

2. PARADE ROUTE: MAIN ST AT MADISON, WEST TO GENESEE  
NORTH ON GENESEE TO GROVE HILL CEMETARY

3. DATE OF EVENT: 5/26/2014

4. PARADE LINE UP TIME: 10:00 A.M 5. PARADE START TIME: 10:30 A.M

6. SUPPORT SERVICE(S) REQUESTED (i.e. Police, barricades, street sweeping, etc.):  
POLICE PARADE LEAD & BLOCK TRAFFIC ON  
MAIN AT RT 78 AND ON GENESEE AT RT 30

The undersigned agrees to release, hold harmless, and defend the City of Morrison, its officers and agents against any and all claims for loss, damage, personal injury, or death occurring as a result of the event for which this permit is requested. Proof of insurance is required. Insurance must name the City of Morrison as an additional insured.

APRIL 15, 2014  
Date

[Signature]  
Authorized Agent Signature

AMERICAN LEGION MEMORIAL DAY COORDINATOR  
Authorized Agent Title

\*\*\*\*\*

PARADE PERMIT

Subject to the information contained in this REQUEST FOR PARADE PERMIT, permission to conduct a parade is hereby granted.

Date approved by Council: \_\_\_\_\_

Special Conditions: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
City Clerk

**ORDINANCE NO. 14-07**  
**AN ORDINANCE BUDGETING FOR ALL CORPORATE**  
**PURPOSES FOR THE CITY OF MORRISON, ILLINOIS**  
**FOR THE FISCAL YEAR COMMENCING ON THE**  
**1<sup>ST</sup> DAY OF MAY 2014 AND ENDING ON THE**  
**30<sup>TH</sup> DAY OF APRIL 2015**

WHEREAS, The Statutes for the State of Illinois do provide for the procedures for the development and publishing of an annual budget at 65 ILCS 5/8-2-9.1 et seq. and the passage thereof at 65 ILCS 5/8-2-9.4; and,

WHEREAS, The City Council of the City of Morrison has approved the use of an annual budget ordinance in lieu of an appropriation ordinance and direct its staff to prepare a budget ordinance in accordance with the above-cited statutes; and,

WHEREAS, The City Clerk did cause to be published a notice of public hearing as required and the Council did hold a public hearing for consideration of the budget and did accept the recommendations of the City's Boards to pass the budget ordinance.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MORRISON, ILLINOIS:

SECTION I: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, as may be needed and the same is hereby budgeted for the corporate purposes of the City of Morrison, Illinois, to defray all necessary expenses and liabilities of the City of Morrison, as hereinafter specified for the fiscal year commencing the 1<sup>st</sup> day of May, 2014 and ending the 30<sup>th</sup> day of April, 2015.

SECTION II: That all unexpended balances of any item made by this Ordinance may be expended in making up any deficiency in any item or items of this appropriation for the same general purpose or purposes with the approval of the City Council.

SECTION III: That all sums of money not needed for immediate purposes may be invested in securities as allowed by the Investment Policy of the City of Morrison and the Public Funds Investment Act of the State of Illinois.

SECTION IV: If any section, subdivision or sentence of this Ordinance is for any reason held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this Ordinance.

SECTION V: This Ordinance shall be in effect upon its adoption by the City Council of the City of Morrison, its approval by the Mayor and its due publication in accordance with law.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF MORRISON ON THE 28<sup>th</sup> DAY OF APRIL 2014 AND APPROVED BY THE MAYOR THIS 29<sup>th</sup> DAY OF APRIL, 2014.

(SEAL)

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R. Everett Pannier, Mayor

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Melanie T. Schroeder, City Clerk

## General Fund Summary Sheet

REVENUE	DESCRIPTION	FY 2014 BUDGET	FY 2015 BUDGET
01-00	GENERAL FUND REVENUES	2,160,615	1,599,482
01-43	PARKS & REC REVENUES	75,000	71,500
	<b>TOTAL REVENUES</b>	<b>2,235,615</b>	<b>1,670,982</b>
EXPENSES	DESCRIPTION	FY 2014 BUDGET	FY 2015 BUDGET
01-11	ADMINISTRATIVE	567,150	556,836
01-12	LEGISLATIVE	55,500	55,825
01-13	CITY CLERK	9,550	9,500
01-21	PUBLIC SAFETY	445,265	436,284
01-22	ESDA	420	431
01-31	COMMUNITY ROOM	4,500	5,350
01-41	STREETS	607,641	189,027
01-42	CEMETERY	106,495	94,347
01-43	PARKS & REC	210,350	187,700
01-62	ECONOMIC DEVELOPMENT	350,000	91,400
	<b>TOTAL EXPENSES</b>	<b>2,356,871</b>	<b>1,626,700</b>
	<b>TOTAL FY REVENUE</b>	<b>2,235,615</b>	<b>1,670,982</b>
	<b>TOTAL FY EXPENSES</b>	<b>2,356,871</b>	<b>1,626,700</b>
	<b>SURPLUS / DEFICIT</b>	<b>-121,256</b>	<b>44,283</b>

## GENERAL FUND REVENUES

REVENUE	DESCRIPTION	FY2014 BUDGET	FY2015 BUDGET
01-00-3110	PROPERTY TAX	121,800	122,250
01-00-3114	PROPERTY TAX CORP FUND-POLICE	36,550	36,650
01-00-3160	ROAD & BRIDGE TAX	27,865	29,000
01-00-3210	LIQUOR LICENSES	15,700	15,700
01-00-3250	FRANCHISE LICENSES	42,000	40,000
01-00-3280	OTHER LICENSES	500	750
01-00-3310	BUILDING PERMITS	25,000	25,000
01-00-3380	OTHER PERMITS	500	1,600
01-00-3410	STATE INCOME TAX	408,000	409,586
01-00-3420	REPLACEMENT TAX	47,000	52,000
01-00-3445	IDOT MAINTENANCE	2,000	2,000
01-00-3450	SALES TAX	507,500	440,000
01-00-3455	USE TAX		74,546
01-00-3460	GAMING TAX	12,000	20,000
01-00-3510	COURT FINES	13,000	11,000
01-00-3520	PARKING FINES	5,000	3,000
01-00-3530	SANITATION PENALTIES	3,000	2,700
01-00-3560	DUI FINES	750	1,500
01-00-3670	ZONING FEES	400	500
01-00-3680	REFUSE COLLECTION	242,000	260,000
01-00-3750	BURIAL FEES	22,000	22,000
01-00-3810	INTEREST	200	200
01-00-3820	RENTAL INCOME	2,000	2,000
01-00-3890	MISCELLANEOUS INCOME	325,000	20,000
01-00-3930	CEMETERY LOT SALES	12,500	7,500
<b>TOTAL REVENUES</b>		<b>2,160,615</b>	<b>1,699,482</b>

**ADMINISTRATIVE**

EXPENSES	DESCRIPTION	FY 2014 BUDGET	FY 2015 BUDGET
01-11-4210	SALARIES - FULL TIME	125,500	115,000
01-11-4510	HEALTH, DENTAL, LIFE INSURANCE	95,000	117,662
01-11-4540	WORKER'S COMPENSATION	2,500	19,724
01-11-4720	AUTOMOBILE ALLOWANCE	0	1,200
01-11-4721	ADMIN MILEAGE ALLOWANCE	0	250
01-11-5110	MAINTENANCE SERVICE - BLDG	10,000	12,000
01-11-5120	MAINT SERVICE - EQUIPMENT	750	750
01-11-5180	MAINTENANCE SERVICE-H/AC SYSTEM	750	750
01-11-5200	RES/COMM/IND BLDG ADMIN	15,000	5,000
01-11-5340	WEBSITE SUPPORT	0	600
01-11-5390	COPIER SERVICE	3,000	3,000
01-11-5392	COMPUTER SYSTEM MAINT&REPAIR	40,000	3,000
01-11-5480	OTHER PROFESSIONAL SERVICES	2,500	4,000
01-11-5510	POSTAGE	5,000	5,000
01-11-5520	TELEPHONE	15,000	15,000
01-11-5530	PUBLISHING	500	500
01-11-5540	PRINTING	2,000	2,000
01-11-5610	DUES	750	750
01-11-5620	TRAVEL/TRAINING	0	1,000
01-11-5650	PUBLICATIONS	1,000	1,000
01-11-5710	UTILITIES	1,000	750
01-11-5730	REFUSE DISPOSAL - CONTRACT	220,000	220,000
01-11-5910	LIABILITY INSURANCE	2,400	8,900
01-11-5920	GENERAL INSURANCE	500	1,300
01-11-6110	MAINTENANCE SUPPLIES-BLDG	2,000	2,000
01-11-6510	OFFICE SUPPLIES	6,500	6,500
01-11-9280	MISCELLANEOUS EXPENSE	0	5,000
01-11-9282	MISCELLANEOUS BANKING CHARGES	0	1,200
01-11-9991	TRANSFER TO SELF INSURED FUND	3,000	3,000
<b>TOTAL EXPENSES</b>		<b>567,150</b>	<b>556,836</b>

LEGISLATIVE		FY 2014 BUDGET	FY 2015 BUDGET
EXPENSES	DESCRIPTION		
01-12-4310	SALARIES - ELECTED OFFICIALS	11,500.00	11,075.00
01-12-5330	LEGAL SERVICE	44,000.00	44,000.00
01-12-5530	PUBLISHING	0.00	750.00
<b>TOTAL EXPENSES</b>		<b>55,500.00</b>	<b>55,825.00</b>

CITY CLERK			
EXPENSES	DESCRIPTION	FY 2014 BUDGET	FY 2015 BUDGET
01-13-4310	SALARIES - ELECTED OFFICIALS	1,200.00	1,200.00
1-13-5570	ORDINANCE CODIFICATION	3,500.00	3,500.00
01-13-5610	DUES	350.00	300.00
01-13-5620	TRAVEL/TRAINING	1,500.00	500.00
01-13-9250	STATE C FEES	3,000.00	4,000.00
<b>TOTAL EXPENSES</b>		<b>9,550.00</b>	<b>9,500.00</b>

[REDACTED]

**PUBLIC SAFETY**

EXPENSES	DESCRIPTION	FY 2014 BUDGET	FY 2015 BUDGET
01-21-4210	SALARIES - FULL TIME	321,625.00	325,271.00
01-21-4220	SALARIES - PART TIME	8,500.00	8,500.00
01-21-4230	SALARIES - OVERTIME	25,000.00	25,000.00
01-21-4240	SICK LEAVE EXCHANGE	1,000.00	1,000.00
01-21-5120	MAINTENANCE - EQUIPMENT	1,000.00	1,000.00
01-21-5130	MAINTENANCE - VEHICLE	7,500.00	7,500.00
01-21-5370	SOFTWARE/HARDWARE	4,700.00	5,000.00
01-21-5470	ANIMAL CONTROL SERVICE	1,225.00	1,225.00
01-21-5480	OTHER PROFESSIONAL SERVICES	3,000.00	3,500.00
01-21-5560	DISPATCHING	840.00	840.00
01-21-5610	DUES	1,000.00	1,000.00
01-21-5620	TRAVEL/TRAINING	4,500.00	3,000.00
01-21-6150	MINOR EQUIPMENT	15,000.00	15,000.00
01-21-6220	FIREARMS/AMMUNITION	1,000.00	1,000.00
01-21-6520	OPERATING SUPPLIES	3,000.00	4,000.00
01-21-6550	AUTOMOTIVE FUEL/OIL	18,400.00	20,000.00
01-21-6590	UNIFORMS	5,000.00	5,000.00
01-21-8400	TRANSFER TO POLICE VEHICLE FUN	17,975.00	8,448.00
	<b>TOTAL EXPENSES</b>	<b>445,265.00</b>	<b>486,284.00</b>

ESDA		FY 2014 BUDGET	FY 2015 BUDGET
EXPENSES	DESCRIPTION		
01-22-5120	MAINTENANCE - EQUIPMENT	0.00	0.00
01-22-5190	MAINT AGREEMENT-WARNING SYSTEM	420.00	431.00
01-22-5760	UTILITIES - COM ED	0.00	0.00
<b>TOTAL EXPENSES</b>		<b>420.00</b>	<b>431.00</b>

