

**CITY OF MORRISON COUNCIL MEETING**  
**Whiteside County Board Room, 400 N. Cherry St., Morrison, IL**

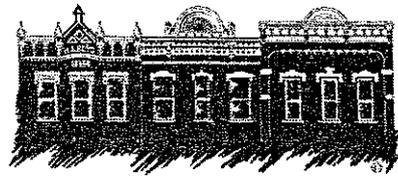
March 10, 2014 ♦ 7 p.m.

**AGENDA**

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- IV. PUBLIC COMMENT
- V. BOARD AND COMMISSION REPORTS
  - 1. Planning/Zoning Commission (pg 1)
  - 2. Historic Preservation Commission (pg 2)
- VI. REPORT OF CITY OFFICERS
  - 1. Proclamation – March: American Red Cross Month (pg 3)
- VII. REPORT OF DEPARTMENT HEADS
  - 1. Police Chief (pg 4-7)
  - 2. Sports Complex Director (pg 8-9)
- VIII. CONSENT AGENDA (FOR ACTION)
  - 1. February 24, 2014 Regular Session Council Meeting Minutes (pg 10-11)
  - 2. Bills Payable (pg 12-18)
  - 3. February 2014 Treasurers Report (pg 19)
  - 4. Appoint Melissa Nyboer to Fill Vacancy on Odell Library Board (pg 20)
  - 5. Request for Street Closure – Emmanuel Reformed Church – Car Show (pg 21-22)
  - 6. Baxter & Woodman: Letter of Understanding (pg 23)
- IX. ITEMS REMOVED FROM CONSENT AGENDA (FOR DISCUSSION AND POSSIBLE ACTION)
- X. ITEMS FOR CONSIDERATION AND POSSIBLE ACTION
  - 1. Renew Line of Credit with THE National Bank (pg 24)
  - 2. One Day Special & Limited Use Permit Liquor License – Morrison Athletic Boosters (pg 25)
- XI. OTHER ITEMS FOR CONSIDERATION, DISCUSSION & INFORMATION
  - 1. 705 W Morris Options
- XII. EXECUTIVE SESSION
  - 1. 5 ILCS 120/2(c)(2) Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees
  - 2. 5 ILCS 120/2(c)(6) The setting of a price for sale or lease of property owned by the public body
- XIII. POSSIBLE ACTION FROM EXECUTIVE SESSION
  - 1. Resolution #14-02 – Directing City Engineer to Conduct and Prepare the Necessary Survey & Platting Documents for Future Sale of a Portion of the Waste Water Treatment Facility Property
- XIV. ADJOURNMENT

# CITY OF MORRISON

200 West Main Street  
Morrison, Illinois 61270-2400  
Phone: 815-772-7657  
Fax: 815-772-4291  
morrisonil.org



## CHAIRMAN REPORT Planning & Zoning Commission February 26, 2014 5:30 p.m.

The Planning & Zoning Commission met on February 26, 2014 in the Boards & Commission Room at City Hall, 200 West Main Street. Commission Chairman Kevin Kuehl called the meeting to order at 5:30 p.m. Executive Secretary Barb King recorded the minutes.

Commission Members present on roll call were: Kevin Kuehl, John Prange, Nick Alvarado, Andrew Holt and Doug Belha.

Other City Officials present: Mayor Pannier.

Commission member Prange moved to approve the January 8, 2014 Chairman Report; seconded by Commission member Belha. On a voice vote the motion carried.

### **New Business**

Bill Holt from Norwest Surveying was present on behalf of Kenny Kophamer. Mr. Kophamer would like for the Commission to review the final plat of the proposed subdivision Norrish Heights. The property has previously been rezoned to R-1 and Mr. Kophamer would like to reduce the 3 smaller lots into 2 bigger lots. The property is located within the mile and ½ radius of the City limits.

Upon the Commission review and discussion of the matter, Commission member Holt made a motion to approve the final plat for Norrish Heights; seconded by Commission member Belha. On a roll call vote of 5 ayes (Kuehl, Prange, Alvarado, Holt and Belha) and 0 nays, the motion carried.

### **Old Business**

None.

### **Other Considerations**

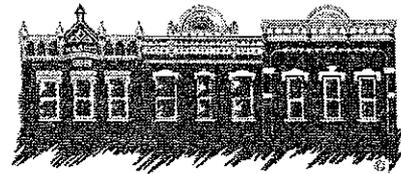
The next meeting will be March 26, 2014 @ 5:30 p.m.

At 5:36 p.m. Commission member Alvarado moved to adjourn the meeting; seconded by Commission member Belha. On a voice vote the motion carried.

bk

# CITY OF MORRISON

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## Historic Preservation Commission

### Meeting Minutes

March 4, 2014 p.m. City Hall

The Historic Preservation Commission met on March 4, 2014 in the Boards and Commission Room at City Hall, 200 West Main Street. Chairman Slavin called the meeting to order at 5:00 p.m. Executive Secretary Barb King recorded the minutes.

Commission Members present were Sharon Moore, Bill Shirk, Tim Slavin and Bob Vaughn.

Chairman Slavin asked for approval of the February 4, 2014 meeting minutes. They were approved by unanimous consent.

#### **New Business**

Commission members reviewed the CLG grant monthly report submitted by the Chair. Of the original commitment of 728 hours of volunteer labor, there are approximately 3 hours remaining to be done.

In addition, the Commission reviewed the timeline for the National Register Application which is as follows: Upon receipt of the draft nomination, the Commission will advise the public that such has been received and is available for viewing at City Hall or the Odell Library. At the MHPC's regular meeting on May 6, 2014 (but scheduled for the Odell Library) beginning at 5:00 p.m., Nick Kalogeresis will give a presentation on the nomination. Following such review and the consideration of any comments from the public, the Commission will make a recommendation on the draft nomination and forward the issue on to the City Council. The City Council will then hopefully recommend the nomination to the IHPA at its meeting immediately following, May 12, 2014. Upon receipt of the MHPC and City Council recommendations, the IHPA will send notice to effected building owners. Then, at its meeting to be held on June 27, 2014, the Illinois Historic Sites Advisory Council (IHSAC) will consider the nomination for submission to the Department of Interior.

