

CITY OF MORRISON COUNCIL MEETING
Whiteside County Board Room, 400 N. Cherry St., Morrison, IL

July 28, 2014 ♦ 7 p.m.

AGENDA

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- IV. PUBLIC COMMENT
- V. REPORT OF CITY OFFICERS
- VI. REPORT OF DEPARTMENT HEADS
- VII. CONSENT AGENDA (FOR ACTION)
 - 1. July 14, 2014 Regular Session Minutes (pg
 - 2. Bills Payable (pg
 - 3. June 2014 Treasurer's Report (pg
- VIII. ITEMS REMOVED FROM CONSENT AGENDA (FOR DISCUSSION AND POSSIBLE ACTION)
- IX. ITEMS FOR CONSIDERATION AND POSSIBLE ACTION
 - 1. Resolution #14-08 – Directing the City Clerk to Certify and Submit the Question to the Whiteside County Clerk of Whether the City of Morrison Shall Be Authorized to Impose a Non-Home Rule Municipal Retailers' Occupation Tax and Impose a Non-Home Rule Municipal Service Occupation Tax (pg
 - 2. Award Bid for Replacement of Curbs, Sidewalk & Driveway Approaches from Water Leak Repairs (information forthcoming)
 - 3. Pay Request - Fehr Graham – Tech Drive Reconstruction Project
 - 4. Resolution #14--0 – Fixed Asset Capitalization Policy
- X. OTHER ITEMS FOR CONSIDERATION, DISCUSSION & INFORMATION
 - 1. Code Chapter 32 – Manufactured Homes
 - 2. Surplus Property (former Wilkens Home/Acreage)
- XI. ADJOURNMENT

Memo to: Mr. Gary Tresenriter - Director of Public Works From: Fehr Graham
Subject: Monthly Engineering Report - June Date: July 21, 2014

- A. Waste Water Treatment Plant:**
The Waste Water Treatment Plant plans completed by Baxter & Woodman were advertised for bid on June 12, 2014 with the anticipated bid opening date of July 29th. After the IEPA prepared a draft copy of the Preliminary Environmental Impacts Determination (PEID), IEPA requested a conference call to discuss the loan eligible project costs for the new WWTP and the collection system improvements. After learning about funding opportunities that may be available in the next loan cycle, the City Council voted in a special council meeting on June 30th to hold off on bidding the project until the new loan guidelines are established by IEPA in an effort to reduce the user costs for the residents in Morrison. The anticipated schedule for this project is to bid, award, and finalize the loan in the summer of 2015 and begin project construction in the fall of 2015.
- B. Genesee Ave Lift Station:**
Genesee Ave Lift Station design continues to advance, nearing completion. All legal descriptions and exhibits for the easements have been provided to the city attorney. Plans and specifications were submitted to the IEPA during the first week of May. With the decision to delay the WWTP project until the next IEPA loan cycle, bidding and construction of this phase of the project is anticipated to begin in the spring of 2016.
- C. Waterworks Park Lift Station and Collection Sewers:**
The Waterworks Park Lift Station and Collection Sewer design is also nearing completion with the plans submitted to the IEPA during the first week of May. Easement discussions continue with the impacted property owners. All legal descriptions and exhibits for the necessary easements have been provided to the city attorney. The design of the Willow/Heaton and Winfield replacement collector sewers is included with the Waterworks Park Lift Station plan set. Bidding and construction of this phase of the project is anticipated to occur in the spring of 2016, once the treatment plant is well underway.
- D. Water System Issues:**
An update on the water system issues was presented at the June 9th city council meeting. Fehr Graham continues to work with the Public Works Department in addressing the numerous water service breaks. All work to date has had little impact on the number and frequency of the service breaks. Together with Public Works, we are looking at other system adjustments/changes that can be made that will have a positive impact on the breaks. The goal is to follow the process of elimination and incorporate these changes in a systematic approach to effectively identify the root cause of the breaks. The City is operating on well #4 and will be for an extended period of time while results are recorded. Indications continue to point towards the possibility of excessive air in the system being the cause of the service breaks. We continue to work closely with Gary and his staff in identifying and eliminating the air sources.

- E. **Tech Drive Improvements:**
The paving of Tech Drive was completed this month along with the placement of aggregate shoulders and earthwork. The remaining construction items are being completed and a walk-thru of the project will be completed in July prior to final closeout. Correspondence with IDOT is continuing as required when using Motor Fuel Tax funds.
- F. **Flow Meters:**
Flow meters continue to collect flow data. We have encountered a number of rain events which generated some useful data. The meters continue to be in place and collecting data. As previously mentioned, the ultimate goal is to acquire the best data possible in sizing the sewer system improvements and prioritizing areas for I/I reduction.
- G. **Rockwood Trail:**
Rockwood Trail was completed in December 2013 and payment from the IDNR was received in April 2014. The contractor completed the majority of the remaining items on the punchlist and the trail ribbon cutting ceremony was held on June 19th.
- H. **DCEO Public Facilities Grant Application:**
Fehr Graham advanced a DCEO Public Facilities Grant during the most recent grant cycle. Similar to the scope requested during last year's round of funding, the dollars will be utilized to advance a sewer lining project which will decrease the inflow and infiltration issues affecting the sanitary sewer system. The final application was prepared and submitted to DCEO at the beginning of this month.
- I. **IEPA Compliance Commitment Agreement (CCA):**
With the delay in bidding the WWTP, a conference call was held with the Compliance Section of IEPA. After the call, a letter requesting an extension to the CCA was provided to the IEPA for review and approval. A meeting will be held in early July to review the request. Fehr Graham continues to advance the items detailed in the CCA. As this agreement includes ongoing efforts and measures, it will be critical for the City to continue to reduce I/I and advance the WWTP and collection system improvements.
- J. **Route 30 Storm Sewer Project:**
Site data collected and design underway. It is anticipated that finalizing the design and the bidding of the project will be advanced in 2014 or 2015.
- K. **City-wide Street Maintenance Project:**
Fehr Graham has been working with Barry and Gary in identifying potential streets for inclusion in a city-wide street maintenance program. Potential streets include Main, Winfield, Wall, Jackson, and Orange Streets. Depending upon condition, the various sections may include new curbs, sidewalk ramps, streetscaping, and hot mix asphalt overlays. Cost estimates were provided for various sections and they were reviewed in the council meeting held on July 23rd. Funding options for these improvements are being explored.