**COMMUNITY ROOM**

EXPENSES	DESCRIPTION	FY 2014 BUDGET	FY 2015 BUDGET
01-31-4220	SALARIES - PART TIME	0.00	0.00
01-31-5110	MAINT SERVICE - BUILDING	1,000.00	1,500.00
01-31-5180	MAINT SERVICE - H/AC	500.00	250.00
01-31-5360	JANITORIAL SERVICE	0.00	850.00
01-31-5520	TELEPHONE	0.00	0.00
01-31-5710	NATURAL GAS	2,000.00	2,000.00
01-31-6110	MAINT SUPPLIES - BUILDING	1,000.00	750.00
	<b>TOTAL EXPENSES</b>	<b>4,500.00</b>	<b>5,350.00</b>

**STREETS**

EXPENSES	DESCRIPTION	FY 2014 BUDGET	FY 2015 BUDGET
01-41-4210	SALARIES - FULL TIME	122,676.00	85,246.00
01-41-4230	SALARIES - OVERTIME	8,000.00	8,000.00
01-41-4240	SICK LEAVE EXCHANGE	1,200.00	1,300.00
01-41-5110	MAINT SERVICE - BUILDING	500.00	600.00
01-41-5120	MAINT SERVICE - EQUIPMENT	15,000.00	8,000.00
01-41-5130	MAINT SERVICE - VEHICLE	1,500.00	1,500.00
01-41-5140	MAINT SERVICE - STREETS	12,500.00	10,500.00
01-41-5141	MAINT SERVICE - STORM SEWER	500.00	500.00
01-41-5160	MAINT SERVICE - SNOW REMOVAL	6,500.00	9,000.00
01-41-5250	TREE TRIMMING / REMOVAL	8,000.00	8,000.00
01-41-5320	ENGINEERING SERVICE	10,000.00	5,000.00
01-41-5370	SOFTWARE/HARDWARE	1,000.00	1,000.00
01-41-5610	DUES	250.00	300.00
01-41-5620	TRAVEL/TRAINING	1,000.00	1,000.00
01-41-5710	NATURAL GAS	1,700.00	2,500.00
01-41-5721	STREET LIGHT MAINT	2,500.00	2,500.00
01-41-5740	REFUSE DISPOSAL/LANDFILL	250.00	250.00
01-41-5810	DRUG TESTING	500.00	400.00
01-41-6110	MAINT SUPPLIES - BUILDING	800.00	800.00
01-41-6120	MAINT SUPPLIES - EQUIPMENT	2,000.00	6,000.00
01-41-6130	MAINT SUPPLIES - VEHICLE	2,000.00	2,000.00
01-41-6140	MAINT SUPPLIES - STREETS	20,000.00	9,000.00
01-41-6141	MAINT SUPPLIES - STORM SEWER	500.00	1,500.00
01-41-6142	MAINT SUPPLIES - SAFETY EQUIP	1,000.00	1,000.00
01-41-6520	OPERATING SUPPLIES	1,500.00	1,500.00
0141-6530	SMALL TOOLS	500.00	500.00
01-41-6550	AUTOMOTIVE FUEL/OIL	16,150.00	17,280.50
01-41-6590	UNIFORMS	1,250.00	1,250.00
01-41-6721	MAINT. SUPP. STREET LIGHTING	2,000.00	2,000.00
01-41-8970	RADIOS	0.00	600.00
	<b>TOTAL EXPENSES</b>	<b>607,641.00</b>	<b>489,026.50</b>

**CEMETERY**

EXPENSES	DESCRIPTION	FY 2014 BUDGET	FY 2015 BUDGET
01-42-4210	SALARIES - FULL TIME	66,265.00	62,117.00
01-42-4220	SALARIES - PART TIME	8,840.00	8,840.00
01-42-4230	SALARIES - OVERTIME	2,000.00	2,500.00
01-42-4240	SICK LEAVE EXCHANGE	1,000.00	1,000.00
01-42-5120	MAINT SERVICE - EQUIPMENT	3,000.00	2,500.00
01-42-5130	MAINT SERVICE - VEHICLES	1,200.00	5,000.00
01-42-5710	UTILITIES - NICOR GAS	1,900.00	1,900.00
01-42-6110	MAINTENANCE SUPPLIES-BLDG	2,000.00	2,000.00
01-42-6120	MAINT SUPPLIES - EQUIPMENT	3,000.00	2,000.00
01-42-6130	MAINT SUPPLIES - VEHICLE	1,000.00	500.00
01-42-6520	OPERATING SUPPLIES	1,000.00	1,000.00
01-42-6550	AUTOMOTIVE FUEL/OIL	2,060.00	3,090.00
01-42-6590	UNIFORMS	500.00	700.00
01-42-9230	RECORD DEEDS	200.00	200.00
01-42-9993	Transfer to Memorial Park Fund	0	1000
<b>TOTAL EXPENSES</b>		<b>106,495.00</b>	<b>94,347.00</b>

PARKS & REC		FY 2014 BUDGET	FY 2015 BUDGET
REVENUE	DESCRIPTION		
01-43-3745	PARKS & REC FEES	\$30,000	\$32,000
01-43-3746	CONCESSIONS	\$38,000	\$36,000
01-43-3747	SPORTS COMPLEX BANNERS / ADV	\$2,000	\$2,000
01-43-3748	MISCELLANEOUS REVENUE	\$1,000	\$500
01-43-3749	FACILITY RENTALS	\$4,000	\$1,000
	<b>TOTAL P&amp;R REVENUES</b>	<b>\$75,000</b>	<b>\$71,500</b>
01-43-4210	SALARIES - FULL TIME	\$68,000	\$70,000
01-43-4220	SALARIES - PART TIME	\$35,000	\$38,000
01-43-5120	MAINT SERV - EQUIPMENT	\$3,000	\$3,000
01-43-5130	MAINT SERV - VEHICLE	\$1,050	\$2,000
01-43-5170	MAINT SERV - GROUNDS	\$8,500	\$6,000
01-43-5270	FRENCH CREEK RESTROOM RENTAL	\$1,700	\$1,700
01-43-5710	UTILITIES	\$8,750	\$9,000
01-43-5711	HS GIRLS SOFTBALL CONCESSIONS	\$1,500	\$1,500
01-43-5800	USSSA TOURNAMENT ASSOC FEES	\$3,000	\$300
01-43-6110	MAINTENANCE SUPPLIES-BLDG	\$3,600	\$2,600
01-43-6520	OPERATING SUPPLIES	\$11,000	\$10,000
01-43-6538	CONCESSION SUPPLIES	\$23,000	\$16,000
01-43-6539	CONCESSIONS SALES TAX DUE	\$2,250	\$2,100
01-43-6540	UMPIRES FOR IN HOUSE TOURN	\$10,000	\$14,500
01-43-6542	TOURNAMENT AWARDS	\$2,100	\$1,500
01-43-6550	AUTOMOTIVE FUEL/OIL	\$6,150	\$5,000
01-43-6570	MAINTENANCE SUPPLIES FIELDS	\$4,600	\$4,500
	<b>TOTAL EXPENSES</b>	<b>\$210,350</b>	<b>\$187,700</b>
	<b>TOTAL REVENUE</b>	<b>\$75,000</b>	<b>\$71,500</b>
	<b>TOTAL EXPENSES</b>	<b>\$210,350</b>	<b>\$187,700</b>
	<b>SURPLUS / DEFICIT</b>	<b>(\$135,350)</b>	<b>(\$116,200)</b>

**ECONOMIC DEVELOPMENT**

EXPENSES	DESCRIPTION	FY 2014 BUDGET	FY 2015 BUDGET
01-62-5660	HARKNESS SALES TAX REBATE	15,000.00	15,000.00
01-62-9151	BIKE RACK	0.00	1,000.00
01-62-9160	ECONOMIC DEVELOPMENT	10,000.00	13,700.00
01-62-9210	MADC DUES	25,000.00	25,000.00
01-62-9280	MISCELLANEOUS EXPENSE	300,000.00	36,700.00
	<b>TOTAL EXPENSES</b>	<b>50,000.00</b>	<b>91,400.00</b>

AUDIT FUND		FY 2014 BUDGET	FY 2015 BUDGET
REVENUE	DESCRIPTION		
02-00-3110	PROPERTY TAX	0.00	22,000.00
EXPENSES		FY 2014 BUDGET	FY 2015 BUDGET
02-00-5310	ACCOUNTING SERVICE/AUDIT		22,000.00
	<i>Beginning Balance</i>		0.00
	<b>TOTAL REVENUE</b>		22,000.00
	<b>TOTAL EXPENSES</b>		22,000.00
	<b>SURPLUS/DEFICIT</b>		0.00
	<i>Estimated Ending Cash Balance</i>		0.00

<b>FIRE PROTECTION</b>			
<b>REVENUE</b>	<b>DESCRIPTION</b>	<b>FY 2014 BUDGET</b>	<b>FY 2015 BUDGET</b>
12-00-3110	PROPERTY TAX LEVY	60,000.00	60,000.00
12-00-3120	FOREIGN FIRE INSURANCE TAX	4,500.00	9,200.00
	<b>TOTAL REVENUE</b>	<b>64,500.00</b>	<b>69,200.00</b>
<b>EXPENSES</b>	<b>DESCRIPTION</b>	<b>FY 2014 BUDGET</b>	<b>FY 2015 BUDGET</b>
12-00-5460	PROPERTY TAX DISTRIBUTION	60,000.00	60,000.00
12-00-5480	FOREIGN FIRE INSURANCE TAX	4,500.00	9,200.00
	<b>TOTAL EXPENSES</b>	<b>64,500.00</b>	<b>69,200.00</b>
	<i>Beginning Balance</i>	0.00	
	<b>TOTAL REVENUE</b>	64,500.00	69,200.00
	<b>TOTAL EXPENSES</b>	64,500.00	69,200.00
	<b>SURPLUS/DEFICIT</b>	<b>0.00</b>	<b>0.00</b>
	<i>Estimated Ending Cash Balance</i>	0.00	0.00

MFT		FY 2014 BUDGET	FY 2015 BUDGET
REVENUE	DESCRIPTION		
15-00-3430	MFT ALLOTMENT	100,000	101,768
15-00-3810	INTEREST	1,000	300
	<b>TOTAL REVENUE</b>	<b>101,700</b>	<b>102,068</b>
EXPENSES	DESCRIPTION	FY 2014 BUDGET	FY 2015 BUDGET
15-00-5260	SALT	28,000	28,000
15-00-5720	STREET LIGHTING	52,000	50,000
15-00-8265	FRENCH CREEK ROAD EXT ENG	120,000	8,000
15-00-8266	FRENCH CREEK RD EXT CONST	0	120,000
15-00-8611	BLACKTOPPING / STREET MAINT	40,000	120,000
	<b>TOTAL EXPENSES</b>	<b>320,000</b>	<b>326,000</b>
	<i>Beginning Balance</i>	425,428	207,128
	<b>TOTAL REVENUE</b>	101,700	102,068
	<b>TOTAL EXPENSES</b>	320,000	326,000
	<b>SURPLUS / DEFICIT</b>	<b>218,300</b>	<b>223,932</b>
	<i>Estimated Ending Cash Balance</i>	207,128	-16,804

MRF		FY 2014 BUDGET	FY 2015 BUDGET
<b>REVENUE</b>	<b>DESCRIPTION</b>		
16-00-3110	PROPERTY TAX	110,000.00	110,000.00
16-00-3810	INTEREST	100.00	250.00
	<b>TOTAL REVENUE</b>	<b>110,100.00</b>	<b>110,250.00</b>
<b>EXPENSES</b>	<b>DESCRIPTION</b>	<b>FY 2014 BUDGET</b>	<b>FY 2015 BUDGET</b>
16-00-4620	RETIREMENT CONTRIBUTION	103,000.00	167,275.00
	<b>TOTAL EXPENSES</b>	<b>103,000.00</b>	<b>167,275.00</b>
	<i>Beginning Balance</i>	<i>154,961.36</i>	<i>162,061.36</i>
	<b>TOTAL REVENUE</b>	<b>110,100.00</b>	<b>110,250.00</b>
	<b>TOTAL EXPENSES</b>	<b>103,000.00</b>	<b>167,275.00</b>
	<b>SURPLUS/DEFICIT</b>	<b>7,100.00</b>	<b>57,025.00</b>
	<i>Estimated Ending Cash Balance</i>	<i>162,061.36</i>	<i>105,036.36</i>