#### **Unfinished Business**

None.

#### **Other Considerations**

The next meeting will be on April 1, 2014 at 5:00 p.m.

There being no further commission business, Bob Vaughn made a motion to adjourn the meeting; seconded by Bill Shirk. A unanimous voice vote caused the meeting to adjourn at 5:25 p.m.

bk

## A Proclamation

We would like to dedicate the month of March to all those who support the American Red Cross mission to prevent and alleviate human suffering in the face of emergencies. Our community and communities around the country depend on the Red Cross which relies on donations of time, money, and blood to fulfill its humanitarian mission.

Now, Therefore, I Everett Pannier, Mayor of Morrison, Illinois, by virtue of the authority vested in me by the Constitution and laws of the Morrison, Illinois do hereby proclaim March of 2014 as American Red Cross Month. I encourage all Americans to support this organization and its noble humanitarian mission.

In Witness Whereof, I have hereunto set my hand this 4<sup>th</sup> day of March, in the year of our Lord two thousand fourteen, and of the City of Morrison, Illinois.



Everett Pannier

Mayor-Morrison, Illinois



# Morrison Police Department

## Chief of Police Monthly Report – February 2014

**To:** City Administrator Barry Dykhuizen, Mayor Everett Pannier and City Council

**From:** Brian R. Melton, Chief

**Cc:** File

**Date:** March 10, 2014

**Weather** – The weather this winter has been a challenge for most of us! This past month, MPD has spent much of its time assisting Public Works with water breaks, investigating accidents, assisting the Sheriff’s Office with accidents, parking enforcement, motorist assists and vehicle lock-outs. These activities increased recently since weather is a factor with these types of Calls for Service.

**2013 Annual Report** – Earlier in February, I provided each of you MPD’s 2013 Annual Report. This report has also been made available to the public. The Annual Report contains year end statistics, budget information and general highlights from the year. I hope you find this report beneficial and informative. If there is any additional information that you would like to see or have any other feedback on this Annual Report, please feel free to contact me.

**Officer Training** – Training continues to be a priority yet a challenge to schedule due to patrol and staffing needs, leave requests, other scheduling issues and of course, fiscal management. Some upcoming training includes:

Officer	Training Description	Location	Date(s)
All Officers	Staff Meeting	MPD	February 14
Melton	Elder Abuse Protocol	Sterling	February 21
Melton	ILEAS Conference	Springfield	March 2-4
Soenksen	Evidence Processing	Chicago	March 26

**Staff Notes** – Kevin “Rudy” Soenksen celebrated a birthday in February. Happy Birthday to Rudy!

**Concealed Carry Licenses Prohibited – Decals** – Last month, I reported that MPD is offering compliance decals for those private property owners (other than residences) that wish to prohibit the concealed carry firearms on their property. The Police Department is not advocating that property owners prohibit the firearms. We are simply providing decals that are in compliance to the law should property owners decide, on their own, to prohibit firearms due to the new Concealed Carry License law. The decals remain available at MPD.

**MCUD #6 School Safety Grant Application** – On February 6, I met and worked with school administration on a grant for school safety improvements. The grant program is being offered through the Illinois Emergency Management Agency and the school is the grant applicant.

**MCUD #6 Superintendent Search Committee** – On February 15, I participated in the final group interviews for the position of Superintendent. The three final candidates were interviewed on that Saturday with the School Board ultimately hiring Scott Vance at their regular board meeting on February 24.

**D.A.R.E. Program** – Gabe continues with the D.A.R.E. Program for this school year. Gabe provides the program to the Fifth Grade as well as some introductory classes at Northside School. The new program with the Bi-County Students this year is going very well. The D.A.R.E. Graduation will be in May. Again, I appreciate Gabe doing this extra work and the schools for their continued support with the program!

**SOLD!** – On February 25, the 2005 Chevrolet Impala was officially sold! The eBay process was a success with the vehicle being sold **LOCALLY** for \$2,850. The funding was deposited as Revenue – Vehicle Disposal in the Police Vehicle Fund. The Police Department is now operating with only five vehicles. I still hope to obtain the sixth vehicle as soon as funding allows.

**Bail-Out Bags** – In the Bill Pay list for the February 24 meeting, there were some expenses totaling approximately \$1,000 for Bail-Out Bags. These bags and their contents are being issued to each MPD Officer in preparation for emergency responses primarily when the officer may be off duty but needed for an immediate response. The officers will be expected (but cannot require) to carry these bags while off duty and possibly in their private vehicle. The officers have responded positively to these bags. The contents of the Bail-Out Bag include a tactical flashlight, tactical utility knife, restraints, eyewear, first aid kit, firearm magazines and ammunition, and Police Identification. As future funding may allow, additional equipment may be added to these bags. Additionally, these bags will be used on-duty as well as additional equipment that can be accessed immediately and taken into a scene/incident. Ultimately, MPD Officers are now better equipped and prepared for emergency call-outs.

**Northwest Illinois Criminal Justice Commission** – On February 5, I attended an Executive Board meeting of this training commission in Dixon. On February 13, I then attended the regular commission meeting in Freeport.

**MCUD #6 Sporting Events** – Just for clarification and information, the school district makes requests throughout the school year to have MPD Officers present for security purposes during specific sporting events. The sporting events are primarily high school football, basketball and volleyball. The school requests our presence at every home football game but only select games for basketball and volleyball. The school reimburses MPD for the wage costs of the Officers being present. Additionally, the police vehicles are purposely parked either in front of the high school or near the football concession stand. Otherwise, the officers, during regular patrol, are allowed and even expected to stop by during regular school events for a reasonable amount of time. This is supported by the “Community Policing” philosophy of MPD!