City of Morrison
Mr. Gary Tresenriter
July 21, 2014
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L. Misc. Items:

- Assist City Staff and Elected Officials as requested.
- Attendance at council meetings and other meetings as requested.

Respectfully Submitted,



Noah Carmichael, P.E.
Principal

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The Morrison City Council met in Regular Session on July 14, 2014 at 7:00 p.m. in the Whiteside County Board Room, 400 North Cherry Street, Morrison, IL. Mayor Everett Pannier called the meeting to order City Clerk Melanie Schroeder recorded the minutes.

Aldermen present on roll call were: Dale Eizenga, Michael Blean, Harvey Zuidema, Leo Sullivan, Curt Bender, Marti Wood and Dave Helms. Alderman Scott Connelly was excused.

Other City Officials present included: City Administrator Barry Dykhuizen, City Treasurer Evan Haag, Director of Public Services Gary Tresenriter and Chief of Police Brian Melton.

There was no public comment.

Mayor Pannier stated that the Morrison downtown has been nominated to the Historic Register and final designation falls into the hands of the Department of the Interior.

Director Tresenriter presented his report:

- 1) Union Pacific is upgrading the rail crossings in the city. He updated the council on their tentative construction schedule.
- 2) Several street areas will be blacktopped. Start date is tentatively set for Wednesday. Areas will include Winfield, Park, N. Genesee and Knox Streets.
- 3) Whiteside County will assist with the seal coating of streets. That project is slated to begin at the end of August.
- 4) Bids are being accepted for the repairs of the sidewalks, curbs and streets where repairs were made to the recent water leaks. Bid opening is on July 28th and it is with hopes that council will be asked to approve a bid at the July 28th meeting.
- 5) Director Tresenriter would like to begin the hiring process for an additional water/sewer department employee with a preference that the prospect have a water/sewer operator's license or will obtain one upon hire.

City Attorney Tim Zollinger arrived at 7:05 p.m.

Chief Melton stated that he will be on vacation at the end of the month. He will not be in attendance at the next council meeting, but another officer will be in attendance.

Clerk Schroeder swore in new police officer Lonnie Smith.

Alderman Eizenga moved to approve the Consent Agenda, which consisted of the following: June 23, 2014 Regular Session Minutes; June 30, 2014 Special Session Minutes; Bills Payable; and Request for Street Closure from the Morrison Rotary for the Harvest Hammer, seconded by Alderman Blean. On a roll call vote of 7 ayes (Blean, Zuidema, Sullivan, Bender, Wood, Helms, Eizenga) and 0 nays, the motion carried.

Action Agenda Items:

- 1) Alderman Blean moved to alter the parking spaces on the north side of Genesee Court to parallel parking only, with adequate spacing back from the corner of Genesee Ave. and the exit/entrance drive of the high school parking lot, seconded by Alderman Eizenga. On a roll call vote of 7 ayes (Zuidema, Sullivan, Bender, Wood, Helms, Eizenga, Blean) and 0 nays, the motion carried.
- 2) Alderman Eizenga moved to regulate parking along the east side of North Cherry Street within the 400 & 500 blocks to “No standing, stopping or parking, Monday through Friday, 7 a.m. to 4 p.m.” and along west side of North Cherry Street within 500 block to “two hour parking only” during school days only, seconded by Alderman Wood. On a roll call vote of 7 ayes (Sullivan, Bender, Wood, Helms, Eizenga, Blean, Zuidema) and 0 nays, the motion carried.
- 3) Alderman Wood moved to approve Ordinance #14-15 – Amend Fees, Penalties and Bond Requirements, Ordinance #14-16 – Building Demolition, Ordinance #14-17 – Cost of Inspection, Ordinance #14-18 – Penalties for Parking, Standing or Stopping Violations, seconded by Alderman Helms. On a roll call vote of 7 ayes (Bender, Wood, Helms, Eizenga, Blean, Zuidema, Sullivan) and 0 nays, the motion carried.

Other Items for Consideration and Possible Action:

- 1) Mayor Pannier again reviewed the potential for placing a sales tax increase on this ballot in the fall 2014 election. A draft Resolution was included in the packet for council review. Attorney Zollinger addressed council concerns and questions. The topic will be on the agenda for possible action at the July 28th council meeting. Anyone with questions or concerns in the meantime is encouraged to contact CA Dykhuizen or Mayor Pannier.
- 2) Council discussed updating Ordinance #92-12 – Elected Official Compensation. It was the belief of the majority of council present not to pursue the increase of elected officials’ compensation at this time.

Being no further business, Alderman Zuidema moved to adjourn the meeting, seconded by Alderman Sullivan. On a voice vote, the motion carried.

Mayor Pannier adjourned the meeting at 8:26 p.m.

Approved:

Everett Pannier
Mayor

Melanie T. Schroeder
City Clerk

Memo

To: Mayor and Council
From: Barb King, Executive Secretary
Date: 7/22/2014
Re: Bills Payable

The Bills Payable lists are in the amount of **\$555,198.08**.