**FICA**

REVENUE	DESCRIPTION	FY 2014 BUDGET	FY 2015 BUDGET
17-00-3110	PROPERTY TAX	85,000.00	85,000.00
17-00-3810	INTEREST	0.00	75.00
	<b>TOTAL REVENUES</b>	<b>85,000.00</b>	<b>85,075.00</b>
EXPENSES	DESCRIPTION	FY 2014 BUDGET	FY 2015 BUDGET
17-00-4610	SOCIAL SECURITY CONTRIBUTION	70,200.00	64,350.00
	<b>TOTAL EXPENSES</b>	<b>70,200.00</b>	<b>64,350.00</b>
	<i>Beginning Balance</i>	61,297.29	76,097.29
	<b>TOTAL REVENUE</b>	<b>85,000.00</b>	<b>85,075.00</b>
	<b>TOTAL EXPENSES</b>	<b>70,200.00</b>	<b>64,350.00</b>
	<b>SURPLUS/DEFICIT</b>	<b>14,800.00</b>	<b>20,725.00</b>
	<i>Estimated Ending Cash Balance</i>	76,097.29	96,822.29

ODELL LIBRARY			
REVENUE	DESCRIPTION	FY 2014 BUDGET	FY 2015 BUDGET
18-00-3110	PROPERTY TAX	87,015.00	83,150.00
18-00-3780	MISCELLANEOUS FEES	70,000.00	70,000.00
18-00-3810	INTEREST	0.00	
	<b>TOTAL REVENUE</b>	<b>157,015.00</b>	<b>153,150.00</b>
EXPENSES	DESCRIPTION	FY 2014 BUDGET	FY 2015 BUDGET
18-00-4210	SALARIES - LIBRARIAN	25,000.00	25,000.00
18-00-4220	SALARIES - PART TIME	45,000.00	45,000.00
18-00-5460	PROPERTY TAX	87,015.00	83,150.00
	<b>TOTAL EXPENSES</b>	<b>157,015.00</b>	<b>153,150.00</b>
	<b>TOTAL REVENUE</b>	<b>157,015.00</b>	<b>153,150.00</b>
	<b>TOTAL EXPENSES</b>	<b>157,015.00</b>	<b>153,150.00</b>
	<b>SURPLUS / DEFICIT</b>	<b>0.00</b>	<b>0.00</b>

<b>DRUG TRAFFIC PREVENTION</b>			
<b>REVENUE</b>	<b>DESCRIPTION</b>	<b>FY 2014 BUDGET</b>	<b>FY 2015 BUDGET</b>
20-00-3510	COURT FINES	250.00	215.00
20-00-3810	INTEREST	1.00	2.00
	<b>TOTAL REVENUE</b>	<b>251.00</b>	<b>217.00</b>
<b>EXPENSES</b>	<b>DESCRIPTION</b>	<b>FY 2014 BUDGET</b>	<b>FY 2015 BUDGET</b>
20-00-9140	DARE PROGRAM	0	200.00
	<b>TOTAL EXPENSES</b>	<b>0</b>	<b>200.00</b>
	<i>Beginning Balance</i>	1281.46	1,532.46
	<b>TOTAL REVENUE</b>	251.00	217.00
	<b>TOTAL EXPENSES</b>	0	200.00
	<b>SURPLUS / DEFICIT</b>	<b>251.00</b>	<b>17.00</b>
	<i>Estimated Ending Cash Balance</i>	1,532.46	1,549.46

POLICE VEHICLE FUND			
REVENUE	DESCRIPTION	FY 2014 BUDGET	FY 2015 BUDGET
24-00-3810	INTEREST	5	10
24-00-3900	POLICE VEHICLE INCOME-FINES	500	300
24-00-3902	VEHICLE REPLACEMENT SET ASIDE	17,975	8,448
	<b>TOTAL REVENUES</b>	<b>18,480</b>	<b>8,758</b>
24-00-5130	MAINTENANCE-VEHICLE	0	5,000
24-00-8400	POLICE VEHICLE	<del>17,975</del>	8,448
	<b>TOTAL EXPENSES</b>	<b>25,475</b>	<b>13,448</b>
	<i>Beginning Cash Balance</i>	11,416	22,396
	<b>TOTAL REVENUE</b>	18,480	8,758
	<b>TOTAL EXPENSES</b>	25,475	13,448
	<b>SURPLUS / DEFICIT</b>	<b>6,995</b>	<b>4,690</b>
	<i>Ending Fund Balance</i>	22,396	17,706

PW VEHICLE REPLACEMENT FUND		FY 2014 BUDGET	FY 2015 BUDGET
REVENUE	DESCRIPTION		
26-00-3900	INCOME FROM BUDGET	0.00	0.00
26-00-3902	VEHICLE REPLACEMENT SET ASIDE	0.00	0.00
	<b>TOTAL REVENUE</b>	<b>0.00</b>	<b>0.00</b>
	<b>TOTAL EXPENSES</b>	<b>0.00</b>	<b>0.00</b>
	<i>Beginning Cash Balance</i>	5,000.00	5,000.00
	<b>TOTAL REVENUE</b>	0.00	0.00
	<b>TOTAL EXPENSES</b>	0.00	0.00
	<b>SURPLUS / DEFICIT</b>	<b>0.00</b>	<b>0.00</b>
	<i>Ending Cash Balance</i>	5,000.00	5,000.00

**REVOLVING LOAN FUND**

REVENUE	DESCRIPTION	FY 2014 BUDGET	FY 2015 BUDGET
35-00-3810	INTEREST	960.00	500.00
35-00-3814	INTEREST - TRUE VALUE	235.00	1,106.51
35-00-3815	INTEREST - COZZIE	0.00	2,062.14
35-00-3816	INTEREST - RESTHAVE	0.00	8,251.81
35-00-3817	INTEREST - YAKLICH	0.00	1,072.31
35-00-3974	TRUE VALUE PRINCIPAL PAYMENT	5,215.00	4,109.65
35-00-3975	COZZIE PRINCIPAL PAYMENT	0.00	6,628.33
35-00-3976	RESTHAVE PRINCIPAL PAYMENT	0.00	26,510.03
35-00-3977	YAKLICH PRINCIPAL PAYMENT	0.00	3,446.74
	<b>TOTAL REVENUE</b>	<b>15,835.00</b>	<b>53,687.52</b>
35-00-9290	ADMINISTRATION	0.00	
35-00-9300	GRANTS	0.00	
	<b>TOTAL EXPENSES</b>	<b>0.00</b>	<b>0.00</b>
	<i>Beginning Cash Balance</i>	544,139.24	559,974.24
	<b>TOTAL REVENUE</b>	15,835.00	53,687.52
	<b>TOTAL EXPENSES</b>	0.00	0.00
	<b>SURPLUS/DEFICIT</b>	<b>15,835.00</b>	<b>53,687.52</b>
	<i>Ending Cash Balance</i>	559,974.24	613,661.76

MEMORIAL PARK FUND		FY 2014 BUDGET	FY 2015 BUDGET
REVENUE	DESCRIPTION		
37-00-3810	INTEREST	0.00	1.00
37-00-3830	DONATIONS	0.00	0.00
37-00-3860	BRICK PAVERS	0.00	0.00
37-00-3991	TRANSFER FROM CEMETERY FUND	1,000.00	1,000.00
	<b>TOTAL REVENUES</b>	<b>1,000.00</b>	<b>1,001.00</b>
EXPENSES	DESCRIPTION	FY 2014 BUDGET	FY 2015 BUDGET
37-00-8961	MEMORIAL PARK EXPENSES	1,000.00	750.00
	<b>TOTAL EXPENSES</b>	<b>1,000.00</b>	<b>750.00</b>
	<i>Beginning Cash Balance</i>	<i>1,196.23</i>	<i>1,196.23</i>
	<b>TOTAL REVENUE</b>	<b>1,000.00</b>	<b>1,001.00</b>
	<b>TOTAL EXPENSES</b>	<b>1,000.00</b>	<b>750.00</b>
	<b>SURPLUS/DEFICIT</b>	<b>0.00</b>	<b>251.00</b>
	<i>Ending Cash Balance</i>	<i>1,196.23</i>	<i>1,447.23</i>

2008 (2mil) & 2010 (1mil) DEBT CERTIFICATE FUND			
REVENUE	DESCRIPTION	FY 2014 BUDGET	FY 2015 BUDGET
46-00-3130	UTILITY TAX	165,000.00	185,000.00
46-00-3150	TELECOMMUNICATIONS TAX	67,500.00	110,000.00
46-00-3810	INTEREST	0.00	30.00
	<b>TOTAL REVENUES</b>	<b>232,500.00</b>	<b>295,030.00</b>
46-00-8830	2008 GO BONDS INTEREST	63,150.00	58,106.26
46-00-8831	2008 GO BONDS PRINCIPAL	125,000.00	130,000.00
46-00-8832	2008 GO BONDS AGENT FEE	525.00	1,500.00
46-00-8833	2010 INTEREST PAYMENT	31,800.00	31,000.00
46-00-8834	2010 PRINCIPAL PAYEMENT	35,000.00	40,000.00
	<b>TOTAL EXPENSES</b>	<b>255,475.00</b>	<b>260,606.26</b>
	<i>Beginning Cash Balance</i>	52,989.00	30,014.00
	<b>TOTAL REVENUE</b>	232,500.00	295,030.00
	<b>TOTAL EXPENSES</b>	255,475.00	260,606.26
	<b>SURPLUS//DEFICIT</b>	<b>22,975.00</b>	<b>34,423.74</b>
	<i>Ending Cash Balance (est.)</i>	30,014.00	64,437.74

<b>WATER REVENUE</b>			
<b>REVENUE</b>	<b>DESCRIPTION</b>	<b>FY 2014 BUDGET</b>	<b>FY 2015 BUDGET</b>
51-80-3530	PENALTIES	11,000.00	6,000.00
51-80-3610	WATER USE	712,000.00	746,000.00
51-80-3650	WATER TAP-ON FEES	800.00	800.00
51-80-3810	INTEREST	700.00	350.00
	<b>TOTAL REVENUES</b>	<b>1,174,500.00</b>	<b>758,150.00</b>
<b>Water Expense</b>			
<b>EXPENSES</b>	<b>DESCRIPTION</b>	<b>FY 2014 BUDGET</b>	<b>FY 2015 BUDGET</b>
51-80-4210	SALARIES - FULL TIME	160,400.00	214,395.00
51-80-4220	SALARIES - PART TIME	10,500.00	8,000.00
51-80-4230	SALARIES - OVERTIME	10,000.00	10,000.00
51-80-4240	SICK LEAVE EXCHANGE	800.00	1,000.00
51-80-4510	HEALTH, DENTAL LIFE INSURANCE	40,000.00	39,220.63
51-80-4540	WORKER'S COMPENSATION	5,638.00	6,574.66
51-80-4610	SOCIAL SECURITY CONTRIBUTION	7,051.00	7,403.55
51-80-4620	RETIREMENT CONTRIBUTION	23,665.00	24,848.25
51-80-5110	MAINT SERVICE - BUILDING	300.00	300.00
51-80-5120	MAINT SERVICE - EQUIPMENT	3,000.00	4,500.00
51-80-5130	MAINT SERVICE - VEHICLE	1,500.00	2,500.00
51-80-5150	MAINT SERVICE - UTILITY SYSTEM	1,000.00	1,000.00
51-80-5320	ENGINEERING SERVICE	6,500.00	6,000.00
51-80-5370	SOFTWARE/HARDWARE	2,000.00	5,000.00
51-80-5392	COMPUTER SYSTEM MAINT & REPAIR		1,000.00
51-80-5420	LAB FEES	4,000.00	4,000.00
51-80-5510	POSTAGE	5,000.00	5,000.00
51-80-5520	TELEPHONE	5,000.00	5,000.00
51-80-5540	PRINTING	1,900.00	2,100.00
51-80-5610	DUES	440.00	450.00
51-80-5620	TRAVEL/TRAINING	1,500.00	1,500.00
51-80-5710	UTILITIES - NICOR GAS	3,000.00	2,012.50
51-80-5760	UTILITIES - COM ED	52,100.00	54,705.00