**For Future Consideration** – In the near future, I hope to bring before you a few issues for consideration. As the City reviews its fees and fines, I will be requesting your consideration with a new ordinance on a Tow/Impound Fee. This fee and process will allow us to charge a tow fee to those individuals that we arrest and must tow their vehicle. This will be explained more in depth at that time. I also hope for some parking changes on Genesee Court near School Drive at the high school. The west end of the parking along Genesee Court creates a visual obstruction to vehicles exiting School Drive onto Genesee Court. The parking may need to be further regulated in this area.

*Just a few reminders ...*



**City Wide 25 MPD Speed Limit** – In our continued efforts to promote and publicly educate the new speed limit, please help MPD by reminding your neighbors and your constituents of the city-wide speed limit of 25 MPD!



**MPD is on Facebook!** If you are a Facebook user, please find “Morrison Police Department (IL)” and “Like” MPD!

**Got Drugs?**  
Remove pills – many are controlled substances. Pay for the safe disposal.



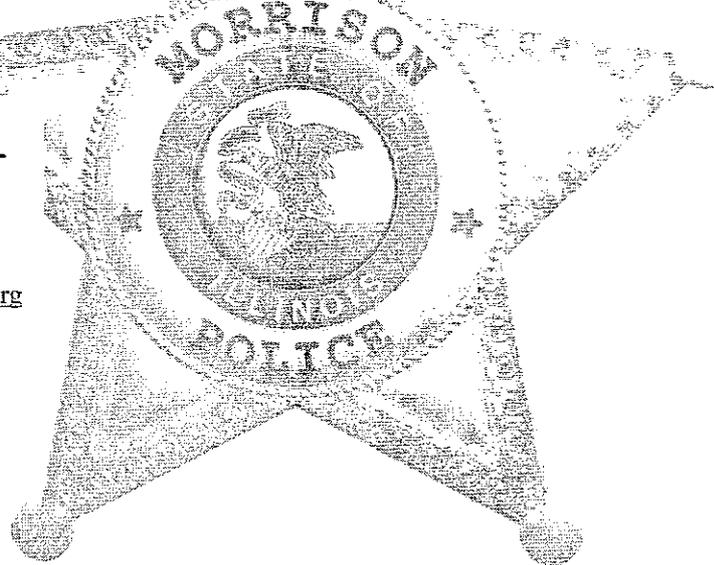
**Pharmaceutical Drop Box** – A drop box for your unwanted and expired pharmaceuticals is located in the lobby of the Sheriff’s Office at 400 North Cherry Street. The drop box is available 24/7. No questions asked!

**Conclusion ...** This is a summary of Police Department activities. I hope this report continues to be informative to you. If you have any questions please feel free to contact me at your convenience and please know that I welcome any and all input that you may have!

Respectfully Submitted,

A handwritten signature in black ink that reads "B. R. Melton".

**Brian R. Melton**  
Chief of Police  
Email: [bmelton@morrisonil.org](mailto:bmelton@morrisonil.org)  
Cell: 815-499-7887



## Morrison Police Department

### ACTIVITY REPORT

*January 2014*

Activity	Current Month	This Month Last Year	Current Year to Date	Last Year to Date
<b>CALLS, COMPLAINTS &amp; REPORTS</b>				
Calls for Service (Miscellaneous)	98	100	98	100
Assist Other Agencies	47	40	47	40
Traffic Crashes	10	11	10	11
Incident Reports	12	25	12	25
Animal Complaints	7	6	7	6
Alarms	7	14	7	14
Juvenile Incidents	1	2	1	2
Traffic Stops	7	49	7	49
<b>Total Calls, Complaints &amp; Reports</b>	<b>189</b>	<b>247</b>	<b>189</b>	<b>247</b>
<b>ARRESTS</b>				
Criminal Arrests	1	7	1	7
Drug Arrests	0	0	0	0
Traffic Citations	1	14	1	14
Traffic Warnings	5	37	5	37
Parking Violations	29	15	29	15
Other Ordinance Violations	2	1	2	1
<b>Total Arrests</b>	<b>38</b>	<b>74</b>	<b>38</b>	<b>74</b>
Miles Patrolled	3,429	3,918	3,429	3,918

**March 2014**

**To: Mayor and City Council**

**From: Jim DuBois**

**Re: Parks and Recreation 2013-14 End of Season Report**

**Year end Summary-** 2013-14 was again what I conclude as another successful year. Once again we made adjustments from our last year plan. We concentrated on weekday park usage and just some good established weekend tournaments. The economy and some of our overall limitations restrict us establishing regular weekend tournaments. We combined all of the Parks and Recreation activities with the Sports Complex this year. We added supervising the H.S. swimming pool. This included running swimming lessons and open swims. We lost money on the pool supervision mainly because of lack of experience with the pool and its programs.

**Events-** We hosted 36 events which included over 700 games during the season. April - March. These included high school softball, high school baseball, H.S. varsity baseball tourney, H.S. Sophomore Baseball Tournament, Ashford University's 3 day weekend which included their wear pink fundraiser games, Boys H.S. Regional baseball tournament, 2 rental baseball/softball tournaments(46teams), 3 adult summer softball leagues(25 teams), boys and girls little leagues, boys Little League All-Star tourney, boys 13U team games, 13u-15u end of season tournament, boys and girls 13-15U games, Boys H.S. Summer games, 3 adult fall leagues (14 teams), Girls H.S. Softball Summer league (7 Teams), Morrison Jr. Tackle games and 1 Fulton Jr Tackle day. We ran our youth T-ball program (96participants) and our fall youth soccer program (58participants) and a winter youth basketball program (80participants). We also started a 5-6<sup>th</sup> grade school girl's volleyball, basketball and boys basketball program this year (38 participants).