Checks #49015 to #49025 are pre-paid checks.

**Council Members having questions regarding bills should contact
Mayor Pannier or CA Dykhuizen
via phone, email or personal visit prior to the meeting.**

FROM CHECK # 49015 TO CHECK # 49074

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
49015	Employee	DEDUCTIBLE REIMBURSEMENTS	SELF INSURED DEDUCTIBLE / GENERAL	543.08
			CHECK TOTAL	543.08
49016	Employee	EYE CARE REIMBURSEMENT	SELF INSURED DEDUCTIBLE / GENERAL	78.00
			CHECK TOTAL	78.00
49017	Employee	EYE CARE REIMBURSEMENT	SELF INSURED DEDUCTIBLE / GENERAL	149.52
			CHECK TOTAL	149.52
49018	Employee	DEDUCTIBLE REIMBURSEMENTS	SELF INSURED DEDUCTIBLE / GENERAL	1,126.30
			CHECK TOTAL	1,126.30
49019	SAMANTHA COLBERG	DEPOSIT REFUND	WATER/SEWER FUND / WATER	13.25
		DEPOSIT REFUND	WATER/SEWER FUND / SEWER	13.24
			CHECK TOTAL	26.49
49020	TAYLOR JOHNSON	DEPOSIT REFUND	WATER/SEWER FUND / GENERAL	30.87
		DEPOSIT REFUND	WATER/SEWER FUND / GENERAL	30.86
			CHECK TOTAL	61.73
49021	WHITESIDE CO RECORDER	LEIN/FAXING FEE	WATER/SEWER FUND / WATER	15.50
		LEIN/FAXING FEE	WATER/SEWER FUND / SEWER	15.50
			CHECK TOTAL	31.00
49022	PAYMENT REMITTANCE CENTER	OFFICE SUPPLIES	GENERAL FUND / ADMINISTRATIVE	426.71
		OTHER PROFESSIONAL SERVICES	GENERAL FUND / PUBLIC SAFETY	36.77
		OPERATING SUPPLIES	GENERAL FUND / PUBLIC SAFETY	93.93
		MYSBB EXPENSES	GENERAL FUND / PARKS AND REC	52.85
		TRAVEL/TRAINING	GENERAL FUND / STREETS	155.34
		TRAVEL/TRAINING	WATER/SEWER FUND / WATER	155.33
		TRAVEL/TRAINING	WATER/SEWER FUND / SEWER	155.33
			CHECK TOTAL	1,076.26
49023	PETTY CASH - CITY	COMM RM WINDOW WASHING	GENERAL FUND / COMMUNITY ROOM	65.00
		POSTAGE FOR FLOURIDE SAMPLES	WATER/SEWER FUND / WATER	3.94
		TRAINING	GENERAL FUND / PUBLIC SAFETY	6.75
		GUN CLEANER	GENERAL FUND / PUBLIC SAFETY	6.90
		CELL BATTERY	GENERAL FUND / ADMINISTRATIVE	27.60

FROM CHECK # 49015 TO CHECK # 49074

HECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
49023	PETTY CASH - CITY	CELL BATTERY	WATER/SEWER FUND / WATER	9.20
		CELL BATTERY	WATER/SEWER FUND / SEWER	9.19
		RECORD DEEDS	GENERAL FUND / CEMETERY	31.00
		CITY HALL WINDOW WASHING	GENERAL FUND / ADMINISTRATIVE	35.00
			CHECK TOTAL	194.58
49024	JIM SPANGLER LAWN CARE	OTHER PROFESSIONAL SERVICES	GENERAL FUND / PUBLIC SAFETY	487.50
			CHECK TOTAL	487.50
49025	MAXCOR, INC	WATER TOWER PAINTING	SERIES 2010 ALT REV IEPA LOAN / GENERAL	379,937.20
			CHECK TOTAL	379,937.20
49026	ALVARADO'S PLUMBING INC.	MAINT SERV - UTILITY SYSTEM	WATER/SEWER FUND / WATER	450.00
			CHECK TOTAL	450.00
49027	BAXTER & WOODMAN, INC.	WASTE WATER PLNT ENG/LEGAL	WATER/SEWER FUND / SEWER	25,000.00
		WASTE WATER PLNT ENG/LEGAL	WATER/SEWER FUND / SEWER	25,000.00
			CHECK TOTAL	50,000.00
49028	CDS OFFICE TECHNOLOGIES	MINOR EQUIPMENT	GENERAL FUND / PUBLIC SAFETY	4,448.00
			CHECK TOTAL	4,448.00
49029	CUMMINS CENTRAL POWER, LLC	MAINT SUPP - EQUIPMENT	WATER/SEWER FUND / SEWER	422.27
			CHECK TOTAL	422.27
49030	CITY OF DIXON WATER DEPARTMENT	LAB FEES	WATER/SEWER FUND / WATER	189.50
		LAB FEES	WATER/SEWER FUND / WATER	80.50
			CHECK TOTAL	270.00
49031	FEHR-GRAHAM & ASSOCIATES	WASTE WATER PLNT ENG/LEGAL	WATER/SEWER FUND / SEWER	7,317.00
		WASTE WATER PLNT ENG/LEGAL	WATER/SEWER FUND / SEWER	1,850.00
		WASTE WATER PLNT ENG/LEGAL	WATER/SEWER FUND / SEWER	4,625.00
		WASTE WATER PLNT ENG/LEGAL	WATER/SEWER FUND / SEWER	4,625.00
		WASTE WATER PLNT ENG/LEGAL	WATER/SEWER FUND / SEWER	4,700.00
		WASTE WATER PLNT ENG/LEGAL	WATER/SEWER FUND / SEWER	3,629.00
		GENERAL ENGINEERING	GENERAL FUND / STREETS	1,045.00
		WATER SYSTEM TROUBLESHOOTING	WATER/SEWER FUND / WATER	1,068.00
		CITYWIDE STREET PROJECT	GENERAL FUND / STREETS	4,260.75