51-80-5790	JULIE		400.00	600.00
51-80-5810	DRUG TESTING		250.00	250.00
51-80-5910	LIABILITY INSURANCE		1,895.00	2,219.00
51-80-5920	GENERAL INSURANCE		15,350.00	19,000.00
51-80-5940	TOWER CATHODE PROTECTION		1,700.00	1,785.00
51-80-5950	CROSS CONN CONTROL INSP		5,000.00	2,000.00
51-80-6110	MAINT SUPPLIES - BUILDING		500.00	200.00
51-80-6120	MAINT SUPPLIES - EQUIPMENT		8,000.00	15,000.00
51-80-6130	MAINT SUPPLIES - VEHICLE		200.00	1,000.00
51-80-6142	MAINTENANCE SUPP SAFETY EQUIP		1,500.00	1,500.00
51-80-6150	MAINT SUPPLIES - UTILITY SYSTE		20,000.00	30,000.00
51-80-6510	OFFICE SUPPLIES		1,000.00	500.00
51-80-6520	OPERATING SUPPLIES		650.00	1,000.00
51-80-6530	SMALL TOOLS		500.00	500.00
51-80-6540	LAB SUPPLIES		600.00	700.00
51-80-6550	AUTOMOTIVE FUEL/OIL		6,000.00	6,480.00
51-80-6560	CHEMICALS		17,000.00	17,850.00
51-80-6590	UNIFORMS		500.00	500.00
51-80-8140	AERIAL MAPPING		0.00	2,000.00
51-80-8520	METER TESTING/REPLACEMENT		30,000.00	30,000.00
51-80-8817	HYDRANT REPL. PROGRAM		15,000.00	15,000.00
51-80-8825	WATER SYSTEM LEAK SURVEY		4,000.00	4,000.00
51-80-8830	PWSLP INT PAYMENT-WELL & HOUSE		55,000.00	29,665.93
51-80-8831	PWSLP PRINCIPAL - WELL & HOUSE		185,000.00	116,179.89
51-80-9280	MISCELLANEOUS EXPENSE		400.00	500.00
51-80-9282	MISCELLANEOUS BANKING CHARGES			400.00
51-80-9520	VEHICLE REPLACEMENT SET ASIDE		0.00	5,000.00
51-80-9902	Rebuild spare well pump			16,500.00
51-80-9991	TRANSFER TO SELF INSURANCE		3,000.00	3,000.00
	<b>TOTAL WATER EXPENSES</b>		<b>515,885.00</b>	<b>729,839.41</b>
	<i>Beginning Cash Balance</i>			
	<b>TOTAL REVENUE</b>		<b>1,174,500.00</b>	<b>753,150.00</b>
	<b>TOTAL EXPENSES</b>		<b>515,885.00</b>	<b>729,839.41</b>

51-80-5670  
51-80-5070

	<b>SURPLUS / DEFICIT</b>	658,615.00	23,310.50
	<i>Ending Cash Balance</i>	658,615.00	

<b>SEWER REVENUE</b>			
REVENUE	DESCRIPTION	FY 2014 BUDGET	FY 2015 BUDGET
51-81-3530	PENALTIES	11,000.00	6,000.00
51-81-3620	SEWER USE	762,000.00	1,063,000.00
51-81-3660	SEWER CONNECTION FEES	300.00	300.00
51-81-3810	INTEREST	700.00	350.00
need #	IEPA WASTEWATER PLNT REIMBURSEMENT		15,026,123.00
	<b>TOTAL REVENUES</b>	<b>792,000.00</b>	<b>16,095,776.00</b>
<b>SEWER EXPENSE</b>			
EXPENSES	DESCRIPTION	FY 2014 BUDGET	FY 2015 BUDGET
51-81-4210	SALARIES - FULL TIME	173,000.00	182,972.00
51-81-4220	SALARIES - PART TIME	10,500.00	7,000.00
51-81-4230	SALARIES - OVERTIME	8,000.00	8,000.00
51-81-4240	SICK LEAVE EXCHANGE	1,200.00	1,200.00
51-81-4510	HEALTH, DENTAL, LIFE INSURANCE	40,000.00	39,220.63
51-81-4540	WORKER'S COMPENSATION		6,574.66
51-81-4610	SOCIAL SECURITY CONTRIBUTION	7,125.00	7,481.25
51-81-4620	RETIREMENT CONTRIBUTION	21,160.00	22,218.00
51-81-5110	MAINT SERVICE - BUILDING	500.00	500.00
51-81-5120	MAINT SERVICE - EQUIPMENT	1,500.00	6,000.00
51-81-5130	MAINT SERVICE - VEHICLE	1,000.00	1,500.00
51-81-5150	MAINT SERVICE - UTILITY SYSTEM	1,500.00	1,500.00
51-81-5320	ENGINEERING SERVICE	8,000.00	8,000.00
51-81-5370	SOFTWARE SUPPORT	3,000.00	3,000.00
51-81-5392	COMPUTER SYSTEM MAINT & REPAIR		1,000.00
51-81-5420	LAB FEES	2,500.00	2,000.00
51-81-5510	POSTAGE	4,000.00	2,900.36
51-81-5520	TELEPHONE	5,000.00	5,000.00
51-81-5540	PRINTING	1,200.00	2,500.00
51-81-5610	DUES	300.00	300.00
51-81-5620	TRAVEL/TRAINING	1,500.00	1,500.00
51-81-5710	UTILITIES - NICOR GAS	1,650.00	1,850.00
51-81-5740	REFUSE DISPOSAL / LANDFILL	900.00	900.00

51-81-5750	SLUDGE DISPOSAL	15,000.00	15,000.00
51-81-5760	UTILITIES - COM ED	25,000.00	25,000.00
51-81-5790	JULIE	350.00	600.00
51-81-5810	DRUG TESTING	700.00	900.00
51-81-5840	IEPA PERMIT PAYMENT	10,000.00	10,000.00
51-81-5910	LIABILITY INSURANCE	1,740.00	1,960.00
51-81-5920	GENERAL INSURANCE	4,430.00	5,714.00
51-81-6110	MAINT SUPPLIES - BUILDING	500.00	500.00
51-81-6120	MAINT SUPPLIES - EQUIPMENT	14,000.00	14,000.00
51-81-6130	MAINT SUPPLIES - VEHICLE	300.00	1,500.00
51-81-6142	MAINT. SUPP. - SAFETY EQUIPMEN	1,500.00	1,500.00
51-81-6150	MAINT SUPPLIES - UTILITY SYSTE	10,000.00	10,000.00
51-81-6510	OFFICE SUPPLIES	500.00	200.00
51-81-6520	OPERATING SUPPLIES	1,500.00	1,500.00
51-81-6530	SMALL TOOLS	500.00	500.00
51-81-6540	LAB SUPPLIES	150.00	150.00
51-81-6550	AUTOMOTIVE FUEL/OIL	6,032.00	6,000.00
51-81-6560	CHEMICALS	1,500.00	1,500.00
51-81-6590	UNIFORMS	500.00	250.00
51-81-8520	METER TESTING/REPLACEMENT	30,000.00	30,000.00
51-81-8584	WWTP CONSTRUCTION ENGINEERING		1,062,000.00
51-81-8586	WASTE WATER PLNT ENG/LEGAL	200,000.00	650,000.00
51-81-8587	WASTE WATER PLANT CONSTRUCTION	0.00	13,675,000.00
51-81-8992	PUBLIC WORKS BUILDING	50,000.00	50,000.00
51-81-9280	MISCELLANEOUS EXPENSE	500.00	500.00
51-81-9282	MISCELLANEOUS BANKING CHARGES		400.00
51-81-9520	VEHICLE REPLACEMENT SET ASIDE	0.00	5,000.00
51-81-9991	TRANSFER TO SELF INSURED FUND	3,000.00	3,000.00
51-81-9994	I&I REMEDIATION PROGRAM	650,000.00	100,000.00
<b>TOTAL SEWER EXPENSES</b>		<b>2,138,787.00</b>	<b>15,985,790.90</b>

<i>Beginning Cash Balance</i>			
<b>TOTAL REVENUE</b>			<b>16,095,773.00</b>

TOTAL EXPENSES		15,985,790.90
SURPLUS/DEFICIT		109,982.10
Ending Cash Balance		

W&W VEHICLE REPLACEMENT FUND			
REVENUE	DESCRIPTION	FY 2014 BUDGET	FY 2015 BUDGET
52-00-3810	INTEREST	0.00	23.00
52-00-3900	INC FROM W& S FUND	10,000.00	10,000.00
	<b>TOTAL REVENUES</b>	<b>10,000.00</b>	<b>10,023.00</b>
<b>EXPENSES</b>	<b>TOTAL EXPENSES</b>	<b>0.00</b>	<b>0.00</b>
	<b>TOTAL EXPENSES</b>		
	<i>Beginning Cash Balance</i>	<i>0.00</i>	<i>10,000.00</i>
	<b>TOTAL REVENUE</b>	<b>10,000.00</b>	<b>10,023.00</b>
	<b>TOTAL EXPENSES</b>	<b>0.00</b>	<b>0.00</b>
	<b>SURPLUS / DEFICIT</b>	<b>10,000.00</b>	<b>10,023.00</b>
	<i>Ending Cash Balance</i>	<i>10,000.00</i>	<i>20,023.00</i>

W/WWW/PW BUILDING FUND			
REVENUE	DESCRIPTION	FY 2014 BUDGET	FY 2015 BUDGET
53-00-3810	INTEREST	0.00	80.00
53-00-3900	INCOME FROM W&S FUND	100,000.00	50,000.00
	<b>TOTAL REVENUES</b>	<b>100,000.00</b>	<b>50,080.00</b>
EXPENSES			
	<b>TOTAL EXPENSES</b>		
	<i>Beginning Cash Balance</i>	<i>0.00</i>	<i>100,000.00</i>
	<b>TOTAL REVENUE</b>	<b>100,000.00</b>	<b>50,080.00</b>
	<b>TOTAL EXPENSES</b>	<b>0.00</b>	<b>0.00</b>
	<b>SURPLUS / DEFICIT</b>	<b>100,000.00</b>	<b>50,080.00</b>
	<i>Ending Cash Balance</i>	<i>100,000.00</i>	<i>150,080.00</i>

GROVE HILL PERPETUAL CARE FUND			
REVENUE	DESCRIPTION	FY 2014 BUDGET	FY 2015 BUDGET
74-00-3810	INTEREST	0.00	
74-00-3960	PERPETUAL CARE	900.00	1,000.00
	<b>TOTAL REVENUES</b>	<b>900.00</b>	<b>1,000.00</b>
	EXPENSES		
74-00-6520	OPERATING SUPPLIES	0.00	
74-00-9240	TRUSTEE PAYMENT	900.00	1,000.00
74-00-9990	TRANSFER TO THE GENERAL FUND	0.00	
	<b>TOTAL EXPENSES</b>	<b>900.00</b>	<b>1,000.00</b>
	<i>Beginning Cash Balance</i>	<i>9,688.48</i>	<i>10,588.48</i>
	<b>TOTAL REVENUE</b>	<b>900.00</b>	<b>1,000.00</b>
	<b>TOTAL EXPENSES</b>	<b>0.00</b>	<b>0.00</b>
	<b>SURPLUS / DEFICIT</b>	<b>900.00</b>	<b>1,000.00</b>
	<i>Ending Cash Balance</i>	<i>10,588.48</i>	<i>11,588.48</i>