**Fundraiser Information-** Fundraising groups grossed over \$28,500 this past year by working during tournaments or league games. They made this by supplying labor for admissions to events, selling grill food, concessions, running tournaments and t-shirt sales.

**Sponsors/Advertisers-** We had 10 sponsors for advertising on the fences this past year. This is area that I want to get better at in 2014.

**Local Donations-** Local private donor gave us 2 new benches for the H.S. diamonds in dugouts, CGH Medical Center donated personal first aid kits, the local boys H.S. baseball team donated a batting cage with turf to the Boys baseball diamond.

**Visitors-** I estimate that we had around 50,000-60,000 visitors to the complex throughout this past season. This includes players and spectators. This is an average of approx 100 bodies per game.

H.S. visitors	=3,200
College Weekend visitors	= 1,200
Tournament visitors	= 10,000
Little League	= 14,000
NIYTF practices	= 1200
Jr. Tackle Games	= 15,000
Youth recreation Programs	= 2,500

**Employees-** We had 2 full time employees, 1 part time seasonal employee concession supervisor, 6-10 part time concession employees and 9 part time summer grounds keepers. The grounds keepers take care of the sports complex, other parks, city landscaping and help at cemetery throughout the summer. They installed a fence at complex, built playground, and roofed a park pavilion at Kiwanis Park and removed some of the bad fencing throughout the community along with regular mowing, trimming, cleaning and landscaping. Some of these part timers helped run the summer youth T-Ball program. We had 3 life guards for summer swimming and lessons. We also have 1 life guard for early morning lap swims.

**In conclusion-** The Parks and Recreation activity grew. We also got some projects completed to help make the facilities more appealing to our citizens and customers. We had to cancel 3 tournaments due to lack of participation and weather. Locally our participation is good throughout our parks and recreation programs. We are keeping our concession inventory down to a as need basis through working with HVP vending. They take back what we don't use minus out dated inventory. Our concession supervisor rotated inventory much better this year so our out dated inventory was very little. Any open boxes of candy that were leftover we donated to the Morrison Chamber for their Halloween walk. Field material is also being maintained on a weekly as need basis now. We have a supplier that will make deliveries weekly. We pay approx 5-10% more but don't have the over head of keeping inventory on hand that can go to waste or get damaged. All of the revenues and expenses were combined into bigger line items this year. So evaluating specific items is not easy. Next year I want to break out some categories so that everyone can see where things are going good or bad. I know that the main area for concern is our utilities cost. I am presently working with an organization that COMED recommended identifying some issues and hopefully some recommendations during the summer and fall. The revenue and expenses are as always the area we will concentrate on improving in 2014-15. As always I am available to answer questions at anytime. Please feel free to call or email anytime.

Jim DuBois 815-535-1105 [jdubois@morrisonil.org](mailto:jdubois@morrisonil.org)

The Morrison City Council met in Regular Session on February 10, 2014 at 7:00 p.m. in the Whiteside County Board Room, 400 North Cherry Street, Morrison, IL. Mayor Everett Pannier called the meeting to order. City Clerk Melanie T. Schroeder recorded the minutes.

Aldermen present on roll call were: Dale Eizenga, Michael Blean, Leo Sullivan, Curt Bender, Marti Wood, Dave Helms and Scott Connelly. Alderman Harvey Zuidema was excused.

Other City Officials present included City Administrator Barry Dykhuizen, Chief of Police Brian Melton, City Engineer Noah Carmichael, Sports Complex Director Jim DuBois and Director of Public Services Gary Tresenriter.

There was no public comment.

Engineer Carmichael stated the IDNR has received the Rockwood Trail Grant close-out paperwork and it is awaiting their review.

Administrator Dykhuizen stated the FY 2015 budget is progressing. Council workshops will be scheduled soon. He also informed the Council that he will be out of the office Wednesday through Friday this week attending a conference in Springfield.

Director Tresenriter provided copies in Council mailboxes of a proposed layout of the wastewater treatment plant. The maps also show the work that will be done in Waterworks Park with relation to the new WWTP. Mayor Pannier stated that the easement approval is in progress.

Alderman Eizenga moved to approve the Consent Agenda, which consisted of the following: February 10, 2014 Regular Session Council Minutes; Bills Payable; New Subordination Agreement with Coz-E Corners; Final Payment to Maxcor – Water Tower Rehabilitation, seconded by Alderman Wood. On a roll call vote of 7 ayes (Sullivan, Bender, Wood, Helms, Connelly, Eizenga) and 0 nays, the motion carried.

Agenda Action Items:

- 1) Alderman Helms moved to approve Morrison Community Hospital Community Garden to plant 12 fruit trees at French Creek Park, seconded by Alderman Wood. On a roll call vote of 7 ayes (Sullivan, Bender, Wood, Helms, Connelly, Eizenga, Blean) and 0 nays, the motion carried.
- 2) Alderman Wood moved to adopt Ordinance #14-06 – Authorizing Purchase of Certain Real Property for Purposes of Parking [the property is commonly known as the Jennings Parking Lot], seconded by Alderman Bender. On a roll call vote of 6 ayes (Bender, Wood, Helms, Connelly, Eizenga, Sullivan), 1 abstention (Blean) and 0 nays, the motion carried.
- 3) Alderman Blean moved to approve acceptance of the lowest bid for the lining of the sanitary sewer on Route 30 at Bartlett Street, approximately 215', seconded by Alderman Eizenga. On a roll call vote of 7 ayes (Wood, Helms, Connelly, Eizenga, Blean, Sullivan, Bender) and 0 nays, the motion carried.