FROM CHECK # 49015 TO CHECK # 49074

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
49031	FEHR-GRAHAM & ASSOCIATES	FLOW METER MONITORING TECH DR CONSTRUCTION SERVICES	WATER/SEWER FUND / SEWER MOTOR FUEL TAX / GENERAL	1,055.00 2,365.75 36,540.50
49032	GATEWAY SUPPLY, LTD.	MAINT SUPP - BLDG	GENERAL FUND / PARKS AND REC	190.59 190.59
49033	GOLD STAR FS, INC.	AUTO FUEL/OIL AUTO FUEL/OIL AUTO FUEL/OIL AUTO FUEL/OIL AUTO FUEL/OIL AUTO FUEL/OIL	GENERAL FUND / PUBLIC SAFETY GENERAL FUND / STREETS GENERAL FUND / CEMETERY GENERAL FUND / PARKS AND REC WATER/SEWER FUND / WATER WATER/SEWER FUND / SEWER	1,482.86 1,890.57 281.58 563.15 683.83 603.35 5,505.34
49034	HEAT-CO MECHANICAL, INC.	MAINT SERV - H/AC	GENERAL FUND / COMMUNITY ROOM	92.00 92.00
49035	HARTZ INC.	OPERATING SUPPLIES	GENERAL FUND / PARKS AND REC	1,827.19 1,827.19
49036	HVP VENDING	CONCESSION SUPPLIES CONCESSION SUPPLIES	GENERAL FUND / PARKS AND REC GENERAL FUND / PARKS AND REC	850.20 727.32 1,577.52
49037	IFIBER	COMPUTER SYSTEM MAINT&REPAIR	GENERAL FUND / ADMINISTRATIVE	900.00 900.00
49038	INTERNATIONAL CITY/COUNTY	MEMBERSHIP DUES	GENERAL FUND / ADMINISTRATIVE	199.75 199.75
49039	MOORE TIRES, INC	MAINT SERV - EQUIPMENT	GENERAL FUND / CEMETERY	211.00 211.00
49040	MORING DISPOSAL	MONTHLY REFUSE	GENERAL FUND / ADMINISTRATIVE	18,098.64 18,098.64
49041	MORRISON AREA DEVELOPMENT	MEDC DUES	GENERAL FUND / ECONOMIC DEVELOPMENT	12,500.00 12,500.00
		CHECK TOTAL		12,500.00

FROM CHECK # 49015 TO CHECK # 49074

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
49042	MORRISON AUTO SUPPLY, INC.	OPERATING SUPPLIES	GENERAL FUND / CEMETERY	19.33
		MAINT SUPP - EQUIPMENT	GENERAL FUND / CEMETERY	30.81
		MAINT SUPP - VEHICLE	GENERAL FUND / STREETS	187.83
			CHECK TOTAL	237.97
49043	MORRISON BLACKTOP, INC.	MAINT SUPP - UTILITY SYSTEM	WATER/SEWER FUND / WATER	3,219.47
			CHECK TOTAL	3,219.47
49044	MORRISON TIRE CENTER	MAINT SERV - VEHICLE	GENERAL FUND / PARKS AND REC	12.00
			CHECK TOTAL	12.00
49045	MORRISON TRUE VALUE	ACCT. #27657	WATER/SEWER FUND / WATER	18.37
		ACCT. #27657	GENERAL FUND / ADMINISTRATIVE	167.58
		ACCT. #276571	WATER/SEWER FUND / WATER	41.35
		ACCT. #276571	GENERAL FUND / STREETS	1.19
		ACCT. #276571	GENERAL FUND / STREETS	3.69
		ACCT. #276571	WATER/SEWER FUND / WATER	12.98
		ACCT. #276571	GENERAL FUND / STREETS	131.81
		ACCT. #276571	GENERAL FUND / STREETS	42.23
		ACCT. #276572	GENERAL FUND / CEMETERY	8.49
		ACCT. #276572	WATER/SEWER FUND / WATER	84.97
		ACCT. #276572	WATER/SEWER FUND / WATER	96.74
		ACCT. #276572	WATER/SEWER FUND / WATER	88.61
		ACCT. #276572	WATER/SEWER FUND / WATER	11.43
		ACCT. #276574	GENERAL FUND / PUBLIC SAFETY	15.46
		ACCT. #276573	GENERAL FUND / CEMETERY	66.13
		ACCT. #276575	GENERAL FUND / PARKS AND REC	215.82
		ACCT. #276576	WATER/SEWER FUND / SEWER	108.15
		ACCT. #276576	WATER/SEWER FUND / SEWER	14.05
			CHECK TOTAL	1,129.05
49046	MYERS-COX CO.	CONCESSION SUPPLIES	GENERAL FUND / PARKS AND REC	1,763.21
			CHECK TOTAL	1,763.21
49047	NICOR GAS	ACCT. #1998813880 6	WATER/SEWER FUND / WATER	23.17
		ACCT. #5698932000 9	WATER/SEWER FUND / SEWER	212.13
			CHECK TOTAL	235.30