SELF INSURANCE DEDUCTIBLE FUND			
REVENUE	DESCRIPTION	FY 2014 BUDGET	FY 2015 BUDGET
77-00-3810	INTEREST	0.00	
77-00-3990	TRANSFER FROM GENERAL FUND	3,000.00	3,000.00
77-00-3995	TRANSFER FROM WATER FUND	3,000.00	3,000.00
77-00-3998	TRANSFER FROM SEWER FUND	3,000.00	3,000.00
	<b>TOTAL REVENUES</b>	<b>9,000.00</b>	<b>9,000.00</b>
77-00-4550	EYE CARE REIMBURSEMENTS	1,000.00	1,500.00
77-00-9230	MANAGEMENT FEE - LOHMAN	1,500.00	1,500.00
77-00-9240	DEDUCTIBLE REIMBURSEMENTS	6,500.00	6,000.00
	<b>TOTAL EXPENSES</b>	<b>9,000.00</b>	<b>9,000.00</b>
	<i>Beginning Cash Balance</i>	14,702.29	14,702.29
	<b>TOTAL REVENUE</b>	9,000.00	9,000.00
	<b>TOTAL EXPENSES</b>	9,000.00	9,000.00
	<b>SURPLUS/DEFICIT</b>	<b>0.00</b>	<b>0.00</b>
	<i>Ending Cash Balance</i>	14,702.29	14,702.29

**ORDINANCE NO. 14 - 08**

**ORDINANCE AMENDING THE MORRISON CITY CODE  
CHAPTER 46, ARTICLE I, SECTION 46-2, ARTICLE III, SECTION 46-79  
(MODIFYING THE OPEN BURNING RESTRICTIONS)**

WHEREAS, the City Council for the City of Morrison, upon recommendation of the Mayor, previously appointed an ad hoc leaf disposal committee (“committee”) to review and consider changes to the open burning provisions of the Morrison City Code; and

WHEREAS, the committee diligently undertook review and study of the current City ordinances related to open burning, including the invitation and consideration of public input and holding various public meetings; and

WHEREAS, the Council for the City of Morrison previously accepted the recommendations of the committee and amended the relevant ordinances, but now desires to add Saturdays as a permissible burn day.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Morrison, Illinois:

SECTION 1: The recitals set forth in the preambles of this ordinance are true and correct and incorporated herein as if fully set forth in this Section 1.

SECTION 2: That Chapter 46, Article III, Section 46-79 “Nuisance Declared; Prohibited” subparagraph (d)(1) be amended to now read as follows:

Section 46-79. Nuisance Declared; Prohibited

(1) between the hours of 3:00 p.m. prevailing time and sunset on Tuesdays and Thursdays, and from 9:00 a.m. to sunset on Saturdays of each week unless any of these days falls on Halloween and/or days designated by the City Council for community-wide trick or treating.

SECTION 3: In all other respects Chapter 46, Article III, Section 46-79 shall remain in full force and effect.

SECTION 4: The provisions and sections of this Ordinance shall be deemed to be separable, and the invalidity of any portion of this Ordinance shall not affect the validity of the remainder.

SECTION 5: All ordinances and parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

SECTION 6: The City Clerk is hereby directed to publish this Ordinance in pamphlet form.

SECTION 7: This Ordinance shall be in full force and effect from and after its passage and approval, and publication as required by law.

Passed by the Mayor and the City Council of the City of Morrison on the \_\_\_\_\_ day of \_\_\_\_\_, 2014.

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MAYOR

ATTEST:

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City Clerk

**CITY OF MORRISON**

**And**

**TEAMSTERS LOCAL 722  
(Public Works Bargaining Unit)**

**May 1, 2014 – April 30, 2017**

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**ARTICLE 1**  
**STATEMENT OF PURPOSE**

Section 1.1. Statement of Purpose. The purpose of this Agreement is to provide an orderly collective bargaining relationship between the City of Morrison, Illinois, and Teamsters Local Union #722, affiliated with the International Brotherhood of Teamsters, representing bargaining unit employees as certified by the Illinois Labor Relations Board in Case No. S-RC-98-23 on December 22, 1998, and to make clear the basic terms upon which such relationship depends. It is the intent and purpose of this Agreement to maintain and increase individual productivity and quality of service, to maintain the highest standards of person integrity and conduct at all times, to prevent interruptions of work or the interference with the efficient operating of City departments, to provide procedures for the prompt and peaceful adjustment of grievance as provided herein, and to set forth the parties' entire agreement with respect to the rates of pay, hours of employment, fringe benefits, and other conditions of employment that will be in effect during the term of this Agreement for employees covered by this Agreement.

**ARTICLE 2**  
**NON-DISCRIMINATION**

Section 2.1. Prohibition Against Discrimination. Both the City and the Union agree that, in accordance with applicable federal and state law, there shall be no discrimination by either the City or the Union against employees because of race, color, creed, religion, national origin, sex, age, marital status or disability. Similarly, in accordance with applicable federal and state law, neither the City nor the Union shall engage in harassment in the work place. Any dispute concerning the interpretation and application of this paragraph may be process up to and including Step 2 of the grievance procedure set forth in Article V of this Agreement, but no such dispute may be submitted to arbitration unless both the City and Union mutually agree in writing so submit such dispute to arbitration.

Section 2.2 Union Membership or Activity. Neither the City nor the Union shall interfere with the right of employees covered by this Agreement to become or not become members of the Union, and there shall be no discrimination against any such employees because of lawful Union membership or non-membership, or participation or nonparticipation in lawful Union activities.

Section 2.3. Americans with Disabilities Act. Notwithstanding any other provisions of this Agreement it is agreed that the City has the right to take actions in order to be in compliance with the requirements of the American with Disabilities Act (“ADA”). If the City takes any action to be in compliance with the ADA that conflicts with or violates any of these express provisions of the Agreement, the City will, if requested by the Union, meet with the Union to discuss the matter.

**ARTICLE 3**  
**UNION RIGHTS**

Section 3.1.Dues Deduction. During term of this Agreement, upon receipt of a proper written authorization from an employee, the City shall deduct each month Union dues in the uniform set amount certified by the Treasurer of the Union from the pay of all employees covered by this Agreement, who, in writing, authorize such deductions. Such money shall be submitted to the Treasurer of the union within thirty (30) days after the deductions have been made. Such deductions will be terminated upon an employees' written request.

Section 3.2 Fair Share. During the term of this Agreement, employees who are not members of the Union shall, commencing thirty (30) days after their date of hire or thirty (30) days after the ratification of this Agreement by both parties, whichever is later, pay a fair share fee to the Union for collective bargaining and contract administration services rendered by the Union as the exclusive representative of the employees covered by this Agreement, provided fair share fee shall not exceed the dues attributable to being a member of the Union. Such fair share fees shall be deducted by the city from earnings of non-members and remitted to the Union in the same manner as dues are deducted for Union members. The Union shall periodically submit to the City a list of employees covered by this Agreement who are not members of the Union.

The Union agrees to comply with applicable law with respect to the constitutional rights of fair share fee payors as well as all applicable provision of the Illinois Public Labor Relations Act and the rules and regulations promulgated thereunder relating to fair share fees. It is specifically agreed that any dispute concerning the amount of the fair share fee and/or the responsibilities of the Union with respect to fair share fee payors as set for above shall not be subject to the grievance and arbitration procedure set forth in the Agreement.

Non-members who object to this fair share fee based upon bona fide religions tenets or teachings shall pay an amount equal to such fair share fee to a non-religious charitable organization mutually agreed upon by the employee and the Union. If the affected non-member and the Union are unable to reach agreement on the organization, the organization shall be selected by the affected non-member from an approved list of charitable organizations established by the Illinois State Labor Relations Board and the payment shall be made to said organization.

Section 3.3 Indemnification. The Union hereby indemnifies and agrees to hold the City harmless against any and all claims, demands, suits or other forms of liability that may arise out of, or by reason of, any action taken by the City for the purpose of complying with the provisions of this Article. If it should be ruled by a court of competent jurisdiction that this indemnification clause, or nay part of it, is void as against public policy, then Section 3.1, Dues Deduction, and Section 3.2, Fair Share, shall each become null and void and shall no longer be considered a part of this Agreement.

**ARTICLE 4**  
**MANAGEMENT RIGHTS**

Section 4.1. Management Rights. Except as expressly limited by the express provisions of this Agreement, the City retains all traditional rights to manage and direct the affairs of the City in all of its various aspects and to manage and direct its employees, including but not limited to the right to make and implement decisions with respect to the following matters without having to negotiate over such decisions or the effects of such decisions: to establish, plan, direct, control and determine the budget and all the operations, services, polices and missions of the City; to supervise and direct the working forces; to determine the qualifications for employment and job positions and to employ employees; to determine examinations and examination techniques, and to conduct examinations; to determine policies affecting the training of employees; to schedule and assign work, to transfer and reassign employees; to establish work, performance and productivity standards and, from time to time, to change those standards; to assign overtime to purchase goods and services; to determine the methods, means, organization and number of personnel by which departmental services shall be provided or purchased; to make, alter and enforce rules, regulations, orders and policies; to evaluate, promote or demote employees; to determine whether work and/or services are to be provided by employees covered by the Agreement (including which employees) or by other employees or persons not covered by this Agreement; to discipline, suspend and to discharge non-probationary employees for just cause (probationary employees without cause); to change or eliminate existing equipment or facilities and to introduce new equipment or facilities; to subcontract work; to establish change, add to or reduce the number of hours, shifts, tours of duty and schedules to be worked; and to relieve or lay off employees. The City shall also have the right to take any and all actions as may be necessary to carry out the mission of the City and Police Department in the event of civil emergency as may be declared by the Mayor, the City Administrator, Police Chief or their authorized designees, which may include, but are not limited to, riots, civil disorders, tornado conditions, floods or other catastrophes or financial or other emergencies, and to suspend the terms of this Agreement during such civil emergency.

**ARTICLE 5**  
**GREVIANCE PROCEDURE**

Section 5.1. Definition. A “grievance” is defined as a dispute or difference of opinion concerning the interpretation or application of the express provisions of this Agreement raised by and employee against the City involving an alleged violation or misapplication of an express provision of this Agreement.

Section 5.2. Procedure. An employee may request the presence of a Union Steward at any Step of the grievance procedure set forth herein. The parties acknowledge that it is usually most desirable for an employee and his immediate supervisor to resolve problems through free and informal communications. If, however, the informal process does not resolve the matter, the grievance will be processed as follows:

Step 1: Any employee who has a grievance shall submit the grievance in writing to the employee’s immediate supervisor (i.e., for nonsworn personnel, the employee’s Department Head). The grievance shall contain a full statement of all relevant facts, the provision or provisions of this Agreement which are alleged to have been violated, and the relief requested. To be timely, the grievance must be presented no later than five (5) business days after the act, event or commencement of the condition which is the basis of the grievance or five (5) business days after the employee, through the use of reasonable diligence, should have had knowledge of the act, event or commencement of the condition which is the basis of the grievance. The immediate supervisor shall respond to the grievance in writing within five (5) business days.

Step 2: If the grievance is not satisfactorily settled in Step 1, it may be appealed in writing to the City Administrator or designee within seven (7) business days after a decision was rendered by the immediate supervisor in Step 1. The City Administrator or designee shall make such investigation of the facts and circumstances as the City Administrator or designee deems necessary, and may meet with the employee and/or the Union representative. The City Administrator or designee will give a written answer to the grievance within fourteen (14) business days after the date of the meeting, or if there is no meeting, within fourteen (14) business days after the date the grievance was received by the City Administrator or designee.

Section 5.3. Arbitration. A grievance not settled at Step 2 may be appealed by the Union to arbitration by serving on the City by certified mail, not later than fifteen (15) business days after the date of the reply of the City Administrator or the City Administrator’s designee, a written request to arbitrate, setting forth specifically the issue or issues to be arbitrated. If the parties fail to agree within fifteen (15) business days after receipt of the written request to arbitrate upon an arbitrator to hear the grievance, they shall request the Federal Mediation and Conciliation Service to submit a panel of seven (7) proposed arbitrators. The parties agree to request the FMCS to limit the panel to members of the National Academy of Arbitrators who reside in Illinois, Missouri or Iowa. Each party may strike one (1) panel in its entirety and

request that a new panel be submitted. The parties shall select the arbitrator by alternately striking a name until one (1) name remains, who shall be the arbitrator. The party requesting arbitration shall strike the first name. More than one grievance may be submitted to the same arbitrator if both parties mutually agree in writing.