At 6:16 p.m., Mayor Pannier introduced Theresa Wittenauer from Blackhawk Hills Regional Council. She moderated the Goal Setting Session and then called for a brief recess while the room was re-arranged for the Goal Setting Session. Clerk Schroeder was excused from the remainder of the meeting by Mayor Pannier and Administrator Dykhuizen. Administrator Dykhuizen recorded the minutes in her absence.

Session resumed at 6:20 p.m.

Council reviewed and discussed goal prioritization.

Being no further business, Alderman Blean moved to adjourn the meeting, seconded by Alderman Sullivan. On a voice vote, the motion carried.

Mayor Pannier adjourned the meeting at 8:20 p.m.

Approved:

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Everett Pannier, Mayor

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Melanie T. Schroeder, City Clerk

# Memo

**To:** Mayor and Council  
**From:** Melanie Schroeder, City Clerk  
**Date:** 3/5/2014  
**Re:** Bills Payable

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The Bills Payable lists are in the amount of **\$84,168.68.**

**Council Members having questions regarding bills should contact  
Mayor Pannier or CA Dykhuizen  
via phone, email or personal visit prior to the meeting.**

FROM CHECK # 48391 TO CHECK # 48442

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
48391	WHITESIDE CO RECORDER	FAX/COPIES	GENERAL FUND / LEGISLATIVE	6.75
		RECORD DEEDS- KAUFMAN	GENERAL FUND / CEMETERY	62.00
				68.75
48392	BAXTER & WOODMAN, INC.	WW PINT ENG/LEGAL	WATER/SEWER FUND / SEWER	25,000.00
				25,000.00
48393	BLUECROSS BLUESHIELD	HEALTH, DENTAL, LIFE INSURANCE	GENERAL FUND / ADMINISTRATIVE	8,597.31
		HEALTH, DENTAL, LIFE INSURANCE	WATER/SEWER FUND / WATER	2,865.77
		HEALTH, DENTAL, LIFE INSURANCE	WATER/SEWER FUND / SEWER	2,865.76
				14,328.84
48394	BARRY DYKHUIZEN	AUTO ALLOWANCE	GENERAL FUND / ADMINISTRATIVE	100.00
				100.00
48395	FRONTIER	ACCT. #8157727657	GENERAL FUND / ADMINISTRATIVE	1,052.51
		ACCT. #8157727657	WATER/SEWER FUND / WATER	350.84
		ACCT. #8157727657	WATER/SEWER FUND / SEWER	350.83
				1,754.18
48396	KENDRA KOPHAMER	MONTHLY CLEANING @ CITY HALL	GENERAL FUND / ADMINISTRATIVE	245.28
				245.28
48397	METLIFE-GROUP BENEFITS	HEALTH, DENTAL, LIFE INSURANCE	GENERAL FUND / ADMINISTRATIVE	836.99
		HEALTH, DENTAL, LIFE INSURANCE	WATER/SEWER FUND / WATER	279.00
		HEALTH, DENTAL, LIFE INSURANCE	WATER/SEWER FUND / SEWER	278.99
				1,394.98
48398	<i>Employee</i>	DEDUCTIBLE REIMBURSEMENTS	SELF INSURED DEDUCTIBLE / GENERAL	169.51
				169.51
48399	<i>Employee</i>	DEDUCTIBLE REIMBURSEMENTS	SELF INSURED DEDUCTIBLE / GENERAL	241.30
				241.30
48400	<i>Employee</i>	DEDUCTIBLE REIMBURSEMENTS	SELF INSURED DEDUCTIBLE / GENERAL	75.07
				75.07
48401	<i>Employee</i>	DEDUCTIBLE REIMBURSEMENTS	SELF INSURED DEDUCTIBLE / GENERAL	257.84
				257.84

FROM CHECK # 48391 TO CHECK # 48442

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
48402	<i>Employee</i>	DEDUCTIBLE REIMBURSEMENTS	SELF INSURED DEDUCTIBLE / GENERAL	CHECK TOTAL 1,425.27
48403	<i>Employee</i>	DEDUCTIBLE REIMBURSEMENTS	SELF INSURED DEDUCTIBLE / GENERAL	CHECK TOTAL 1,547.10
48404	<i>Employee</i>	DEDUCTIBLE REIMBURSEMENTS	SELF INSURED DEDUCTIBLE / GENERAL	CHECK TOTAL 25.51
48405	BARRY DYKHUIZEN	TRAVEL/TRAINING	GENERAL FUND / ADMINISTRATIVE	CHECK TOTAL 212.69
48406	ALVARADO'S PLUMBING INC.	MAINT SERV - UTILITY SYSTEM	WATER/SEWER FUND / WATER	CHECK TOTAL 810.00
48407	IL POWER MARKETING	ACCT. #0121168018 ACCT. #0258154040 ACCT. #0303048160 ACCT. #1818154023 ACCT. #2563171006 ACCT. #2628049072 ACCT. #3318098068 ACCT. #4263108036 ACCT. #6228074017 ACCT. #6693023000	WATER/SEWER FUND / WATER WATER/SEWER FUND / SEWER WATER/SEWER FUND / WATER WATER/SEWER FUND / SEWER WATER/SEWER FUND / SEWER	CHECK TOTAL 1,197.80 44.71 3,834.88 71.31 23.18 73.07 1,038.69 35.98 41.66 437.37 6,798.65
48408	BONNELL INDUSTRIES	MAINT SUPP - VEHICLE	GENERAL FUND / STREETS	CHECK TOTAL 57.15
48409	BOGOTT PLUMBING, INC.	MAINT SERV - UTILITY SYSTEM MAINT SERV - UTILITY SYSTEM MAINT SERV - UTILITY SYSTEM MAINT SERV - UTILITY SYSTEM	WATER/SEWER FUND / WATER WATER/SEWER FUND / WATER WATER/SEWER FUND / WATER WATER/SEWER FUND / WATER	CHECK TOTAL 2,206.62 500.00 2,266.10 1,335.54 6,308.26
48410	COM ED	ACCT. #1657130030 ACCT. #4833110075	MOTOR FUEL TAX / GENERAL WATER/SEWER FUND / WATER	CHECK TOTAL 3,069.51 1.22