FROM CHECK # 49015 TO CHECK # 49074

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
49048	NORWEST SURVEYING SERV., INC	MAINT SUPP - UTILITY SYSTEM	WATER/SEWER FUND / WATER	660.00
				660.00
49049	PRAIRIE HILL RDP	REFUSE DISPOSAL/LANDFILL	WATER/SEWER FUND / SEWER	72.16
				72.16
49050	PREMIER LINEN&UNIFORM RENTAL	MAINT SUPP - BDLG	GENERAL FUND / ADMINISTRATIVE	24.34
		OPERATING SUPPLIES	GENERAL FUND / STREETS	24.34
		OPERATING SUPPLIES	GENERAL FUND / CEMETERY	24.34
		OPERATING SUPPLIES	GENERAL FUND / PARKS AND REC	24.34
		MAINT SUPP - BDLG	WATER/SEWER FUND / WATER	24.34
		MAINT SUPP - BDLG	WATER/SEWER FUND / SEWER	24.30
				146.00
49051	PITNEY BOWES	POSTAGE METER SUPPLIES	GENERAL FUND / ADMINISTRATIVE	45.33
		POSTAGE METER SUPPLIES	WATER/SEWER FUND / WATER	45.33
		POSTAGE METER SUPPLIES	WATER/SEWER FUND / SEWER	45.32
		POSTAGE METER RENTAL	GENERAL FUND / ADMINISTRATIVE	17.07
		POSTAGE METER RENTAL	WATER/SEWER FUND / WATER	17.07
		POSTAGE METER RENTAL	WATER/SEWER FUND / SEWER	17.06
				187.18
49052	QUICKSCORES	OPERATING SUPPLIES	GENERAL FUND / PARKS AND REC	331.00
				331.00
49053	SAUK VALLEY NEWSPAPERS	MAINT SERV - UTILITY SYSTEM	WATER/SEWER FUND / WATER	313.95
				313.95
49054	S.B.M., INC	OFFICE SUPPLIES	GENERAL FUND / ADMINISTRATIVE	76.65
		OFFICE SUPPLIES	GENERAL FUND / ADMINISTRATIVE	29.97
				106.62
49055	SHAWVER PRESS	OPERATING SUPPLIES	GENERAL FUND / PUBLIC SAFETY	234.00
		OPERATING SUPPLIES	GENERAL FUND / PUBLIC SAFETY	69.00
				303.00
49056	SULLIVAN'S FOODS	CONCESSION SUPPLIES	GENERAL FUND / PARKS AND REC	105.90
		MAIL WATER SAMPLES	WATER/SEWER FUND / WATER	7.59
				113.49

FROM CHECK # 49015 TO CHECK # 49074

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
49057	HAPPY JOES	CONCESSION SUPPLIES	GENERAL FUND / PARKS AND REC	CHECK TOTAL 290.00
49058	WARD, MURRAY, PACE, JOHNSON PC	LEGAL SERVICE	GENERAL FUND / LEGISLATIVE	CHECK TOTAL 2,412.00
49059	DAIRY QUEEN	CONCESSION SUPPLIES	GENERAL FUND / PARKS AND REC	CHECK TOTAL 530.00
49060	D&K PRODUCTS	MAINT SUPP - FIELDS	GENERAL FUND / PARKS AND REC	CHECK TOTAL 642.26
49061	WORK AREA PROTECTION CORP	MAINT SUPP SAFETY EQUIP	WATER/SEWER FUND / WATER	CHECK TOTAL 6.88
49062	CENTRAL SERVICE CENTER	MAINT - VEHICLE	GENERAL FUND / PUBLIC SAFETY	CHECK TOTAL 550.00
49063	THE LAKOTA GROUP	NATIONAL REGISTER NOMINATION	GENERAL FUND / GENERAL FUND	CHECK TOTAL 4,892.50
49064	TAPCO	MAINT SUPP - STREETS	GENERAL FUND / STREETS	CHECK TOTAL 298.86
49065	UNIFORM DEN, INC.	UNIFORMS	GENERAL FUND / PUBLIC SAFETY	CHECK TOTAL 135.90
49066	USA BLUEBOOK	MAINT SUPP - EQUIPMENT MAINT SUPP - EQUIPMENT MAINT SUPP - UTILITY SYSTEM	WATER/SEWER FUND / SEWER WATER/SEWER FUND / WATER WATER/SEWER FUND / WATER	CHECK TOTAL 83.01 119.64 326.07 528.72
49067	US CELLULAR	ACCT. #928070215 ACCT. #928070215 ACCT. #928070215	GENERAL FUND / ADMINISTRATIVE WATER/SEWER FUND / WATER WATER/SEWER FUND / SEWER	CHECK TOTAL 203.48 67.82 67.82 339.12

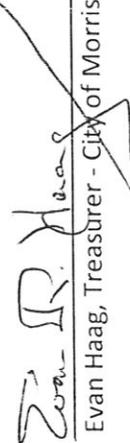
FROM CHECK # 49015 TO CHECK # 49074

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT	CHARGED	AMOUNT
49068	VERIZON	ACCT. #842009905-00001	WATER/SEWER FUND / SEWER		71.81
				CHECK TOTAL	71.81
49069	VIKING CHEMICAL COMPANY	CHEMICALS	WATER/SEWER FUND / WATER		1,408.77
				CHECK TOTAL	1,408.77
49070	WARREN WIERSEMA SIGNS	MAINT SERV - VEHICLES	GENERAL FUND / CEMETERY		20.00
				CHECK TOTAL	20.00
49071	WEETS & SON SEPTIC SERVICE	MONTHLY RENTAL	GENERAL FUND / PARKS AND REC		135.00
				CHECK TOTAL	135.00
49072	WILCO RENTAL, INC.	MAINT SUPP - EQUIPMENT	GENERAL FUND / CEMETERY		187.92
				CHECK TOTAL	187.92
49073	WILLIAM & MARY COMPUTER CENTER	COMPUTER SYSTEM MAINT&REPAIR	GENERAL FUND / ADMINISTRATIVE		3,809.97
		COMPUTER SYSTEM MAINT&REPAIR	WATER/SEWER FUND / WATER		1,269.99
		COMPUTER SYSTEM MAINT&REPAIR	WATER/SEWER FUND / SEWER		1,269.99
				CHECK TOTAL	6,349.95
49074	WIPPLI	ACCOUNTING SERVICE/AUDIT	ACCOUNTING SERVICE / AUDIT / GENERAL		10,500.00
				CHECK TOTAL	10,500.00
				WARRANT TOTAL	555,198.08