Section 5.4. Arbitrator's Authority. The arbitrator shall consider and decide only the questions of fact raised by the grievance, as originally submitted in writing at Step 1, as to whether there has been a violation, misinterpretation or misapplication of the express provisions of this Agreement. The arbitrator shall have no power or authority to render a decision (1) contrary to the express provisions of this Agreement or (2) restricting, limiting or interfering in any manner with the powers, duties or responsibilities granted to or imposed on the City under this Agreement, applicable law or public policy. The arbitrator shall not have the power to amend, delete, ignore, add to or change in any way any of the terms of this Agreement or to impair, minimize or reduce any of the rights reserved to management under the terms of Article 4 or other terms of this Agreement, either directly or indirectly, nor shall the arbitrator have the power to substitute the arbitrator's discretion for that of management. In addition the arbitrator shall have no authority to impose upon any party any obligation not provided for explicitly in this Agreement, or to issue any decision or propose any remedy which is retroactive beyond the period specified in Step 1 of this grievance procedure. Any decision or award of the arbitrator rendered within the limitations of this Section shall be binding upon the Union, the employee and the City.

Section 5.5. Time Limits. If a decision is not rendered by the City within the time limits provided for in this grievance procedure, the aggrieved employee, or the Union, may elect to treat the grievance as denied at that step and immediately appeal the grievance to the next step as provided above. If at any step the aggrieved employee or the Union does not submit the grievance or appeal the City's decision in the manner and time limits provided for in the grievance procedure, the grievance shall be considered settled on the basis of the last decision of the City without any further appeal or reconsideration. The time limits at any level of the grievance procedure may be extended by mutual written agreement between the Union and the City. The term "business day" shall mean any day that the City's Municipal Building is open for public business.

Section 5.6. Decision and Fee. The decision of the arbitrator, within the limits prescribed in this Article 5, shall be binding on all parties to the grievance, including the City, the Union and the aggrieved employee. The fee and expenses of the arbitrator shall be borne equally by the City and Union; provided, however, that each party shall be responsible for compensating its own representatives and witnesses.

Section 5.7. Method of Determination. It is understood these grievance and arbitration procedures shall not apply to any matter as to which the City is without authority to act and that the filing and pendency of any grievance shall not preclude the City from taking the action or continuing to follow the course complained of which is the subject of the grievance. There shall be no suspension or interference with work because of any grievance or any incident which is or could have been the subject of a grievance.

Section 5.8. Miscellaneous. No member of the bargaining unit shall have any authority to respond on behalf of the City to a grievance being processed in accordance with the grievance procedure set forth in this Article. Moreover, no action, statement, agreement, settlement, or representation made by any member of the bargaining unit shall impose any obligation or duty or be considered to be authorized by the binding upon the City unless and until the City has agreed thereto in writing.

**ARTICLE 6**  
**NO STRIKES**

Section 6.1. No Strike Commitment. During the term of this Agreement, neither the Union or any Union official or employee covered by this Agreement will call, initiate, authorize, participate in, sanction, encourage, or ratify any work stoppage, slow down, sympathy strike, or any other concerted interference with the full, faithful and proper performance of the duties of employees.

Section 6.2. Performance of Duty. It is recognized the employees covered by this Agreement may be required in the line of duty to perform duties growing out of or connected with labor disputes that may arise within the City. The Union agrees that no disciplinary action or other action will be taken by the Union against any employee or employees covered by this Agreement by reason of any such action or conduct in the line of duty.

Section 6.3. Resumption of Operations. In the event of action or conduct prohibited by Section 6.1 above, the Union immediately shall disavow such action or conduct and shall request the employees to return to work and shall use its best efforts to achieve a prompt resumption of normal operations. The Union, including its officials and agents, shall not be liable for any damages, direct or indirect, upon complying with the requirements of this Section.

Section 6.4. Discipline of Strikes. Any or all employee who violated the provisions of Section 6.1 above shall be subject to immediate discharge. Any action taken by the City against an employee who violates Section 6.1 above shall not be considered a violation of this Agreement and shall not be subject to review except for the factual issue of whether or not the employee, in fact, participated in an action or conduct prohibited by Section 6.1 above.

**ARTICLE 7**  
**SICK LEAVE**

Section 7.1. Accrued Sick Leave. All full-time employees shall be eligible to accrue paid sick leave at the rate of eight (8) hours for each full month of actual work up to a maximum of 480 hours. Paid sick leave is not a right to be used at the employee's discretion but rather is a privilege to be used in cases of an employee's illness or injury or in cases of illness or injury in an employee's immediate family that requires the adult care of the employee in a situation where such care would not otherwise be available. And employee may use sick leave for doctor's appointments for diagnostics purposes. Use of sick leave for less than a full day shall be charged in increments of an hour, rounded to the nearest hour.

Section 7.2. Request for Sick Leave. Employees requesting sick leave must notify his/her supervisor at least one half hour prior to the start of his/her scheduled work day. An employee's failure to inform his/her supervisor of each day of absence, or at agreed intervals in the case of an extended illness, will result in a loss of that day's pay. Employees will comply with reasonable reporting rules as may be established by the City.

An employee shall be required to present satisfactory proof of illness for absences in excess of three (3) work days. In addition, an employee may be required by the City to substantiate proof of illness when there is a reason to suspect sick leave abuse.

Section 7.3. Sick Leave Buyback. An employee who accumulates 480 hours of sick leave shall receive annually, based on the employee's anniversary date, additional compensation at the rate of one (1) hour of pay for each two (2) hours of unused sick leave for any unused sick leave hours extending 480 hours or in lieu of additional compensation, employee may elect to receive vacation time at the rate of one (1) hour for each two (2) hours of unused sick leave. Upon separation of an employee for reasons other than termination for cause, an employee shall be compensated for all accrued but unused sick leave at the rate of one (1) hour of pay for each two (2) hours of accrued and unused sick leave at time of termination. Payment to an employee for accumulated sick leave shall not be included with the employee's regular paycheck but rather by a separate payment.

Section 7.4. Sick Leave Abuse. For the purposes of this Article "sick leave abuse" is the utilization of sick leave for reasons other than those stated in Section 7.1 above. It is specifically agreed that the City retains the right audit, monitor, and/or investigate sick leave usage and, if an employee is suspect of abuse, to take corrective action, including such actions as discussing the matter with the employee, instituting sick leave verification calls, and/or, where appropriate, taking disciplinary action, including dismissal.

**ARTICLE 8**  
**OTHER LEAVES**

Section 8.1. Jury Duty. Any employee who serves on a court jury or appears in response to a subpoena as a witness in a court trial in which the employee is not a party, when he/she otherwise would have been scheduled to work. Shall be paid for the regular straight-time hours he/she would have worked but for such service. The employee shall remit to the City any fees which he receives for such service (excluding reimbursement for travel and lodging), as well submit a pay voucher from the Clerk of Court or other appropriate official stating the amount of compensation received for such service.

Section 8.2. Funeral Leave. An employee may be granted a funeral leave of up to three (3) consecutive working days without loss of pay in case of death of a member of the employee's family (i.e., employee's spouse, child (including step-child), father (including step-father), mother (including step-mother), brother, sister, grandparents and in-laws) for the purpose of attending the funeral. In the event of the death of an employee's spouse, child or parent, the employee may request that the City Administrator approve up to an additional two (2) days, provided that any such request shall not unreasonably be denied; if granted, such additional day(s) shall be deducted from an employee's accumulated but unused paid leave (i.e., sick leave, personal convenience days or vacation).

Section 8.3. FMLA Leave. The City agrees to abide by the provisions of the Family and Medical Leave Act of 1993, as amended from time to time, but the enforcement of this provision shall be as provided in said Act and shall not be subject to the grievance and arbitration procedure set forth in this Agreement. The parties agree that the City may take any steps needed to implement and comply with the Act and the rules and regulations issued thereunder.

Section 8.4. Military Leave. Military leaves will be granted in accordance with applicable laws.

Section 8.5. Unpaid Leaves. In addition to leaves of absence specified in this Agreement, the City may also in its sole discretion grant an employee an unpaid leave of absence under such terms and conditions as the City may specify in each case.

Section 8.6. Insurance Coverage During Unpaid Leaves. If the City at its sole discretion grants an employee an unpaid leave, said employee shall have the right to maintain insurance coverage by paying each full applicable monthly premium in advance.

**ARTICLE 9**  
**VACATIONS**

Section 9.1. Eligibility and Amount. Vacation time for full-time employees shall be earned based on the following schedule:

<b>LENGTH OF CONTINUOUS ACTIVE SERVICE</b>	<b>HOURS EARNED</b>
After completion of one full year of Employment	Eighty (80) hours
After completion of five (5) full years of Employment	One hundred Twenty (120) hours
After completion of fifteen (15) full years of Employment	One hundred Sixty (160) hours
After completion of twenty-five (20) full years of Employment	Two hundred (200) hours

Vacation leave shall be earned and credited on the employee's anniversary date of employment. An employee may carry over one week of vacation; any vacation leave exceeding one week at the end of the vacation season will be lost.

Section 9.2. Vacation Pay. The rate of vacation pay shall be the employee's regular straight-time rate of pay in effect on the payday immediately preceding the employee's vacation.

Section 9.3. Scheduling. On or before March 1 of each calendar year, each Department Head shall develop and post an approved vacation schedule. With the exception of one (1) week of vacation which must be taken in a block, vacations may be used in four (4) hour or in one (1) day increments, at the sole discretion of the Department Head. Employees may not grieve the Department Head's decision to deny the use of vacation periods and the maximum number of employee(s) who may be on vacation at any time is exclusively reserved by the appropriate Department Head in order to insure the orderly performance of the services provided by the City.

Section 9.4. Vacation Pay upon Termination. Upon termination of employment, employees shall be paid for any accrued but unused vacation leave that remains at time of termination.

Section 9.5. City Emergency. In the case of an emergency, such as but not limited to riot, civil disaster, presidential visit, extreme illness and the like, the Mayor, City Administrator, or designees may cancel and reschedule any or all approved vacation leaves in advance of their being taken, and/or recall any employee from vacation in progress.

**ARTICLE 10**  
**PERSONAL CONVENIENCE DAYS**

Section 10.1. Personal Convenience Days. All full-time employees are entitled to five (5) personal convenience days per fiscal year, which shall be noncumulative, i.e. they may not be carried over from one fiscal year to the next fiscal year unless there are extenuating circumstances that prevented the employee from using one or more of the personal convenience days during the fiscal year. The scheduling of personal convenience days shall be at the mutual convenience of the employee and the City. Personal convenience days may be scheduled in either 2,3,4,5 or 8 hour increments, subject to the sole discretion and approval of the Department head. Employees may not grieve the Department head's decision to deny the use of personal convenience days.

## ARTICLE 11 INSURANCE

Section 11.1. Coverage. The City agrees to provide medical insurance and life insurance for employees as set forth herein. Notwithstanding the foregoing, the City retains the right to change insurance carriers or to self-insure for the provision of life insurance, dental insurance or medical benefits, and the City further reserves its right to institute, maintain and change cost containment, benefit and other provisions of the medical and dental plan provided that such changes are made in the plan for other city employees. The City will offer dependent medical and dental insurance for employees' dependents with the City paying 50% of the cost of the premiums for dependents and the employee paying 50%. Eligibility, benefits and conditions for obtaining benefits shall be covered by the plan documents.

Section 11.2 City Insurance Benefit Reciprocity. In recognition of the desirability of maintaining a uniform policy City-wide with respect to insurance benefits and notwithstanding the forgoing provisions contained in the Article, the parties agree that if the City makes any changes, modifications, or improvement with respect to any of the City's life insurance, dental insurance or medical/hospitalization insurance programs that are applicable to substantially all other full-time City employees, then such changes, modifications, or improvements(including the cost sharing arrangements between the City and the employee) shall likewise be applicable to the employees covered by this Agreement on the same terms and on the same date that they are applicable to substantially all other full-time City employees.