CITY OF MORRISON  
 WARRANT NUMBER 031114

FROM CHECK # 48391 TO CHECK # 48442

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
48410	COM ED	ACCT. #5439152016 ACCT. #2479412007 ACCT. #2647060019 ACCT. #2563566005	MOTOR FUEL TAX / GENERAL MOTOR FUEL TAX / GENERAL WATER/SEWER FUND / SEWER MOTOR FUEL TAX / GENERAL	264.41 31.92 386.52 30.85 3,794.43
48411	COMMUNICATION REVOLVING FUND	MONTHLY SOFTWARE/HARDWARE	GENERAL FUND / PUBLIC SAFETY	279.12
48412	DEFERMANN ASPHALT PAVING LLC	MAINT SUPP - UTILITY SYSTEM	WATER/SEWER FUND / WATER	349.35
48413	DIVISION OF VITAL RECORDS	STATE CC FEES	GENERAL FUND / CITY CLERK	292.00
48414	CITY OF DIXON WATER DEPARTMENT	LAB FEES	WATER/SEWER FUND / WATER	103.50
48415	GALL'S	UNIFORMS	GENERAL FUND / PUBLIC SAFETY	37.00
48416	GARAGE DOOR SPECIALISTS	MAINT SERV - EQUIPMENT	GENERAL FUND / CEMETERY	162.00
48417	HARTZ INC.	MAINT - EQUIPMENT	GENERAL FUND / PUBLIC SAFETY	381.65
48418	HR DIRECT	OFFICE SUPPLIES	GENERAL FUND / ADMINISTRATIVE	201.95
48419	HYDRA-STOP	MAINT SUPP - UTIL SYSTEM	WATER/SEWER FUND / WATER	1,668.51
48420	MORRISON AUTO SUPPLY, INC.	MAINT SUPP - VEHICLE MAINT SUPP - VEHICLE OPERATING SUPPLIES MAINT SUPP - EQUIPMENT	WATER/SEWER FUND / WATER GENERAL FUND / STREETS GENERAL FUND / STREETS WATER/SEWER FUND / WATER	9.56 11.16 12.21 34.00 66.93
		CHECK TOTAL		1,668.51

FROM CHECK # 48391 TO CHECK # 48442

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
48421	MORRISON BLACKTOP, INC.	MAINT SERV - SNOW REMOVAL	GENERAL FUND / STREETS	1,975.00
		CHECK TOTAL		1,975.00
48422	MORRISON TIRE CENTER	MAINT - VEHICLE	GENERAL FUND / PUBLIC SAFETY	324.17
		CHECK TOTAL		324.17
48423	MORRISON TRUE VALUE	ACCT. #276576	WATER/SEWER FUND / SEWER	4.49
		ACCT. #276573	GENERAL FUND / CEMETERY	40.23
		ACCT. #276572	GENERAL FUND / CEMETERY	7.47
		ACCT. #276572	WATER/SEWER FUND / WATER	11.24
		ACCT. #276571	GENERAL FUND / STREETS	1.39
		ACCT. #276571	WATER/SEWER FUND / WATER	14.88
		ACCT. #276571	GENERAL FUND / STREETS	39.47
		ACCT. #276571	GENERAL FUND / COMMUNITY ROOM	48.84
		ACCT. #276571	WATER/SEWER FUND / WATER	5.99
		ACCT. #276571	GENERAL FUND / STREETS	44.47
		ACCT. #276571	GENERAL FUND / ADMINISTRATIVE	10.48
		CHECK TOTAL		228.95
48424	NICOR GAS	ACCT. #19988138806	WATER/SEWER FUND / WATER	125.99
		ACCT. #569893220009	WATER/SEWER FUND / SEWER	308.20
		ACCT. #27638541113	GENERAL FUND / ADMINISTRATIVE	79.66
		ACCT. #83659320002	WATER/SEWER FUND / WATER	468.53
		CHECK TOTAL		982.38
48425	PLUNKETT'S PEST CONTROL	MAINT SERV - BLDG	GENERAL FUND / ADMINISTRATIVE	119.60
		CHECK TOTAL		119.60
48426	S.B.M., INC	OFFICE SUPPLIES	GENERAL FUND / ADMINISTRATIVE	70.38
		MONTHLY COPIER SERVICE	GENERAL FUND / ADMINISTRATIVE	192.14
		CHECK TOTAL		262.52
48427	SPENCER'S AUTOMOTIVE	MAINT SERV - VEHICLE	GENERAL FUND / STREETS	106.98
		CHECK TOTAL		106.98
48428	SULLIVAN'S FOODS	OPERATING SUPPLIES	GENERAL FUND / CEMETERY	149.46
		OPERATING SUPPLIES	GENERAL FUND / STREETS	77.90
		CHECK TOTAL		227.36