City of Morrison, Whiteside County, Illinois
Treasurer's General Transaction Report

June 2014					
	General Ledger Account Number	Beginning Cash Balance	DEBITS	CREDITS	Ending Cash Balance
General Fund	01001110	0.00	69,567.65	69,567.65	0.00
General Fund	01001150	5,186.79	327,303.91	244,944.18	87,546.52
Audit Fund	02001150	0.00	10,981.33	2,000.00	8,981.33
Fire Protection	12001150	0.00	29,954.92	0.00	29,954.92
MFT	15001150	335,378.82	10,869.13	5,286.20	340,961.75
IMRF	16001150	152,042.55	54,934.61	9,795.81	197,181.35
FICA	17001150	79,707.18	42,425.97	6,477.44	115,655.71
Odell Library	18001150	151.25	46,304.99	5,004.87	41,451.37
DARE	20001150	1,223.35	0.10	0.00	1,223.45
Police Vehicle	24001150	28,030.61	2.35	589.74	27,443.22
PW Vehicle Replacment	26001150	10,000.94	0.85	0.00	10,001.79
RLF	35001150	181,615.97	4,454.40	0.00	186,070.37
Memorial Park	37001150	2,577.86	0.19	630.00	1,948.05
IEPA	44001150	276,146.30	23.42	0.00	276,169.72
Series 2010A	45001150	85,977.93	7.29	85,985.22	0.00
Series 2008 & 2010 Bonds	46001150	46,738.76	111,251.06	52,896.88	105,092.94
Water	51801150	156,671.85	125,028.18	215,317.25	66,382.78
Sewer	51811150	125,394.63	150,076.96	145,149.28	130,322.31
W/WW Vehicle Replacement	52001150	40,035.44	3.40	0.00	40,038.84
W/WW/PW Building	53001150	150,124.22	12.73	0.00	150,136.95
Grove Hill	74001150	13,757.84	48.75	0.00	13,806.59
Self Ins Deduct	77001150	5,559.46	0.47	0.00	5,559.93
		1,696,321.75			1,835,929.89

This report is a true and accurate statement of the above accounts


Evan Haag, Treasurer - City of Morrison

**CITY OF MORRISON
ILLINOIS**

RESOLUTION NO. 14 - 08

**A RESOLUTION OF THE CITY OF MORRISON, WHITESIDE COUNTY, ILLINOIS,
DIRECTING THE CITY CLERK TO CERTIFY AND SUBMIT THE QUESTION TO
THE WHITESIDE COUNTY CLERK OF WHETHER THE CITY OF MORRISON
SHALL BE AUTHORIZED TO IMPOSE A NON-HOME RULE MUNICIPAL
RETAILERS' OCCUPATION TAX AND IMPOSE A NON-HOME RULE MUNICIPAL
SERVICE OCCUPATION TAX**

WHEREAS, the City of Morrison, Whiteside County, Illinois (the "City"), has authority under Sections 8-11-1.1 and 8-11-1.3 of the Illinois Municipal Code (65 ILCS 5/1-1-1 et seq.) (the "Code"), to impose by ordinance, after majority approval by the electors of the City voting through referendum, a non-home rule municipal retailers' occupation tax upon all persons engaged in the business of selling tangible personal property at retail in the City; and

WHEREAS, the City has authority under Sections 8-11-1.1, 8-11-1.3 and 8-11-1.4 of the Code for expenditure of such taxes for municipal operations and public infrastructure improvements or both, to impose by ordinance, after majority approval by the electors of the City voting through referendum; and

WHEREAS, Sections 8-11-1.3 and 8-11-1.4 of the Code provide that a municipality may not impose a non-home rule municipal retailers' occupation tax unless a non-home rule municipal service occupation tax is also imposed; and

WHEREAS, Sections 8-11-1.3 and 8-11-1.4 of the Code provide that a municipality may not impose a non-home rule municipal service occupation tax unless a non-home rule municipal retailers' occupation tax is also imposed; and

WHEREAS, Section 8-11-1.2 of the Code defines "public infrastructure" as municipal roads and streets, access roads, bridges, and sidewalks; waste disposal systems; and water and sewer line extensions, water distribution and purification facilities, storm water drainage and retention facilities, and sewage treatment facilities; and

WHEREAS, Section 8-11-1.3 of the Code provides that a non-home rule municipal retailers' occupation tax may not be imposed on items of tangible personal property that are titled and registered by an agency of the State of Illinois; and

WHEREAS, Section 8-11-1.3 of the Code provides that a non-home rule municipal retailers' occupation tax may not be more than 1% and may be imposed only in 1/4% increments; and

WHEREAS, Section 8-11-1.4 of the Code provides that a non-home rule municipal service occupation tax may not be more than 1% and may be imposed only in 1/4% increments; and

WHEREAS, the City Council finds that it is in the best interest of the City to impose a non-home rule municipal retailers' occupation tax of 1% and a non-home rule municipal service occupation tax of 1% for the purpose in each case of expenditure on public infrastructure and/or municipal operations.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MORRISON, WHITESIDE COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. Incorporation of Preambles.