Section 11.3. Life Insurance. Life insurance in the amount of \$20,000 shall be provided at city expense to all permanent full-time employees. The City retains the right to change insurance carriers or to self-insure this benefit, provided the amount of coverage remains the same.

Section 11.4. Accidental Death and Dismemberment. All full-time permanent employees covered by this Agreement shall be covered by the City's accidental death and dismemberment employees as they may be in effect from time to time.

Section 11.5. Eye Care. An employee may opt to be reimbursed for eye care on either an annual or biannual basis. If the employee opts to be reimbursed annually, the City shall, upon receipt of paid invoice, reimburse regular full-time employees up to \$125 each for the employee's eye care, including eye examinations and/or eyeglasses/contacts, provided that this provision shall become effective at the end of the employee's current biannual eye care allowance period. If the employee opts to be reimbursed biannually, the City shall, upon receipt of paid invoice, reimburse regular fill-time employees up to \$250 each for the employee's eye care, including eye examinations and/or eyeglasses/contact. The maximum amount that an employee can be reimbursed in any two year period for eye care is \$250.00.

Section 11.6. Liability Limitations. The failure of any provider(s) to provide any benefit for which the Employer has contracted, through a self-insured plan or under a group policy(ies) issued by an insurance company or other provider shall result in no liability to the City or the Union, nor shall such failure be considered a breach by the City or the Union of any obligation

undertaken under this or any other agreement. The extent of coverage under any insurance plans or policies referred to in this Agreement shall be governed by the terms and conditions set forth in those policies and any questions or disputes concerning such insurance plans or policies, or benefits under them, shall be resolved in accordance with the terms and conditions set forth said plans and policies and shall not be subject to the grievance and arbitration procedures set forth in this Agreement.

Section 11.7. Changes in Employee Cost for Health Insurance. If during the term of this Agreement there is going to be an increase in the employee's cost for the hospitalization and medical insurance, the City will provide the Union with written notice of the increase and will, if requested by the Union, meet to discuss the matter.

Section 11.8 Retirement Insurance Benefit. The city shall pay up to \$2000 each year or 1/3 (one third) of the insurance premium, whichever is less, for the retired employee so long as each of the following conditions are met:

- 20 full consecutive years of service to the City of Morrison
- Retire in good standing
- Retired employee must be at least 55
- Retired employee must not be eligible for Medicare Benefits
- Portioned cost of the insurance premium is for single coverage only
- Retired employee must be enrolled in the City's insurance program

Section 11.9. IMRF. The City participates in IMRF.

**ARTICLE 12**  
**LABOR-MANAGEMENT COMMITTEE**

Section 12.1. Labor-Management Committee. At the request of either party the Chief Union Representative and the City Administrator or their designees may meet quarterly to discuss matters of mutual concern that do not involve negotiations. The Chief Union Representative may invite bargaining unit members (not to exceed two) to attend such meetings. The City Administrator may invite other City representatives (not to exceed two) to attend such meetings. The party requesting the meeting shall submit a written agenda of the items it wishes to discuss at least seven (7) days prior to the date of the meeting. Employees scheduled to work will notify the City Administrator prior to their attendance at a meeting and if such attendance is approved, the employee will be permitted to attend the meeting during his regular hours of work with no loss of pay.

A Labor-Management Committee meeting shall not be used for the purpose of discussing any matter that is being processed pursuant to the grievance procedure set forth in this Agreement or for the purpose of seeking to negotiate changes or additions to this Agreement.

**ARTICLE 13**  
**MISCELLANEOUS PROVISIONS**

Section 13.1. Ratification and Amendment. This Agreement shall become effective when ratified by the City Council and the Union and signed by authorized representatives thereof, and may be amended or modified during its term only with the mutual written consent of both parties.

Section 13.2 Gender. Unless the context clearly requires otherwise, wherever the male gender or female gender is used in this Agreement, it shall be considered to include both males and females equally.

Section 13.3. Precedence of Agreement. The terms of this Agreement shall take precedence and control over the City's Personnel Policy Manual or any other City ordinance or policy with respect to any subject or matter covered in this Agreement.

Section 13.4. Discipline. The City agrees that it will not discipline or discharge nonprobationary employees without just cause. Disciplinary measures shall normally include only the following: oral reprimand, written reprimand, suspension, and discharge. Serious misconduct which would warrant termination for the first offense (e.g., gross insubordination, stealing, or possession or use of alcohol/controlled substances on City premises) does not require prior disciplinary action.

Prior to imposing discipline other than an oral or written reprimand, the City shall give the employee an opportunity to respond to the facts on which the City is considering the imposition of such disciplinary action. At any such meeting, the employee has the right to request that a Union representative attend such meeting.

If the City determines that the circumstances warrant it, an employee may be suspended with or without pay pending an investigation of circumstances that might result in disciplinary action. If it is ultimately determined that there is no cause for disciplinary action, the employee shall be reinstated with full back pay.

The City will provide the employee notice of any written reprimand or suspension placed in the employee's personnel file.

Probationary employees may be disciplined or discharged at the sole discretion of the City and without recourse to the grievance and arbitration procedures set forth in this Agreement.

The provisions of this Section shall be effective for discipline imposed after this Agreement has been ratified by both parties.

Section 13.5. Drug and Alcohol Testing. Employees may be tested for drug or alcohol use/abuse in any of the following circumstances:

1. When there is reasonable suspicion of drug or alcohol use/abuse;

2. As part of the regularly scheduled physical examinations;
3. Following any vehicular accident occurring on duty or on a special detail;  
or
4. When an employee has been involved in a major incident or incurs an injury on duty.

The City shall use only properly qualified clinical laboratories for such testing. If the first test results in a positive finding, a confirmatory test (GC/MS or a scientifically accurate equivalent) shall be conducted. A portion of the tested sample shall be retained by the laboratory so that the employee may arrange for another confirmatory test (GC/MS or a scientifically accurate equivalent) to be conducted by a properly qualified clinical laboratory of the employee's choosing and at the employee's expense.

Possession of alcohol, the consumption of alcohol, or being under the influence of alcohol while on duty shall be cause for discipline, possibly including termination. A second incidence within a seven (7) year period shall result in termination. Use of proscribed drugs or abuse of prescribed drugs at any time while employed by the City shall result in termination.

Section 13.6. Fitness for Duty. If there is any question concerning an employee's fitness for duty, fitness to return to duty following a layoff, or fitness to return to duty following a leave of absence, the City may require, at its expense, that the employee have a medical examination and/or psychological examination by a qualified and licensed physician and/or psychologist selected by the City. The foregoing requirement shall be in addition to any requirement that an employee provide at his own expense a statement from his doctor upon returning from sick leave or disability leave. If it is determined that an employee is not fit for duty, the employee may be placed on sick leave.

Section 13.7. Separation from Employment.

- (a) Resignation. All employees must submit a written resignation to the City Administrator at least fourteen (14) days prior to their date of resignation. Employees submitting fourteen (14) days voluntary notice are entitled to any and all accrued benefits that are specified in this Agreement or in City policies at the time of resignation.
- (b) Retirement. Retiring employees must submit written notice to the City Administrator at least thirty (30) days prior to the effective date of their retirement. Retiring employees submitting their (30) days' notice and are in good standing are entitled to any and all accrued benefits that are specified in this Agreement or in City policies at the time of their retirement.
- (c) Return of City Property and Equipment. Prior to receiving his/her final check, an employee must return all City property and equipment to his/her Department Head.

**ARTICLE 14**  
**SAVINGS CLAUSE**

Section 14.1. Savings Clause. In the event any Article, Section or portion of this Agreement shall be held invalid and unenforceable by any board, agency or court of competent jurisdiction, such decision shall apply only to the specific Article, Section or portion thereof specifically specified in the board, court or agency decision; and upon issuance of such a decision, the City and the Union agree to notify one another and to begin immediately negotiations on a substitute for the invalidated Article, Section or portion thereof.

**ARTICLE 15**  
**ENTIRE AGREEMENT**

Section 15.1. Entire Agreement. This Agreement constitutes the complete and entire Agreement between the parties. This Agreement supersedes and cancels all prior practices and agreements, whether written or oral, which conflict with the express terms of this Agreement.

The City and the Union, for the duration of this Agreement, each voluntarily and unqualifiedly waives the right, and each agrees that the other shall not be obligated to bargain collectively with respect to any subject or matter referred to or covered in this Agreement, including the impact of the City's exercise of its rights as set forth here in on wages, hours or terms and conditions of employment. In so agreeing, the parties acknowledge that, during the negotiations which resulted in this Agreement, each had the unlimited right and opportunity to make demands and proposals with respect to any subject or matter not removed by law from the area of collective bargaining, and that the understandings and agreements arrived at by the parties after the exercise of that right and opportunity are set forth in this Agreement.

**ARTICLE 16**  
**RECOGNITION**

Section 15.1. Recognition. The City recognizes the Union as the exclusive bargaining representative for all full-time and regular part-time City employees, but specifically excluding the City Administrator, the City Clerk, the Deputy City Clerk, the Clerk/Typist in the City Clerk's office, the Police Chief, the Public Works Superintendent, all full-time and part-time police officers, seasonal employees, employees of the Morrison Public Library, elected officials, professional employees, technical employees, and all supervisory, managerial, confidential, and short term employees as defined by the Illinois Labor Relations act.

The term "seasonal employees" shall mean employees who are employed for no more than one hundred twenty (120) consecutive calendar days between May 1 and September 30. The City agrees that the employment of seasonal employees will not cause the layoff or the reduction the normal workweek of any bargaining unit employees.

**ARTICLE 17**  
**SENIORITY**

Section 17.1 Definition of Seniority. Seniority shall be based on the length of time from the last date of beginning continuous employment in a position covered by this Agreement, less adjustments for layoff or approved leaves of absence without pay (excluding Military leaves). If there is a tie in seniority between two or more such employees (i.e., two or more employees have the same length of continuous service), the date on the application for employment shall control as the tie-breaker.

Section 17.2. Probationary Period. All newly hired employees shall be probationary employees during the first six (6) months of their employment with the City. During an employee's probationary period the employee may be suspended, laid off, or discharged at the sole discretion of the City. Upon successful completion of six (6) months of continuous employment with the City in a position covered by this Agreement, an employee shall acquire seniority, which shall be retroactive to his/her last date of hire with the City in a position covered by this Agreement.

Section 17.3. Layoffs. If the City decides to decrease the number of employees in any classification covered by this Agreement, the resulting layoff shall be effectuated first by laying off any probationary employees within the affected classification and then on the basis of seniority within the affected classification (i.e., the least senior employee in the classification shall be laid off first).

Section 17.4. Recalls. If the City has any vacancies in a classification covered by this Agreement, the positions thereby becoming available shall be tendered to employees with recall rights in reverse order of layoff from said classification. Notification of recall shall be by certified mail to the employee's last known address as shown on the City's records. The recall notice shall state the time and date on which the employee is to report back to work. It shall be the responsibility of the employee to keep his/her address current by providing the City Administrator with the necessary information. If the employee does not respond to such notification of recall by notifying the City of the decision to accept or decline the position within seven (7) calendar days of the receipt of the letter by the City to the employee's last known address, the employee's right to recall shall cease.

Section 17.5. Effects of Layoff. In addition to the other applicable provisions of this Article, the following provisions shall be applicable to bargaining unit members who are laid off:

- A. Any employee who is laid off shall be paid all earned compensation on or before the third business day following his or her last day of employment.
- B. Upon being recalled pursuant to the provisions of this Article, the accumulated and unused sick leave days that the employee had at the time of his/her layoff shall be restored.
- C. During the period of time that the employee has recall rights, the employee shall have the right to maintain insurance coverage by paying in advance the full applicable monthly premium for employee coverage and, if desired, for family coverage.

- D. While the seniority of an employee who is laid off shall not be terminated if the employee is recalled under the provisions of this Article, seniority credit shall not accrue during the period of the layoff.