FROM CHECK # 48391 TO CHECK # 48442

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
48429	COMMUNITY STATE BANK	LOAN #7006178	POLICE VEHICLE FUND / GENERAL	4,223.70
			CHECK TOTAL	4,223.70
48430	ECONOMY TROPHY CO.	TOURNAMENT AWARDS	GENERAL FUND / PARKS AND REC	180.00
			CHECK TOTAL	180.00
48431	INTERNATIONAL SECURITY PRODUCT	STATE CC FEES	GENERAL FUND / CITY CLERK	405.71
			CHECK TOTAL	405.71
48432	INTPREN	BULK WATER REFUND	WATER/SEWER FUND / GENERAL	24.00
		BULK WATER REFUND	WATER/SEWER FUND / GENERAL	24.00
			CHECK TOTAL	48.01
48433	BRANDY MANLEY	DEPOSIT REFUND	WATER/SEWER FUND / GENERAL	17.43
		DEPOSIT REFUND	WATER/SEWER FUND / GENERAL	17.43
			CHECK TOTAL	34.86
48434	MIRANDA GREEN	5TH/6TH GR BB COACH 2014	GENERAL FUND / PARKS AND REC	500.00
			CHECK TOTAL	500.00
48435	KELLY OUDEKERK	DEPOSIT REFUND	WATER/SEWER FUND / GENERAL	6.97
		DEPOSIT REFUND	WATER/SEWER FUND / GENERAL	6.97
			CHECK TOTAL	13.94
48436	THE CARPET HOUSE	REPAIR BLINDS @ COMM ROOM	GENERAL FUND / COMMUNITY ROOM	75.00
		TILE FOR COMM ROOM	GENERAL FUND / COMMUNITY ROOM	252.40
			CHECK TOTAL	327.40
48437	THE WEB MONSTERS	WEBSITE SUPPORT	GENERAL FUND / ADMINISTRATIVE	50.00
			CHECK TOTAL	50.00
48438	US CELLULAR	ACCT. #928070215	GENERAL FUND / ADMINISTRATIVE	196.40
		ACCT. #928070215	WATER/SEWER FUND / WATER	65.47
		ACCT. #928070215	WATER/SEWER FUND / SEWER	65.45
			CHECK TOTAL	327.32
48439	WEBBTS & SON SEPTIC SERVICE	MONTHLY RENTAL	GENERAL FUND / PARKS AND REC	135.00
			CHECK TOTAL	135.00

CITY OF MORRISON  
 WARRANT NUMBER 031114

FROM CHECK # 48391 TO CHECK # 48442

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
48440	WHITESIDE CO RECORDER	RECORD ORDINANCE	GENERAL FUND / LEGISLATIVE	31.00
			CHECK TOTAL	31.00
48441	WHITESIDE COUNTY HEALTH DEPT	FOOD SERVICE PERMIT RENEWAL	GENERAL FUND / PARKS AND REC	20.00
			CHECK TOTAL	20.00
48442	ZIMMER & FRANCESCON, INC.	MAINT SUPP - UTILITY SYSTEM	WATER/SEWER FUND / WATER	1,100.70
		MAINT SUPP - UTILITY SYSTEM	WATER/SEWER FUND / WATER	3,452.08
		MAINT SUPP - UTILITY SYSTEM	WATER/SEWER FUND / WATER	870.55
		MAINT SUPP - UTILITY SYSTEM	WATER/SEWER FUND / WATER	64.63
			CHECK TOTAL	5,487.96
			WARRANT TOTAL	84,168.68

City of Morrison, Whiteside County, Illinois  
Treasurer's General Transaction Report

February 2014		General Ledger Account Number	Beginning Cash Balance	DEBITS	CREDITS	Ending Cash Balance
General Fund	01001110	0.00	62,327.96	62,327.96	0.00	0.00
General Fund	01001150	-120,645.66	182,800.97	182,800.97	219,589.25	-157,433.94
Fire Protection	12001150	0.00	0.00	0.00	0.00	0.00
MFT	15001150	393,343.64	9,271.52	9,271.52	11,597.78	391,017.38
IMRF	16001150	184,277.51	512.72	512.72	9,125.25	175,664.98
FICA	17001150	97,832.62	2,375.94	2,375.94	7,007.79	93,200.77
Odell Library	18001111	-2,315.02	7,776.00	7,776.00	5,309.73	151.25
DARE	20001150	1,554.31	0.14	0.14	147.97	1,406.48
Police Vehicle	24001150	20,903.58	2,850.00	2,850.00	568.50	23,185.08
PW Vehicle Replacement	26001150	10,000.00	0.00	0.00	0.00	10,000.00
RLF	35001150	163,776.45	4,478.09	4,478.09	0.00	168,254.54
Memorial Park	37001150	1,577.20	0.15	0.15	0.00	1,577.35
Parks & Rec	42001150	0.00	0.00	0.00	0.00	0.00
IEPA	44001150	277,493.44	0.00	0.00	423.39	277,070.05
Series 2010A	45001150	60,102.49	8,572.00	8,572.00	0.00	68,674.49
Series 2008 GO Bonds	46001150	-57,006.77	36,296.78	36,296.78	11,210.40	-31,920.39
Water/Sewer	51001150	171,634.78	268,221.34	268,221.34	98,534.12	341,322.00
W/WW Vehicle Replacement	52001150	30,023.21	2.81	2.81	0.00	30,026.02
W/WW/PW Building	53001150	100,082.69	9.36	9.36	0.00	100,092.05
Grove Hill	74001150	13,099.91	300.00	300.00	0.00	13,399.91
Self Ins Deduct	77001150	-499.72	0.00	0.00	0.00	-499.72
		<b>1,345,234.66</b>				<b>1,505,188.30</b>

This report is a true and accurate statement of the above accounts

  
Evan Haag, Treasurer City of Morrison

To Morrison City Council

March 3, 2014

The Morrison Library Board (Marc Adami, Chairman) has informed me that Ian Geiger has resigned from the board. The Library Board is recommending that Melissa Nybor (retired Jr High teacher) be appointed to the board.

As Mayor, I am therefore recommending that the Morrison City Council approve the appointment of Melissa Nybor, 606 Greenwood Drive, Morrison, Illinois to the Morrison Library Board.