The City Council of the City finds that the recitals set forth above are full, true and correct and does incorporate them into this Resolution by this reference.

Section 2. Submission of the question of whether the City shall impose a non-home rule municipal retailers' occupation tax and impose a non-home rule municipal service occupation tax.

The City Clerk is directed to certify and submit by August 18, 2014, the question of whether the City shall impose a non-home rule municipal retailers' occupation tax of 1% and a non-home rule municipal service occupation tax of 1% to the County Clerk to be placed on the ballot for the general election to be held on November 4, 2014. The certification shall include the date on which this Resolution is adopted by the City, a certified copy of this Resolution, and the question in the following form:

Shall the City of Morrison, Whiteside County, Illinois, for the purposes of expenditure on public infrastructure, and/or municipal operations, be authorized to impose a non-home rule municipal retailers' occupation tax of 1% upon all persons engaged in the business of selling tangible personal property at retail in the City of Morrison and impose a non-home rule municipal service occupation tax of 1% upon all persons engaged in the business of making sales of service in the City of Morrison?	YES	
	NO	

Section 3. Voting Precincts and Polling Places. The Election shall be held in the voting precincts and at the polling places established by the County Board (the "County Board") of The County of Whiteside, Illinois (the "County"), for voters of the City at the Election.

Section 4. Election Notice. The County Clerk of the County (the "County Clerk") shall give notice of the Election (the "Notice") in accordance with the general election law by (i)

publishing the Notice once not more than 30 nor less than 10 days prior to the date of the Election in a local, community newspaper having general circulation in the City, and (ii) posting a copy of the Notice at least 10 days before the date of the Election at the principal office of the County Clerk.

Section 5. Local Notice. The City Clerk of the City shall post a copy of the Notice at the principal office of the City.

Section 6. Newspaper of General Circulation. It is hereby found and determined that the *Daily Gazette (Sauk Valley News)* is a local, community newspaper having general circulation in the City as required by Section 12-5 of the Election Code of the State of Illinois, as amended (the "Election Code").

Section 7. Form of Notice. The Notice shall appear over the name or title of the County Clerk and shall be substantially in the following form:

NOTICE IS HEREBY GIVEN that at the general election to be held on Tuesday, the 4th day of November, 2014, the following question will be submitted to the voters of the City of Morrison, Whiteside County, Illinois:

Shall the City of Morrison, Whiteside County, Illinois, for the purposes of expenditure on public infrastructure, and/or municipal operations, be authorized to impose a non-home rule municipal retailers' occupation tax of 1% upon all persons engaged in the business of selling tangible personal property at retail in the City of Morrison and impose a non-home rule municipal service occupation tax of 1% upon all persons engaged in the business of making sales of service in the City of Morrison?

The polls at the election will be open at 6:00 o'clock A.M. and will continue to be open until 7:00 o'clock P.M. of that day.

Dated this _____ day of _____, 2014.

County Clerk, The County of
Whiteside, Illinois

Section 8. Form of Ballot. The ballot to be used at the Election shall be in substantially the following form, with such necessary alterations, changes, deletions and insertions as may be required by Articles 24A, 24B or 24C of the Election Code if an electronic, mechanical or electric voting system is used at the Election:

[Face of Paper Ballot]

OFFICIAL BALLOT

PROPOSITION FOR AUTHORIZATION TO IMPOSE A NON-HOME RULE MUNICIPAL
RETAILERS' OCCUPATION TAX AND NON-HOME RULE MUNICIPAL SERVICE
OCCUPTION TAX

(INSTRUCTIONS TO VOTERS: Mark a cross (X)
in the space opposite the word
indicating the way you desire to vote.)

Shall the City of Morrison, Whiteside County, Illinois, for the purposes of expenditure on public infrastructure, and/or municipal operations, be authorized to impose a non-home rule municipal retailers' occupation tax of 1% upon all persons engaged in the business of selling tangible personal property at retail in the City of Morrison and impose a non-home rule municipal service occupation tax of 1% upon all persons engaged in the business of making sales of service in the City of Morrison?	YES	
	NO	

[Back of Paper Ballot]

OFFICIAL BALLOT

Official ballot for voting on the question whether the City shall be authorized to impose a non-home rule municipal retailers' occupation tax and the non-home rule municipal service occupation tax, at the general election held on the 4th day of November, 2014.

Precinct Number: _____

Polling Place: _____

(Facsimile Signature)

County Clerk, The County of Whiteside,
Illinois

Section 9. Election Judges. The Election shall be conducted by the election judges appointed by the County Board to act in the precincts at which the question will be submitted to the voters of the City.

Section 10. Filing of Resolution. After the adoption hereof and not less than 61 days prior to the date of the Election, the City Clerk shall certify a copy hereof to the County Clerk in order that the question may be submitted to the voters of the City at the Election.

Section 11. Canvass of Election. The Election shall be held and conducted and the

returns thereof duly canvassed, all in the manner and time as provided by the general election law.

Section 12. Severability. If any section, paragraph, clause or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

Section 13. Repealer and Effective Date. All resolutions and parts of resolutions in conflict herewith be and the same are hereby repealed, and that this Resolution be in full force and effect forthwith upon its adoption.

Passed by the Mayor and the City Council of the City of Morrison on the _____ day of _____, 2014.

Mayor

ATTEST:

City Clerk

Morrison City Council Meeting
July 28th, 2014

Bid Award – Concrete Projects...

Info forthcoming from City Engineer, Fehr-Graham.