Section 17.6. Termination of Seniority. Seniority and the employment relationship shall be terminated for all purposes in the employee:

- (a) Quits;
- (b) Is discharged for just cause;
- (c) Retires;
- (d) Fails to report to work at the conclusion of an authorized leave of absence or vacation, unless the employee is able to justify to the satisfaction of his/her Department Head that such absence is due to extenuating circumstances;
- (e) Is laid off and declines a recall to a full-time position or fails to affirmatively respond within seven (7) days after receipt of notice of recall;
- (f) Is laid off for a period of twenty-four (24) months; or
- (g) Is absent for three (3) consecutive working days without notifying his/her Department Head.

Section 17.7. Effect of Consolidation or Elimination of Classifications. If employees are displaced by the elimination of classifications, the consolidation of classifications (combining the duties of two or more classifications and/or parts of two or more classifications), the installation of new equipment, methods or facilities, or for any other reason, they shall have the right to transfer to any existing bargaining unit vacancy which the City is seeking to fill if it is determined that they have the necessary skills, abilities and qualifications for such vacancy. If there are no such vacancies, the employee shall be laid off in accordance with the provisions of Section 17.3 above and shall have the right to recall in accordance with the provisions of Section 17.4 above. If two or more employees are displaced at the same time and they seek to transfer to the same vacancy which the City is seeking to fill, seniority shall govern if they are determined to have the current ability and basic qualifications to perform the work in the position in question.

Section 17.8. Vacancies and Transfers. In filling permanent bargaining unit vacancies within the City has decided to fill, the goal shall be to obtain the most qualified person for the position. If two or more employees who have requested to be considered for a permanent vacancy are determined to be equally qualified in terms of their skills, abilities, and qualifications for the position, seniority shall be the controlling consideration. If an employee believes that the City has arbitrarily considered his/her skills, abilities and qualifications for the position, he/she may file a grievance in accordance with the grievance and arbitration procedure set forth in this Agreement.

Section 17.9. Seniority of Persons Transferred Out of and Back to the Bargaining Unit. Employees who are promoted by the City to positions excluded from the bargaining unit and who are later transferred back to the bargaining unit by the City shall have a seniority date computed on the basis of the period of time previously served in position(s) included in the bargaining unit.

Section 17.10. Seniority List. On or before May 1 of each year the City shall distribute to the Union a seniority list for bargaining unit employees by classification showing their accumulated seniority credit, calculated in accordance with the provisions of this Article. If the Union or any employee believes there is an error in the seniority list, it should be brought to the attention of the City Administrator within thirty (30) days after the seniority list is distributed.

**ARTICLE 18**  
**HOURS OF WORK AND OVERTIME**

Section 18.1. Application of Article. This Article is intended only as a basis for calculating overtime payment, and nothing in this Article or Agreement shall be construed as a guarantee of hours of work per day, per week, or per year.

Section 18.2. Normal Workday and Workweek. For full-time employees, the normal workday shall be eight (8) consecutive hours and the normal work week shall be forty (40) hours per week, Monday through Friday subject to change as provided in Section 18.3. A workweek is defined as the seven (7) day period commencing at 12:01 a.m. Monday and ending at 12:00 midnight the following Sunday.

Section 18.3. Changes in Normal Workday or Normal Work Week. Should it be necessary in the City's judgment to establish schedules departing from the normal work day or the normal work week, or to change the shift schedule of an employee or employees, the City will give, absent emergency circumstances, at least two weeks' advance notice of such change to all employees affected by such change.

Section 18.4. Overtime Pay. An employee shall be paid time and one-half times his/her regular straight-time hourly rate of pay for all hours worked in excess of the employee's eight (8) hour shift or in excess of 40 hours in the employee's normal work week, provided that the hours that an employee is compensated for vacations, holidays, personal convenience days, sick leave and jury leave shall be counted as hours worked in determining whether the employee has worked in excess of 40 hours. Employees shall receive double-time for working actual Holidays. Employees who perform Saturday and Sunday "rounds" shall receive 2 hours minimum pay.

Section 18.5. Compensatory Time. In lieu of paid overtime compensation employees may elect to accumulate compensatory time credit to be taken as additional time off on a basis of one and one-half (1-1/2) hours of time off for each hour of overtime worked and accumulated as compensatory time. Notwithstanding the above provision, no employee shall accumulate more than forty (40) hours of compensatory time. However, if on actual Holiday, accumulate two (2) hours for each hour of overtime thereby reflecting Holiday pay.

Employees having accumulated compensatory time credit shall be allowed, upon request made in a reasonable period of time in advance, to utilize the accumulated compensatory time. Compensatory time shall be time off work, with pay. The employee's request for compensatory time off will not require or result in additional overtime. The City will attempt to accommodate each employee's request for use of compensatory time credit to the extent possible so long as the request will not unduly disrupt the department's operations.

Employees who have accumulated compensatory time credits may, upon written request, receive overtime pay in lieu of compensatory time off for their accumulated compensatory time credit, and will be paid at the employee's hourly base wage rate existing at the time of the employee's request. All accrued compensatory time not utilized by the end of each fiscal quarter will be paid to the employee in the next applicable payroll period. Any employee terminating

employment will be paid the monetary equivalent of accrued, unused compensatory time credit as part of the employee's final compensation, and shall be paid at the employee's hourly base wage rate immediately preceding termination, or an average of the employee's regular hourly base wage rate during the three (3) year period prior to termination, whichever is greater.

Section 18.6. Distribution of Overtime Opportunities. Opportunity to work overtime will be distributed as equally as practicable among employees in the same job classification, provided the employees are qualified to perform the specific overtime work required. Offered overtime not worked will be considered as worked for the purpose of determining eligibility for overtime. The City shall not be required to break in on work in progress or change an employee's shift in assigning overtime. If an employee establishes that he/she has not received overtime for which he/she was entitled, such employee shall have preference to future overtime work until reasonable balance is recreated.

Section 18.7. Call-In Pay. An employee who is called back to work outside his normal hours of work (i.e., hours not contiguous to his normal shift), shall be guaranteed two (2) hours work or pay at time and one-half ( $\frac{1}{2}$ ) of his regular straight-time hourly rate of pay for all hours worked outside his normal hours of work. On all Holidays employees shall be paid double time their straight time hourly rate of pay. This section shall not be applicable to scheduled overtime.

Section 18.8. Rest Period. Full-time employees shall have one fifteen (15) minute paid rest period each workday scheduled by the City during the first half of the employee's shift.

Section 18.9. Lunch Period. An unpaid lunch period shall be provided to all full-time employees, the fifteen (15) minute paid afternoon break shall be combined with the unpaid lunch period for a combined lunch/break period. The lunch/break period shall be scheduled by the City.

Section 18.10. No pyramiding. Compensation shall not be paid more than once for the same hours under any provision of this Article or Agreement.

**ARTICLE 19**  
**HOLIDAYS**

Section 19.1. Holidays. The following twelve (12) holidays are the City's recognized paid holidays for purposes of this Article:

New Year's Day	Veteran's Day
President's Day	Thanksgiving Day
Memorial Day	Day After Thanksgiving
July 4 <sup>th</sup>	Christmas Eve Day
Labor Day	Christmas Day
Columbus Day	New Years' Eve

If the actual holiday occurs on Saturday, the preceding Friday will be observed as the holiday. If the actual holiday occurs on Sunday, the following Monday will be observed as the holiday.

Section 19.2. Eligibility Requirements. To be eligible to receive holiday pay, the employee must have been hired at least 45 days prior to the date of the holiday and employee must work his/her last scheduled work day prior to the holiday and his/her first scheduled work day after the holiday.

**ARTICLE 20**  
**SALARIES AND OTHER ECONOMIC BENEFITS**

Section 20.1. Salaries. Effective May 1, 2014, 2015, 2016 al employees shall receive an across-the-board salary increase of \$0.45 per hour

Effective May 1, 2014, the minimum and maximum of the pay range for the positions covered by this Agreement shall be in accord with the following:

POSITION	MINIMUM	MAXIMUM
Cemetery Foreman	32,445.95	45,485.73
Water Plant Operator	32,445.95	45,485.73
Waste Water Treatment Plant Operator	32,445.95	45,485.73
Maintenance Worker	31,761.19	44,800.98

Effective May 1, 2015, the minimum and maximum of the pay range for the positions covered by this Agreement shall be in accord with the following:

POSITION	MINIMUM	MAXIMUM
Cemetery Foreman	33,381.95	46,421.73
Water Plant Operator	33,381.95	46,421.73
Waste Water Treatment Plant Operator	33,381.95	46,421.73
Maintenance Worker	32,697.19	45,736.98

Effective May 1, 2016, the minimum and maximum of the pay range for the positions covered by this Agreement shall be in accord with the following:

POSITION	MINIMUM	MAXIMUM
Cemetery Foreman	34,317.95	47,357.73
Water Plant Operator	34,317.95	47,357.73
Waste Water Treatment Plant Operator	34,317.95	47,357.73
Maintenance Worker	33,633.19	46,672.98

Section 20.2. License Pay

LICENSE	HOURLY RATE IF WORKING IN POSITION REQUIRING POSSESSION OF THE LICENSE
Water Plant D	\$.50
Water Plant C	\$1.00
Waste Water 4	\$.50
Waste Water 3	\$1.00
Waste Water 2	\$1.50
Waste Water 1	\$2.00

License pay shall be effective the date the license is issued, provided the employee reports the new license and provides evidence of it to the City in a timely fashion. Employer has the right to determine the number of employees and job requirements of positions in city departments. License pay shall only be received when licensing is a requirement of the position and authorized by employer.

Section 20.3. Pay Rate upon Promotion. In any case where an employee is promoted to a bargaining unit classification with a higher salary range, the entrance rate shall be either the minimum of the salary range or five percent (5%) above the employee's hourly rate of pay immediately prior to promotion.

Section 20.4. Uniforms and Equipment. The City agrees to provide each employee with an allowance of \$250 per fiscal year to be used to purchase work clothing not provided by the City (jeans, boots, etc.). Such allowance shall be paid upon submission of paid receipts to the Department Head and subject to the approval of the Department Head. Such clothing shall be of the style and type of clothing regularly worn on the job. The City shall also replace shirts and winter coats if damaged during the course of employment and upon termination all shirts and coats must be returned to the City. Employees shall be required to wear City shirts and coats.

Section 20.5. Tuition Reimbursement. Employees covered by this Agreement shall be eligible to participate in any tuition reimbursement plan that the City may have in effect from time to time on the same terms and conditions that are applicable to City employees generally.

Section 20.6. Driver's License Requirement. The City agrees to reimburse any employee required by the City to possess a commercial driver's license (CDL) for all costs charged by the licensing agency in obtaining renewal of the CDL license upon submission of paid receipt. Employees shall be required to maintain a valid CDL license as a condition of employment.

Section 20.7. Longevity Bonus. Employees upon completion of five (5) years of employment shall be entitled to an annual longevity bonus equal to \$1.00 for every month of service to be payable in a lump sum beginning on the employee's sixth anniversary year of

service and each year thereafter. Payment to an employee for a longevity bonus shall not be included with the employees' regular paycheck but rather by a separate payment

**ARTICLE 21**  
**PERSONNEL FILE**

Section 21.1. Personnel File. The City agrees to comply with the provisions of the Illinois Personnel Records Review Act, as it may from time to time be amended.

**ARTICLE 22**  
**TERM OF AGREEMENT**

Section 22.1. Term of Agreement. This collective bargaining agreement shall become effective on May 1, 2011, and shall remain in effect until April 30, 2014, unless otherwise specifically specified. It shall be automatically renewed from year to year thereafter unless either party shall notify the other in writing at least one hundred twenty (120) days prior to the expiration date that it desires to modify this Agreement. In the event that such notice is given, negotiations shall begin no later than seventy-five (75) days prior to the expiration date unless the parties mutually agree otherwise.

CITY OF MORRISON

\_\_\_\_\_

Title: \_\_\_\_\_

\_\_\_\_\_

Title: \_\_\_\_\_

TEAMSTERS LOCAL 722

\_\_\_\_\_

Title: \_\_\_\_\_

\_\_\_\_\_

Title: \_\_\_\_\_