Respectfully,

Everett Pannier

Mayor



**PRODUCER**  
 Lockhart & Law Insurance Agency  
 P.O. Box 309 / 1426 10th Ave  
 Fulton, IL 61252  
 815-589-2200

**INSURED**  
 Emmanuel Reformed Church  
 202 E. Morris St.  
 Morrison, IL 61270

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURERS AFFORDING COVERAGE	NAIC#
INSURER A: Grinnell Mutual Reinsurance Co	
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	

**COVERAGES**

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	ADDL INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS								
A		GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	0000569709	7/24/2013	7/24/2014	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COM/OP AGG \$ 3,000,000								
A		AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	0000569709	7/24/2013	7/24/2014	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$								
		GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN AUTO ONLY: EA ACC \$ AGG \$								
A		EXCESS/UMBRELLA LIABILITY <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE DEDUCTIBLE RETENTION \$	0000566887	7/24/2013	7/24/2014	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000 \$ \$ \$								
A		WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below OTHER	0000566463	7/24/2013	7/24/2014	<table border="1"> <tr> <td>WC STATUTORY LIMITS</td> <td>OTHER</td> </tr> <tr> <td>E.L. EACH ACCIDENT</td> <td>\$ 500,000</td> </tr> <tr> <td>E.L. DISEASE - EA EMPLOYEE</td> <td>\$ 500,000</td> </tr> <tr> <td>E.L. DISEASE - POLICY LIMIT</td> <td>\$ 500,000</td> </tr> </table>	WC STATUTORY LIMITS	OTHER	E.L. EACH ACCIDENT	\$ 500,000	E.L. DISEASE - EA EMPLOYEE	\$ 500,000	E.L. DISEASE - POLICY LIMIT	\$ 500,000
WC STATUTORY LIMITS	OTHER													
E.L. EACH ACCIDENT	\$ 500,000													
E.L. DISEASE - EA EMPLOYEE	\$ 500,000													
E.L. DISEASE - POLICY LIMIT	\$ 500,000													

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

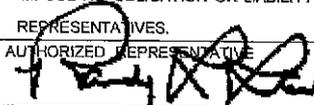
Car Show - June 7, 2014

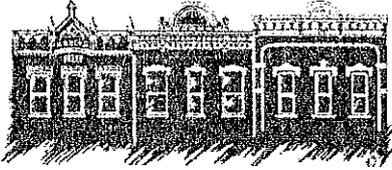
**CERTIFICATE HOLDER**

City of Morrison  
 200 West Main Street  
 Morrison IL 61270

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 10 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE  




# CITY OF MORRISON

200 West Main Street  
Morrison, Illinois 61270-2400  
Phone 815 / 772-7657

March 4, 2014

Jim Sparber  
Baxter and Woodman  
1788 Sycamore Road  
DeKalb, Illinois 60115

RE: invoices

Dear Jim:

The purpose of this letter is to serve as notice that the City of Morrison remains committed to completing the Wastewater Treatment Plant Project. The city expects to close on the EPA project loan in September. To facilitate interim cash flow, the city anticipates paying no less than \$25,000 per month to Baxter and Woodman towards services rendered. Upon closing the loan, the city fully expects to be on schedule with any outstanding Baxter and Woodman invoices by the end of calendar year 2014. In the unlikely event the city does not close on the EPA loan, the city is in a position where it would be forced to seek alternate funding as the project must continue regardless. The city appreciates the continued working relationship with Baxter and Woodman.

Sincerely,

Everett Pannier  
Mayor



211 W. Main  
Morrison, IL 61270

**TERM LETTER**

**March 4, 2014**

**City of Morrison**

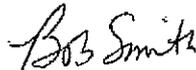
**Subject:** Renewal terms for revolving line of credit

THE National Bank, Morrison, IL, is pleased to offer the following terms for the renewal of your existing revolving line of credit:

- |                                    |   |
|------------------------------------|---|
| <b>1. Borrower:</b>                | <b>City of Morrison - or other entity acceptable to THE National Bank</b> |
| <b>2. Amount:</b>                  | <b>Up to \$500,000</b>  |
| <b>3. Rate &amp; Term:</b>         | <b>3.00% on a tax exempt basis fixed for 1 year term</b>                  |
| <b>4. Payment:</b>                 | <b>Monthly Interest only Payments</b>                                     |
| <b>5. Security:</b>                | <b>None - unsecured</b>   |
| <b>6. Financial:</b>               | <b>Annual audited financial statements required</b>                       |
| <b>7. Pre-payment<br/>Penalty:</b> | <b>None</b>   |
| <b>8. Costs:</b>                   | <b>\$1,250 line of credit fee</b>   |

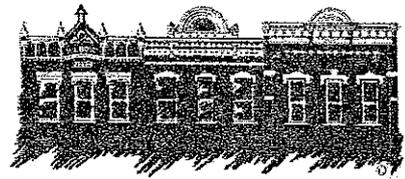
If you have any questions, please feel free to contact me directly at 815-772-2896 or by e-mail at [bob.smith@thenb.com](mailto:bob.smith@thenb.com). Thank you for allowing us to serve the needs of the City of Morrison.

Sincerely,  
THE National Bank

  
Bob Smith  
Vice President

# CITY OF MORRISON

200 West Main Street  
Morrison, Illinois 61270-2400  
Phone: 815-772-7657  
Fax: 815-772-4291  
morrisonil.org



## APPLICATION

### ONE-DAY SPECIAL & LIMITED USE PERMIT LIQUOR LICENSE

Applicant: MORRISON ATHLETIC BOOSTERS

Current Morrison Liquor License #: N/A

Expiration Date: \_\_\_\_\_

Date of Event: June 28th 2014

Hours of Event: 5 PM - 1 AM

Reason for Event: Raise money for Athletics in conjunction with  
Alumni Football Game

The applicant understands that this **One Day Special & Limited Use Permit Liquor License** is valid only for the applicant/date/times listed above and the establishment for which the above numbered liquor license was issued. Prior to issuance, the applicant must comply with all State of Illinois Liquor Control Commission requirements for such operation, and pay a fee of \$100.00 to the City of Morrison.

Date: \_\_\_\_\_ Applicant's Signature: \_\_\_\_\_

Approval \_\_\_\_\_  
Mayor