FEHR GRAHAM

ENGINEERING & ENVIRONMENTAL

July 23, 2014

Melanie Schroeder, City Clerk
City of Morrison
200 West Main Street
Morrison, Illinois 61270

Re: Tech Drive
Section 13-00035-00-RS
Pay Estimate No. 2

Dear Melanie,

Please find attached four copies of the Engineer's Payment Estimate No. 2 (BLR 13230) for the Tech Drive reconstruction project west of Illinois Route 78. This is a Motor Fuel Tax project with Section Number 13-00035-00-RS.

If all meets the City Council's approval, please have Mayor Pannier sign and date all four copies. Please then forward one signed copy with payment of \$48,404.34 to Fischer Excavating, Inc. 1567 Heine Road, Freeport, Illinois 61032.

Please keep one signed copy for your records and return two signed copies to my attention. We will then forward one copy to the Illinois Department of Transportation for their file.

Please contact our office if you have any questions or need any additional information.

Sincerely,



Shawn L. Ortgiesen, PE
Project Manager

SLO:rfs

O:\Morrison, City of\13-761A\Final\Pay Estimates\SLO_13-761_Morrison_Tech Drive_Pay Estimate No. 2_07-23-14.docx

cc: Everett Pannier, Mayor
Barry Dykhuizen, City Administrator
Gary Tresenriter, Director of Public Works

RESOLUTION NO. 14-_____

**RESOLUTION ESTABLISHING A FIXED ASSET
CAPITALIZATION POLICY**

WHEREAS, the City of Morrison, Whiteside County, Illinois, is in receipt of recommendation from its auditors, suggesting that the City establish a policy whereby all purchases over a specific dollar amount and which have a useful life of one year or more are capitalized; and

WHEREAS, the City Council of the City of Morrison has reviewed and considered the recommendations of the auditors and desires to establish a capitalization policy.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and the City Council of the City of Morrison, Illinois, as follows:

Section 1. The Capitalization Policy attached hereto and incorporated herein as Exhibit A is and shall be the policy of the City of Morrison, until such time as it is amended by action of the Council.

Section 2. The Mayor and the City Clerk are hereby authorized and directed to take such further actions as may be necessary to carry out the intent of this Resolution.

Section 3. All Resolutions and parts of Resolutions in conflict herewith are to the extent of such conflict hereby repealed.

Section 4. This Resolution shall be in full force and effect from and after its passage and approval and publication as required by law.

Passed by the Mayor and the City Council of the City of Morrison, on the _____ day of July, 2014.

Mayor Everett Pannier

ATTEST:

City Clerk

Alderman Voting Aye

Alderman Voting Nay

Capitalization Policy

City of Morrison IL

Purpose

Capital assets, which include property, plant, equipment, and infrastructure assets (e.g. roads, bridges, sidewalks, and similar items), are reported in the applicable governmental or business-type activities column in the government-wide financial statements.

Capital Asset definition

Capital assets, are defined by the City as assets with an initial, individual cost of more than the threshold identified below and an estimated useful life in excess of two years.

Plant and related properties	\$25,000
Machinery and equipment	5,000
Vehicles	5,000
Infrastructure	15,000

Capitalization method and procedure

As the City constructs or acquires additional capital assets each period, including infrastructure assets, they are capitalized and reported at historical cost. The reported value excludes normal maintenance and repairs which are essentially amounts spent in relation to capital assets that do not increase the capacity or efficiency of the item or increase its estimated useful life. Donated capital assets are recorded at their estimated fair value at the date of donations.

Land and construction in progress are not depreciated. The other property, plant, equipment, and infrastructure of the primary government are depreciated using the straight line method over the following estimated useful lives:

Plant and related properties	10 to 40 years
Machinery and equipment	3 to 10 years
Vehicles	3 to 10 years
Infrastructure	20 years

officials or officers are granted the power and authority to enter upon the premises of such mobile home parks in conformity with the provisions of this Code and by state law.

(Code 1977, § 14.20.010; Ord. No. 581, art. V, 1971)

Sec. 32-5. Regulation promulgation authority.

The administrative officer may issue rules and regulations necessary to carry out the provisions of this chapter.

(Code 1977, § 14.20.020; Ord. No. 581, art. V, 1971)

Sec. 32-6. Compliance with provisions required.

Each mobile home park licensed or to be constructed under the provisions of this chapter shall be and remain in full compliance with the provisions of this chapter and with all other applicable provisions of this Code and state and federal law.

(Code 1977, § 14.16.010; Ord. No. 581, art. III, § 2(G), 1971)

Sec. 32-7. Moving of mobile homes older than five years of age prohibited.

It is unlawful to move into the city, or to move from one location to another location within the city, any mobile home more than five years of age.

Secs. 32-8—32-32. Reserved.

Morrison, Illinois, Code of Ordinances >> - CODE OF ORDINANCES >> Chapter 32 - MANUFACTURED AND MOBILE HOMES >> ARTICLE II. PERMITS AND LICENSES >>

ARTICLE II. PERMITS AND LICENSES

Sec. 32-33. Required permits and licenses; fee generally.

Sec. 32-34. Application for permit to alter mobile home park; application fee; exceptions.

Sec. 32-35. Annual license and inspection fees.

Sec. 32-36. Application record.

Sec. 32-37. Suspension and revocation.

Sec. 32-38. Nontransferability.

Sec. 32-39. Recordkeeping.

Secs. 32-40—32-66. Reserved.

Sec. 32-33. Required permits and licenses; fee generally.

- (a) ~~Construction.~~ No person shall construct any mobile home park in the city.
- (b) *Alteration.* No person shall alter a mobile home park in the city without first obtaining a permit therefor from the city. The fees associated with a permit for alteration of a mobile home park include a nonrefundable application fee and a permit issuance fee.
- (c)